



LETTER OF INTENT

Date: June 24, 2019
Company: RJH Consultants, Inc.
Project: Design Services for Improvements to Hogchute Reservoir Dam, Spillway, and Outlet Works RFP-4650-19-DH

Based upon review of the proposals received for Design Services for Improvements to Hogchute Reservoir Dam, Spillway, and Outlet Works RFP-4650-19-DH, your firm has been selected as the preferred proposer. It has been determined that next step negotiations must be made in order to move forward to a possible contract award for this project. Upon successful negotiations, it is the intent of the City of Grand Junction to award the aforementioned project to your firm as is listed in the RFP documents, your proposal response, and negotiated terms.

If negotiations are successful, the award for the project must be approved by City Council prior to an official award and contract issued.

The evaluation committee would like to discuss the following items for negotiation:

1. Provide an explanation on why developing the final hydrology study costs \$52,000? Please provide a cost breakdown of all that is included in this final hydrology study and what additional requirements and adjustments are foreseen to be made to the preliminary hydrology study. Are there any items, above and beyond the preliminary hydrology study that still need to be done?
2. Please provide a rate schedule breakdown of the hours and hourly costs associated with the RJH team members that will be working on the Hogchute project.
3. In RJH's proposal, no mention was made to the requirement for reservoir water surface level monitoring equipment being designed. What is RJH's plan to accommodate the design of a water surface level monitoring system? The Consultant needs to work closely with the City on what will be the best system for the City to use to monitor reservoir levels. This includes the possibility of remote monitoring from the Kannah Creek Water Plant.
4. At this stage of the project, the City would like to remove the Materials Testing from the RJH proposal. At this point, the City is undecided how materials testing will be handled.
5. The RFP says that the consultant shall provide construction support and inspection services in 2020 for the construction phase of the project. However, at this stage of the project and after internal discussions within the City, the City would like for RJH to remove the construction inspection estimate of 4-months at 40-hours per week from the proposal. Please keep Mr. Jackson's weekly site visits and weekly construction meetings included in the RJH proposal. The City may decide to use a City Inspector on this project.
6. Due to the aggressive timeline set for the design phase of this project with construction in summer/fall of 2020, how is RJH going to make sure the necessary project management and priority is given to this project to make sure the timeline is met?
7. Please clarify the size and scope of work anticipated in backhoe digging for erodibility in the spillway channel.

Please draft your responses to these items, and e-mail them to me directly, no later than 10:00am on June 26, 2018. We will discuss your responses at the conference call.

We would like to set up a conference call for negotiations on June 27, 2019 at 11:00am, via conference call line 970-255-2233.

Feel free to contact me with any questions at 970-244-1545.

Thank you and Best Regards

A handwritten signature in black ink, appearing to read "Duane Hoff Jr.", written in a cursive style.

Duane Hoff Jr., Senior Buyer