

**GRAND JUNCTION COMMISSION ON ARTS AND CULTURE
MINUTES**

December 7, 1994

COMMISSIONERS PRESENT: Paula Andrews Jeanne Killgore
 Cassie Castleberry Richard Leinaweaver
 Ursula Hemmerich Ann Sanders
 Karen Kiefer

COMMISSIONERS ABSENT: Ron Maupin

COMMISSIONERS EXCUSED: Phil Freitas

GUESTS PRESENT: Sarah Hermanstadt (Shumann Singers), Steve Mandell (Western Colorado Center for the Arts), Piera Kllanxhja (JABOA), Berta Donn Flagg (JABOA), Janice Sunshine (JABOA), Shirley Otero (Chicano-Mexican Youth Conference), Joe Stevens (Parks and Recreation Director).

The regular meeting of the Commission on Arts and Culture was held on the above date at 4:00 p.m. Chair Castleberry called the meeting to order and after suggesting that the order of items on the meeting agenda under Old Business be reversed, a motion was made by Leinaweaver, seconded by Sanders, that the agenda be approved as amended. The motion carried unanimously. A motion was made by Hemmerich, seconded by Leinaweaver, to approve the minutes of the previous meeting on November 26, 1994. The motion carried unanimously.

Sarah Hermanstadt of the Shumann Singers presented three items which the Commission had requested pursuant to the group's appeal for funding: 1.) a resume listing the experience and qualifications of the director Merritt Shumann, 2.) an amended budget for the 1994-1995 concert season showing estimated revenues for the year of \$5800 (of which \$2500 are to be spent on capital expenditures), and 3.) two letters of recommendation. Hermanstadt answered questions from the Commission regarding projected expenditures and explained that seven of the twelve planned concerts will be done in Grand Junction and the others out-of-town, and that approximately two-thirds of the music the singers perform is religious/sacred, while one-third is secular/Negro spirituals.

Piera Kllanxhja of Just A Bunch of Artists presented a request for the Commission to fund advertising materials for JABOA's exhibit at the Mesa County Public Library in January, explaining that a banner and one hundred posters will cost \$96.80. Kllanxhja answered questions from the Commission about the exhibit and JABOA members.

Shirley Otero, an organizer of the Chicano-Mexican Youth Conference in January, presented a request for \$1000 in funding for Su Teatro, a theater group that will be performing during the event. Otero noted that this is the second annual conference to be done, that the emphasis is on education and addressing the high (50%) Hispanic dropout rate, and that last year three hundred attended. She answered other questions about the event and the organizations involved in producing it, noting \$7700 in anticipated expenses.

CULTURAL ARTS COORDINATOR REPORT: Sarmo presented the Commission's Financial Report for the Month of November, 1994, noting an unencumbered balance of \$4,594.84. Sarmo reported that the Arts Commission's office will be moving the end of December, along with the Downtown Development Authority's offices and probably the Riverfront Commission, to the City owned C. D. Smith Building. Joe Stevens explained that he had investigated putting the Arts Commission's office in one of the Parks and Recreation buildings but there is no available space. Sarmo was instructed to set up a meeting of the Commission and the Parks and Recreation Advisory Board in January, and to hold an open house, possibly with the DDA, once the new office is occupied. Hemmerich offered to contact the Daily Sentinel about coverage of the Commission's relocation.

BUSINESS IN THE ARTS AWARD COMMITTEE: A letter sent to area sculptors by the Business in the Arts Committee was discussed, and Sanders suggested that awards given in the future should also include art work other than sculpture, to which the committee and Commission concurred. Leinaweaver restated his remarks from the previous Commission meeting to the effect that the Chamber of Commerce has committed receipts from an auction they are holding toward the Business in the Arts awards, and that last year those receipts amounted to \$800. Sanders suggested that in the future letters which go out from the Commission should be brought to the entire board for review and approval prior to mailing, and after further discussion, a motion was made by Sanders, seconded by Leinaweaver, that anything sent out to the general public from the Commission should be signed by the chairperson. Sanders noted that this did not include procedures already in place for such things as the cultural events calendar. The motion carried, one opposed.

DOWNTOWN MURAL PROJECT: Killgore reported she'd spoken to several painters and paint vendors who will to donate paint to the project.

ARTIST INCUBATOR FACILITY: Sarmo reported that a tour of the old Public Service Building at Fifth Street and South Avenue as a potential artist incubator site will take place at noon December 8th. Sanders stated that the Arts Commission should not initiate a project of this kind, but that it be spearheaded by others from the community. It was noted that the idea was discussed at the recent roundtable meeting and is a recommendation in the Cultural Plan.

GRANT CRITERIA COMMITTEE: Sanders presented further revisions to the recommendations approved at the last meeting, plus topics to discuss, and the draft and Conflict of Interest statement retyped by Sarmo. What the Commission wants to fund was discussed, as well as what will not be funded, and these items were added to the criteria. Sarmo was instructed to compile a list of past grant awards. The consensus of the Commission was to delete "spouse" from the Conflict of Interest statement but Sarmo explained that the wording was taken from the original City Council Resolution which created the Commission. The consensus of the Commission is to ask the Council to amend the Resolution to delete the reference to no Commission members being "the spouse of a member of the governing board or employee of any local arts or cultural organizations". A motion was made by Leinaweaver, seconded by Sanders to adopt the Grant Criteria and Conflict of Interest as amended by the committee and the Commission. The motion carried unanimously.

A discussion ensued concerning whether or not the Arts Commission should spent the entire amount of funding allocated to them in 1994 by the City Council and the general consensus was to expend the total allocation, as the Commission also decided to do in 1993. A motion was made by Kiefer, seconded by Killgore, to fund the request from Just a Bunch of Artists (JABOA) for \$96.80 for advertising materials. The motion carried unanimously.

A motion was made by Leinaweaver, seconded by Sanders, to fund half the cost of the Su Teatro performance at the Chicano-Mexican Youth Conference, in the amount of \$500. Sanders noted that the focus of the conference is not artistic, but Killgore noted that the conference is very broad-based. The motion failed, four opposed and three in favor. A motion was made by Andrews, seconded by Killgore, to fund the Chicano-Mexican Youth Conference's Su Teatro performance in the amount of \$1000. The motion carried.

A motion was made by Leinaweaver, seconded by Kiefer, to fund \$1000 of the request from the Marsha Thomas Chamber Music Festival Board for start-up expenses related to incorporating and organizing this new group (total estimated costs are \$1790). After some discussion Leinaweaver amended his motion to \$750 in funding. The motion carried, four in favor and three opposed.

A motion was made by Hemmerich to fund the After School Art Experiences for Children Program in the amount of \$500 (total request was \$3000, of which \$1500 has already been approved). The motion died for lack of a second. A motion was made by Sanders, seconded by Kiefer, to fund the After School Arts Program in the amount of \$1500. The motion carried.

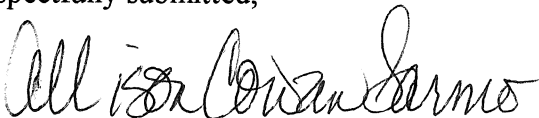
A motion was made by Kiefer, seconded by Hemmerich, to fund the Shumann Singers in the amount of \$500, as requested for sheet music. Leinaweaver noted that both he and Freitas are opposed to City government supporting a primarily religious group. The motion carried, four in favor, two opposed, and Andrews abstaining.

A motion was made by Leinaweaver, seconded by Kiefer, to fund the DooZoo Children's Museum in the amount of \$500 (total request was \$2000). After some discussion, the motion carried unanimously.

Sarmo read a proposed letter to the Mesa County Board of County Commmissioners asking them to reconsider their future financial support of the Museum of Western Colorado for various reasons. A motion was made by Hemmerich, seconded by Andrews, to approve and mail the letter. The motion carried unanimously.

A motion was made by Leinaweaver, seconded by Kiefer, to adjourn. The motion carried unanimously.

Respectfully submitted,



Allison Cowan Sarmo
Cultural Arts Coordinator

**CULTURAL ARTS COORDINATOR
REPORT FOR DECEMBER, 1994**

CULTURAL EVENTS CALENDAR: Mailed calendar brochures to all arts and cultural organizations and delivered copies of the calendar to the following locations and agencies: City Hall, Visitor's and Convention Bureau, Chamber of Commerce, School District 51 Administration (to send to all teachers), Parks and Recreation office, Jitters Coffee Shop, G. J. Symphony office, Art Center, Museum of Western Colorado, Public Library (who will send to branch libraries), Downtown Development Authority, Mesa State College.

ARTS ROUNDTABLE MEETING: Typed notes from the November 19th roundtable relating to updating the *Grand Junction Strategic Cultural Plan*. Met with directors of the Museum, Art Center and Symphony to go over the information and data from the Commission's telephone survey as well as the cultural plan. Discussed their recommendations and suggested revisions to the plan. Included those recommendations in typed notes for Commission's future reference. Also included data compiled from a survey about issues important to artists which was given to local artists at the Art Mind/Business Mind Conference held on November 12th.

POSSIBLE ARTIST INCUBATOR FACILITY: Arranged and helped conduct a tour on December 8th of interested artists and others through the old Public Service Building at Fifth and South Streets to look at the potential of turning the facility into an artist incubator/foundry similar to the Small Business Incubator at 304 Main Street. Talked to Dan Wecks, director of the Manitou Springs Business of Arts Center, who will send further information about their facility. Attended a tour and open house at the Small Business Incubator on December 15th.

ADMINISTRATIVE: Boxed and sorted office supplies, files, etc. in preparation for the move to the C.D. Smith Building on December 21st. Typed and mailed agendas to JABOA members. Did Financial Report for the Month of November, 1994 and Cultural Arts Coordinator Report for November. Typed and mailed agenda packet to Commission prior to meeting of December 7th. Following that meeting, called all recipients of Commission grants, and turned in memo and invoices to Sue Bohn, City Administration, for payment. Compiled a list of all past grant award recipients. Typed minutes of meeting, list of grant recipients, and mailed these, along with Grant Criteria, to Commission members. Ordered a new filing cabinet for new office.

TOTAL HOURS FOR DECEMBER - 63

GRAND JUNCTION COMMISSION ON ARTS AND CULTURE
FINANCIAL REPORT OF EXPENDITURES

Through the month of November, 1994

Category of Expenses	Budget for the Year	Actual Expenses for the Month	Actual Expenses to Date	Additional Encumbered Expenses	Balance
Cultural Arts Coordinator (salary)	\$ 8225	\$1084.62	\$7050.03	\$1174.97	
FICA taxes/employee insurance	975	100.00	807.42	167.58	
Office Rent (\$200/month)	1400	200.00	1200.00	200.00	
Receptionist (\$100/month)	700	100.00	600.00	100.00	
Membership and Dues	150		35.00		\$ 115.00
Office Start-up Costs	3500		2213.49	100.00	1186.51
Travel / Conferences	2600		762.61		1837.37
Telephone	750		90.00		660.00
Copying/Printing/Materials	3100		2657.40	500.00	(57.40)
Office and Operating Supplies	900		703.15		196.85
Consultant Services	2400		1547.00		853.00
Special Events	0				
Workshops/Roundtables	1500		50.00	425.65	1024.35
Business Recognition PLUS Norwest donation \$1400	2500 3900		2685.86	700.00	514.14
Granting to Arts Organizations	5500		7235.00		(1735.00)

PLUS CO Council on the Arts Grant \$2000 2000.00
TOTAL -\$34,200- \$1,484.62 \$27,636.96 \$3,368.20 \$6,594.84
\$37,600

(CCA grant not yet received as of 12-7-94)

GRAND JUNCTION COMMISSION ON ARTS AND CULTURE

FINANCIAL REPORT OF EXPENDITURES

FINAL FOR YEAR

Through the month of DECEMBER, 1994

Category of Expenses	Budget for the Year 1994	Actual Expenses for the Month	Actual Expenses to Date	Additional Encumbered Expenses	Balance
Cultural Arts Coordinator (salary)	\$8,225	\$ 542.31	\$7592.34		\$ 632.66
FICA taxes/employee insurance	\$ 975	92.58	900.00		75.00
Office Rent (\$200/month)	\$1,400	200.00	1400.00		
Receptionist (\$100/month)	\$ 700	100.00	700.00		
Membership and Dues	\$ 150		35.00		115.00
Office Start-up Costs	\$3,500		2213.49		1286.51
Travel/Conferences	\$2,600		762.61		1837.37
Telephone	\$ 750		90.00		660.00
Copying/Printing/Materials	\$3,100	509.00	3166.40		(66.40)
Office and Operating Supplies	\$ 900	57.39	760.54		139.46
Consultant Services	\$2,400		1547.00		853.00
Special Events	\$				
Workshops/Roundtables	\$1,500	110.03	160.03	325.62	1014.35
Business Recognition * PLUS \$1400 donation-Norwest	\$2,500 3,900	700.00	3385.86		514.14
Granting	\$5,500	4346.80	11581.80		(6081.80)
Total	\$34,200 \$35,600	\$6,658.11	\$34,295.07	\$325.62	\$ 979.29