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**Grand Junction Regional Airport Authority Board**  
**Regular Board Meeting**  
Meeting Minutes  
October 15, 2019

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**REGULAR BOARD MEETING**

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**I. Call to Order**

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on October 15, 2019 in Grand Junction, Colorado and in the County of Mesa.

<p><b><u>Commissioners Present:</u></b> Tom Benton (Chairman) Chuck McDaniel (Vice-Chairman) Clay Tufly Erling Brabaek Thaddeus Shrader Linde Marshall Ron Velarde</p> <p><b><u>Airport Staff:</u></b> Joseph Burtard (Clerk) Karl Hanlon (Counsel) Sarah Menge Angela Padalecki (Executive Director) Mark Papko Ben Peck Eric Trinklein</p>	<p><b><u>Guests:</u></b> Joe Vaccarelli, Daily Sentinel Mason Short, KLJ Jeremy Lee, Mead &amp; Hunt Jennifer Boehm, Mead &amp; Hunt Mike Lum, Volaire Colon Bible, Garver</p>
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**II. Pledge of Allegiance**

**III. Approval of Agenda**

*Commissioner Brabaek made a motion to move 2019 and 2020 Airport Goals to November 5, 2019 Board Workshop and approve the October 15, 2019 Board Agenda. Commissioner Tufly second the motion. Voice Vote. All Ayes.*

**IV. Commissioner Comments**

*No Commissioner comments were made.*

**V. Citizen Comments**

*No citizen comments were made.*

**VI. Consent Agenda**

- A. September 17, 2019 Meeting Minutes  
Approval of September 2019 Board Meeting Minutes
- B. West Terminal Apron and Run-Up Pad Reconstruction – Design Only  
Approval of the West Terminal Apron and Run-Up Pad design contract for Garver for \$466,685 and authorize the Executive Director to sign. Contract is for engineering services and includes packaging bid documents for the West Terminal Apron and temporary Run-Up Pad.

*Commissioner Marshall moved to adopt the Consent Agenda. Commissioner Tufly seconded. Voice Vote. All Ayes.*

**VII. Action Items**

Chief Ted Balbier Retirement Commemoration

*Chairman Benton formally recognize Chief Ted Balbier’s retirement after 45 years of service at Grand Junction Regional Airport. Commissioner Shrader made a motion to dedicate the access road to the ARFF facility as “Honorary Chief Balbier Way”. Commissioner Tufly seconded the motion. Voice Vote. All Ayes.*

Equipment Rental Contract for 2020 Airport Emergency Plan Exercise

*Commissioner Brabaek made a motion to authorize Executive Director to execute \$19,995.00 equipment rental contract from 139 Fire, LLC for the 2020 Full-scale Airport Emergency Plan. Commissioner Tufly seconded the motion. Voice Vote. All Ayes.*

GJRAA/GJASA Agreement

*Commissioner Marshall made a motion to approve of GJRAA/GJRASA Agreement and authorize the Executive Director to sign. The agreement defines how monies will flow between GJRAA and the Grand Junction Regional Air Service Alliance (GJRASA) under the Small Community Air Service Development (SCASD) grant program. Commissioner Tufly seconded the motion. Voice Vote. All Ayes.*

**VIII. Discussion Items**

Air Service Update by Mike Lum

Air service update provide by Mike Lum, Managing Partner with Volaire Aviation, Inc.

### 2020 Budget Hearing

Board conduct a public hearing on the Budget, accept public comments and consider them, complete final review and provide comments and/or recommended changes on the Draft 2020 Budget. *Chairman Benton moved the meeting into a public hearing to solicit public comments on the Grand Junction Regional Airport Authority's proposed 2020 Budget. No comments were received. Chairmen Benton closed the public hearing.*

### Rental Car Leases

Discussion on extending the current rental care leases that are schedule to expire in April 2020.

### 2019 and 2020 Airport Goals

#### **IX. Staff Reports**

- A. Director's Report (Angela Padalecki)
- B. Operations Report (Mark Papko)
- C. Finance and Activity Report (Sarah Menge)
- D. Facilities Report (Ben Peck)
- E. Project Report (Eric Trinklein)

#### **X. Any other business which may come before the Board**

No additional business was discussed.

#### **XI. Executive Session**

*Commissioner McDaniel made a motion to go into executive session to conduct a conference with the Executive Director and General Counsel for the purpose of discussing the Airport's purchase, lease, transfer or sale of real property; determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to CRS 24-6-402(4)(a) regarding the Sky Adventures Building. Furthermore an Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; more specifically to discuss leave for the Airport Manager. Commissioner Marshall seconded the motion. Voice Vote. All Ayes.*

*Commissioner Tufly made a motion to move out of executive session back into an open meeting. Commissioner Marshall seconded the motion. Voice Vote. All Ayes.*

#### **XII. Adjournment**

*Commissioner Brabaek moved for adjournment. Commissioner Tufly seconded. Voice Vote. All Ayes.*

The meeting adjourned at approximately 7:51 PM.

*Audio recording of the complete meeting can be found at  
[https://gjairport.com/Board\\_Meetings](https://gjairport.com/Board_Meetings)*

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Tom Benton, Board Chairman

***ATTEST:***

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Joseph R. Burtard, Clerk to the Board