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**Grand Junction Regional Airport Authority Board**  
**Regular Board Meeting**  
Meeting Minutes  
January 21, 2020

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**REGULAR BOARD MEETING**

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**I. Call to Order**

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on January 21, 2020 in Grand Junction, Colorado and in the County of Mesa.

<p><b><u>Commissioners Present:</u></b> Tom Benton (Chairman) Chuck McDaniel Clay Tufly Thaddeus Shrader Erling Brabaek Ron Velarde Linde Marshall</p> <p><b><u>Airport Staff:</u></b> Joseph Burtard (Clerk) Karl Hanlon (Counsel) Sarah Menge Ben Peck Eric Trinklein Chance Ballegeer Shelagh Flesch Cameron Reece</p>	<p><b><u>Guests:</u></b> Joe Vaccarelli, Daily Sentinel Shannon Kinslow, TOIL Chad Culton, G4S Security Colin Bible, Garver Jake Hoban, Garver Brandy Jones, Allegiant Airlines Drew Armstrong</p>
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**II. Pledge of Allegiance**

**III. Approval of Agenda**

*Commissioner Tufly made a motion to approve the January 21, 2020 Board Agenda.*

*Commissioner Shrader second the motion. Voice Vote. All Ayes.*

**IV. Commissioner Comments**

*Commissioner McDaniel encouraged board participation in the City of Grand Junction's March 30<sup>th</sup> Board and Commission Member Recognition Event and the May 28<sup>th</sup> joint agency meeting with the City of Grand Junction, Mesa County, and Grand Junction Regional Airport.*

## **V. Citizen Comments**

*No citizen comments were made.*

## **VI. Consent Agenda**

### **December 17, 2019 Meeting Minutes**

Approval of December 17, 2019 Board Meeting Minutes.

### **Airport Fleet – Mower Purchase/Trade-In**

Approve the trade-in and purchase of a replacement mower with U.S. Tractor & Harvest, Inc. for \$12,075.00 and authorize the Executive Director, or designee to sign.

### **Airport Fleet – Vehicle Purchase**

Approve the purchase of a new four-seat UTV from US Tractor & Harvest for \$27,218.00 and authorize the Executive Director, or designee to sign.

*Commissioner Brabaek made motion to approve the Consent Agenda. Commissioner Shrader seconded. Voice Vote. All Ayes.*

## **VII. Action Items**

### **Resolution: 2020-001 – Proposed 2020 Posting of Notices of Meetings**

*Commissioner Tufly made motion to adopt Resolution 2020-001: Posting of Notice of Meetings, as mandated by Colorado Revised Statute 24-6-402(2)(C). Commissioner Brabaek seconded. Roll Call Vote. Commissioner Marshall, Aye; Commissioner Velarde, Aye; Commissioner Brabaek, Aye; Commissioner Shrader, Aye; Commissioner Tufly, Aye; Commissioner McDaniel, Aye; Commissioner Benton, Aye. The motion carries.*

### **RFP Armed Security Guard Services**

*Commissioner Tufly made motion to approve the selection of G4s Secure Solutions to provide armed security services for the Grand Junction Regional Airport and authorize the Executive Director, or her designee, to execute a contract agreement, following counsel review, with G4s for a term of three years with two, one-year extension options. Commissioner Marshall seconded. Voice Vote. All Ayes.*

### **Grant Application – Taxiway A Rehabilitation (Design Only)**

*Commissioner Brabaek made motion to Approve the Airport Improvement Program (AIP) grant application for submittal to FAA which includes the design of the second phase of the rehabilitation of Taxiway A and includes the design for rehabilitation of portions of existing Runway 11/29. Commissioner Shrader seconded. Voice Vote. All Ayes.*

### **2020 Officer and Committee Appointments**

Section 4.2 of the Board's Bylaws: The Chairman and Vice Chairman shall be elected from the members of the Board at the first regular meeting in January of each calendar year, and they shall hold office until their successors have been duly elected. The Board shall appoint a Clerk and

Treasurer, and it may appoint a Deputy Clerk and Deputy Treasurer. The Clerk, Treasurer, Deputy Clerk and/or Deputy Treasurer need not be members of the Board and such positions shall continue in office at the pleasure of the Board.

**2020 Officers:**

Chairman – Tom Benton  
Vice Chairman – Chuck McDaniel  
Treasurer – Sarah Menge  
Clerk – Joseph Burtard  
Deputy Clerk – Victoria Hightower

**2020 Committees:**

Compliance Committee – Chuck McDaniel (Chair), Erling Brabaek, Vacant (to be filled by Director of Operations when candidate is selected and hired).

Finance and Audit Committee – Clay Tufly (Chair), Ron Velarde, Drew Armstrong, and Steve Hovland.

The Building Committee was dissolved.

*Commissioner Tufly made motion to Approve the entire slate of 2020 Officer and Committee Appointments. Commissioner Brabaek seconded. Voice Vote. All Ayes.*

**VIII. Discussion Items**

**IX. Staff Reports**

- A. Operations Report (Eric Trinklein)
- B. Finance and Activity Report (Sarah Menge)
- C. External Affairs Report (Joseph Burtard)
- D. Facilities Report (Ben Peck)
- E. Project Report (Eric Trinklein)

**X. Any other business which may come before the Board**

No additional business was discussed.

**XI. Executive Session**

*Commissioner Shrader made a motion to move into Executive Session to conduct a conference with the Executive Staff and General Counsel for the purpose of discussing the Airport's purchase, lease, transfer or sale of real property; determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to C.R.S. 24-6-402(4)(a) regarding the Sky Adventures Building. Commissioner Brabaek seconded the motion. Voice Vote. All Ayes.*

*Commissioner McDaniel made a motion to move from Executive Session back into a public meeting. Commissioner Velarde seconded the motion. Voice Vote. All Ayes.*

**XII. Adjournment**

*Commissioner McDaniel moved for adjournment. Commissioner Tufly seconded. Voice Vote. All Ayes.*

The meeting adjourned at approximately 7:01 PM.

*Audio recording of the complete meeting can be found at [https://gjairport.com/Board\\_Meetings](https://gjairport.com/Board_Meetings)*

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Tom Benton, Board Chairman

***ATTEST:***

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Joseph R. Burtard, Clerk to the Board