



NOTICE OF AWARD EXTENSION-5153-23-SH

December 2, 2022

J.R. Spung/Kevin Vecchiarelli
JVA Incorporated
817 Colorado Ave. Suite 301
Glenwood Springs, CO 81601

**SOLICITATION DESCRIPTION: SECOND (OF THREE) ANNUAL EXTENSION FOR
RFP-4826-20-SH
On-Call Development Review Engineering Services**

Dear Mr. Spung and Mr. Vecchiarelli,

You are hereby notified that your firm's contract has been extended for On-Call Development Review Engineering Services for the City of Grand Junction Public Works Department as needed from **January 1, 2023 through December 31, 2023**.

This extension will utilize the attached 2021 Rate Schedule and continues to include the same terms and conditions of the original contract. The contract has been established using the Scope of Service in the formal solicitation.

If you have any questions or need to discuss this extension, please call me at 970-244-1513.

Sincerely,
Susan J. Hyatt, C.P.M, CPPB
City of Grand Junction
Purchasing Division

SUPPLIER ACKNOWLEDGEMENT

Receipt of this Extension is hereby acknowledged:

Contractor: JVA, Inc.
By: KEVIN E. VECCHIARELLI
Title: VICE PRESIDENT
Date: 12.2.22
[Signature]



Civil Engineering
2021 Hourly Billing Rate Schedule

POSITION	RATE
Principal	\$172 – \$216
Senior Project Manager	\$160 – \$180
Project Manager	\$140 – \$156
Senior Project Engineer	\$128 – \$136
Project Engineer	\$120 – \$128
Design Engineer	\$112 – \$116
Senior Designer	\$128 – \$140
CAD Designer	\$120 – \$128
Administrative Support	\$100 – \$104

Auto travel shall be reimbursed at 56¢ per mile or at a rate set by the IRS. Costs for express delivery, airfare, car rental, meals, lodging, printing, copying, long distance calls and shipping shall be reimbursed at 1.1 times direct cost.



NOTICE OF AWARD EXTENSION-4953-22-SH

November 18, 2021

J.R. Spung/Kevin Vecchiarelli
JVA Incorporated
817 Colorado Ave. Suite 301
Glenwood Springs, CO 81601

**SOLICITATION DESCRIPTION: FIRST (OF THREE) ANNUAL EXTENSION FOR
RFP-4826-20-SH
On-Call Development Review Engineering Services**

Dear Mr. Spung and Mr. Vecchiarelli,

You are hereby notified that your firm’s contract has been extended for On-Call Development Review Engineering Services for the City of Grand Junction Community Development Department as needed from **January 1, 2022 through December 31, 2022.**


This extension will allow a rate increase per the attached 2021 Rate Schedule and continues to include the same terms and conditions of the original contract. The contract has been established using the Scope of Service in the formal solicitation.

If you have any questions or need to discuss this extension, please call me at 970-244-1513.

Sincerely,
Susan J. Hyatt, C.P.M, CPPB
City of Grand Junction
Purchasing Division

SUPPLIER ACKNOWLEDGEMENT

Receipt of this Extension is hereby acknowledged:

Contractor: _____ JVA Inc _____
By: _____ Kevin E. Vecchiarelli _____ 
Title: _____ Vice President _____
Date: _____ 11.18.21 _____



Civil Engineering
2021 Hourly Billing Rate Schedule

POSITION	RATE
Principal	\$172 – \$216
Senior Project Manager	\$160 – \$180
Project Manager	\$140 – \$156
Senior Project Engineer	\$128 – \$136
Project Engineer	\$120 – \$128
Design Engineer	\$112 – \$116
Senior Designer	\$128 – \$140
CAD Designer	\$120 – \$128
Administrative Support	\$100 – \$104

Auto travel shall be reimbursed at 56¢ per mile or at a rate set by the IRS. Costs for express delivery, airfare, car rental, meals, lodging, printing, copying, long distance calls and shipping shall be reimbursed at 1.1 times direct cost.

CHANGE ORDER
Number 2

Date: June 15, 2021
To: JVA Inc.
From: City of Grand Junction, Community Development Department
Project: On-Call Development Review Engineering Services RFP-4826-20-SH
PO: 2020-00000544

The above referenced contract shall be modified as follows:
Sustained contract development review engineering services. Until the development engineer position is filled, the City will continue to require these services from JVA Inc.

Summary of Contract price adjustments:

Original Contract Amount	\$80,000.00
Change Order #1	\$35,000.00
This Change Order	<u>\$80,000</u>
Revised Contract Amount	\$195,000.00

Summary of Contract time adjustments:

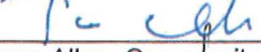
Original Contract Time	365 days
This Change Order	<u>78 days</u>
Revised Contract Time	443 days

Contract Start Date: October 14, 2020
Contract Completion Date: December 31, 2021

This compensation modification constitutes all costs directly or indirectly attributable to the changes ordered herein related to the performance of the Contract.

Owner: **City of Grand Junction**

Prepared by:  Date: 6-15-21
Rick Dorris, Senior Development Engineer/Project Manager

Recommended by:  Date: 6/15/2021
Tamra Allen, Community Development Director

Approved by:  Date: 6/15/2021
Greg Caton, City Manager

Contractor: **JVA Inc.**

Signature:  Date: 6/18/21

Name and Title: J.R. Spung Senior Project Manager

CHANGE ORDER
Number 1

Date: March 4, 2021
To: JVA Inc.
From: City of Grand Junction, Community Development Department
Project: On-Call Development Review Engineering Services RFP-4826-20-SH
PO: 2020-00000544

The above referenced contract shall be modified as follows:
Sustained contract development review engineering services. Until the development engineer position is filled, the City will continue to require these services from JVA Inc.

Summary of Contract price adjustments:

Original Contract Amount	\$80,000.00
This Change Order	<u>\$35,000.00</u>
Revised Contract Amount	\$115,000.00

Summary of Contract time adjustments:

Original Contract Time	365 days
This Change Order	<u>0 days</u>
Revised Contract Time	365 days


Contract Start Date: October 14, 2020
Contract Completion Date: October 14, 2021

This compensation modification constitutes all costs directly or indirectly attributable to the changes ordered herein related to the performance of the Contract.

Owner: **City of Grand Junction**

Prepared by:  Date: 3-4-21
Rick Dorris, Senior Development Engineer/Project Manager

Recommended by:  Date: 3/4/21
Tamra Allen, Community Development Director

Approved by:  Date: 3/4/2021
Greg Caton, City Manager

Contractor: **JVA Inc.**

Signature:  Date: 3/4/2021

Name and Title: Kevin E. Vecchiarelli, Vice President



CITY OF GRAND JUNCTION, COLORADO

PROFESSIONAL SERVICES CONTRACT

This CONTRACT made and entered into this **14th** day of **October, 2020** by and between the **City of Grand Junction, Colorado**, a government entity in the County of Mesa, State of Colorado, hereinafter in the Contract Documents referred to as the "Owner" and **JVA, INC. of Glenwood Springs, Colorado**, hereinafter in the Contract Documents referred to as the "Contractor."

The Contractor shall perform the work set forth and described by the Solicitation Documents and known as **RFP-4826-20-SH On-Call Development Review Engineering Services.**

The total amount of the Contract shall not exceed **\$80,000.00** paid by the Owner. The Contractor shall be paid in accordance with the fee schedule set forth in the Solicitation Documents. The hourly rate for each staff person to fulfill the Scope of Work shall be as shown in the following Exhibits:

Exhibit A: JVA Consulting Engineers

Exhibit B: Huddleston-Berry Engineering & Testing, LLC

Exhibit C: Stolfus & Associates, Inc

JVA, Inc. will use Huddleston Berry as a subcontractor for their geotechnical review, however should there be a conflict of interest, the City of Grand Junction reserves the right to use their own contracted geotechnical consultant.

To receive payment, Contractor must **submit invoices to Tamra Allen, Community Development Director at tamraa@gjcity.org** for work completed.

Contract Administrator for the Owner is **Rick Dorris, Senior Development Engineer.**

Contract Administrator for the Contractor is **J.R. Spung, Project Manager.**

The term of this Contract shall be from **October 15, 2020 to October 15, 2021**, with the option for up to three (3) annual renewals at the same rates noted above.

Contractor shall provide the insurance bonds and indemnities required in the Solicitation Documents.

Contract Documents: The clauses provided in the Solicitation apply to the terms used in the Contract and all the Contract Documents. It is agreed by the parties hereto that the following list of instruments, drawings, and documents which are attached hereto, bound herewith, or incorporated herein by reference constitute and shall be referred to either as the "Contract Documents" or the Contract, and all of said instruments, drawings, and documents together as a whole constitute the Contract between the parties hereto, and they are fully a part of this agreement as if they were set out verbatim and in full herein:

- **Solicitation Documents and Addenda for the Project**
- **Contract Exhibits A, B and C**
- **Change Orders**
- **JVA Inc. Proposal Response**

CITY OF GRAND JUNCTION, COLORADO

DocuSigned by:
By: Tamra Allen
Tamra Allen, Community Development Director

10/19/2020 | 09:13 MDT
Date

JVA, INC.

DocuSigned by:
By: Kevin Vecchiarelli
Kevin Vecchiarelli, Principal In Charge

10/16/2020 | 15:54 MDT
Date

CONTRACT EXHIBIT A

SECTION 6.0: SOLICITATION RESPONSE FORM RFP-4804-20-SH

Offeror must submit entire Form completed, dated and signed.

- 1.1 Provide hourly rate for each engineer/key staff that may work to fulfil the Scope of Work.
- | | | | |
|--------------|---------------|--------------|--|
| Hourly Rate: | \$ <u>160</u> | Name, Title: | <u>Kevin Vecchiarelli, Principal-In-Charge</u> |
| Hourly Rate: | \$ <u>148</u> | Name, Title: | <u>J.R. Spung, Project Manager</u> |
| Hourly Rate: | \$ <u>132</u> | Name, Title: | <u>Cooper Karsh, Senior Project Engineer</u> |
| Hourly Rate: | \$ _____ | Name, Title: | _____ |
| Hourly Rate: | \$ _____ | Name, Title: | _____ |
| Hourly Rate: | \$ _____ | Name, Title: | _____ |

- 1.2 Reimbursable Expenses, if any (with descriptions):
- | | |
|---|--|
| <u>Auto travel</u> | \$ <u>0.575, or at rate set by IRS</u> |
| <u>Express delivery, airfare, car rental, meals, lodging, printing, copying, long distance calls, and shipping shall be reimbursed at 1.1 times direct cost</u> | \$ _____ |
| | \$ _____ |

The City reserves the right to accept any portion of the work to be performed at its discretion

The undersigned has thoroughly examined the entire Request for Proposals and therefore submits the proposal and schedule of fees and services attached hereto.

This offer is firm and irrevocable for sixty (60) days after the time and date set for receipt of proposals.

The undersigned Offeror agrees to provide services and products in accordance with the terms and conditions contained in this Request for Proposal and as described in the Offeror's proposal attached hereto; as accepted by the City.

Prices in the proposal have not knowingly been disclosed with another provider and will not be prior to award.

- Prices in this proposal have been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition.
- No attempt has been made nor will be to induce any other person or firm to submit a proposal for the purpose of restricting competition.
- The individual signing this proposal certifies they are a legal agent of the offeror, authorized to represent the offeror and is legally responsible for the offer with regard to supporting documentation and prices provided.
- Direct purchases by the City of Grand Junction are tax exempt from Colorado Sales or Use Tax. Tax exempt No. 98-903544. The undersigned certifies that no Federal, State, County or Municipal tax will be added to the above quoted prices.
- City of Grand Junction payment terms shall be Net 30 days.
- Prompt payment discount of N/A percent of the net dollar will be offered to the City if the invoice is paid within N/A days after the receipt of the invoice.

RECEIPT OF ADDENDA: the undersigned Contractor acknowledges receipt of Addenda to the Solicitation, Specifications, and other Contract Documents.

State number of Addenda received: 1.

It is the responsibility of the Proposer to ensure all Addenda have been received and acknowledged.

JVA, Inc

Company Name – (Typed or Printed)

Kevin E. Vecchiarelli

Authorized Agent Signature

817 Colorado Avenue Suite 301

Address of Offeror

Glenwood Springs, CO 81601

City, State, and Zip Code

Kevin Vecchiarelli

Authorized Agent – (Typed or Printed)

303.565.4967

Phone Number

kvecchiarelli@jvajva.com

E-mail Address of Agent

9/14/20

Date

Digitally signed by Kevin E. Vecchiarelli
DN: cn=Kevin E. Vecchiarelli, o=JVA Inc, ou=Vist
President, CA=Kevin E. Vecchiarelli
Date: 2020.09.22 18:20:19 -0600

CONTRACT EXHIBIT B

Huddleston-Berry
Engineering & Testing, LLC

Huddleston-Berry Engineering & Testing, L.L.C. (HBET)
2789 Riverside Parkway
Grand Junction, CO, 81501
Office: 970-255-8005
Fax: 970-255-6818

**2020
FEE SCHEDULE
SPECIAL INSPECTIONS AND/OR CONSTRUCTION MATERIALS TESTING**

Technician I	(soils, non-structural concrete, & sample preparation)	\$ 65.00
Technician II	(asphalt, coring & sample preparation)	\$ 75.00
Inspector I	(structural concrete, reinforcing, masonry, piers, & piles)	\$ 90.00
Inspector II	(structural steel, wood framing & fire proofing)	\$ 105.00
Certified Building Inspector		\$ 130.00
Laboratory Supervisor		\$ 130.00
Staff Engineer		\$ 105.00
Project Manager		\$ 140.00
Senior Manager/Engineer		\$ 185.00
Overtime	(Over 8 Hours per day, Nights, & Weekends)	1.5 x Rate
Overtime	(Holidays)	2 x Rate
Trip Charge	(Grand Valley)	\$ 25.00
Trip Charge	(Outside Grand Valley @ per mile)	\$ 0.85

LABORATORY TESTING

SOILS

Atterberg limits	\$ 75.00
Sieve Analysis	\$ 75.00
*Split Analysis with Oversized Particles	\$ 150.00
Hydrometer	\$ 200.00
Swell/Consolidation	\$ 85.00
Soluble Sulfates	\$ 30.00
Standard Proctor (ASTM D698 or AASHTO T99)	\$ 140.00
Modified Proctor (ASTM D1557 or AASHTO T180)	\$ 160.00
California Bearing Ratio (CBR)	\$ 250.00

ASPHALT

Maximum Theoretical Specific Gravity	\$ 70.00
Bulk Density	\$ 175.00
Vacuum Extraction/Ignition AC	\$ 125.00
Gradation of Extracted Aggregate	\$ 75.00
***Drilled Cores	\$ 65.00

COMPRESSIVE STRENGTH

f _c , Cylinders (bonded caps)	\$ 28.00
f _c , Cylinders (unbonded caps)	\$ 25.00
***f _c , Drilled Cores	\$ 45.00
f _c , Grout	\$ 28.00
f _c , Mortar	\$ 22.00
f _c , CMU (ungrouted)	\$ 90.00
f _c , CMU (grouted)	\$ 115.00
Block Unit Weight and Absorption	\$ 35.00
Flexural Strength of Beams	\$ 90.00
**Shotcrete (Coring in Lab)	\$ 280.00
**Shotcrete (Coring in Field)	\$ 430.00

FIREPROOFING

Density	\$ 75.00
Bond Test	\$ 75.00

**Additional testing services
available upon request.**

Sub-consultant Services/Special Testing	Cost +20%
Out of town living expenses, commercial travel costs, equipment rental, freight, etc	Cost +20%

REMARKS

Technician rates include nuclear gauge field equipment and are charged portal to portal. A minimum of a 24-hour to 48-hour notice is requested for scheduling of field services, a more advanced notice may guarantee services at the requested time. Minimum 2 hour trip charge per day for field engineer, inspector or technician may be applied.

Proposals for specific projects available upon request.

*Subject to lab sample preparation

**Includes coring equipment and materials for capping – Set of 4

***Coring Equipment Fee – Half Day - \$250.00



2020 STANDARD HOURLY RATES

Professional Services

Principal-President	\$190/hr
Professional Engineer 5	\$170/hr
Professional Engineer 4	\$160/hr
Professional Engineer 3	\$150/hr
Professional Engineer 2	\$140/hr
Professional Engineer 1	\$120/hr
Engineering Intern 3	\$100/hr
Engineering Intern 2	\$100/hr
Engineering Intern 1	\$100/hr
Engineering Student Intern	\$ 60/hr
Office Manager	\$ 70/hr
Administrative Assistant 1	\$ 60/hr
Expert Witness Services*	
Expert Witness (Principal-President)	\$400/hr
Expert Witness (PE-5)	\$350/hr

*includes deposition testimony, courtroom appearances, transcript review, etc.

Outside Consultants **at cost**

Other Direct Costs

Mileage	at Standard Federal Rate
Outside reproduction	at cost
Other expenses	at cost



**Purchase Order
No. 2020-00000544**

DATE 10/15/2020

Ph. (970) 244-1513

Fax

Ship To
City of Grand Junction
Community Development
250 N. 5th St., Suite 142
GRAND JUNCTION, CO 81501

Bill To
City of Grand Junction
Community Development
250 N. 5th St., Suite 142
GRAND JUNCTION, CO 81501

Vendor
VENDOR NO. 7547
JVA Incorporated
817 Colorado Ave. Ste. 301
Glenwood Springs, CO 81601

PAGE 1 of 1
SHIP VIA
DELIVER BY 10/15/2021
FREIGHT TERMS FOB Destination
Payment Terms: Net 30 Days
Buyer Name: Susan Jill Hyatt
Buyer Email: susanh@gjcity.org

Award RFP-4826-20-SH

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	PROFESSIONAL SERVICES - ARCHITECTS, ENGINEERS, CONSULTANTS - On-Call Development Review Engineering Services. PO Amount is a not-to-exceed limit. 100-310-010.7410 - Contract Svcs 80,000.00	80,000.0000	\$80,000.00
PURCHASE ORDER TOTAL				\$80,000.00

Special Instructions: PURCHASE ORDER No. MUST APPEAR ON ALL INVOICES, SHIPPERS, PACKAGES, CORRESPONDENCE
Tax Exempt No. 98-03544

By: Susan J. Hyatt



**Request for Proposal
RFP-4826-20-SH**

**ON-CALL DEVELOPMENT REVIEW
ENGINEERING SERVICES**

RESPONSES DUE:

September 23, 2020 prior to 3:00 P.M. Local Time

Accepting Electronic Responses Only

**Responses Only Submitted Through the Rocky Mountain E-Purchasing
System (RMEPS)**

www.bidnetdirect.com/colorado

**(Purchasing Representative does not have access or control of the vendor side of RMEPS.
If website or other problems arise during response submission, vendor MUST contact
RMEPS to resolve issue prior to the response deadline. 800-835-4603)**

PURCHASING REPRESENTATIVE:

Susan Hyatt
susanh@gjcity.org
970-244-1513

This solicitation has been developed specifically for a Request for Proposal intended to solicit competitive responses for this solicitation, and may not be the same as previous City of Grand Junction solicitations. All offerors are urged to thoroughly review this solicitation prior to submitting. Submittal by **FAX, EMAIL or HARD COPY IS NOT ACCEPTABLE** for this solicitation.

REQUEST FOR PROPOSAL

TABLE OF CONTENTS

Section

- 1.0 Administrative Information and Conditions for Submittal**
- 2.0 General Contract Terms and Conditions**
- 3.0 Specifications/Scope of Services**
- 4.0 Preparation and Submittal of Proposals**
- 5.0 Evaluation Criteria and Factors**
- 6.0 Solicitation Response Form**

REQUEST FOR PROPOSAL

1.1 Issuing Office: This Request for Proposal (RFP) is issued by the City of Grand Junction (City). All contact regarding this RFP shall be directed to:

RFP Questions:

Susan Hyatt

susanh@gjcity.org

1.2 Purpose: The purpose of this RFP is to obtain proposals from qualified professional firms or individuals to provide On-Call Development Review Engineering services to the City as described in Section 3.

1.3 Compliance: All participating Offerors, by their signature hereunder, shall agree to comply with all conditions, requirements, and instructions of this RFP as stated or implied herein. Should the City omit anything from this packet which is necessary to the clear understanding of the requirements, or should it appear that various instructions are in conflict, the Offeror(s) shall secure instructions from the Purchasing Division prior to the date and time of the submittal deadline shown in this RFP.

1.4 Procurement Process: Procurement processes shall be governed by the most current version of the City of Grand Junction [Purchasing Policy and Procedure Manual](#).

1.5 Submission: Please refer to Section 4.0 for what is to be included. Each proposal shall be submitted in electronic format only, and only through the Rocky Mountain E-Purchasing website, www.bidnetdirect.com/colorado. The uploaded response shall be a single PDF document with all required information included. This site offers both “free” and “paying” registration options that allow for full access of the City’s documents and for electronic submission of proposals. (Note: “free” registration may take up to 24 hours to process. Please Plan accordingly.) For proper comparison and evaluation, the City requests that proposals be formatted as directed in Section 4.0 “Preparation and Submittal of Proposals.” Submittals received that fail to follow this format may be ruled non-responsive. (Purchasing Representative does not have access or control of the vendor side of RMEPS. If website or other problems arise during response submission, vendor **MUST** contact RMEPS to resolve issue prior to the response deadline. **800-835-4603**)

1.6 Altering Proposals: Any alterations made prior to opening date and time must be initialed by the signer of the proposal, guaranteeing authenticity. Proposals cannot be altered or amended after submission deadline.

1.7 Withdrawal of Proposal: A proposal must be firm and valid for award and may not be withdrawn or canceled by the Offeror for sixty (60) days following the submittal deadline date, and only prior to award. The Offeror so agrees upon submittal of their proposal. After award this statement is not applicable.

1.8 Addenda: All Questions shall be submitted in writing to the appropriate person as shown in Section 1.1. Any interpretations, corrections and changes to this RFP or extensions to the opening/receipt date shall be made by a written Addendum to the RFP by the City. Sole authority to authorize addenda shall be vested in the City of Grand Junction

Purchasing Representative. Addenda will be issued electronically through the Rocky Mountain E-Purchasing website at www.bidnetdirect.com/colorado. Offerors shall acknowledge receipt of all addenda in their proposal. Addenda and solicitations are posted on the City's website, www.gjcity.org/business-and-economic-development/bids, for informational purposes.

- 1.9 Confidential Material:** All materials submitted in response to this RFP shall ultimately become public record and shall be subject to inspection after contract award. **"Proprietary or Confidential Information"** is defined as any information that is not generally known to competitors and which provides a competitive advantage. Unrestricted disclosure of proprietary information places it in the public domain. Only submittal information clearly identified with the words **"Confidential Disclosure"** and uploaded as a separate document shall establish a confidential, proprietary relationship. Any material to be treated as confidential or proprietary in nature must include a justification for the request. The request shall be reviewed and either approved or denied by the City. If denied, the proposer shall have the opportunity to withdraw its entire proposal, or to remove the confidential or proprietary restrictions. Neither cost nor pricing information nor the total proposal shall be considered confidential or proprietary
- 1.10 Response Material Ownership:** All proposals become the property of the City upon receipt and shall only be returned to the proposer at the City's option. Selection or rejection of the proposal shall not affect this right. The City shall have the right to use all ideas or adaptations of the ideas contained in any proposal received in response to this RFP, subject to limitations outlined in the section titled "Confidential Material". Disqualification of a proposal does not eliminate this right.
- 1.11 Minimal Standards for Responsible Prospective Offerors:** A prospective Offeror must affirmably demonstrate their responsibility. A prospective Offeror must meet the following requirements:
- Have adequate financial resources, or the ability to obtain such resources as required.
 - Be able to comply with the required or proposed completion schedule.
 - Have a satisfactory record of performance.
 - Have a satisfactory record of integrity and ethics.
 - Be otherwise qualified and eligible to receive an award and enter into a contract with the City.
- 1.12 Nonconforming Terms and Conditions:** A proposal that includes terms and conditions that do not conform to the terms and conditions of this Request for Proposal is subject to rejection as non-responsive. The City reserves the right to permit the Offeror to withdraw nonconforming terms and conditions from its proposal prior to a determination by the City of non-responsiveness based on the submission of nonconforming terms and conditions
- 1.13 Open Records:** All proposals shall be open for public inspection after the contract is awarded. Trade secrets and confidential information contained in the proposal so identified by offer as such shall be treated as confidential by the City to the extent allowable in the Open Records Act.
- 1.14 Sales Tax:** City of Grand Junction is, by statute, exempt from the State Sales Tax and Federal Excise Tax; therefore, all fees shall not include taxes.

- 1.15 Public Opening:** Proposals shall be opened in the City Hall Auditorium, 250 North 5th Street, Grand Junction, CO 81501, immediately following the proposal deadline. Offerors, their representatives and interested persons may be present. Only the names and locations on the proposing firms will be disclosed.

SECTION 2.0: GENERAL CONTRACT TERMS AND CONDITIONS

- 2.1. Acceptance of RFP Terms:** A proposal submitted in response to this RFP shall constitute a binding offer. Acknowledgment of this condition shall be indicated on the Cover Letter by the Offeror or an officer of the Offeror legally authorized to execute contractual obligations. A submission in response to the RFP acknowledges acceptance by the Offeror of all terms and conditions, as set forth herein. An Offeror shall identify clearly and thoroughly any variations between its proposal and the City's RFP requirements. Failure to do so shall be deemed a waiver of any rights to subsequently modify the terms of performance, except as outlined or specified in the RFP.
- 2.2. Execution, Correlation, Intent, and Interpretations:** The Contract Documents shall be signed by the City and Contractor. By executing the contract, the Contractor represents that they have familiarized themselves with the local conditions under which the Work is to be performed, and correlated their observations with the requirements of the Contract Documents. The Contract Documents are complementary, and what is required by any one, shall be as binding as if required by all. The intention of the documents is to include all labor, materials, equipment, services and other items necessary for the proper execution and completion of the scope of work as defined in the technical specifications and drawings contained herein. All drawings, specifications and copies furnished by the City are, and shall remain, City property. They are not to be used on any other project.
- 2.3. Acceptance Not Waiver:** The City's acceptance or approval of any work furnished hereunder shall not in any way relieve the proposer of their present responsibility to maintain the high quality, integrity and timeliness of his work. The City's approval or acceptance of, or payment for, any services shall not be construed as a future waiver of any rights under this Contract, or of any cause of action arising out of performance under this Contract.
- 2.4. Assignment:** The Offeror shall not sell, assign, transfer or convey any contract resulting from this RFP, in whole or in part, without the prior written approval from the City.
- 2.5. Compliance with Laws:** Proposals must comply with all Federal, State, County and local laws governing or covering this type of service and the fulfillment of all ADA (Americans with Disabilities Act) requirements. Contractor hereby warrants that it is qualified to assume the responsibilities and render the services described herein and has all requisite corporate authority and professional licenses in good standing, required by law.
- 2.6. Debarment/Suspension:** The Contractor hereby certifies that the Contractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Governmental department or agency.

- 2.7. Confidentiality:** All information disclosed by the City to the Contractor for the purpose of the work to be done or information that comes to the attention of the Contractor during the course of performing such work is to be kept strictly confidential.
- 2.8. Conflict of Interest:** No public official and/or City employee shall have interest in any contract resulting from this RFP.
- 2.9. Contract:** This Request for Proposal, submitted documents, and any negotiations, when properly accepted by the City, shall constitute a contract equally binding between the City and Offeror. The contract represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral, including the Proposal documents. The contract may be amended or modified with Change Orders, Field Orders, or Amendment.
- 2.10. Cancellation of Solicitation:** Any solicitation may be canceled by the City or any solicitation response by a vendor may be rejected in whole or in part when it is in the best interest of the City.
- 2.11. Contract Termination:** This contract shall remain in effect until any of the following occurs: (1) contract expires; (2) completion of services; (3) acceptance of services or, (4) for convenience terminated by either party with a written *Notice of Cancellation* stating therein the reasons for such cancellation and the effective date of cancellation at least thirty days past notification.
- 2.12. Employment Discrimination:** During the performance of any services per agreement with the City, the Offeror, by submitting a Proposal, agrees to the following conditions:
- 2.12.1.** The Offeror shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, citizenship status, marital status, veteran status, sexual orientation, national origin, or any legally protected status except when such condition is a legitimate occupational qualification reasonably necessary for the normal operations of the Offeror. The Offeror agrees to post in conspicuous places, visible to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- 2.12.2.** The Offeror, in all solicitations or advertisements for employees placed by or on behalf of the Offeror, shall state that such Offeror is an Equal Opportunity Employer.
- 2.12.3.** Notices, advertisements, and solicitations placed in accordance with federal law, rule, or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
- 2.13. Immigration Reform and Control Act of 1986 and Immigration Compliance:** The Offeror certifies that it does not and will not during the performance of the contract employ illegal alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986 and/or the immigration compliance requirements of State of Colorado C.R.S. § 8-17.5-101, *et.seq.* (House Bill 06-1343).
- 2.14. Ethics:** The Offeror shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, official, or agent of the City.

2.15. Failure to Deliver: In the event of failure of the Offeror to deliver services in accordance with the contract terms and conditions, the City, after due oral or written notice, may procure the services from other sources and hold the Offeror responsible for any costs resulting in additional purchase and administrative services. This remedy shall be in addition to any other remedies that the City may have.

2.16. Insurance Requirements: The selected Firm agrees to procure and maintain, at its own cost, policy(s) of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Firm pursuant to this Section. Such insurance shall be in addition to any other insurance requirements imposed by this Contract or by law. The Firm shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to this Section by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types.

Firm shall procure and maintain and, if applicable, shall cause any Subcontractor of the Firm to procure and maintain insurance coverage listed below. Such coverage shall be procured and maintained with forms and insurers acceptable to The Owner. All coverage shall be continuously maintained to cover all liability, claims, demands, and other obligations assumed by the Firm pursuant to this Section. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Minimum coverage limits shall be as indicated below unless specified otherwise in the Special Conditions:

(a) Worker Compensation: Contractor shall comply with all State of Colorado Regulations concerning Workers' Compensation insurance coverage.

(b) General Liability insurance with minimum limits of:

ONE MILLION DOLLARS (\$1,000,000) each occurrence and
ONE MILLION DOLLARS (\$1,000,000) per job aggregate.

The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.

(c) Comprehensive Automobile Liability insurance with minimum limits for bodily injury and property damage of not less than:

ONE MILLION DOLLARS (\$1,000,000) each occurrence and
ONE MILLION DOLLARS (\$1,000,000) aggregate

(d) Professional Liability & Errors and Omissions Insurance policy with a minimum of:

ONE MILLION DOLLARS (\$1,000,000) per claim

This policy shall provide coverage to protect the contractor against liability incurred as a result of the professional services performed as a result of responding to this Solicitation.

With respect to each of Contractors owned, hired, or non-owned vehicles assigned to be used in performance of the Work. The policy shall contain a severability of interests provision. The policies required by paragraph (b) above shall be endorsed to include the Owner, and the Owner's officers and employees as additional insureds. Every policy required above shall be primary insurance, and any insurance carried by the Owner, its officers, or its employees, or carried by or provided through any insurance pool of the Owner, shall be excess and not contributory insurance to that provided by Bidder. No additional insured endorsement to any required policy shall contain any exclusion for bodily injury or property damage arising from completed operations. The Bidder shall be solely responsible for any deductible losses under any policy required above.

- 2.17. Indemnification:** Offeror shall defend, indemnify and save harmless the City and all its officers, employees, insurers, and self-insurance pool, from and against all liability, suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the Offeror, or of any Offeror's agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from proposal award. Offeror shall pay any judgment with cost which may be obtained against the City growing out of such injury or damages.
- 2.18. Oral Statements:** No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this document and/or resulting agreement. All modifications to this request and any agreement must be made in writing by the City.
- 2.19. Remedies:** The Offeror and City agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.
- 2.20. Venue:** Any agreement as a result of this RFP shall be deemed to have been made in, and shall be construed and interpreted in accordance with, the laws of the City of Grand Junction, Mesa County, Colorado.
- 2.21. Expenses:** Expenses incurred in preparation, submission and presentation of this RFP are the responsibility of the company and cannot be charged to the City.
- 2.22. Public Funds/Non-Appropriation of Funds:** Funds for payment have been provided through the City's budget approved by the City Council/Board of County Commissioners for the stated fiscal year only. State of Colorado statutes prohibit the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that may arise past the end of the stated City's fiscal year shall be subject to budget approval. Any contract will be subject to and must contain a governmental non-appropriation of funds clause.
- 2.23. Collusion Clause:** Each Offeror by submitting a proposal certifies that it is not party to any collusive action or any action that may be in violation of the Sherman Antitrust Act. Any and all proposals shall be rejected if there is evidence or reason for believing that collusion exists among the proposers. The City may or may not, at the discretion of the City Purchasing Representative, accept future proposals for the same service or commodities for participants in such collusion.

- 2.24. Gratuities:** The Contractor certifies and agrees that no gratuities or kickbacks were paid in connection with this contract, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this contract. If the Contractor breaches or violates this warranty, the City may, at their discretion, terminate this contract without liability to the City.
- 2.25. Performance of the Contract:** The City reserves the right to enforce the performance of the contract in any manner prescribed by law or deemed to be in the best interest of the City in the event of breach or default of resulting contract award.
- 2.26. Cooperative Purchasing:** Purchases as a result of this solicitation are primarily for the City. Other governmental entities may be extended the opportunity to utilize the resultant contract award with the agreement of the successful provider and the participating agencies. All participating entities will be required to abide by the specifications, terms, conditions and pricings established in this Proposal. The quantities furnished in this proposal document are for only the City. It does not include quantities for any other jurisdiction. The City will be responsible only for the award for our jurisdiction. Other participating entities will place their own awards on their respective Purchase Orders through their purchasing office or use their purchasing card for purchase/payment as authorized or agreed upon between the provider and the individual entity. The City accepts no liability for payment of orders placed by other participating jurisdictions that choose to piggy-back on our solicitation. Orders placed by participating jurisdictions under the terms of this solicitation will indicate their specific delivery and invoicing instructions.
- 2.27. Public Disclosure Record:** If the Proposer has knowledge of their employee(s) or sub-proposers having an immediate family relationship with a City employee or elected official, the proposer must provide the Purchasing Representative with the name(s) of these individuals. These individuals are required to file an acceptable "Public Disclosure Record", a statement of financial interest, before conducting business with the City.

SECTION 3.0: SPECIFICATIONS/SCOPE OF SERVICES

- 3.1 General:** The City of Grand Junction, Colorado (City) is seeking proposals from qualified individuals or firms to provide On-Call Development Review Engineering Services to the City.
- 3.2 Background:** The City generally employs professional engineers to conduct these duties, however due to workload and recent vacancy in the position, the City is seeking a third-party professional engineer/engineering firm to assist in development review. Generally, reviews and written comments with project applicants will be facilitated and managed by City staff however, some projects may warrant direct communication between the on-call development review engineer and an applicant and/or applicant's representative(s)
- 3.3 Scope of Services:** The City of Grand Junction is requesting proposals from Professional Engineers/Engineering Firms to assist in:
- a. Performing detailed technical review of subdivision plats, construction plans, specifications and engineering reports for residential, commercial and industrial developments; and

- b. Check development plans for compliance with appropriate standards and criteria and approve plans for construction.

In addition, the Engineer/Engineering Firm may be asked to:

- a. Perform detailed technical review of studies related to traffic, drainage or soils/geotechnical issues.
- b. Attend (virtually) and/or in person pre-application meetings and development review meetings with City staff, developers and consultants;
- c. Attend City Council and Planning Commission hearings to provide technical information and advice related to assigned development projects; and
- d. Monitor the construction, inspection and quality assurance testing on development improvements such as public streets and utilities within development projects.

3.4 Conflicts of Interest: The City recognizes that various engineers/engineering firms are the engineer of record for certain submittals to the City. Engineer(s)/Firms that submit development applications to the City are eligible to respond to this solicitation but will not be utilized to review their own submittals.

3.5 RFP Tentative Time Schedule:

Request for Proposal available	on or about August 31, 2020
Inquiry deadline for questions	September 14, 2020
Formal Addendum issued (if needed)	September 16, 2020
Submittal deadline for proposals	September 23, 2020 by 3:00 P.M.
Interviews (As Needed)	week of September 28, 2020
Final selection/contract target date (or sooner)	week of October 5, 2020

3.6 Questions Regarding Scope of Services:

Susan Hyatt, Senior Buyer
susanh@gjcity.org

3.7 Contract Period: The initial term of this contract will be for one (1) year. The City reserves the right to extend the contract under the same terms and conditions for additional one-year periods provided such extensions are determined to be needed by the City and mutually agreeable to the City and the awarded firm or individual.

SECTION 4.0: PREPARATION AND SUBMITTAL OF PROPOSALS

Submission: Each proposal shall be submitted in electronic format only, and only through the BidNet website, www.bidnetdirect.com/colorado. This site offers both “free” and “paying” registration options that allow for full access of the City’s documents and for electronic submission of proposals. (Note: “free” registration may take up to 24 hours to process. Please Plan accordingly.) (Purchasing Representative does not have access or control of the vendor side of RMEPS. If website or other problems arise during response submission, vendor **MUST** contact RMEPS to resolve issue prior to the response deadline; **800-835-4603**). For proper comparison and evaluation, the City requests that proposals be formatted as directed. The uploaded response to this RFP shall be a single PDF document with all required information included. Offerors are required to indicate their interest in this Project, show their specific experience and address their capability to perform the Scope of Services as set forth herein. For proper comparison and evaluation, the City requires that proposals be formatted **A to G**.

- A. Cover Letter:** Cover letter shall be provided which explains the Firm’s interest in the project. The letter shall contain the name/address/phone number/email of the person who will serve as the firm’s principal contact with City’s Contract Administrator and shall identify individual(s) who will be authorized to complete work on behalf the City. The statement shall bear the signature of the person having proper authority to make formal commitments on behalf of the firm.
1. By submitting a response to this solicitation the Contractor agrees to all requirements.
 2. Include the average estimated time that may be needed to review City Code and requirements. This information will be used for comparison purposes only.
 3. Include the average estimated time you anticipate may be needed to review submittal documents. This information will be used for comparison purposes only.
- B. Qualifications/Experience/Credentials:** Proposers shall provide their qualifications for consideration as a contract provider to the City of Grand Junction and include prior experience in similar roles/duties, as follows:
1. Provide the name(s) and resume(s) of the Professional Engineer/key personnel that will be performing the proposed services, including the primary contact.
 2. Include an overview of the Professional Engineer(s)/Key Staff experience completing development review and/or development submittals.
- C. Methodology and Approach to Scope of Work:** Describe the methods of communication Engineer(s)/Engineering Firm will use to fulfill the scope of work as well as to coordinate and communicate with the City’s staff and/or applicants and estimated timeline of response related to the proposed Scope of Work.
- D. References:** A minimum of three (3) **references** with name, address, telephone number, and email address that can attest to the Engineer(s)/Firms experience in work of similar scope and size. The reference should also include the description of the project scope and lead engineer/key staff assigned to the project.
- E. Fee Proposal:** Provide hourly rate(s) for On-Call Development Review Engineering services. There is room on the Response Form to list other services not specified. Also provide a breakdown of all reimbursable expenses required to complete the work, if any. Include a description of the reimbursable expense (i.e., travel time, travel miles, copying services, etc.). Provide the rates using Solicitation Response Form found in Section 6.
- F. Additional Data (optional):** Provide any additional information that will aid in evaluation of your qualifications with respect to this project.

SECTION 5.0: EVALUATION CRITERIA AND FACTORS

5.1 Evaluation: An evaluation team shall review all responses and select the proposal or proposals that best demonstrate the capability in all aspects to perform the scope of services and possess the integrity and reliability that will ensure good faith performance.

5.2 Intent: Only respondents who meet the qualification criteria will be considered. Therefore, it is imperative that the submitted proposal clearly indicate the firm's ability to provide the services described herein.

Submittal evaluations will be done in accordance with the criteria and procedure defined herein. The City reserves the right to reject any and all portions of proposals and take into consideration past performance, if available. The following parameters will be used to evaluate the submittals (in no particular order of priority). Definitions of each criterion is shown in parenthesis below each point.

- **Responsiveness of submittal to the RFP**
(Contractor has submitted a proposal that is fully comprehensive, inclusive, and conforms in all respects to the Request for Proposals (RFP) and all of its requirements, including all forms and substance.)
- **Understanding of the project and the objectives**
(Contractor's ability to demonstrate a thorough understanding of the City's goals pertaining to this specific project.)
- **Experience, necessary resources and skills**
(Contractor's proven proficiency in the successful completion of similar projects and has provided sufficient information proving their available means to perform the required scope of work/service; to include appropriate bonding, insurance and all other requirements necessary to complete the project.)
- **Suitability of the proposal to fulfill City's requirements**
(Contractor's team is appropriate and applicable to fulfill the needs of this solicitation.)
- **Proposed Approach/Methodology**
(Contractor has provided a clear interpretation of the City's objectives in regard to the project, and a fully comprehensive plan to achieve successful completion. See Section 5.0 Item C. – Strategy and Implementation Plan for details.)
- **References**
(Proof of performance in projects of similar scope and size from previous clients. See Section 5.0 Item D – References.)
- **Fees (value/cost of efforts)**
(All fees associated with the project are provided and are complete and comprehensive.)

City also reserves the right to take into consideration past performance of previous awards/contracts with the City of any vendor, contractor, supplier, or service provider in determining final award(s).

5.3 Oral Interviews: The City may invite the most qualified proposers to participate in oral (in-person or virtual) interviews if determined to be necessary.

5.4 Award: Firms shall be ranked or disqualified based on the criteria listed in Section 5.2. The City reserves the right to consider all of the information submitted and/or oral presentations, if required, in selecting the Consultant.

SECTION 6.0: SOLICITATION RESPONSE FORM
RFP-4804-20-SH

Offeror must submit entire Form completed, dated and signed.

1.1 Provide hourly rate for each engineer/key staff that may work to fulfil the Scope of Work.

Hourly Rate:	\$ _____	Name, Title: _____
Hourly Rate:	\$ _____	Name, Title: _____
Hourly Rate:	\$ _____	Name, Title: _____
Hourly Rate:	\$ _____	Name, Title: _____
Hourly Rate:	\$ _____	Name, Title: _____
Hourly Rate:	\$ _____	Name, Title: _____

1.2 Reimbursable Expenses, if any (with descriptions):

_____	\$ _____
_____	\$ _____
_____	\$ _____

The City reserves the right to accept any portion of the work to be performed at its discretion

The undersigned has thoroughly examined the entire Request for Proposals and therefore submits the proposal and schedule of fees and services attached hereto.

This offer is firm and irrevocable for sixty (60) days after the time and date set for receipt of proposals.

The undersigned Offeror agrees to provide services and products in accordance with the terms and conditions contained in this Request for Proposal and as described in the Offeror's proposal attached hereto; as accepted by the City.

Prices in the proposal have not knowingly been disclosed with another provider and will not be prior to award.

- Prices in this proposal have been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition.
- No attempt has been made nor will be to induce any other person or firm to submit a proposal for the purpose of restricting competition.
- The individual signing this proposal certifies they are a legal agent of the offeror, authorized to represent the offeror and is legally responsible for the offer with regard to supporting documentation and prices provided.
- Direct purchases by the City of Grand Junction are tax exempt from Colorado Sales or Use Tax. Tax exempt No. 98-903544. The undersigned certifies that no Federal, State, County or Municipal tax will be added to the above quoted prices.
- City of Grand Junction payment terms shall be Net 30 days.
- Prompt payment discount of _____ percent of the net dollar will be offered to the City if the invoice is paid within _____ days after the receipt of the invoice.

RECEIPT OF ADDENDA: the undersigned Contractor acknowledges receipt of Addenda to the Solicitation, Specifications, and other Contract Documents.

State number of Addenda received: _____.

It is the responsibility of the Proposer to ensure all Addenda have been received and acknowledged.

Company Name – (Typed or Printed)

Authorized Agent – (Typed or Printed)

Authorized Agent Signature

Phone Number

Address of Offeror

E-mail Address of Agent

City, State, and Zip Code

Date



Purchasing Division

ADDENDUM NO. 1

DATE: September 15, 2020
FROM: City of Grand Junction Purchasing Division
TO: All Interested Parties
RE: On-Call Development Review Engineering Services RFP-4826-20-SH

Bidders responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded and supplemented as to this date as hereinafter described.

Please make note of the following:

1. **Question:** Will the City be hiring multiple consultants and will discipline specific roles be available?
Answer: The City is seeking a firm that can review all aspects of a development, including such elements as storm drainage, water/wastewater, and streets. Should a firm have a specialty, they are welcome to respond but should note in their Proposal their expertise/experience and/or limitations.
2. **Question:** Can you clarify whether the RFP proposal must include ALL the potential items in the scope of services, or are you open to having specialty firms submit for potential selection in just one or a few areas? For example, if we don't have geotechnical or inspection capabilities, can we still submit?
Answer: Please see Question 1.
3. **Question:** Being as the scope is for engineering plan review services, is the paragraph under 2.16(b) discussing the "explosion, collapse and underground hazards" coverages relevant or can it be stricken?
Answer: The verbiage can be stricken.
4. **Question:** In reviewing section 3.3 the descriptions only address site planning and civil concerns. Are these the only plans that will be reviewed or will MEP be reviewed as well?
Answer: Assuming MEP refers to Mechanical and Electrical Plans, MEP review is not needed and will not be part of this contract.
5. **Question:** If the scope does include MEP, will the offeror be required to cover all disciplines or only propose on a particular discipline set?
Answer: Please see Questions 1 and 4.

The original solicitation for the project referenced above is amended as noted.

All other conditions of subject solicitation remain the same.

Respectfully,

A handwritten signature in blue ink that reads "Susan Hyatt".

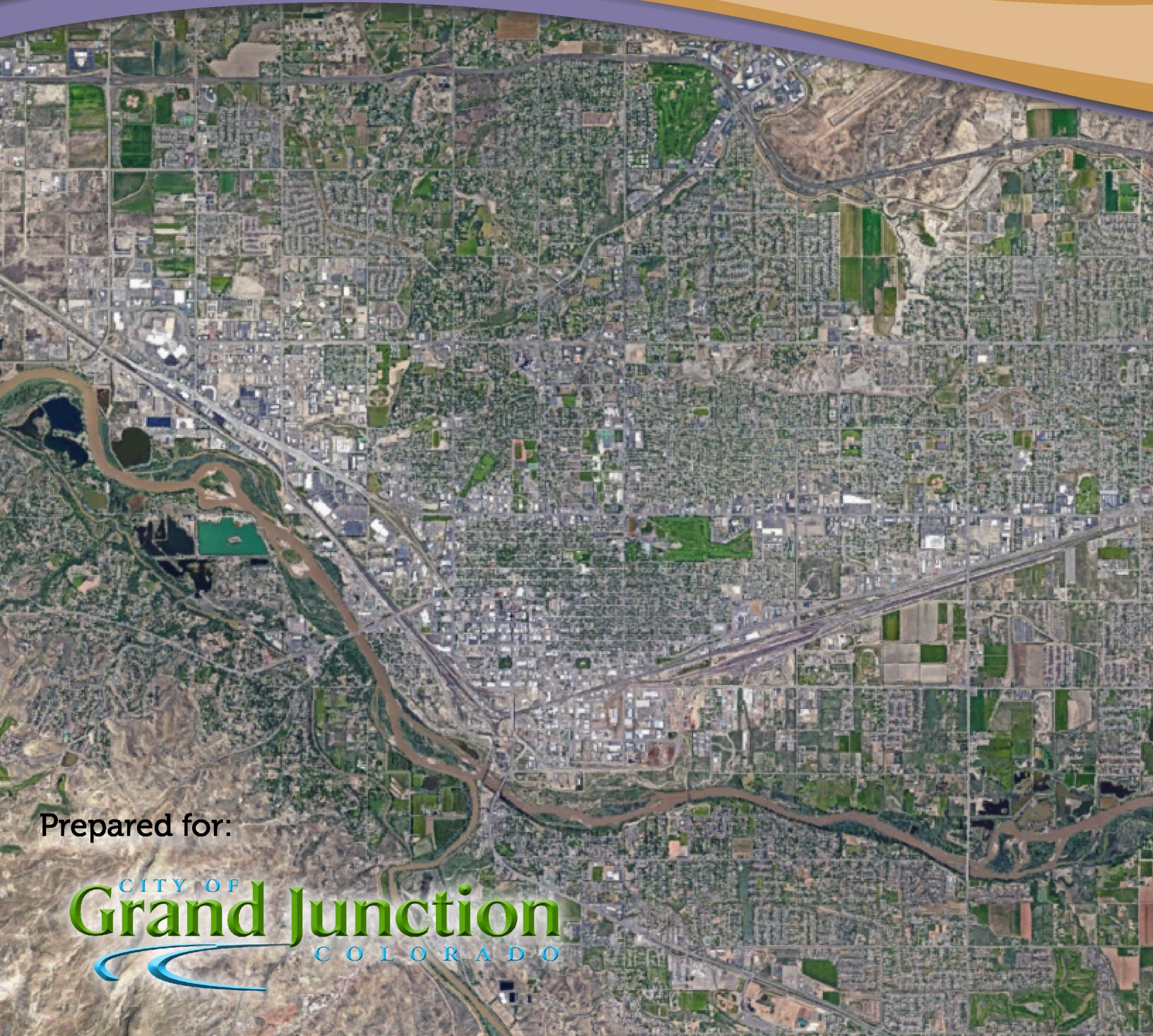
Susan Hyatt, Senior Buyer
City of Grand Junction, Colorado



Proposal

Grand Junction, Colorado On-Call Development Review Engineering Services

September 23, 2020



Prepared for:





JVA, Incorporated
817 Colorado Avenue
Suite 301
Glenwood Springs,
CO 81601
970.404.3100
info@jvajva.com

September 23, 2020

Susan Hyatt, Senior Buyer
250 North 5th Street
Grand Junction, CO 81501
susanh@gjcity.org

www.jvajva.com

RE: On-Call Development Review Engineering Services
RFP-4826-20-SH

Dear Ms. Hyatt and Selection Committee Members:

JVA Incorporated (JVA) appreciates the opportunity to provide our response to the City of Grand Junction (City) for providing On-Call Development Review Engineering Services. JVA is currently working with the City on various infrastructure development and capital improvement projects as the on-call water/wastewater engineer. The proximity of our Glenwood Springs office will offer the City prompt responsiveness as needed while our reducing our potential conflicts as we do not pursue private development work in the area. We plan to fulfill the full gamut of requested services through a multi-disciplined consultant team including Huddleston-Berry for geotechnical needs and Stolfus and Associates for transportation related services.

JVA celebrates our 64th anniversary of engineering excellence, serving municipalities and owners throughout the Rocky Mountain area and nationwide. Our current staff size consists of over 120 engineers, designers, and administrative staff focused on civil, infrastructure, water/wastewater, and structural design. JVA has a very deep bench available in our regional offices to assist our Glenwood Springs team, if the need arises for more support.

We provide similar on-call services for many clients and have numerous references who we encourage you to call. We have recently performed similar on-call engineering services for the Cities of Aspen, Ouray, Steamboat Springs, Central City, Idaho Springs; the Towns of Winter Park, Nederland, Mead, Berthoud; and Larimer, Boulder, and Grand County. We are also the prime consultant for our second five-year IDIQ contract with the USFS.

Our team prides itself in completing projects on schedule and within budget. Our average estimated time needed to review and become familiar with City Code and requirements is 2-3 days. Our average estimated time needed to review submittal documents is 7-10 days. Additionally, JVA accepts all RFP Terms listed within the RFP and agrees to all City requirements.

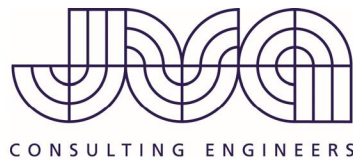
In summary, we believe our team is uniquely qualified to meet and exceed the City's On-Call Development Review engineering needs. Our commitment to quality work and service will be an asset to the staff and community of Grand Junction. Please review our attached proposal and feel free to call the numerous references provided. We look forward to working with the City of Grand Junction and are excited to build upon our relationship.

Sincerely,
JVA, INCORPORATED

By:



J.R. Spung, P.E.
Project Manager
jspung@jvajva.com
970.404.3085



JVA, Inc. (JVA) is pleased to present our statement of qualifications to the City of Grand Junction for On-Call Development Review Engineering Services. The following qualifications are based on the Request for Proposal (RFP) issued August 2020 and subsequent addendum number 1. JVA has a strong presence in the area, no conflicts of interest, and a team large enough to serve your project needs whenever they arise.

B. Qualifications/Experience/ Credentials



JVA is a Colorado consulting engineering firm headquartered in Boulder, with mountain offices in Winter Park and Glenwood Springs, and Front Range offices in Fort Collins

and Denver. JVA is currently celebrating our 64th anniversary of engineering excellence, serving municipalities, special districts, and owners throughout Colorado and the Rocky Mountain region. Our current staff size consists of over 120 engineers, designers, and administrative staff. Our principals are registered in Colorado and 50 states across the country. We are well versed in development review services for all kinds of projects including civil, site development, water, wastewater, and structural engineering.

We are committed to excellence in our service to municipal clients. As engineers we are dedicated to superior design and understand the need as a contract

Contact:

J.R. Spung, P.E.
Project Manager
JVA, Incorporated
817 Colorado Ave, Suite 301
Glenwood Springs, CO 81601
Tel: 970.404.3085
Email: jspung@jvajva.com
Web: www.jvajva.com

provider to the City of Grand Junction to communicate, work as a team, and complete projects on time. JVA provides its clients with creative thinking, design sensitivity, and cost-effective engineering. We believe that true, value-added service to our clients requires much more than just quality engineering. Maximizing your resources, meeting your deadlines, understanding your priorities, and being sensitive to your needs are our goals.

Development Review Services

JVA is adept at providing Development Review services. JVA is experienced in providing infrastructure, commercial and residential review services for municipal and metropolitan districts. We work with City planners to review commercial and residential projects for site layout, stormwater management and erosion control during construction, grading and roadway design, utility main extensions and traffic signage. We also work with special districts to review water treatment design and construction plans, wastewater treatment design and construction plans. We believe acting in this role on a consistent basis provides us a strong basis for producing quality construction plans, and we will focus on proactive communications with City staff to make this happen.

"I can't speak highly enough about the group that I had the privilege of working with at JVA. The professionalism, commitment, and willingness to work with the Forest Service was second to none. I would recommend them for any civil or structural design in the future."

—Michael Ku, Contract Specialist
U.S. Forest Service

Key Personnel

JVA has a large and talented staff with all levels of expertise, all who have worked together for numerous municipalities in an on-call capacity. The synergy built from close coordination and communication internally, as well as with owners, regulators, contractors and vendors, is the foundation of our project success. A description of our proposed team is provided in this section, along with resumes for individuals attached in the Appendix. Individual project experience and project roles performed can be found on each person's resume at the end of this document.



**Kevin Vecchiarelli, LEED AP
Principal-In-Charge**

Kevin is a vice president out of JVA's Winter Park office and will be the Principal-In-Charge for this project. He provides client coordination, civil design, document control, and construction administration for numerous civil site projects at JVA. Kevin has over 20 years of experience as a project engineer and manager with experience in both civil site and municipal infrastructure. He serves as on-call engineer for several municipalities, as well as the Erosion Control Specialist for the East Grand Water Quality Board. His experience includes long-term planning and design for utility infrastructure of stormwater, sanitary, and water supply systems and culvert/bridge hydraulic design. He is also well-versed in streetscape design and site development that include drainage, utility, and roadway design improvements. Currently, Kevin is working with the Town of Winter Park,

Grand County, Central City, Idaho Springs, and Blackhawk on a variety of projects related to roadway and sidewalk widening improvements and storm sewer upgrades and development review services.



**J.R. Spung, PE
Project Manager, Primary
Contact**

J.R. Spung is JVA's civil engineering project manager in the Glenwood Springs office. J.R. has 15 years of experience in the design and project management of infrastructure, municipal, recreational, subdivision and resort projects. He has extensive project experience on the Western Slope including projects in Grand Junction, Delta, Glenwood Springs, Aspen, Crested Butte and Somerset. J.R. currently provides development review for the Town of Crested Butte and led the effort to update the town standards. He will be the main point of contact for this project.



**Cooper Karsh, PE, CFM
Senior Project Engineer**

Cooper will be the senior project engineer for this project and will be responsible for performing the development review in accordance with applicable standards and regulations set forth by the City. He has ten years of civil engineering design experience including technical writing, streetscape and road improvements, commercial and residential developments and PK-12 schools. Cooper has several ongoing design projects including utility upgrades, road widening, site grading, and storm infrastructure.

Subconsultants

JVA has an extensive network of subconsultants that we work with on projects throughout the State. We are used to leading multi-disciplined teams and often have other consultants provide specific expertise outside our focused areas of civil, environmental and structural engineering. We have had developed strong relationships and have good experiences with several

firms on projects throughout the region and would easily accommodate providing other services needed to the City.



Huddleston-Berry
Engineering & Testing, LLC

Huddleston-Berry

Huddleston-Berry Engineering and Testing, LLC (HBET) was formed at the urging and with the encouragement of clients and local community development leaders. The service level demonstrated by the HBET key personnel is quickly becoming the new industry standard, and HBET was formed to provide this new standard level of service on a consistent, reliable basis. HBET takes pride in having developed an infrastructure that accommodates both the individual or small developer/builder needs, and the complex project management and support requirements of large construction and development projects. Through careful development of this infrastructure and the right combination of technical expertise and a comprehensive understanding of the industry needs, HBET is able to offer this premium level of service without charging a premium—keeping rates and project costs competitive.

Huddleston-Berry is a limited liability company formed in the State of Colorado to provide geotechnical engineering, construction materials testing, and consulting services to developers, municipalities, contractors and individuals.

Huddleston-Berry has a full service, AASHTO Materials Reference Laboratory (AMRL) and Cement and Concrete Reference Laboratory (CCRL) accredited testing laboratory. Testing is performed by trained, certified technicians and the laboratory adheres to the requirements of AASHTO R18, CCRL C1077, ASTM C1077, D3740 and D3666. Services include, but are not limited to basic soils testing, soil mechanics testing, concrete and masonry properties testing, and asphalt properties testing.

The staff at Huddleston-Berry has a wide range of expertise and experience in subsurface investigation, geotechnical design, construction materials testing and special inspections. Huddleston-Berry has the resources and depth of expertise to handle even the largest of projects. However, as the company has grown, HBET has strived to provide personalized, responsive service to all clients – large or small. In addition, Huddleston-Berry Engineering and Testing, LLC prides itself on being a positive force in Grand Junction and surrounding communities. HBET has donated field, laboratory, and managerial resources to several non-profit groups including Habitat for Humanity, Catholic Outreach, and Hospice and Palliative Care. Working *with* clients, rather than strictly *for* clients, Huddleston-Berry Engineering and Testing, LLC endeavors to provide project outcomes that meet the needs of the company, our clients, and the community as a whole.



Stolfus & Associates

Stolfus & Associates, Inc. was founded by Elizabeth Stolfus in 2003. The firm focuses on client service and engineering excellence to develop transportation projects with lasting value to the communities they serve. Located in the Denver area, Stolfus & Associates, Inc. serves Colorado communities and has staff experience on projects throughout the state. Stolfus & Associates, Inc. offers a wide range of traffic and transportation engineering related services including: transportation development reviews, program development/implementation, access management, traffic impact analyses, traffic operations evaluations, traffic signal design, roadway and intersection design, construction phasing and traffic control, signing and striping, public outreach, construction observation, and project management. As a small firm, Stolfus & Associates, Inc. offers personalized service and direct access to consultant team leaders throughout the project. Team members

working on the project are experts in their field and provide valuable guidance to decision-makers on transportation solutions.

C. Methodology and Approach to Scope of Work

JVA has a review letter template and a checklist for each of our municipalities specifically tailored to their standards. This checklist includes different pages for initial and final construction drawing reviews, drainage reports and final plats. It details what is required for each required sheet including the cover page, phasing plans, site plan, erosion control plan, landscape plan, street plan and profiles, sanitary sewer and water plan and profiles, and grading and drainage plans. JVA will make checklists and letter templates to match the City of Grand Junction municipal code development regulations, including the Transportation Engineering Design Standards (TEDS).

We will commit to timely reviews for the City as we understand the pressures of private development. We will apply consistent interpretation of the standards and regulations and prepare comment review letters for Staff consideration. We will also be available for regular communications with City Staff at any time throughout the development review process.

We propose to set up an overall job cost record (JCR) for general services that are not directly attributed to a specific project/development review that will be used sparingly. Moreover, under this JCR, we will track each individual project under a specific log in such that accurate representative time can be accounted for.

“You do excellent work, have a vast knowledge and understanding of the processes needed for planning, design, and approvals, and excellent working relationships with all involved.”

—Ed Schemm, Assistant Director of Environmental Health, Larimer County

D. References

Town of Crested Butte On-Call Engineering Services Crested Butte, CO



Reference:
Shea Earley, Public Works Director
507 Maroon Ave, Crested Butte,
CO 81224
970.349.5338
SEarley@crestedbutte-co.gov
Key JVA Staff: J.R. Spung

JVA currently provides on-call engineering and development review services to the Town of Crested Butte. JVA has reviewed several of the large development projects in the Town in the last couple of years including the Slate River and Kapushion developments. JVA has also provided construction observation services for both of these projects to make sure that the infrastructure was built to Town standards. With these and other projects with the Town going on, JVA had a full time engineer on site during the summers of 2018 and 2019. JVA has also been working with the town to update their construction standards. Starting in 2018, JVA started updated the earthwork, water and wastewater standards in the town Public Works Manual. JVA is currently working on updating the stormwater criteria for the Town as they prepare to start a Stormwater Master Plan. JVA designed the new water treatment plant and has also worked on the Town wastewater treatment plant. Projects include a mixing zone study and energy audit as well as several smaller projects. JVA designed the infrastructure improvements for the Block 76 affordable housing project. This project was a public/private partnership and included a water main extension and construction observation on the project. When the Crested Butte Community School was looking to expand, JVA worked with the Gunnison Watershed School District, the Town and CDOT on new Town entrance street and intersection improvements. Several conceptual roundabout and intersection designs were presented in several public meetings and close coordination with CDOT was integral in this process. JVA also designed a new safe

route to school sidewalk to divert pedestrian traffic away from State Highway 135.

On-Call Engineering Services Town of Winter Park, CO	
	Reference: James Shockey, Community Development Director 50 Vasquez Road P.O. Box 3327 Winter Park, CO 80482 970.726.8081 jshockey@wpgov.com Key JVA Staff: Kevin Vecchiarelli, Cooper Karsh

As the on-call engineer for the Town of Winter Park, JVA has performed sidewalk extensions, various roadway improvement projects, park site design and renovations, affordable housing, quiet zones, and more. Relevant development review projects are detailed below.

Miscellaneous Subdivision/Site Plan Review

JVA performs development review and comment of preliminary and final plat submittals with respect to grading, drainage and erosion control and roadway design criteria compliance, and provide final recommendations to the Town Council. During construction activities, JVA performs routine observation reports and final punch list items for preliminary and final acceptance by the County in accordance with the executed SIA and release of financial surety.

Pavement Management Plan

JVA coordinated with the public works department to inventory and assess all public rights-of-way in the Town. Working closely with the GIS department, JVA developed a pavement assessment toolbox and trained Town staff to identify pavement and roadway failures in the field. The database is updated annually and is used to identify capital improvement expenditures to assist with maintaining the Town roadway network.

On-Call Development Review Services Aspen, CO	
	Reference: April Long, Stormwater Manager 130 South Galena Street Aspen, CO 81611 970.429.2781 April.long@cityofaspen.com Key JVA Staff: Cooper Best, Cooper Karsh

JVA is the on-call development review engineer for the City of Aspen. JVA provides development review assistance to the City’s engineering department in accordance with the City’s Urban Runoff Management Plan. Our services have involved detailed review and knowledge of the City’s rules and regulations, stormwater management principles, analysis of drainage studies, verification of drainage calculations, and creation of review comments for review by city staff.

Town Engineering Services Mead, CO	
	Reference: Helen Migchelbrink, PE, Town Engineer 441 3rd St. Mead, CO 80542 970.535.4477 hmigchelbrink@townofmead.org

JVA has served as the Town Engineer since early 2012. We are currently providing services for the Town that include attendance at biweekly Town Board meetings as requested, development reviews, various roadway, parks and trails projects, master plans, and drainage improvements. Several development projects require field observation for Town infrastructure construction and construction document review.

Recent design projects that JVA is currently leading include Welker Street widening, Intersection improvements of 3rd and Welker, Burch Sanitary Sewer extension with approximately 5,000 linear feet of sanitary sewer main, an Area Trails project that

consist of 8-wide multimodal path two-mile-long, and the intersection improvements at 3rd Street (WCR 7) and CO Highway 66, including bike path extension and Highland irrigation ditch modifications. JVA is also responsible for coordinating the wastewater treatment operations including existing condition evaluations, developing Capital Improvements Plan, and review of contract operations. JVA has recently completed an overhaul of the Town’s Design Standards and Construction Specifications and completed Master Plans for the Wastewater and Stormwater systems.

**City Engineering Services
Central City, CO**



Reference:
Daniel Miera, City Manager
141 Nevada St. P.P. Box 249
Central City, 80427
303.582.5251
manager@cityofcentral.co
Key JVA Staff: Kevin Vecchiarelli

As the City Engineer since 2012, JVA has assisted in several projects, including design work for replacement of water mains and sewers in several major streets. Coordination with the Black Hawk Central City Sanitation District were important aspects of these projects. JVA assisted the City in applying for a CDPHE planning grant to partially cover design costs for the water main project. JVA has also evaluated parking concerns through the City and has designed several surface and structured parking options. These projects also have addressed public walks and circulations patterns and major drainage improvements. Most recently JVA has been leading the design team for a new City maintenance facility, including parking, access and metal building design. Other projects include development and updating of City standards and details.

JVA has assisted the City of Central with a variety of water system projects. JVA’s first project with the City involved designing restraint and thrust repairs to fire service lines as part of their Main Street project, including a structural evaluation and repair of a dry

stack foundation. JVA also assisted with disinfection log inactivation calculations in advance of a recent water system inspection. JVA updated the City construction standards and details, including the water distribution design criteria. JVA has recently completed designs for replacement of over 2,000 feet of water distribution lines. JVA has also assisted the City with addressing water quality issues pertaining to iron, manganese, and low dissolved oxygen in their Chase Gulch Reservoir, looking at both short term water treatment operational changes to alleviate the issue and long term solutions to preventing these issues from recurring. JVA has been instrumental in securing State grants for the City to complete much of this work.

**Development Review, Design Standards, & Specifications
Berthoud, CO**



Reference:
Stephanie Brothers, PE, Public Works Director
807 Mountain Ave
Berthoud, CO 80513
970.344.5807
sbrothers@berthoud.gov

JVA has worked with the Town of Berthoud reviewing development and utility capacity report submittals for the past year and half and has recently started reviewing the entirety of the engineering submittals for the Town. As part of the development review process JVA staff has attended Technical Review Committee meetings as required to clarify comments and have worked directly with developer engineers to facilitate coordinate and approval of the drainage design. JVA has also worked with the Town to start developing the Town’s Design Standards and Specifications to allow for consistency and clear direction on development design requirements. The final standards and specifications will provide a checklist and required submittal information that will help expediate review, and assure all Town requirements are met, and provide consistency in the submittals.


“JVA is a knowledgeable and professional firm. Their design team helped the Town get these final road designs out for bid and also helped along with some construction management. All members of the JVA Engineering team have taken great pride in their work and reputation..”

—Stephanie Brothers, Town Engineer
Town of Berthoud

**On-Call Engineering Services
Grand County, CO**

	<p>Reference: Robert Davis, Community Development Director 308 Byers Ave. P.O. Box 264 Hot Sulphur Springs, CO 80451 970.887.7328 rdavis@co.grand.co.us Key JVA Staff: Kevin Vecchiarelli, Cooper Karsh</p>
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**City Engineering Services
City of Idaho Springs, CO**

	<p>Reference: Dan Wolfe, Water/Wastewater Superintendent 1711 Miner Street P.O. Box 907 Idaho Springs, CO 80452 303.567.4458 wwwsuper@idahospringsco.com Key JVA Staff: Kevin Tone, Josh McGibbon, Michael Katalinich</p>
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JVA has been the City engineer since 2008 and has performed development review and comments of preliminary and final plat submittals. JVA provides final recommendations to City planner. JVA also provides on-call consulting services for water and wastewater collection and distribution and treatment issues. Recent projects include water treatment system upgrades, dam repairs and flood recovery. JVA prepared construction documents for street and utility repairs for several City blocks. During construction activities, JVA performs routine observation reports and final punch list items for preliminary and final acceptance by the City.


Miscellaneous Subdivision/Site Plan Review

JVA performs development review and comment of preliminary and final plat submittals with respect to grading, drainage and erosion control and roadway design criteria compliance, and provide final recommendations to the Board Of County Commissioners. During construction activities, JVA performs routine observation reports and final punch list items for preliminary and final acceptance by the County in accordance with the executed SIA and release of financial surety.

Grand County Landfill

Projects involved design of a replacement operation and maintenance facility as well as a weigh station. Site-specific evaluations for water, septic, drainage conveyance and roadway improvements were considered for the selected alternatives.

**Development Review and On-Call Engineering
Mount Crested Butte Water and Sanitation District
Mount Crested Butte, CO**

	<p>Reference: Mike Fabbre, District Manager 100 Gothic Road P.O. Box 5740 Mt. Crested Butte, CO 81225 970.349.7575 mfabbre@mcbwsd.com Key JVA Staff: Cooper Best, Laurie Laos</p>
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JVA performs development reviews for the District including water and wastewater capacity analysis, review of preliminary and final water and wastewater designs and provides final recommendations to the



District. During construction, JVA conducts site observations, completes site observation reports and monitors testing to meet District regulations and standards. JVA also provides on-call engineering to the District for a variety of water and wastewater projects.

“JVA has excelled in several areas, which I consider to be of the utmost importance when working with consulting engineers: timeliness, thoroughness, and their ability to meet the project's scope of work within budget.”

—Douglas Sullivan, PE
 Utilities Department Project Manager, City of Boulder











E. Fee Proposal






Please see our fee proposal including current on-call rates and the Solicitation Response Form in the appendix.

F. Additional Data

The following chart and map show details and locations of our existing On-Call clients and references. We encourage you to take a look and contact any of the numerous references provided.

Municipal and On-Call Clients & References

Entity	Role	Reference
 City of Grand Junction	On-Call Engineer	Kurt Carson, Wastewater Services Manager 250 North 5th Street, Grand Junction, CO 81501 970-256-4171
 United States Forest Service	On-Call Engineer	Michael Ku, Contract Specialist 740 Simms St., Golden, CO 80401 303-275-5462
 Town of Winter Park	Town Engineer	James Shockey, Community Development Director P.O. Box 3327, Winter Park, CO 80482 970-726-8081
 City of Idaho Springs	City Engineer	Dan Wolfe, W/WW Superintendent P.O. Box 907, Idaho Springs, CO 303-567-4458
 Town of Nederland	Town Engineer	Chris Peletier, Public Works Director P.O. Box 396, Nederland, CO 80466 303.258.7985
 City of Steamboat Springs	On-Call Engineer	Stuart King, Community Development Engineer 124 10 th St., Steamboat Springs, CO 80447 970-871-8227
 City of Lamar	Town Engineer	John Sutherland, Administrator 102 E. Parmenter St., Lamar CO 81052 719-336-4376
 Town of Berthoud	On-Call Engineer	Stephanie Brothers, Public Works Director 807 Mountain Ave., Berthoud, CO 80513 970-532-3651
 Town of Crested Butte	Town Engineer	Shea Earley, Director of Public Works P.O. Box 39, Crested Butte, CO 81224 970-349-5338
 City of Northglenn	On-Call Engineer	Kent Kisselman, Interim Director of Public Works 2350 W. 112 th Ave, Northglenn, CO 80234 303-450-4074

Entity	Role	Reference
 City of Boulder, Utility Division	On-Call Engineer	Douglas Sullivan, Public Works Department 1739 Broadway, Boulder, CO 80302 303-441-3244
 Central City	City Engineer	Dan Miera, Town Manager 141 Nevada St., Central City, CO 80427 303.582.5251
 Town of Mead	Town Engineer	Helen Migchelbrink, P.E., Town Manager P.O. Box 626, Mead, CO 80542 970.535.4477
 Winter Park Ranch Water and Sanitation District	On-Call Engineer	Jim Fox, District Manager 601 Park Pl., Fraser, CO 80442 970-726-8691
 Mt. Crested Butte Water & Sanitation District	District Engineer	Mike Fabbre, District Manager 100 Gothic Road, Mt. Crested Butte, CO 81225 970-349-7575



RESUMES



Kevin E. Vecchiarelli

Vice President, Civil Engineering

Education

B.S., Water Resources SUNY
College at Brockport, 1996

Registration

LEED Accredited
Professional



Colorado Department of
Transportation, Erosion Control
Supervisor

Professional Organizations

International Erosion Control
Association

American Water Resources
Association

Grand County Builders
Association



Project Experience

Project Engineer for the following Projects:

Winter Park, On-Call Engineer, Winter Park, CO. Perform development review and comment of all development plans, site plans, grading and right-of-way permits, as well as preliminary and final plat submittals with respect to grading, drainage and erosion control and roadway design criteria compliance, and present final recommendations to Town Council. Prepare design and construction documents for various roadway and infrastructure projects throughout the Town. Serve as the floodplain administrator to regulate and model development within flood prone areas of the Town. During construction activities, perform routine observation reports and final punch list items for preliminary and final acceptance by the Town in accordance with the executed SIA and release of financial surety.

Idaho Springs, On-Call Engineer, Idaho Springs, CO. Perform development review and comment of all development plans, site plans, grading and right-of-way permits, as well as preliminary and final plat submittals with respect to grading, drainage and erosion control, roadway design criteria compliance, along with water and sewer infrastructure and present final recommendations to the City. Prepare design and construction documents for various roadway and utility infrastructure projects throughout the City. During construction activities, perform routine observation reports and final punch list items for preliminary and final acceptance by the City in accordance with the executed SIA and release of financial surety.

Grand County Department of Planning and Zoning, On-Call Engineer, Grand County, CO. Perform development review and comment of preliminary and final plat submittals with respect to grading, drainage and erosion control and roadway design criteria compliance, and assist Principal Engineer with final recommendations. During construction activities, perform routine observation reports and final punch list items for preliminary and final acceptance by the County in accordance with the executed SIA and release of financial surety.

Grand County Road and Bridge Department, On-Call Engineer, Grand County, CO. Prepared design documents for numerous improvements throughout the County. Major project included hydrologic study and hydraulic design of drainage conveyance infrastructure for the Fraser Valley Parkway, GCR 4, GCR 41 and recent improvements at the Grand County Landfill.

City of Central, On-call Engineer, City of Central, Colorado. Prepare design and construction documents for various roadway and infrastructure projects throughout the City. Serve as the floodplain administrator to regulate and model development within flood prone areas of the City and prepared the DOLA funded Water Quality Improvement Fund master plan. Perform development review and comment of all development plans, site plans, grading and right-of-way permits, as well as preliminary and final plat submittals with respect to grading, drainage and erosion control and roadway design criteria compliance, and present final recommendations to City Council. During construction activities, perform routine observation reports and final punch list items for preliminary and final acceptance by the City in accordance with the executed SIA and release of financial surety.

USFS White River National Forest Ski Areas, Colorado. Project manager of multi-discipline team in providing support and training to USFS staff concerning erosion and sediment controls for summer activity construction. Work included establishing protocol for site observations pertinent to construction activities, planning and construction document review and comment, field observations and reporting.

East Grand Water Quality Board, Grand County, CO. Erosion control program specialist. Implemented an information, education and inspection protocol for controlling non-point source construction site erosion and sedimentation. Regularly reported findings and recommendations to individual municipalities, developers and contractors. Hosted and presented an erosion and sediment control workshop with the CDPHE-Water Quality Control Division, GCWIN and numerous suppliers and vendors. Authored the EGWQB Erosion and Sediment Control for Construction Activities Guidance Manual



J.R. Spung

Project Manager, Civil Engineering

Education

B.S., Civil Engineering Florida State University, 2002

Registration

Professional Engineer Colorado, 2008



Project Experience

Project Engineer for the following Projects:

Town of Crested Butte On Call Engineering, Crested Butte, CO. JVA currently provides on-call engineering and development review services to the Town of Crested Butte. JVA has reviewed several of the large development projects in the Town in the last couple of years including the Slate River and Kapushion developments. JVA has also provided construction observation services for both of these projects to make sure that the infrastructure was built to Town standards. With these and other projects with the Town going on, JVA had a full time engineer on site during the summers of 2018 and 2019. JVA has also been working with the town to update their construction standards. Starting in 2018, JVA started updating the earthwork, water and wastewater standards in the town Public Works Manual. JVA is currently working on updating the stormwater criteria for the Town as they prepare to start a Stormwater Master Plan. Construction on improvements to the Town water treatment plant finished up in 2019. JVA did all the design for the improvements which included adding a 4th microfiltration membrane skid, upgrading the pretreatment system, a building expansion and upgrading the instrumentation and controls. JVA has also worked on the Town wastewater treatment plant. Projects include a mixing zone study and energy audit as well as several smaller projects. JVA designed the infrastructure improvements for the Block 76 affordable housing project. This project was a public/private partnership and included a water main extension and construction observation on the project. When the Crested Butte Community School was looking to expand, JVA worked with the Gunnison Watershed School District, the Town and CDOT on new Town entrance street and intersection improvements. Several conceptual roundabout and intersection designs were presented in several public meetings and close coordination with CDOT was integral in this process. JVA also designed a new safe route to school sidewalk to divert pedestrian traffic away from State Highway 135.

Colorado Mesa University Eureka Outdoor Classroom Playground, Grand Junction, CO. Project manager for a STEAM inspired outdoor playground and learning space outside of the Eureka McConnell Science Museum in the Confluence Hall engineering building at Colorado Mesa University. This project consisted of close coordination with the landscape architect designing the unique playground equipment. An extensive underdrain system under the artificial turf for the playground was designed and tied into existing infrastructure.

Spring and Main Street Intersection Improvements, Aspen, CO. The improvements to this intersection in downtown Aspen consisted of improving the pedestrian access including regrading sidewalks to meet ADA, adding Rectangular Rapid Flash Beacons (RRFBs) to warn vehicles of crossing pedestrians, electric vehicle charging stations, new road striping on Main Street/ State Highway 82, and a rain garden/bioretention area for stormwater retention/treatment. Close coordination with CDOT was imperative on this project.

Burlingame Trail, Aspen, CO. Project manager for mile long pedestrian/bike trail as Aspen's on call engineer. This project required a detailed design through an existing development, quick turnaround for construction and coordination with several different town departments.

Meeker High School, Meeker, CO. Project manager for an 87,600 SF addition and remodel of this rural high school. Design included all new parking lots and drop off lanes for staff, students, buses and visitors. All new utility connections and a water main extension were also part of the design. A new bus barn and covered parking were also designed as part of this project.

Roaring Fork School District Affordable Housing, Carbondale, CO. Took over close out of this housing project that was part of a larger project for the Roaring Fork School District with the remodel of the Bridges High School in downtown Carbondale, CO. This affordable housing complex for teachers in the Roaring Fork School District consists of 20 units in four buildings. Two stormwater bioretention ponds and ADA sidewalks tying into existing Town of Carbondale streets were part of the design.

High-altitude Army National Guard Aviation Training Site Drainage, Gypsum, CO JVA designed fixes to several drainage issues DMVA was experiencing at their HAATS site at the Eagle County Airport. There were several areas of deficient drainage that were causing issues to the hardscape, including major heaving and settling. JVA designed new retaining walls and drainage patterns and managed a MEP consultant to expand snowmelted sidewalks to alleviate the drainage issues.



Cooper W. Karsh

Project Manager, Civil Engineering

Education

B.S., Civil Engineering
Colorado State University
Fort Collins, CO

Registrations

Professional Engineer
Colorado, 2015

Professional Organizations

Grand County Builders
Association



Project Experience

Project Engineer/Manager for the following Projects:

On-Call Engineer for Town of Winter Park, CO Assist in performing development review and comment of all development plans, site plans, grading and right-of-way permits, as well as preliminary and final plat submittals with respect to grading, drainage and erosion control and roadway design criteria compliance, and present final recommendations to Town Council. Prepare design and construction documents for various roadway and infrastructure projects throughout the Town, including updated engineering standards. During construction activities, perform routine observation reports and final punch list items for preliminary and final acceptance in accordance with executed SIA and release of financial surety.

On-Call Engineer for Steamboat Springs, CO. Performing engineering design reviews for proposed developments with the City of Steamboat Springs. Provides review comments regarding design adherence to City standards and best engineering practices.

DeBeque School District PK-12 School, DeBeque, CO Project Engineer for school addition project. Completed design for new site utilities, grading and drainage, and vehicular circulation. Site improvements included a track and field, plaza areas, and ADA pedestrian connectivity. Utilities included water distribution modeling and gravity sewer design. Existing drainage problems were mitigated through use of a new storm sewer system and the addition of an on-site detention pond.

Summit School District Master Plan Summit County, Colorado. Project Engineer for the facilities assessment of nine existing school sites and three vacant sites. Complete site appraisal was conducted and focused on adequacy of grading and drainage, asphalt paving and concrete flatwork condition along with pedestrian and vehicular circulation patterns. The end result of the coordinated multi-disciplined effort is a bond initiative in the coming election cycle to address existing facility upgrades and needs assessment for several new schools due to the rapid growth experienced by the school district.

USFS Rio Grande Supervisor's Office, Del Norte, CO Project Manager acting as lead of multi-discipline A/E team of ongoing project. Project includes demolition of majority of existing building and site; building renovations of remaining portion; new site layout; new utility services. Site improvements include new parking lots, RV pullouts, fleet parking and covered storage, access drives, and ADA pedestrian walks. Deep utility upgrades include fire protection water mains and service line extension and sanitary sewer service improvements.

USFS Jemez Ranger District Office, Jemez Springs, NM Project Manager acting as lead of multi-discipline A/E team of project currently under construction. Project includes demo of existing facilities and construction of new office, fire engine storage, and warehouse buildings for employee and public use. Site improvements include drainage channel armoring, parking lots, access drives, and ADA pedestrian walks. Deep utility upgrades include new HDPE water main with services and PVC gravity sewer connections to all buildings.

Sierra Grande School District Master Plan, Costilla County, CO Project Engineer for civil engineering participation in completion of Master Plan for the School District. Project included site assessment of PK-12 school site and coordination with local utility districts to determine condition of existing facility.

Hayden School District Master Plan, Hayden, CO Project Engineer for site assessment of existing School District properties including the combined Middle School and High School site and the Elementary School site. Project included several visits to determine existing site and utility deficiencies to help facilitate master planning efforts.

Winter Park Ranch Water & Sanitation District Sanitary Sewer Rehabilitation, Fraser, CO. Project Engineer for the rehabilitation of the District's existing sanitary sewer system. The project primarily consisted of Cured-in-Place Pipe (CIPP) lining of existing clay pipe mains. Project included initial investigation and scoping, bidding, and construction administration.

Michael A. Berry, P.E.

EDUCATION

B.S., Geological Engineering, Colorado School of Mines, 1996
M.S., Civil Engineering, Drexel University, 2004
M.S., Engineering Management, Drexel University, 2004

REGISTRATIONS

P.E. Colorado – No. 39010
P.E. Utah – No. 5911977-2202

EXPERIENCE

Over twenty-four years as a geotechnical engineer responsible for engineering projects. Mike has performed various calculations and computerized analyses for shallow and deep foundations, retaining walls, bridge substructures, slopes, landfills, infiltration structures, dams, and water supply facilities. Responsibilities include scoping, contracting, coordinating, and directing subsurface investigations, geotechnical instrument installation, and geophysical investigations. He has performed geophysical investigations for geotechnical and environmental purposes including data collection, data processing, and interpreting results. He has been responsible for conducting Phase I, Phase II, and Phase III environmental site assessments, waste characterization, and remedial design. Other responsibilities include conducting groundwater studies for geotechnical and environmental purposes. Mike has managed subsurface investigations, instrument installation, and geophysical investigations and has supervised and directed operations of geophysical, drilling, excavating, and grouting contractors. Mike has written many detailed geotechnical, geological, hydrologic, and environmental reports and specifications.

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers
Western Colorado Contractor's Association
Colorado Association of Geotechnical Engineers

PUBLICATIONS

Byle, M. J., C. M. Benedict, A. G. Mouradian, and M. A. Berry. "3-D Seismic Tomography for Investigating Karst." *Proceedings of 12th Pan-American Conference on Soil Mechanics and Geotechnical Engineering*, Cambridge, MA, June 22-26, 2003.

Berry, M. A., M. J. Byle, and T. F. Haider. "Wastewater Trickling Filter Sinkhole Remediation with Limited Mobility Displacement Grouting." *Foundations and Ground Improvement: Proceedings of Sessions of 2001 A Geo-Odyssey*, Blacksburg, VA, June 9-13, 2001. ASCE Geotechnical Special Publication No. 113, pp. 89-101.

PROFESSIONAL HISTORY

Huddleston-Berry Engineering & Testing, LLC
Western Colorado Testing, Inc
Gannett Fleming, Inc
Berkshire Environmental, Inc.



MATT BROWN, P.E., P.T.O.E., RSP

Matt has been a traffic and transportation engineering consultant for 28 years (13 with Stolfus). Matt's experience includes providing traffic engineering and transportation planning expertise for a variety of public and private clients. His primary areas of expertise include project management, traffic engineering design, conceptual, preliminary and final design of street and intersection projects, and general traffic engineering support to environmental, planning and design projects.

Matt's specific project experience includes traffic impact studies, roadway and intersection design, roundabout planning & design, traffic signal design, safety assessments, signing & striping, method of handling traffic, corridor and planning studies, traffic operations, cost estimating, and project management. Matt is well versed in AASHTO methodologies, CDOT procedures, MUTCD guidance, and multiple agency coordination.

Education:

B.S.C.E.
Michigan State University
1992

Affiliations:

ITE

Professional Registration:

Colorado PE# 32772

PTOE Certification

Road Safety Professional
Certification

RELEVANT PROJECTS:

MUNICIPAL PLAN REVIEWS

- Traffic Engineering Review Services, Hudson, Elizabeth, and Columbine Valley

TRAFFIC SIGNALS AND OPERATIONS

- CDOT US 34 Planning and Environmental Linkage, Greeley to Loveland, CO
- CDOT R3 I-70 Glenwood Canyon Variable Speed Limits, Glenwood Springs, CO
- 84th Avenue and Grant Street Intersection, Thornton, CO
- Dahlia Street Improvements, Adams County, CO
- 88th/Welby Rd Intersection Design, Thornton, CO
- CDOT R4 SH 119 Adaptive Signals, Longmont, CO
- Black Hawk Mainstreet Signal Timing Study, Black Hawk, CO
- SH 119 / Gregory St Traffic Signal Modifications, Black Hawk, CO
- Speer Boulevard at Larimer Street Signal Replacement, Denver, CO
- Syracuse / Yale Intersection Traffic Signal Design, Denver, CO
- Colorado Boulevard / Cherry Creek South Drive Traffic Ops, Denver, CO
- CDOT R6 Traffic Signals, Lakewood, Westminster, Jefferson County
- CDOT R3 SH 82 Main/Mill Street Traffic Signal Replacement, Aspen, CO
- CDOT R4 US 34 at US 36 Traffic Signal Replacement, Estes Park, CO
- CDOT R3 I-70 Fiber Design, Vail to Glenwood Springs, CO
- CDOT R3 Delta Interconnect and Traffic Signals, Delta, CO
- 88th Ave / Dahlia St Traffic Signal Design, Thornton, CO
- North College: Hickory St & Conifer St Traffic Signal, Ft Collins
- Dartmouth Ave / Inca St Traffic Signal Design, Englewood, CO
- Goodson Center Dr / University Blvd Traffic Signal Design, Littleton, CO
- SH 2 / 96th Ave Traffic Signal Modifications, Commerce City, CO
- Estes Park Summer Signal Timings, Estes Park, CO

TRAFFIC STUDIES

- School District 27J Quist Middle School Traffic Study, Thornton, CO
- Crossfire Gravel Pit TIS, La Plata County, CO
- Snow Bowl TIS, Steamboat Springs, CO
- Dahlia Street Improvements, Adams County, CO
- Welby Road Realignment at 88th Avenue, Adams County, CO
- School District 27J High School #3 Traffic Study, Thornton, CO
- El Jebel/Crown Mountain Alternatives Analysis, Eagle County, El Jebel, CO
- City of Glenwood Springs RAMP Applications, 27th St, 12 St
- I-25 Corridor Transportation Improvement Study, Greenwood Village, CO
- West Corridor EIS / PE, Denver and Jefferson County, CO
- Railroad Crossing Quiet Zone Study, Brighton, CO
- US 40 ACP and System Needs Study, Steamboat Springs, CO
- I-70 Exit 26 MIMR for Diverging Diamond Interchange, Grand Junction, CO

ACCESS CONTROL PLANS (ACP)

- CDOT and City of Loveland CO 402 Access Control Plan, Loveland, CO
- CDOT US 34 Access Control Plan, Greeley, CO
- US 6 and SH 13 Rifle Access Control Plan, Rifle,
- SH 82/Glenwood Springs Access Control Plan, Glenwood Springs, CO
- CDOT R3 SH 50 Gunnison Access Control Plan, Gunnison, CO
- Statewide Traffic Engineering and Access Management Training, CDOT
- US 550 ACP, Montrose, CO

FEE PROPOSAL

**SECTION 6.0: SOLICITATION RESPONSE FORM
RFP-4804-20-SH**

Offeror must submit entire Form completed, dated and signed.

- 1.1** Provide hourly rate for each engineer/key staff that may work to fulfil the Scope of Work.
- | | | | |
|--------------|---------------|--------------|--|
| Hourly Rate: | \$ <u>160</u> | Name, Title: | <u>Kevin Vecchiarelli, Principal-In-Charge</u> |
| Hourly Rate: | \$ <u>148</u> | Name, Title: | <u>J.R. Spung, Project Manager</u> |
| Hourly Rate: | \$ <u>132</u> | Name, Title: | <u>Cooper Karsh, Senior Project Engineer</u> |
| Hourly Rate: | \$ _____ | Name, Title: | _____ |
| Hourly Rate: | \$ _____ | Name, Title: | _____ |
| Hourly Rate: | \$ _____ | Name, Title: | _____ |

- 1.2** Reimbursable Expenses, if any (with descriptions):
- | | |
|---|--|
| <u>Auto travel</u> | \$ <u>0.575, or at rate set by IRS</u> |
| <u>Express delivery, airfare, car rental, meals, lodging, printing, copying, long distance calls, and shipping shall be reimbursed at 1.1 times direct cost</u> | \$ _____ |
| | \$ _____ |

The City reserves the right to accept any portion of the work to be performed at its discretion

The undersigned has thoroughly examined the entire Request for Proposals and therefore submits the proposal and schedule of fees and services attached hereto.

This offer is firm and irrevocable for sixty (60) days after the time and date set for receipt of proposals.

The undersigned Offeror agrees to provide services and products in accordance with the terms and conditions contained in this Request for Proposal and as described in the Offeror's proposal attached hereto; as accepted by the City.

Prices in the proposal have not knowingly been disclosed with another provider and will not be prior to award.

- Prices in this proposal have been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition.
- No attempt has been made nor will be to induce any other person or firm to submit a proposal for the purpose of restricting competition.
- The individual signing this proposal certifies they are a legal agent of the offeror, authorized to represent the offeror and is legally responsible for the offer with regard to supporting documentation and prices provided.
- Direct purchases by the City of Grand Junction are tax exempt from Colorado Sales or Use Tax. Tax exempt No. 98-903544. The undersigned certifies that no Federal, State, County or Municipal tax will be added to the above quoted prices.
- City of Grand Junction payment terms shall be Net 30 days.
- Prompt payment discount of N/A percent of the net dollar will be offered to the City if the invoice is paid within N/A days after the receipt of the invoice.

RECEIPT OF ADDENDA: the undersigned Contractor acknowledges receipt of Addenda to the Solicitation, Specifications, and other Contract Documents.

State number of Addenda received: 1.

It is the responsibility of the Proposer to ensure all Addenda have been received and acknowledged.

JVA, Inc
Company Name – (Typed or Printed)
Kevin E. Vecchiarelli
Digitally signed by Kevin E. Vecchiarelli
DN: cn=K. E. Vecchiarelli@jvajva.com, o=JVA Inc, ou=Vice
President, cn=Kevin E. Vecchiarelli
Date: 2020.09.22 14:20:19 -0500
Authorized Agent Signature
817 Colorado Avenue Suite 301
Address of Offeror
Glenwood Springs, CO 81601
City, State, and Zip Code

Kevin Vecchiarelli
Authorized Agent – (Typed or Printed)
303.565.4967
Phone Number
kvecchiarelli@jvajva.com
E-mail Address of Agent
9/14/20
Date



Civil Engineering 2020 Hourly Billing Rate Schedule

POSITION	RATE
Principal	\$160 – \$208
Senior Project Manager	\$156 – \$172
Project Manager	\$132 – \$148
Senior Project Engineer	\$124 – \$128
Project Engineer	\$112 – \$120
Design Engineer	\$108 – \$112
Senior Designer	\$124 – \$132
CAD Designer	\$116 – \$120
Administrative Support	\$88 – \$116

Auto travel shall be reimbursed at 57.5¢ per mile or at a rate set by the IRS. Costs for express delivery, airfare, car rental, meals, lodging, printing, copying, long distance calls and shipping shall be reimbursed at 1.1 times direct cost.



**2020
FEE SCHEDULE
SPECIAL INSPECTIONS AND/OR CONSTRUCTION MATERIALS TESTING**

Technician I	(soils, non-structural concrete, & sample preparation)	\$ 65.00
Technician II	(asphalt, coring & sample preparation)	\$ 75.00
Inspector I	(structural concrete, reinforcing, masonry, piers, & piles)	\$ 90.00
Inspector II	(structural steel, wood framing & fire proofing)	\$ 105.00
Certified Building Inspector		\$ 130.00
Laboratory Supervisor		\$ 130.00
Staff Engineer		\$ 105.00
Project Manager		\$ 140.00
Senior Manager/Engineer		\$ 185.00
Overtime	(Over 8 Hours per day, Nights, & Weekends)	1.5 x Rate
Overtime	(Holidays)	2 x Rate
Trip Charge	(Grand Valley)	\$ 25.00
Trip Charge	(Outside Grand Valley @ per mile)	\$ 0.85

LABORATORY TESTING

SOILS		COMPRESSIVE STRENGTH	
Atterberg limits	\$ 75.00	f _c , Cylinders (bonded caps)	\$ 28.00
Sieve Analysis	\$ 75.00	f _c , Cylinders (unbonded caps)	\$ 25.00
*Split Analysis with Oversized Particles	\$ 150.00	***f _c , Drilled Cores	\$ 45.00
Hydrometer	\$ 200.00	f _c , Grout	\$ 28.00
Swell/Consolidation	\$ 85.00	f _c , Mortar	\$ 22.00
Soluble Sulfates	\$ 30.00	f _c , CMU (ungrouted)	\$ 90.00
Standard Proctor (ASTM D698 or AASHTO T99)	\$ 140.00	f _c , CMU (grouted)	\$ 115.00
Modified Proctor (ASTM D1557 or AASHTO T180)	\$ 160.00	Block Unit Weight and Absorption	\$ 35.00
California Bearing Ratio (CBR)	\$ 250.00	Flexural Strength of Beams	\$ 90.00
ASPHALT		**Shotcrete (Coring in Lab)	\$ 280.00
Maximum Theoretical Specific Gravity	\$ 70.00	**Shotcrete (Coring in Field)	\$ 430.00
Bulk Density	\$ 175.00	FIREPROOFING	
Vacuum Extraction/Ignition AC	\$ 125.00	Density	\$ 75.00
Gradation of Extracted Aggregate	\$ 75.00	Bond Test	\$ 75.00
***Drilled Cores	\$ 65.00		

**Additional testing services
available upon request.**

Sub-consultant Services/Special Testing	Cost +20%
Out of town living expenses, commercial travel costs, equipment rental, freight, etc	Cost +20%

REMARKS

Technician rates include nuclear gauge field equipment and are charged portal to portal. A minimum of a 24-hour to 48-hour notice is requested for scheduling of field services, a more advanced notice may guarantee services at the requested time. Minimum 2 hour trip charge per day for field engineer, inspector or technician may be applied.

Proposals for specific projects available upon request.

- *Subject to lab sample preparation
- **Includes coring equipment and materials for capping – Set of 4
- ***Coring Equipment Fee – Half Day - \$250.00



2020 STANDARD HOURLY RATES

Professional Services

Principal-President	\$190/hr
Professional Engineer 5	\$170/hr
Professional Engineer 4	\$160/hr
Professional Engineer 3	\$150/hr
Professional Engineer 2	\$140/hr
Professional Engineer 1	\$120/hr
Engineering Intern 3	\$100/hr
Engineering Intern 2	\$100/hr
Engineering Intern 1	\$100/hr
Engineering Student Intern	\$ 60/hr
Office Manager	\$ 70/hr
Administrative Assistant 1	\$ 60/hr
Expert Witness Services*	
Expert Witness (Principal-President)	\$400/hr
Expert Witness (PE-5)	\$350/hr

*includes deposition testimony, courtroom appearances, transcript review, etc.

Outside Consultants

at cost

Other Direct Costs

Mileage	at Standard Federal Rate
Outside reproduction	at cost
Other expenses	at cost