



Purchasing Division

## **ADDENDUM NO. 2**

**DATE:** January 14, 2021  
**FROM:** City of Grand Junction Purchasing Division  
**TO:** All Offerors  
**RE:** Professional Consulting Services for America's Water Infrastructure Act (AWIA) Risk and Resilience Assessment RFP-4859-21-DH

Offerors responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

1. Q. Can you please confirm that the table of contents, covers, and solicitation response form are excluded from the page count?

A. Yes, those items are exempt from the solicitation response page count.

2. Q. Can you please confirm that the 15-page limit of the proposal applies to what is to be included in sections A-D of the proposal response as outlined in section 5.0 of the RFP?

A. Per Section 4.3 Specifications/Scope of Services, Item II Proposal Requirements, first paragraph, "...The bod of the proposal shall be no longer than fifteen (15) pages, not including the cover letter and appendices such as a current rate sheet, resumes, and other supporting documentation." As such, the 15 page limit pertains to Item B Qualifications/Experience/Credentials (not including resumes), and Item C Strategy and Implementation Plan.

3. Q. The instructions in the RFP regarding the Past Experience section ask us to "Identify the rated capacity of the plant for which the report was prepared." This is not germane to the past similar projects we have worked on. Can this be disregarded, or how should this be addressed?

A. If prior projects such as these did not involve a WTP per se, the rated treatment capacity of the facility can be disregarded. Providing that information does enable the City to better evaluate the firm's capability to address issues specific to our system size.

4. Q. I have a question regarding proposal organization and information. In the RFP, there are two different outlines included, as noted below. Is there a format that the City prefers? We will include all of the required information, but wanted to make sure we comply with City preference when considering the outline/format.

- In Section 4.3 II (Proposal Requirements):
  - Project Team and Exec. Summary
  - Project Management Methodology
  - Project Descriptions/References
  - Proposal Fee, Scope of Services, and Rates
- In Section 5 (Preparation and Submittal of Proposals):
  - Cover Letter
  - Quals/Experience/Credentials
  - Strategy and Implementation Plan
  - References
  - Fee
  - Additional Data

A. The requirements of Section 4.3 should be included in the items of Section 5 of the Firm's proposal response.

The original solicitation for the project noted above is amended as noted.

All other conditions of subject remain the same.

Respectfully,



Duane Hoff Jr., Senior Buyer  
City of Grand Junction, Colorado