



Purchasing Division

Invitation for Bid

IFB-4889-21-DH
Grand Junction Fire Department
Fire Station #3 Construction

Responses Due:

April 1, 2021 prior to 3:00pm

Accepting Electronic Responses Only

Responses Only Submitted Through the Rocky Mountain E-Purchasing System (RMEPS)

<https://www.rockymountainbidsystem.com/default.asp>

(Purchasing Representative does not have access or control of the vendor side of RMEPS. If website or other problems arise during response submission, vendor **MUST** contact RMEPS to resolve issue prior to the response deadline. 800-835-4603)

IMPORTANT NOTICE:

Due to the recent developments with increased COVID-19 cases in Mesa County, public in-person bid openings are temporarily being suspended. Bid openings will still take place on their designated date and time virtually, and bid tabulations will still be posted for public view/access. Once the crisis has passed, public in-person bid openings will resume as normal. Attached is the virtual link and information to attend the bid opening. Public may addend through the link, or via phone.

Purchasing Representative:

Duane Hoff Jr., Senior Buyer

duaneh@gjcity.org

970-244-1545

This document has been developed specifically to solicit competitive responses for this solicitation, and may not be the same as previous City of Grand Junction solicitations. All vendors are urged to thoroughly review this solicitation prior to responding. Submittal by **FAX, EMAIL or HARD COPY IS NOT ACCEPTABLE** for this solicitation.

Invitation for Bids

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1. Instructions to Bidders

1.1. General Contractor/Bidder Pre-Qualification: Due to the complexity, size, and scope of this project, the City has determined that a pre-qualification process is prudent to ensuring that the awarded bidder is both qualified and capable of successfully performing and completing the project. Therefore, in an effort to be respectful of the time and cost of General Contractors/Bidders putting together a bid packages for which they may not be qualified to perform, we are requiring that all General Contractors/Bidders intending to submit a bid response to this solicitation process, complete and submit the attached Pre-Qualification Application and all required documents to the City's Purchasing Agent (via e-mail duaneh@gjcity.org) no later than March 22, 2021 General Contractors/Bidders shall be notified of their pre-qualification status **no later than March 25, 2021.**

1.2. Purpose: The City of Grand Junction is soliciting competitive bids from qualified and interested companies for all labor, equipment, and materials required construct a new Fire Station 3 facility. All dimensions and scope of work should be verified by Contractors prior to submission of bids.

IFB Questions:

Duane Hoff Jr., Senior Buyer
duaneh@gjcity.org

The City would like to remind all Contractors, Sub-Contractors, Vendors, Suppliers, Manufacturers, Service Providers, etc. that (with the exception of Pre-Bid or Site Visit Meetings) all questions, inquiries, comments, or communication pertaining to any formal solicitation (whether process, specifications, scope, etc.) must be directed (in writing) to the Purchasing Agent assigned to the project, or Purchasing Division. Direct communication with the City assigned Project Managers/Engineers is not appropriate for public procurement, and may result in disqualification.

1.3. Mandatory Pre-Bid Meeting: **Prospective bidders are required to attend a mandatory pre-bid meeting on March 10, 2021 at 10:00am.** Meeting location shall begin at Fire Station #6, located at 729 27 Road, Grand Junction, CO, and will end with Fire Station #3, located at 582 25 ½ Road, Grand Junction, CO. The purpose of this visit will be to inspect and to clarify the contents of this Invitation for Bids (IFB).

1.4. The Owner: The Owner is the City of Grand Junction, Colorado and is referred to throughout this Solicitation. The term Owner means the Owner or his authorized representative.

1.5. Procurement Process: Procurement processes shall be governed by the most current version of the City of Grand Junction [Purchasing Policy and Procedure Manual](#).

1.6. Submission: **Each bid shall be submitted in electronic format only, and only through the Rocky Mountain E-Purchasing website (<https://www.rockymountainbidsystem.com/default.asp>).** *This site offers both "free" and "paying" registration options that allow for full access of the Owner's documents and*

for electronic submission of proposals. (Note: “free” registration may take up to 24 hours to process. Please Plan accordingly.) Please view our “**Electronic Vendor Registration Guide**” at <http://www.gjcity.org/business-and-economic-development/bids/> for details. (Purchasing Representative does not have access or control of the vendor side of RMEPS. If website or other problems arise during response submission, vendor **MUST** contact RMEPS to resolve issue prior to the response deadline. **800-835-4603**)

Please join Solicitation Opening, IFB-4889-21-DH, Grand Junction Fire Department Fire Station #3 Construction on GoToConnect from your computer using the Chrome browser.

<https://my.jive.com/meet/977567941>

You can also dial in using your phone.

US: (646) 749-3129

Access Code: 977-567-941

- 1.7. **Modification and Withdrawal of Bids Before Opening.** Bids may be modified or withdrawn by an appropriate document stating such, duly executed and submitted to the place where Bids are to be submitted at any time prior to Bid Opening.
- 1.8. **Printed Form for Price Bid:** All Price Bids must be made upon the Price Bid Schedule attached, and should give the amounts both in words and in figures, and must be signed and acknowledged by the bidder.

The Offeror shall specify a unit price in figures for each pay item for which a quantity is given and shall provide the products (in numbers) of the respective unit prices and quantities in the Extended Amount column. The total Bid price shall be equal to the sum of all extended amount prices. When an item in the Price Bid Schedule provides a choice to be made by the Offeror, Offeror's choice shall be indicated in accordance with the specifications for that particular item and thereafter no further choice shall be permitted.

Where the unit of a pay item is lump sum, the lump sum amount shall be shown in the "extended amount" column and included in the summation of the total Bid.

All blank spaces in the Price Bid Schedule must be properly filled out.

Bids by corporations must be executed in the corporate name by the president or vice president or other corporate office accompanied by evidence of authority to sign. The corporate address and state of incorporation shall be shown below the signature.

Bids by partnerships must be executed in the partnership name and signed by a partner whose title must appear under the signature and the official address of the partnership must be shown below the signature.

All names must be typed or printed below the signature.

The Offeror's Bid shall contain an acknowledgement of receipt of all Addenda, the numbers of which shall be filled in on the Contractor's Bid Form.

The contact information to which communications regarding the Bid are to be directed must be shown.

- 1.9. **Exclusions:** No oral, telephonic, emailed, or facsimile bid will be considered
- 1.10. **Contract Documents:** The complete IFB and bidder's response compose the Contract Documents. Copies of bid documents can be obtained from the City Purchasing website, <https://co-grandjunction.civicplus.com/501/Purchasing-Bids> .
- 1.11. **Additional Documents:** The July 2010 edition of the "City Standard Contract Documents for Capital Improvements Construction", Plans, Specifications and other Bid Documents are available for review or download on the Public Works & Planning/Engineering page at www.gjcity.org. Electronic copies may be obtained on a CD format at the Department of Public Works and Planning at City Hall.
- 1.12. **Definitions and Terms:** See Article I, Section 3 of the General Contract Conditions in the *Standard Contract Documents for Capital Improvements Construction*.
- 1.13. **Examination of Specifications:** Bidders shall thoroughly examine and be familiar with the project Statement of Work. The failure or omission of any Offeror to receive or examine any form, addendum, or other document shall in no way relieve any Offeror from any obligation with respect to his bid. The submission of a bid shall be taken as evidence of compliance with this section. Prior to submitting a bid, each Offeror shall, at a minimum:
 - a. Examine the *Contract Documents* thoroughly;
 - b. Visit the site to familiarize themselves with local conditions that may in any manner affect cost, progress, or performance of the Work;
 - c. Become familiar with federal, state, and local laws, ordinances, rules, and regulations that may in any manner affect cost, progress or performance of the Work;
 - d. Study and carefully correlate Bidder's observations with the *Contract Documents*, and;
 - e. Notify the Purchasing Agent of all conflicts, errors, ambiguities or discrepancies in or among the *Contract Documents* within the designated inquiry period.

On request, the Owner will provide each Offeror access to the site to conduct such investigations and tests as each Bidder deems necessary for submission of a Bid. It shall be the Offeror's responsibility to make or obtain any additional examinations, investigations, explorations, tests and studies and obtain any additional information and data which pertain to the physical conditions (including without limitation, surface, subsurface and underground utilities) at or contiguous to the site or otherwise which may affect cost, progress or performance of the work and which the Offeror deems necessary to determine its Bid for performing the work in accordance with the time,

price and other terms and conditions of the Contract Documents. Location of any excavation or boring made by Offeror shall be subject to prior approval of Owner and applicable agencies. Offeror shall fill all holes, restore all pavements to match the existing structural section and shall clean up and restore the site to its former condition upon completion of such exploration. The Owner reserves the right to require the Offeror to execute an access agreement with the Owner prior to accessing the site.

The lands upon which the Work is to be performed, rights of way, and access thereto, and other lands designated for use by Contractor in performing the Work, are identified on the Drawings.

Information and data reflected in the *Contract Documents* with respect to underground utilities at or contiguous to the site are based upon information and data furnished to the Owner and the Engineer by the owners of such underground utilities or others, and the Owner does not assume responsibility for the accuracy or completeness thereof, unless it is expressly provided otherwise in the *Contract Documents*.

By submission of a Bid, the Offeror shall be conclusively presumed to represent that the Offeror has complied with every requirement of these Instructions to Bidders, that the *Contract Documents* are not ambiguous and are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the Work.

- 1.14. **Questions Regarding Statement of Work:** Any information relative to interpretation of Scope of Work or specifications shall be requested of the Purchasing Representative, in writing, in ample time, prior to the inquiry deadline.
- 1.15. **Addenda & Interpretations:** If it becomes necessary to revise any part of this solicitation, a written addendum will be posted electronically on the City's website at <https://co-grandjunction.civicplus.com/501/Purchasing-Bids> . The Owner is not bound by any oral representations, clarifications, or changes made in the written specifications by Owner, unless such clarification or change is provided in written addendum form from the City Purchasing Representative.
- 1.16. **Taxes:** The Owner is exempt from State retail and Federal tax. The bid price must be net, exclusive of taxes.
- 1.17. **Sales and Use Taxes:** The Contractor and all Subcontractors are required to obtain exemption certificates from the Colorado Department of Revenue for sales and use taxes in accordance with the provisions of the General Contract Conditions. Bids shall reflect this method of accounting for sales and use taxes on materials, fixtures and equipment.
- 1.18. **Offers Binding 60 Days:** Unless additional time is required by the Owner, or otherwise specified, all formal offers submitted shall be binding for sixty (60) calendar days following opening date, unless the Bidder, upon request of the Purchasing Representative, agrees to an extension.
- 1.19. **Exceptions and Substitutions:** Bidders taking exception to the specifications and/or scope of work shall do so at their own risk. The Owner reserves the right to accept or

reject any or all substitutions or alternatives. When offering substitutions and/or alternatives, Bidder must state these exceptions in the section pertaining to that area. Exception/substitution, if accepted, must meet or exceed the stated intent and/or specifications and/or scope of work. The absence of such a list shall indicate that the Bidder has not taken exceptions, and if awarded a contract, shall hold the Bidder responsible to perform in strict accordance with the specifications and/or scope of work contained herein.

- 1.20. Collusion Clause:** Each bidder by submitting a bid certifies that it is not party to any collusive action or any action that may be in violation of the Sherman Antitrust Act. Any and all bids shall be rejected if there is evidence or reason for believing that collusion exists among bidders. The Owner may, or may not, accept future bids for the same services or commodities from participants in such collusion.
- 1.21. Disqualification of Bidders:** A Bid will not be accepted from, nor shall a Contract be awarded to, any person, firm, or corporation that is in arrears to the Owner, upon debt or contract, or that has defaulted, as surety or otherwise, upon any obligation to the Owner, or that is deemed irresponsible or unreliable.

Bidders may be required to submit satisfactory evidence that they are responsible, have a practical knowledge of the project bid upon and that they have the necessary financial and other resources to complete the proposed Work.

Either of the following reasons, without limitation, shall be considered sufficient to disqualify a Bidder and Bid:

- a. More than one Bid is submitted for the same Work from an individual, firm, or corporation under the same or different name; and
 - b. Evidence of collusion among Bidders. Any participant in such collusion shall not receive recognition as a Bidder for any future work of the Owner until such participant has been reinstated as a qualified bidder.
- 1.22. Public Disclosure Record:** If the bidder has knowledge of their employee(s) or sub-contractors having an immediate family relationship with a City employee or elected official, the bidder must provide the Purchasing Representative with the name(s) of these individuals. These individuals are required to file an acceptable "Public Disclosure Record", a statement of financial interest, before conducting business with the City.

2. General Contract Conditions for Construction Projects

- 2.1. The Contract:** This Invitation for Bid, submitted documents, and any negotiations, when properly accepted by the City, shall constitute a contract equally binding between the City and Contractor. The contract represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. The contract may be amended or modified with Change Orders, Field Orders, or Addendums.

- 2.2. The Work:** The term Work includes all labor necessary to produce the construction required by the Contract Documents, and all materials and equipment incorporated or to be incorporated in such construction.
- 2.3. Execution, Correlation, Intent, and Interpretations:** The Contract Documents shall be signed by the Owner (City) and Contractor. City will provide the contract. By executing the contract, the Contractor represents that he/she has visited the site, familiarized himself with the local conditions under which the Work is to be performed, and correlated his observations with the requirements of the Contract Documents. The Contract Documents are complementary, and what is required by any one, shall be as binding as if required by all. The intention of the documents is to include all labor, materials, equipment and other items necessary for the proper execution and completion of the scope of work as defined in the technical specifications and drawings contained herein. All drawings, specifications and copies furnished by the City are, and shall remain, City property. They are not to be used on any other project, and with the exception of one contract set for each party to the contract, are to be returned to the owner on request at the completion of the work.
- 2.4. The Owner:** The Owner is the City of Grand Junction, Colorado and is referred to throughout the Contract Documents. The term Owner means the Owner or his authorized representative. The Owner shall, at all times, have access to the work wherever it is in preparation and progress. The Contractor shall provide facilities for such access. The Owner will make periodic visits to the site to familiarize himself generally with the progress and quality of work and to determine, in general, if the work is proceeding in accordance with the contract documents. Based on such observations and the Contractor's Application for Payment, the Owner will determine the amounts owing to the Contractor and will issue Certificates for Payment in such amounts, as provided in the contract. The Owner will have authority to reject work which does not conform to the Contract documents. Whenever, in his reasonable opinion, he considers it necessary or advisable to insure the proper implementation of the intent of the Contract Documents, he will have authority to require the Contractor to stop the work or any portion, or to require special inspection or testing of the work, whether or not such work can be then be fabricated, installed, or completed. The Owner will not be responsible for the acts or omissions of the Contractor, and sub-Contractor, or any of their agents or employees, or any other persons performing any of the work.
- 2.5. Contractor:** The Contractor is the person or organization identified as such in the Agreement and is referred to throughout the Contract Documents. The term Contractor means the Contractor or his authorized representative. The Contractor shall carefully study and compare the General Contract Conditions of the Contract, Specification and Drawings, Scope of Work, Addenda and Modifications and shall at once report to the Owner any error, inconsistency or omission he may discover. Contractor shall not be liable to the Owner for any damage resulting from such errors, inconsistencies or omissions. The Contractor shall not commence work without clarifying Drawings, Specifications, or Interpretations.
- 2.6. Sub-Contractors:** A sub-contractor is a person or organization who has a direct contract with the Contractor to perform any of the work at the site. The term sub-contractor is

referred to throughout the contract documents and means a sub-contractor or his authorized representative.

- 2.7. Award of Sub-Contractors & Other Contracts for Portions of the Work:** Contractor shall submit with their bid response to the Owner, in writing for acceptance, a list of the names of the sub-contractors or other persons or organizations proposed for such portions of the work as may be designated in the proposal requirements, or, if none is so designated, the names of the sub-contractors proposed for the principal portions of the work. Prior to the award of the contract, the Owner shall notify the successful Contractor in writing if, after due investigation, has reasonable objection to any person or organization on such list. If, prior to the award of the contract, the Owner has a reasonable and substantial objection to any person or organization on such list, and refuses in writing to accept such person or organization, the successful Contractor may, prior to the award, withdraw their proposal without forfeiture of proposal security. If the successful Contractor submits an acceptable substitute with an increase in the proposed price to cover the difference in cost occasioned by the substitution, the Owner may, at their discretion, accept the increased proposal or may disqualify the Contractor. If, after the award, the Owner refuses to accept any person or organization on such list, the Contractor shall submit an acceptable substitute and the contract sum shall be increased or decreased by the difference in cost occasioned by such substitution and an appropriate Change Order shall be issued. However, no increase in the contract sum shall be allowed for any such substitution unless the Contractor has acted promptly and responsively in submitting a name with respect thereto prior to the award.
- 2.8. Quantities of Work and Unit Price:** Materials or quantities stated as unit price items in the Bid are supplied only to give an indication of the general scope of the Work, and are as such, estimates only. The Owner does not expressly or by implication agree that the actual amount of Work or material will correspond therewith, and reserves the right after award to increase or decrease the quantity of any unit item of the Work without a change in the unit price except as set forth in Article VIII, Section 70 of the *General Contract Conditions*. The City also reserves the right to make changes in the Work (including the right to delete any bid item in its entirety or add additional bid items) as set forth in Article VIII, Sections 69 through 71 of the *General Contract Conditions*.
- 2.9. Substitutions:** The materials, products and equipment described in the *Solicitation Documents* shall be regarded as establishing a standard of required performance, function, dimension, appearance, or quality to be met by any proposed substitution. No substitution will be considered prior to receipt of Bids unless the Offeror submits a written request for approval to the City Purchasing Division at least ten (10) days prior to the date for receipt of Bids. Such requests for approval shall include the name of the material or equipment for which substitution is sought and a complete description of the proposed substitution including drawings, performance and test data, and other information necessary for evaluation, including samples if requested. The Offeror shall set forth changes in other materials, equipment, or other portions of the Work including changes of the work of other contracts, which incorporation of the proposed substitution would require to be included. The Owner's decision of approval or disapproval of a proposed substitution shall be final. If the Owner approves a proposed substitution before receipt of Bids, such approval will be set forth in an Addendum. Offerors shall not rely upon approvals made in any other manner.

- 2.10. Supervision and Construction Procedures:** The Contractor shall supervise and direct the work, using his best skill and attention. He shall be solely responsible for all construction means, methods, techniques, sequences and procedures and for coordinating all portions of the work under the contract.
- 2.11. Warranty:** The Contractor warrants to the Owner that all materials and equipment furnished under this contract will be new unless otherwise specified, and that all work will be of good quality, free from faults and defects and in conformance with the Contract Documents. All work not so conforming to these standards may be considered defective. If required by Owner, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. If within ten (10) days after written notice to the Contractor requesting such repairs or replacement, the Contractor should neglect to make or undertake with due diligence to the same, the City may make such repairs or replacements. All indirect and direct costs of such correction or removal or replacement shall be at the Contractor's expense. The Contractor will also bear the expenses of making good all work of others destroyed or damaged by the correction, removal or replacement of his defective work.
- 2.12. Permits, Fees, & Notices:** The Contractor shall secure and pay for all permits, governmental fees and licenses necessary for the proper execution and completion of the work. The Contractor shall give all notices and comply with all laws, ordinances, rules, regulations and orders of any public authority bearing on the performance of the work. If the Contractor observes that any of the Contract Documents are at variance in any respect, he shall promptly notify the Owner in writing, and any necessary changes shall be adjusted by approximate modification. If the Contractor performs any work knowing it to be contrary to such laws, ordinances, rules and regulations, and without such notice to the Owner, he shall assume full responsibility and shall bear all costs attributable.
- 2.13. Responsibility for Those Performing the Work:** The Contractor shall be responsible to the Owner for the acts and omissions of all his employees and all sub-contractors, their agents and employees, and all other persons performing any of the work under a contract with the Contractor.
- 2.14. Use of the Site:** The Contractor shall confine operations at the site to areas permitted by law, ordinances, permits and the Contract Documents, and shall not unreasonably encumber the site with any materials or equipment.
- 2.15. Cleanup:** The Contractor at all times shall keep the premises free from accumulation of waste materials or rubbish caused by his operations. At the completion of work he shall remove all his waste materials and rubbish from and about the project, as well as all his tools, construction equipment, machinery and surplus materials.
- 2.16. Insurance:** The Contractor shall secure and maintain such insurance policies as will provide the coverage and contain other provisions specified in the General Contract Conditions, or as modified in the Special Contract Conditions.

The Contractor shall file a copy of the policies or Certificates of Insurance acceptable to the City with the Engineer within ten (10) Calendar Days after issuance of the Notice of Award. These Certificates of Insurance shall contain a provision that coverage afforded under the policies shall not be canceled unless at least thirty (30) Calendar Days prior written notice has been given to the City.

- 2.17. Indemnification:** The Contractor shall defend, indemnify and save harmless the Owner, and all its officers, employees, insurers, and self-insurance pool, from and against all liability, suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the Contractor, or of any Contractor's agent, employee, sub-contractor or supplier in the execution of, or performance under, any contract which may result from proposal award. Contractor shall pay any judgment with cost which may be obtained against the Owner growing out of such injury or damages.
- 2.18. Miscellaneous Conditions: Material Availability:** Contractors must accept responsibility for verification of material availability, production schedules, and other pertinent data prior to submission of bid. It is the responsibility of the bidder to notify the Owner immediately if materials specified are discontinued, replaced, or not available for an extended period of time. **OSHA Standards:** All bidders agree and warrant that services performed in response to this invitation shall conform to the standards declared by the US Department of Labor under the Occupational Safety and Health Act of 1970 (OSHA). In the event the services do not conform to OSHA standards, the Owner may require the services to be redone at no additional expense to the Owner.
- 2.19. Time:** Time is of the essence with respect to the time of completion of the Project and any other milestones or deadline which are part of the Contract. It will be necessary for each Bidder to satisfy the City of its ability to complete the Work within the Contract Time set forth in the Contract Documents. The Contract Time is the period of time allotted in the Contract Documents for completion of the work. The date of commencement of the work is the date established in a Notice to Proceed. If there is no Notice to Proceed, it shall be the date of the Contract or such other date as may be established therein, or as established as entered on the Bid Form. The Date of Final Completion of the work is the date certified by the Owner when all construction, and all other work associated to include, but not be limited to: testing, QA/QC, receipt of required reports and/or forms, grant requirements (if applicable), punch list items, clean-up, receipt of drawings and/or as-builts, etc., is fully complete, and in accordance with the Contract Documents.
- 2.20. Progress & Completion:** The Contractor shall begin work on the date of commencement as defined in the Contract, and shall carry the work forward expeditiously with adequate forces and shall complete it within the contract time.
- 2.21. Payment & Completion:** The Contract Sum is stated in the Contract and is the total amount payable by the Owner to the Contractor for the performance of the work under the Contract Documents. Upon receipt of written notice that the work is ready for final inspection and acceptance and upon receipt of application for payment, the Owner's Project Manager will promptly make such inspection and, when he finds the work

acceptable under the Contract Documents and the Contract fully performed, the Owner shall make payment in the manner provided in the Contract Documents.

- 2.22. Bid Bond:** Each Bid shall as a guaranty of good faith on the part of the Bidder be accompanied by a Bid Guaranty consisting of: a certified or cashier's check drawn on an approved national bank or trust company in the state of Colorado, and made payable without condition to the City; or a **Bid Bond** written by an approved corporate surety in favor of the City. The amount of the Bid Guaranty shall not be less than 5% of the total Bid amount. Once a Bid is accepted and a Contract is awarded, the apparent successful bidder has ten calendar days to enter into a contract in the form prescribed and to furnish the bonds with a legally responsible and approved surety. Failure to do so will result in forfeiture of the Bid Guaranty to the City as Liquidated Damages.

Each bidder shall guaranty its total bid price for a period of sixty (60) Calendar Days from the date of the bid opening.

- 2.23. Performance & Payment Bonds:** Contractor shall furnish a Performance and a Payment Bond, each in an amount at least equal to that specified for the contract amount as security for the faithful performance and payment of all Contractor's obligations under the Contract Documents. These bonds shall remain in effect for the duration of the Warranty Period (as specified in the Special Conditions). Contractor shall also furnish other bonds that may be required by the Special Conditions. All bonds shall be in the forms prescribed by the Contract Documents and be executed by such sureties as (1) are licensed to conduct business in the State of Colorado and (2) are named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570 (amended) by the Audit Staff, Bureau of Accounts, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of the Authority Act. If the surety on any bond furnished by the Contractor is declared bankrupt, or becomes insolvent, or its rights to do business in Colorado are terminated, or it ceases to meet the requirements of clauses (1) and (2) of this section, Contractor shall within five (5) days thereafter substitute another bond and surety, both of which shall be acceptable to the City.

- 2.24. Retention:** The Owner will deduct money from the partial payments in amounts considered necessary to protect the interest of the Owner and will retain this money until after completion of the entire contract. The amount to be retained from partial payments will be five (5) percent of the value of the completed work, and not greater than five (5) percent of the amount of the Contract. When the retainage has reached five (5) percent of the amount of the Contract no further retainage will be made and this amount will be retained until such time as final payment is made.

- 2.25. Liquidated Damages for Failure to Enter Into Contract:** Should the Successful Bidder fail or refuse to enter into the Contract within ten Calendar Days from the issuance of the Notice of Award, the City shall be entitled to collect the amount of such Bidder's Bid Guaranty as Liquidated Damages, not as a penalty but in consideration of the mutual release by the City and the Successful Bidder of all claims arising from the City's issuance of the Notice of Award and the Successful Bidder's failure to enter into the

Contract and the costs to award the Contract to any other Bidder, to readvertise, or otherwise dispose of the Work as the City may determine best serves its interest.

- 2.26. Liquidated Damages for Failure to Meet Project Completion Schedule:** If the Contractor does not achieve Final Completion by the required date, whether by neglect, refusal or any other reason, the parties agree and stipulate that the Contractor shall pay liquidated damages to the City for each such day that final completion is late. As provided elsewhere, this provision does not apply for delays caused by the City. The date for Final Completion may be extended in writing by the Owner.

The Contractor agrees that as a part of the consideration for the City's awarding of this Contract liquidated damages in the daily amount of **\$3,000.00** is reasonable and necessary to pay for the actual damages resulting from such delay. The parties agree that the real costs and injury to the City for such delay include hard to quantify items such as: additional engineering, inspection and oversight by the City and its agents; additional contract administration; inability to apply the efforts of those employees to the other work of the City; perceived inefficiency of the City; citizens having to deal with the construction and the Work, rather than having the benefit of a completed Work, on time; inconvenience to the public; loss of reputation and community standing for the City during times when such things are very important and very difficult to maintain.

The Contractor must complete the Work and achieve final completion included under the Bid Schedule in the number of consecutive calendar days after the City gives is written Notice to Proceed. When the Contractor considers the entire Work ready for its intended use, Contractor shall certify in writing that the Work is fully complete. Final Completion date is the date by which the Contractor shall have fully completed all clean-up, and all items that were identified by the City in the inspection for final completion. Unless otherwise stated in the Special Conditions, for purposes of this liquidated damages clause, the Work shall not be finished and the Contract time shall continue to accrue until the City gives its written Final Acceptance.

If the Contractor shall fail to pay said liquidated damages promptly upon demand thereof after having failed to achieve Final Completion on time, the City shall first look to any retainage or other funds from which to pay said liquidated damages; if retainage or other liquid funds are not available to pay said liquidated damages amounts, the Surety on the Contractor's Performance Bond and Payment Bond shall pay such liquidated damages. In addition, the City may withhold all, or any part of, such liquidated damages from any payment otherwise due the Contractor.

Liquidated damages as provided do not include any sums to reimburse the City for extra costs which the City may become obligated to pay on other contracts which were delayed or extended because of the Contractor's failure to complete the Work within the Contract Time. Should the City incur additional costs because of delays or extensions to other contracts resulting from the Contractor's failure of timely performance, the Contractor agrees to pay these costs that the City incurs because of the Contractor's delay, and these payments are separate from and in addition to any liquidated damages.

The Contractor agrees that the City may use its own forces or hire other parties to obtain Final Completion of the work if the time of completion has elapsed and the Contractor is

not diligently pursuing completion. In addition to the Liquidated Damages provided for, the Contractor agrees to reimburse the City for all expenses thus incurred.

- 2.27. Contingency/Force Account/Minor Contract Revisions:** Contingency/Force Account/Minor Contract Revisions work will be authorized by the Owner's Project Manager and is defined as minor expenses to cover miscellaneous or unforeseen expenses related to the project. The expenses are not included in the Drawings, Specifications, or Scope of Work and are necessary to accomplish the scope of this contract. Contingency/Force Account/Minor Contract Revisions Authorization will be directed by the Owner through an approved form. Contingency/Force Account/Minor Contract Revisions funds are the property of the Owner and any Contingency/Force Account/Minor Contract Revisions funds, not required for project completion, shall remain the property of the Owner. Contractor is not entitled to any Contingency/Force Account/Minor Contract Revisions funds, that are not authorized by Owner or Owner's Project Manager.
- 2.28. Protection of Persons & Property:** The Contractor shall comply with all applicable laws, ordinances, rules, regulations and orders of any public authority having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss. Contractor shall erect and maintain, as required by existing safeguards for safety and protection, and all reasonable precautions, including posting danger signs or other warnings against hazards promulgating safety regulations and notifying owners and users of adjacent utilities. When or where any direct or indirect damage or injury is done to public or private property by or on account of any act, omission, neglect, or misconduct by the Contractor in the execution of the work, or in consequence of the non-execution thereof by the Contractor, he shall restore, at his own expense, such property to a condition similar or equal to that existing before such damage or injury was done, by repairing, rebuilding, or otherwise restoring as may be directed, or it shall make good such damage or injury in an acceptable manner.
- 2.29. Changes in the Work:** The Owner, without invalidating the contract, may order changes in the work within the general scope of the contract consisting of additions, deletions or other revisions, the contract sum and the contract time being adjusted accordingly. All such changes in the work shall be authorized by Change Order and shall be executed under the applicable conditions of the contract documents. A Change Order is a written order to the Contractor signed by the Owner issued after the execution of the contract, authorizing a change in the work or an adjustment in the contract sum or the contract time. The contract sum and the contract time may be changed only by Change Order.
- 2.30. Claims for Additional Cost or Time:** If the Contractor wishes to make a claim for an increase in the contract sum or an extension in the contract time, he shall give the Owner written notice thereof within a reasonable time after the occurrence of the event giving rise to such claim. This notice shall be given by the Contractor before proceeding to execute the work, except in an emergency endangering life or property in which case the Contractor shall precede in accordance with the regulations on safety. No such claim shall be valid unless so made. Any change in the contract sum or contract time resulting from such claim shall be authorized by Change Order.

- 2.31. Minor Changes in the Work:** The Owner shall have authority to order minor changes in the work not involving an adjustment in the contract sum or an extension of the contract time and not inconsistent with the intent of the contract documents.
- 2.32. Field Orders:** The Owner may issue written Field Orders which interpret the Contract Documents in accordance with the specifications, or which order minor changes in the work in accordance with the agreement, without change in the contract sum or time. The Contractor shall carry out such Field Orders promptly.
- 2.33. Uncovering & Correction of Work:** The Contractor shall promptly correct all work rejected by the Owner as defective or as failing to conform to the contract documents whether observed before or after substantial completion and whether or not fabricated installed or completed. The Contractor shall bear all costs of correcting such rejected work, including the cost of the Owner's additional services thereby made necessary. If within one (1) year after the date of completion or within such longer period of time as may be prescribed by law or by the terms of any applicable special guarantee required by the contract documents, any of the work found to be defective or not in accordance with the contract documents, the Contractor shall correct it promptly after receipt of a written notice from the Owner to do so unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discover of condition. All such defective or non-conforming work under the above paragraphs shall be removed from the site where necessary and the work shall be corrected to comply with the contract documents without cost to the Owner. The Contractor shall bear the cost of making good all work of separate Contractors destroyed or damaged by such removal or correction. If the Owner prefers to accept defective or non-conforming work, he may do so instead of requiring its removal and correction, in which case a Change Order will be issued to reflect an appropriate reduction in the payment or contract sum, or, if the amount is determined after final payment, it shall be paid by the Contractor.
- 2.34. Amendment:** No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All amendments to the contract shall be made in writing by the Owner.
- 2.35. Assignment:** The Contractor shall not sell, assign, transfer or convey any contract resulting from this IFB, in whole or in part, without the prior written approval from the Owner.
- 2.36. Compliance with Laws:** Bids must comply with all Federal, State, County and local laws governing or covering this type of service and the fulfillment of all ADA (Americans with Disabilities Act) requirements.
- 2.37. Confidentiality:** All information disclosed by the Owner to the Contractor for the purpose of the work to be done or information that comes to the attention of the Contractor during the course of performing such work is to be kept strictly confidential.
- 2.38. Conflict of Interest:** No public official and/or City/County employee shall have interest in any contract resulting from this IFB.

- 2.39. Contract Termination:** This contract shall remain in effect until any of the following occurs: (1) contract expires; (2) completion of services; (3) acceptance of services or, (4) for convenience terminated by either party with a written *Notice of Cancellation* stating therein the reasons for such cancellation and the effective date of cancellation.
- 2.40. Employment Discrimination:** During the performance of any services per agreement with the Owner, the Contractor, by submitting a Bid, agrees to the following conditions:
- 2.40.1.** The Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, handicap, or national origin except when such condition is a legitimate occupational qualification reasonably necessary for the normal operations of the Contractor. The Contractor agrees to post in conspicuous places, visible to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- 2.40.2.** The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, shall state that such Contractor is an Equal Opportunity Employer.
- 2.40.3.** Notices, advertisements, and solicitations placed in accordance with federal law, rule, or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
- 2.41. Affirmative Action:** In executing a Contract with the City, the Contractor agrees to comply with Affirmative Action and Equal Employment Opportunity regulations presented in the General Contract Conditions.
- 2.42. Immigration Reform and Control Act of 1986 and Immigration Compliance:** The Offeror certifies that it does not and will not during the performance of the contract employ illegal alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986 and/or the immigration compliance requirements of State of Colorado C.R.S. § 8-17.5-101, *et.seq.* (House Bill 06-1343).
- 2.43. Ethics:** The Contractor shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, official, or agent of the Owner.
- 2.44. Failure to Deliver:** In the event of failure of the Contractor to deliver services in accordance with the contract terms and conditions, the Owner, after due oral or written notice, may procure the services from other sources and hold the Contractor responsible for any costs resulting in additional purchase and administrative services. This remedy shall be in addition to any other remedies that the Owner may have.
- 2.45. Failure to Enforce:** Failure by the Owner at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the Owner to enforce any provision at any time in accordance with its terms.

- 2.46. Force Majeure:** The Contractor shall not be held responsible for failure to perform the duties and responsibilities imposed by the contract due to legal strikes, fires, riots, rebellions, and acts of God beyond the control of the Contractor, unless otherwise specified in the contract.
- 2.47. Independent Contractor:** The Contractor shall be legally considered an Independent Contractor and neither the Contractor nor its employees shall, under any circumstances, be considered servants or agents of the Owner. The Owner shall be at no time legally responsible for any negligence or other wrongdoing by the Contractor, its servants, or agents. The Owner shall not withhold from the contract payments to the Contractor any federal or state unemployment taxes, federal or state income taxes, Social Security Tax or any other amounts for benefits to the Contractor. Further, the Owner shall not provide to the Contractor any insurance coverage or other benefits, including Workers' Compensation, normally provided by the Owner for its employees.
- 2.48. Nonconforming Terms and Conditions:** A bid that includes terms and conditions that do not conform to the terms and conditions of this Invitation for Bid is subject to rejection as non-responsive. The Owner reserves the right to permit the Contractor to withdraw nonconforming terms and conditions from its bid prior to a determination by the Owner of non-responsiveness based on the submission of nonconforming terms and conditions.

Items for non-responsiveness may include, but not be limited to:

- a. Submission of the Bid on forms other than those supplied by the City;
- b. Alteration, interlineation, erasure, or partial detachment of any part of the forms which are supplied herein;
- c. Inclusion of unauthorized additions conditional or alternate Bids or irregularities of any kind which may tend to make the Bid incomplete, indefinite, or ambiguous as to its meaning;
- d. Failure to acknowledge receipt of any or all issued Addenda;
- e. Failure to provide a unit price or a lump sum price, as appropriate, for each pay item listed except in the case of authorized alternative pay items;
- f. Failure to list the names of Subcontractors used in the Bid preparation as may be required in the Solicitation Documents;
- g. Submission of a Bid that, in the opinion of the Owner, is unbalanced so that each item does not reasonably carry its own proportion of cost or which contains inadequate or unreasonable prices for any item;
- h. Tying of the Bid with any other bid or contract; and
- i. Failure to calculate Bid prices as described herein.

2.49. Evaluation of Bids and Offerors: The Owner reserves the right to:

- reject any and all Bids,
- waive any and all informalities,
- take into account any prompt payment discounts offered by Bidder,
- negotiate final terms with the Successful Bidder,
- take into consideration past performance of previous awards/contracts with the Owner of any Contractor, Vendor, Firm, Supplier, or Service Provider in determining final award. and
- disregard any and all nonconforming, nonresponsive or conditional Bids.

Discrepancies between words and figures will be resolved in favor of words. Discrepancies between Unit Prices and Extended Prices will be resolved in favor of the Unit Prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum. The corrected extensions and totals will be shown in the tabulation of Bids.

The Owner may consider the qualifications and experience of Subcontractors and other persons and organizations (including those who are to furnish the principal items of material or equipment) proposed for those portions of the work as to which the identity of Subcontractors and other persons and organizations must be submitted. Operating costs, maintenance considerations performance data, and guarantees of materials and equipment may also be considered by the Owner.

The Owner will conduct such investigations as deemed necessary to assist in the evaluation of any Bid and to establish the responsibility, qualifications and financial ability of the Offeror, proposed Subcontractors and other persons and organizations to do the Work in accordance with the *Contract Documents* to the City's satisfaction within the Contract Time.

The Offeror shall furnish the Owner all information and data requested by the Owner to determine the ability of the Offeror to perform the Work. The Owner reserves the right to reject the Bid if the evidence submitted by, or investigation of such Offeror fails to satisfy the Owner that such Offeror is properly qualified to carry out the obligations of the Contract and to complete the Work contemplated therein.

By submitting a Bid, each Offeror authorizes the Owner to perform such investigation of the Offeror as the Owner deems necessary to establish the responsibility, qualifications and financial ability of the Offeror and, by its signature thereon, authorizes the Owner to obtain reference information concerning the Offeror and releases the party providing such information and the Owner from any and all liability to the Offeror as a result of such reference information so provided.

The Owner reserves the right to reject the Bid of any Offeror who does not pass any evaluation to the Owner's satisfaction.

If the Contract is to be awarded, it will be awarded to the Offeror who, by evaluation, the Owner determines will best meet the Owner's interests.

The Owner reserves the right to accept or reject the Work contained in any of the Price Bid Schedules or alternates, either in whole or in part.

2.50. Award of Contract: Unless otherwise indicated, a single award will be made for all the bid items in an individual bid schedule. In the event that the Work is contained in more than one Bid Schedule, the City may award Schedules individually or in combination. In the case of two Bid Schedules which are alternative to each other, only one of such alternative Schedules will be awarded. Within forty-five (45) Calendar Days of Bid Opening, the City will issue a Notice of Award to the Successful Bidder which will be accompanied by four (4) unsigned copies of the Contract and the Performance and Payment Bond forms. Within ten (10) Calendar Days thereafter, the Successful Bidder shall sign and deliver four (4) copies of the Contract, Performance Bond, Payment Bond and Certificates of Insurance to the City. Within ten (10) Calendar Days thereafter, the City will deliver two (2) fully executed counterparts of the Contract to the Contractor. No contract shall exist between the Successful Bidder and the City and the Successful Bidder shall have no rights at law or in equity until the Contract has been duly executed by the City.

The Successful Bidder's failure to sign and submit a Contract and other documents set forth in this Paragraph within the prescribed time shall be just cause of annulment of the award, and forfeiture of the Bid Guaranty. The award of Contract may then be made to the next qualified Bidder in the same manner as previously prescribed.

2.51. Ownership: All plans, prints, designs, concepts, etc., shall become the property of the Owner.

2.52. Oral Statements: No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this document and/or resulting agreement. All modifications to this request and any agreement must be made in writing by the Owner.

2.53. Patents/Copyrights: The Contractor agrees to protect the Owner from any claims involving infringements of patents and/or copyrights. In no event shall the Owner be liable to the Contractor for any/all suits arising on the grounds of patent(s)/copyright(s) infringement. Patent/copyright infringement shall null and void any agreement resulting from response to this IFB.

2.54. Remedies: The Contractor and Owner agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

2.55. Venue: Any agreement as a result of responding to this IFB shall be deemed to have been made in, and shall be construed and interpreted in accordance with, the laws of the City of Grand Junction, Mesa County, Colorado.

2.56. Expenses: Expenses incurred in preparation, submission and presentation of this IFB are the responsibility of the company and cannot be charged to the Owner.

- 2.57. Sovereign Immunity:** The Owner specifically reserves its right to sovereign immunity pursuant to Colorado State Law as a defense to any action arising in conjunction to this agreement.
- 2.58. Non-Appropriation of Funds:** The contractual obligation of the Owner under this contract is contingent upon the availability of appropriated funds from this fiscal year budget as approved by the City Council or Board of County Commissioners from this fiscal year only. State of Colorado Statutes prohibit obligation of public funds beyond the fiscal year for which the budget was approved. Anticipated expenditures/obligations beyond the end of the current Owner's fiscal year budget shall be subject to budget approval. Any contract will be subject to and must contain a governmental non-appropriation of funds clause.
- 2.59. Cooperative Purchasing:** Purchases as a result of this solicitation are primarily for the City/County. Other governmental entities may be extended the opportunity to utilize the resultant contract award with the agreement of the successful provider and the participating agencies. All participating entities will be required to abide by the specifications, terms, conditions and pricings established in this Bid. The quantities furnished in this bid document are for only the City/County. It does not include quantities for any other jurisdiction. The City or County will be responsible only for the award for its jurisdiction. Other participating entities will place their own awards on their respective Purchase Orders through their purchasing office or use their purchasing card for purchase/payment as authorized or agreed upon between the provider and the individual entity. The City/County accepts no liability for payment of orders placed by other participating jurisdictions that choose to piggy-back on our solicitation. Orders placed by participating jurisdictions under the terms of this solicitation will indicate their specific delivery and invoicing instructions.
- 2.60. Keep Jobs in Colorado Act:** Contractor shall be responsible for ensuring compliance with Article 17 of Title 8, Colorado Revised Statutes requiring 80% Colorado labor to be employed on public works. Contractor shall, upon reasonable notice provided by the Owner, permit the Owner to inspect documentation of identification and residency required by C.R.S. §8-17-101(2)(a). If Contractor claims it is entitled to a waiver pursuant to C.R.S. §8-17-101(1), Contractor shall state that there is insufficient Colorado labor to perform the work such that compliance with Article 17 would create an undue burden that would substantially prevent a project from proceeding to completion, and shall include evidence demonstrating the insufficiency and undue burden in its response.

Unless expressly granted a waiver by the Owner pursuant to C.R.S. §8-17-101(1), Contractor shall be responsible for ensuring compliance with Article 17 of Title 8, Colorado Revised Statutes requiring 80% Colorado labor to be employed on public works. Contractor shall, upon reasonable notice provided by the Owner, permit the Owner to inspect documentation of identification and residency required by C.R.S. §8-17-101(2)(a).

2.60.1. "Public project" is defined as:

- (a) any construction, alteration, repair, demolition, or improvement of any land, building, structure, facility, road, highway, bridge, or other public

improvement suitable for and intended for use in the promotion of the public health, welfare, or safety and any maintenance programs for the upkeep of such projects

- (b) for which appropriate or expenditure of moneys may be reasonably expected to be \$500,000.00 or more in the aggregate for any fiscal year
- (c) except any project that receives federal moneys.

3. Statement of Work

3.1. GENERAL: The general scope of services to be obtained as a result of this Solicitation includes construction management and general contractor services to construct the new Fire Station #3 on 25 ½ Road. The selected contractor will work for the Owner and City Staff and collaboratively with the Owner's Architect. The selection of the Contractor is expected to be concluded and approved by the City Council by April 7, 2021.

The timeline for this project is ambitious. All construction of the Fire Station must be completed by December 13, 2021.

3.2. PROJECT DESCRIPTION: This project includes the construction of a new Fire Station #3 at Pomona Park on 25 ½ Road. The proposed total building area will be approximately 10,500 square feet with a capability of housing 3 to 4 pieces of fire equipment including an engine and ambulance. The station will be staffed 24 hours a day (3 shifts of up to 8 fire personnel). The building will include office space, residential areas, storage, fitness, and drive-through bays for fire apparatus with full length floor trench drains.

The new fire station building will sit adjacent to the existing station. 19 total parking spaces (including 2 ADA accessible parking spaces) are included in the design. Concrete sidewalks will run along the perimeter of the building for ease navigation of the building outdoor area. The south side of the building will feature a fenced courtyard.

Existing mature trees shall be protected as shown on the landscape plans. The new irrigation system for the Fire Station will be connected to the Pomona Park irrigation system and have a back-up connection to the building domestic line.

NOTE: The demolition and removal of the existing Fire Station #3 that is to be replaced shall not be included with this project.

In addition, the Contractor shall coordinate with the Fire Department to maintain access to the existing fire Station during construction, and shall also coordinate with Parks & Recreation and School District 51 on access to the fields during construction.

All dimensions, scope of work, and schedule should be verified by Contractors prior to submission of bids.

3.3. SPECIAL CONDITIONS & PROVISIONS:

3.3.1 Mandatory Pre-Bid Meeting: Prospective bidders are required to attend a mandatory pre-bid meeting on March 10, 2021 at 10:00am. Meeting location shall begin at Fire Station #6, located at 729 27 Road, Grand Junction, CO, and will end with

Fire Station #3, located at 582 25 ½ Road, Grand Junction, CO. The purpose of this visit will be to inspect and to clarify the contents of this Invitation for Bids (IFB).

3.3.2 General Contractor/Bidder Pre-Qualification: Due to the complexity, size, and scope of this project, the City has determined that a pre-qualification process is prudent to ensuring that the awarded bidder is both qualified and capable of successfully performing and completing the project. Therefore, in an effort to be respectful of the time and cost of General Contractors/Bidders putting together a bid packages for which they may not be qualified to perform, we are requiring that all General Contractors/Bidders intending to submit a bid response to this solicitation process, complete and submit the attached Pre-Qualification Application and all required documents to the City's Purchasing Agent (via e-mail duaneh@gjcity.org) no later than March 22, 2021 General Contractors/Bidders shall be notified of their pre-qualification status **no later than March 25, 2021.**

3.3.3 QUESTIONS REGARDING SOLICIATION PROCESS/SCOPE OF WORK:

Duane Hoff Jr., Senior Buyer
City of Grand Junction
duaneh@gjcity.org

3.3.3 Project Manager: The Project Manager for the Project is Kirsten Armbruster, Project Engineer, who can be reached at (970) 244-1421. During Construction, all notices, letters, submittals, and other communications directed to the City shall be addressed and mailed or delivered to:

City of Grand Junction
Department of Public Works and Planning
Attn: Kirsten Armbruster, Project Manager
250 North Fifth Street
Grand Junction, CO 81501

3.3.4 Affirmative Action: The Contractor is not required to submit a written Affirmative Action Program for the Project.

3.3.5 Pricing: Pricing shall be all inclusive to include but not be limited to: all labor, equipment, supplies, materials, freight (F.O.B. Destination – Freight Pre-paid and Allowed to each site), travel, mobilization costs, fuel, set-up and take down costs, and full-time inspection costs, and all other costs related to the successful completion of the project.

The Owner shall not pay nor be liable for any other additional costs including but not limited to: taxes, shipping charges, insurance, interest, penalties, termination payments, attorney fees, liquidated damages, etc.

3.3.6 Freight/Shipping: All freight/shipping shall be F.O.B. Destination – Freight Pre-Paid and Allowed to the project site(s), Grand Junction, CO.

Contractor must meet all federal, state, and local rules, regulations, and requirements for providing such services.

3.3.7 Contract: A binding contract shall consist of: (1) the IFB and any amendments thereto, (2) the bidder's response (bid) to the IFB, (3) clarification of the bid, if any, and (4) the City's Purchasing Department's acceptance of the bid by "Notice of Award" or by "Purchase Order". All Exhibits and Attachments included in the IFB shall be incorporated into the contract by reference.

A. The contract expresses the complete agreement of the parties and, performance shall be governed solely by the specifications and requirements contained therein.

B. Any change to the contract, whether by modification and/or supplementation, must be accomplished by a formal contract amendment signed and approved by and between the duly authorized representative of the bidder and the City Purchasing Division or by a modified Purchase Order prior to the effective date of such modification. The bidder expressly and explicitly understands and agrees that no other method and/or no other document, including acts and oral communications by or from any person, shall be used or construed as an amendment or modification to the contract.

3.3.8 Time of Completion: The scheduled time of Completion for the Project is no later than December 13, 2021.

Completion is achieved when site cleanup and all punch list items (resulting from the final inspection) have been completed. Completion shall have the meaning set forth in Article I, Section 3 (Definitions and Terms) of the General Contract Conditions.

3.3.9 Working Days and Hours: The working days and hours shall be as stated in the General Contract Conditions or as mutually agreed upon in the preconstruction meeting with the following exception:

All work shall be performed between the hours of 7:00 AM to 5:00 PM.

3.3.10 Licenses and Permits: Contractor is responsible for obtaining all necessary licenses and permits required for Construction, at Contractor's expense. See Section 2.12. Contractor shall supply to Owner all copies of finalized permits.

3.3.11 Permits: The following permits are required for the Project and will be obtained by the City at no cost to the Contractor:

-Planning Clearance (includes building permit)

The following permits are required for the Project and shall be obtained and paid for by the Contractor, with the costs included in the total bid price for the Project:

-Stormwater Management Permit shall be coordinated with the City.

3.3.12 City Furnished Materials: The City will furnish the following materials for the Project:

- Door-hangers
- AIRVAC system
- All FF&E not specifically listed in the Project Manual

3.3.13 Project Newsletters: A newsletter for the Project will be prepared and distributed by the City. It will include general information about the Project including interruptions in utility services, street closures, parking restrictions, project schedule, and the names and telephone numbers of the contacts for the City and Contractor. The newsletter will be mailed approximately one week before the Contractor commences work.

The Contractor will be responsible for notifying all businesses and / or residents located adjacent to the work. Door hanger notifications shall be distributed at least two (2) working days prior to the day the work is scheduled to begin.

3.3.14 Project Sign: Project signs, if any, will be furnished and installed by the City.

3.3.15 Authorized Representatives of the City: Those authorized to represent the City shall include Purchasing Agent, Engineers, and Inspectors employed by the City, only.

3.3.16 Stockpiling Materials and Equipment: All stockpiling/storage shall be in accordance with General Contract Condition Section 51.

3.3.17 Traffic Control: The Contractor shall provide and maintain traffic control in accordance with the approved Traffic Control Plan and the Manual on Uniform Traffic Control Devices. A Traffic Control Plan shall be prepared by the Contractor and reviewed by the City two days prior to the pre-construction meeting.

3.3.18 Clean-Up: The Contractor is responsible for cleaning up all loose materials that have been deposited or swept into gutters, and onto sidewalks and driveways as a result of sidewalk operations. The costs for all clean-up work shall be considered incidental and will not be paid for separately.

3.3.19 Quality Control Testing: Supplier shall perform quality control testing on concrete. The City will perform all other necessary QA/QC.

3.3.20 Schedule of Submittals: Contractor shall deliver these submittals at least two days prior to the pre-construction meeting:

- Traffic Control Plans
- Project Schedule

3.3.21 Uranium Mill Tailings: It is anticipated that radioactive mill tailings will not be encountered on this Project.

3.3.22 Fugitive Petroleum or Other Contamination: It is anticipated that soil contamination from fugitive petroleum or other contaminants will not be encountered with the Project.

3.3.23 Excess Material: All excess materials shall be disposed in accordance with General Contract Condition Section 50.

3.3.24 Existing Utilities and Structures: Utilities were not potholed during design of this project. The location of existing utilities and structures shown on the Plans is approximate with the information gathered during design. It is the responsibility of the Contractor to pothole/locate and protect all structures and utilities in accordance with General Contract Condition Section 37.

3.3.25 Incidental Items: Any item of work not specifically identified or paid for directly, but which is necessary for the satisfactory completion of any paid items of work, will be considered as incidental to those items, and will be included in the cost of those items.

3.3.26 Survey: The Contractor shall give the City survey crew a minimum of 72 hours' notice for all requested survey.

3.3.27 Work to be Performed by the City (Prior to Construction): None.

3.3.28 Existing Concrete Sidewalks, Pans, Fillets, Curbs and Gutters: The existing sidewalks, pans, fillets, curb and gutter are in good serviceable condition. In most instances the installation of new sidewalk and pavement will be adjacent to existing concrete. The Contractor will need to protect all concrete adjacent to construction. If the concrete is damaged during construction the Contractor will be responsible for its replacement at no cost to the City. The Contractor, the City Project Inspector, and/or the City Project Manager will walk and record any concrete that is deemed to be damaged before construction has started.

3.3.29 ACI Concrete and Flatwork Finisher and Technician: Hand finishing concrete will be permitted only when performed under the direct supervision of a craftsman holding the following certificate: ACI Concrete Flatwork Finisher and Technician (ACICFFT) or other Flatwork Finisher certification program approved by the City Engineering Manager.

3.4. SCOPE OF WORK: The contractor shall follow the Project Manual provided in Appendix B. These Specifications modify the City of Grand Junction Standard Contract Documents for Capital Improvement Construction.

The Contractor shall also follow the Construction Drawings in Appendix C.

3.5. Attachments:

Appendix A: [Geotechnical Report](#)

Appendix B1: [Project Manual – Vol01](#)

Appendix B2: [Project Manual – Vol02](#)

Appendix C: [Construction Drawings](#)

3.6. Contractor Bid Documents: For Contractor's convenience, the following is a list of forms/items to be submitted with the Contractor's bid response. However, should a form/item not be listed in this section, but required in the solicitation documents, it is the Contractor's responsibility to ensure all forms/items are submitted.

- **Contractor's Bid Form**
- **Price Bid Schedule**
- **Bid Bond**

3.7. IFB TENTATIVE TIME SCHEDULE:

Invitation For Bids available	February 26, 2021
Mandatory Pre-Bid Meeting	March 10, 2021
General Contractor Pre-Qualification Application Due	March 22, 2021
Inquiry deadline, no questions after this date	March 22, 2021
Addendum Posted	March 25, 2021
Submittal deadline for proposals	April 1, 2021
City Council Approval	April 7, 2021
Notice of Award & Contract execution	April 8, 2021
Bonding & Insurance Cert due	April 12, 2021
Preconstruction meeting	April 12, 2021
Work begins no later than	April 14, 2021
Final Completion	December 13, 2021
Holidays:	May 31, July 5, September 6, November 11, November 25, November 26

4. Contractor's Bid Form

Bid Date: _____

Project: IFB-4889-21-DH "Grand Junction Fire Department Fire Station #3 Construction"

Bidding Company: _____

Name of Authorized Agent: _____

Email _____

Telephone _____ **Address** _____

City _____ **State** _____ **Zip** _____

The undersigned Bidder, in compliance with the Invitation for Bids, having examined the Instruction to Bidders, General Contract Conditions, Statement of Work, Specifications, and any and all Addenda thereto, having investigated the location of, and conditions affecting the proposed work, hereby proposes to furnish all labor, materials and supplies, and to perform all work for the Project in accordance with Contract Documents, within the time set forth and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this Contractor's Bid Form is a part.

The undersigned Contractor does hereby declare and stipulate that this offer is made in good faith without collusion or connection to any person(s) providing an offer for the same work, and that it is made in pursuance of, and subject to, all terms and conditions of the Instructions to Bidders, the Specifications, and all other Solicitation Documents, all of which have been examined by the undersigned.

The Contractor also agrees that if awarded the Contract, to provide insurance certificates within ten (10) working days of the date of Notification of Award. Submittal of this offer will be taken by the Owner as a binding covenant that the Contractor will be prepared to complete the project in its entirety.

The Owner reserves the right to make the award on the basis of the offer deemed most favorable, to waive any formalities or technicalities and to reject any or all offers. It is further agreed that this offer may not be withdrawn for a period of sixty (60) calendar days after closing time. Submission of clarifications and revised offers automatically establish a new thirty day (30) period.

Prices in the bid proposal have not knowingly been disclosed with another provider and will not be prior to award.

- Prices in this bid proposal have been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition.
- No attempt has been made nor will be to induce any other person or firm to submit a bid proposal for the purpose of restricting competition.
- The individual signing this bid proposal certifies they are a legal agent of the offeror, authorized to represent the offeror and is legally responsible for the offer with regard to supporting documentation and prices provided.
- Direct purchases by the City of Grand Junction are tax exempt from Colorado Sales or Use Tax. Tax exempt No. 98-03544. The undersigned certifies that no Federal, State, County or Municipal tax will be added to the above quoted prices.
- City of Grand Junction payment terms shall be Net 30 days.
- Prompt payment discount of _____ percent of the net dollar will be offered to the Owner if the invoice is paid within _____ days after the receipt of the invoice. The Owner reserves the right to take into account any such discounts when determining the bid award.

RECEIPT OF ADDENDA: the undersigned Contractor acknowledges receipt of Addenda to the Solicitation, Specifications, and other Contract Documents.

State number of Addenda received: _____.

It is the responsibility of the Bidder to ensure all Addenda have been received and acknowledged.

By signing below, the Undersigned agree to comply with all terms and conditions contained herein.

Company: _____

Authorized Signature: _____

Title: _____

Bid Schedule: Grand Junction Fire Department - Fire Station #3 Construction

Item No.	Division No.	Description	Quantity	Units	Unit Price	Total Price
1	01	General Conditions (Bond fees, Permits, Supervision, Sanitary Facility, Construction Surveying, QC Materials Testing, Traffic Control, Etc.)		Lump Sum	---	\$ _____
2	02	Existing Conditions - Removal of Asphalt	4,700.	SY	\$ _____	\$ _____
3	02	Existing Conditions - Removal of Concrete Flatwork	310.	SY	\$ _____	\$ _____
4	02	Existing Conditions - Removal of Concrete Curb & Gutter (On Site)	865.	LF	\$ _____	\$ _____
5	02	Existing Conditions - Removal of Concrete Curb & Gutter (25 1/2 Road)	155.	LF	\$ _____	\$ _____
6	02	Existing Conditions - Removal of Fence	285.	LF	\$ _____	\$ _____
7	02	Existing Conditions - Removal of Tree	3.	Each	\$ _____	\$ _____
8	02	Existing Conditions - Manhole/Utility Rim Adjustments		Lump Sum	---	\$ _____
9	03	Concrete		Lump Sum	---	\$ _____
10	04	Masonry		Lump Sum	---	\$ _____
11	05	Metals		Lump Sum	---	\$ _____
12	06	Wood, Plastics, and Composites		Lump Sum	---	\$ _____
13	07	Thermal and Moisture Protection		Lump Sum	---	\$ _____
14	08	Openings		Lump Sum	---	\$ _____
15	09	Finishes		Lump Sum	---	\$ _____
16	10	Specialties		Lump Sum	---	\$ _____
17	11	Equipment (Appliances)		Lump Sum	---	\$ _____
18	12	Furnishings		Lump Sum	---	\$ _____
19	21	Fire Suppression		Lump Sum	---	\$ _____
20	22	Plumbing		Lump Sum	---	\$ _____
21	23	Heating, Ventilating, and Air-Conditioning (HVAC)		Lump Sum	---	\$ _____
22	26	Electrical		Lump Sum	---	\$ _____
23	27	Communications		Lump Sum	---	\$ _____
24	28	Electronic Safety and Security		Lump Sum	---	\$ _____
25	31	Earthwork - Site Clearing		Lump Sum	---	\$ _____
26	31	Earthwork - Subgrade Reconditioning (12-inch Depth)	3,110.	SY	\$ _____	\$ _____
27	31	Earthwork - Subgrade Stabilization (24-inch Over Excavation and Replacement with Pit Run or Approved Equal, includes haul off of unuseable material)	3,110.	SY	\$ _____	\$ _____
28	31	Earthwork - Geotextile (Tensar BX1200 or Approved Equal, Contractor to consider overlapping)	3,110.	SY	\$ _____	\$ _____
29	31	Earthwork - Erosion Control (Inlet Protection, Perimeter Control, Vehicle Tracking Pad, Concrete Washout Structure)		Lump Sum	---	\$ _____
30	31	Earthwork - Concrete Filled Steel Pipe Piles		Lump Sum	---	\$ _____

Bid Schedule: Grand Junction Fire Department - Fire Station #3 Construction

Item No.	Division No.	Description	Quantity	Units	Unit Price	Total Price
31	32	Exterior Improvements - 7 inches Class VI Base Under Auto Parking Asphalt (Moisture Conditioned and Compacted)	377.	SY	\$ _____	\$ _____
32	32	Exterior Improvements - 14 inches Class VI Base Under Truck Traffic Asphalt Pavement (Moisture Conditioned and Compacted)	1,330.	SY	\$ _____	\$ _____
33	32	Exterior Improvements - Asphalt Paving (4-inch HMA, GR SX, Binder 64-22, 75 GY)	1,706.	SY	\$ _____	\$ _____
34	32	Exterior Improvements - Asphalt Patching (25 1/2 Road Asphalt Patch, Per City Standards, Match Existing Conditions & Asphalt Patch Around Trash Enclosure)	140.	SY	\$ _____	\$ _____
35	32	Exterior Improvements - 4-Inch-Thick Concrete Flatwork, Includes 6 inches Class VI ABC (Portion Includes Turned Down Edge) & Concrete Ramps Along 25 1/2 Road	350.	SY	\$ _____	\$ _____
36	32	Exterior Improvements - 8-Inch-Thick Concrete Flatwork, Includes 6 inches Class VI ABC & #4 Rebar, 16" Cntrs, E.W. (Includes Dumpster Enclosure Pad)	842.	SY	\$ _____	\$ _____
37	32	Exterior Improvements - 8-Inch-Thick Concrete Flatwork, Includes 6 inches Class VI ABC & #4 Rebar, 16" Cntrs, E.W. (25 1/2 Road Driveway Aprons)	232.	SY	\$ _____	\$ _____
38	32	Exterior Improvements - 8-Inch-Thick Concrete Transformer Pad, Includes 6 inches Class VI ABC	8.	SY	\$ _____	\$ _____
39	32	Exterior Improvements - 6-Inch-Thick Concrete Valley Pan, Includes 6 inches Class VI ABC	21.	SY	\$ _____	\$ _____
40	32	Exterior Improvements - 1'-6" Concrete Curb and Gutter, Includes 6 inches Class VI ABC (Catch or Spill) (Includes C/G Replacement along 25 1/2 Road Sidewalk)	868.	LF	\$ _____	\$ _____
41	32	Exterior Improvements - 6"(w) x 18"(h) Ribbon Curb, Includes 6" Class VI ABC	67.	LF	\$ _____	\$ _____
42	32	Exterior Improvements - Parking Lot Accessories (Striping, Signs, ADA Detectable Warning Strips, Flag Pole w/ Accessories, Irrigation Sleeving, Water Quality Rip-Rap)	Lump Sum		---	\$ _____
43	32	Exterior Improvements - Landscaping (including irrigation, soil prep, turf, and plants)	Lump Sum		---	\$ _____
44	33	Utilities (Water, Sanitary and Drainage System)	Lump Sum		---	\$ _____
MCR		MINOR CONTRACT REVISIONS	---	---	---	\$ 350,000.00
					Bid Amount:	\$ _____

Bid Amount:

dollars

Bid Schedule: Grand Junction Fire Department - Fire Station #3 Construction (Bid Alternate #1 - Item #30A)

Item No.	Division No.	Description	Quantity	Units	Unit Price	Total Price
30A	31	Earthwork - Rotary Driven Pipe Piles (Screw Piles)		Lump Sum	---	\$ _____

NOTE: NOTE: Do not include pricing for this Bid Alternate #1 when calculating your Base Bid total price. This Bid Alternate request is for the option of the City to select an alternate method to Item #30 of the Base Bid Price Schedule. Lowest bidder shall be determined by comparing all Base Bid price proposals received against that of all Bid Alternate #1 price proposals received, and shall be awarded to the overall lowest total bid price.

Bid Alternate #1 Item No. 30A is for Rotary Driven Pipe Piles (Screw Piles), and if selected would replace Item No. 30 Concrete Filled Steel Pipe Piles. Bidders are not required to provide a price for this Bid Alternate #1 line item. However, if so, the Bidder would only be considered for their submitted Base Bid price proposal.

The undersigned Bidder proposes to subcontract the following portion of Work:

<u>Name & address of Sub-Contractor</u>	<u>Description of work to be performed</u>	<u>% of Contract</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The undersigned Bidder acknowledges the right of the City to reject any and all Bids submitted and to waive informalities and irregularities therein in the City's sole discretion.

By submission of the Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to his own organization, that this Bid has been arrived at independently, without collusion, consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.



PUBLIC WORKS AND PLANNING DEPARTMENT
 CONTRACTOR PREQUALIFICATION STATEMENT
 (EXPERIENCE, EQUIPMENT AND FINANCIAL)

Please e-mail to:	gailh@gjcity.org
And then	Attention: Gail Howe
Mail hard copy to:	City of Grand Junction 333 West Ave., Bldg. C Grand Junction, CO 81501
OR FAX to:	970-256-4022
Questions:	Call Gail at 970-256-4082

Instructions to Contractor:

Date submitted:

- Complete this form and submit to the Department of Public Works & Planning prior to the first day of the quarter in which prequalification is requested and before you bid on a project. Failure to do so will delay your prequalification and our ability to award a bid. Bids cannot be awarded to a contractor who is not prequalified. If additional space is needed, attach sheets showing the section and number to which each sheet applies.
- Resubmit this form during the year if there are changes in your company or financial standing.
- Indicate Prequalification limits requested:
 - Contracts not to exceed \$500,000
 - Contracts not to exceed \$2 Million (Requires a Financial Statement reviewed by a licensed C.P.A.)
 - Contracts on Any Project (Requires a Financial Statement audited by a licensed C.P.A.)
- **It is your responsibility to submit this form before the date your prior prequalification expires. Your failure to reapply will result in automatic expiration of your prequalification.**

Company name	Phone #	FAX #	E-Mail Address
Company physical address (street, city, county, state and zip code)			
Company mailing address (if different from above)			
Contact person name & title			
Business Type	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	No. of employees
<input type="checkbox"/> Individual	<input type="checkbox"/> Other (Specify)		Federal Employer Identification Number

Contractor desires to: (check all that apply)

<input type="checkbox"/>	bid on any type of City project subject to the limit above (I understand my company must be prequalified in order to bid).
<input type="checkbox"/>	bid on the following upcoming project(s) . Application must be received no later than 2 weeks prior to bid:
City project name or general description	Scheduled bid opening date
City project name or general description	Scheduled bid opening date
bid on non-city public project: (e.g. Enterprise fund projects, D.D.A. projects)	
Public Project	Scheduled bid opening date
Project ID #	
Description of Work:	
<input type="checkbox"/>	Request a new prequalification rating (describe changes/requested rating)

SECTION ONE – GENERAL INFORMATION AND HISTORY

- Report any changes in numbers 3, 9, 10 and 13 to the City within 10 days of the change

Organization Date

1. If your company is a partnership or a limited liability company, complete:

Type:

- General Limited Association Other

Partner/Member names and addresses (street, city, state and zip)

Name	Street address	City, State, Zip Code

2. If your company is incorporated, complete:

Date Incorporated

State Incorporated

In good standing?

- yes no (if no, explain)

Address of primary location, if different from page 1:

3. If you are an out-of-state contractor, who is your Colorado registered agent?

Name:

Phone #

Address:

4. List your business partner(s), member(s) or associates(s) who have held a financial interest with you in the last 5 years.

Name	Name

5. How many years has your company been in the contracting business?

General contracting?

Subcontracting?

6. List the construction experience of the principle individuals who work for you. Use additional pages if necessary.

OR, CHECK HERE if entire list is attached, and marked as Attachment (example; "Attachment A")

Name	Present Position	Years experience	Magnitude and type of work	In what capacity

7. List the projects you completed in the last 5 years **for the City of Grand Junction**. If none, write "none" in a space below. Use additional pages if necessary.

OR, CHECK HERE if entire list is attached, and marked as Attachment (example; "Attachment A")

Year	Type of work	Employer name	Contract Amt.	Work location (City, state)	Contact Name	Contact Phone #

8. List other projects you completed in the last 3 years. Include any projects completed for Mesa County or the State of Colorado. If you plan to bid on a specific upcoming project, be sure to include projects you've completed that are of a nature similar to the upcoming project. Use additional pages if necessary.

OR, CHECK HERE if entire list is attached, and marked as Attachment (example; "Attachment A")

Year	Type of work	Employer name	Contract Amt.	Work location (City, state)	Contact Name	Contact Phone #

9. Attach a list of your construction equipment (include the quantity, name, description and capacity).
10. Attach a list of your parent, affiliate or subsidiary companies (include relationship, percentage of ownership and principals).
11. Has your company, its parent, affiliate or subsidiary been denied prequalification in the past 5 years by any governmental agency in Colorado or any other state?
- no yes (attach explanation)
12. Have you ever failed to complete, or has it been alleged that you have not completed, any contract awarded to you?
- no yes (attach statement with date, work location and reason)
13. Has any surety ever paid any payment or performance bond claim of any kind on your behalf? On behalf of your company?
- Attach a confirmation letter from your surety/bonding company stating single and aggregate limits.
- no yes
14. Have any of your officers or partners failed to complete a contract while working for another company or managing a contract under their own name.
- no yes (attach statement with employee name, company name and reason)
15. Has any officer in your company, its parent, affiliate or subsidiary been indicted/convicted of bid/contract-related violations in the last five years?
- no yes (attach explanation)
16. Does your company have financial interests in other businesses?
- no yes (attach a list of the businesses)
17. Is your company owned or controlled by minorities or women? no yes
- If "yes" – is your company certified by the Department of Regulatory Agencies? no yes
- If "no" – are you or will you be applying for certification? no yes
18. Has your company been cited by OSHA in the past five years? no yes
- Do you have a current health and safety plan? no yes
- When was it last updated? _____
- What is your current Experience Modifier? _____ (Above 1.60 requires Risk Manager review).
19. Attach a Certificate of Insurance for General Liability, Auto, and Workers Compensation. (If awarded contract, the City of Grand Junction must be included on your coverage as an Additional Insured by Endorsement.)

SECTION TWO – EXPERIENCE AND EQUIPMENT

CONSTRUCTION TYPE – Indicate the work your company performs using the equipment you own.

- | | | |
|-----|--------------------------|--|
| 1. | GENERAL CONSTRUCTION | Ability to mobilize and undertake work of any type and magnitude. |
| 2. | GRADING (GENERAL) | Roadway excavation and embankment of any magnitude. |
| 3. | LIGHT GRADING | Substantially less in scope than general grading category; minor widening reconstruction; blading, structure excavation, etc. |
| 4. | AGGREGATES | Commercial-scale gravel producing operation. |
| 5. | PAVING (GENERAL) | Bituminous or Portland cement concrete paving of any magnitude. |
| 6. | BITUMINOUS CONCRETE | Hot bituminous pavement production and/or replacement. |
| 7. | SEAL COAT | Chip seal (plant or road mix) and related work. |
| 8. | PORTLAND CEMENT CONCRETE | Portland cement concrete pavement production and/or placement. |
| 9. | STRUCTURES (GENERAL) | Highway structures of any magnitude and level of complexity. |
| 10. | SMALL BRIDGES | Steel, up to 80 ft. span (typical); concrete up to 50 ft. span (typical), bridge deck rehabilitation; all other lesser structures. |
| 11. | MINOR STRUCTURES | Minor drainage up to 20 ft. span (typical), etc. |

INCIDENTAL – Check only if work of this type is normally performed with your own forces.

- | | | |
|-----|---|--|
| 12. | CURB, GUTTER, FLATWORK | Curb, gutter, bikeway, median cover, slope paving, etc. |
| 13. | FENCING | Standard highway fencing (wire, chain link, etc.); noise barrier fence; delineation. |
| 14. | GUARD RAIL | Standard guard rail; concrete barrier; bridge rail; impact attenuator. |
| 15. | LANDSCAPING | Seeding, sodding, topsoil, planting, fertilizing, mulching, etc. |
| 16. | PAVEMENT MARKING | Painted and/or thermoplastic pavement markings. |
| 17. | <input type="checkbox"/> CONSTRUCTION TRAFFIC CONTROL | Flagging, traffic control supervision, and/or construction traffic devices. |

SPECIALTY – Check only if you are a likely bidder on projects consisting of this work type

- | | | |
|-----|---|--|
| 18. | PAVEMENT REPAIR | Pavement sawing, joint repair, mud-jacking, pressure grouting, milling, etc. |
| 19. | STRUCTURE REPAIR | Miscellaneous structural component repair; pier caps, bearing devices, expansion devices, girders, bridge rail, etc. |
| 20. | ELECTRICAL, SIGNALS | Lighting, wiring, signalization, traffic monitoring devices, etc. |
| 21. | BUILDING CONSTRUCTION | Rest areas, ports of entry, miscellaneous building-related construction. |
| 22. | WATERLINE | Water lines, taps, and fittings; miscellaneous underground utility relocations. |
| 23. | SPRINKLER SYSTEM | Installation, adjustment, and repair of landscape irrigation systems. |
| 24. | <input type="checkbox"/> SEWERS OR STORM DRAINS | Gravity pipe systems, including all appurtenances. |
| 25. | OTHER (list) | |

SECTION THREE – FINANCIAL STATEMENT

If you intend to bid on contracts: (1) greater than \$500,000, skip this section, attach a reviewed financial statement; or (2) greater than \$2,000,000, skip this section, attach an audited financial statement and go to SECTION FOUR – CERTIFICATION.

Instructions: In writing, answer the following and attach required documents including a compilation opinion signed by the CFO, controller or financial officer.

1. A summary describing the accounting methods you used to:
 - a. Compute profit on jobs in progress. Describe whether the profits are based on a complete contract or on a percentage of completion.
 - If based on a percentage of completion, describe the method used to measure progress (total estimated cost to date, estimate of total hours of labor to date, etc.).
 - b. Compute income tax if you used a method different from the method used on the financial statement.
 - c. Determine the inventory value.
 - d. Depreciate and/or amortize your property, plant and equipment (include the depreciation/amortization period).
2. A general banking/financial reference statement.
3. A description of all your outstanding loans and notes payable including:
 - Loan amounts
 - Repayment terms
 - Interest rate
 - Collateral (if any)
4. A description of your commitments and contingent liabilities such as:
 - long-term, non-cancelable leases.
 - purchase orders for large equipment leases
 - unsettled lawsuits and claims, with case numbers and court/jurisdiction
5. A description of your transactions with related parties including:
 - the business purpose of the transaction
 - the nature of the relationship
 - any special or unusual payment terms
 - the volume of the transactions

▪ Add line items, if necessary, under the appropriate caption.

ASSETS

CURRENT ASSETS

Cash and Short-Term Investments	<input type="text"/>	
Marketable Securities at Cost	<input type="text"/>	
Accounts Receivable:		
Current Billings on Contracts	<input type="text"/>	
Retention on Contracts	<input type="text"/>	
Current Portion of Notes Receivable	<input type="text"/>	
Other Receivables	<input type="text"/>	
Less: Allowance for Doubtful Accounts	<input type="text"/>	
Net Receivables	<input type="text"/>	
Equity and Advances to Joint Ventures	<input type="text"/>	
Costs and Estimated Earnings in Excess of		
Billings on contracts	<input type="text"/>	
Or		
Costs in Excess of Billings on Contracts		
Inventory	<input type="text"/>	
Prepaid Expenses	<input type="text"/>	
Other Current Assets	<input type="text"/>	
TOTAL CURRENT ASSETS		<input type="text"/>

OTHER ASSETS

Due from Officers and Employees	<input type="text"/>	
Investments in and Advances to Affiliated Companies	<input type="text"/>	
Cash Value of Life Insurance	<input type="text"/>	
Less Policy Loans of	<input type="text"/>	
Other	<input type="text"/>	
TOTAL OTHER ASSETS		<input type="text"/>

PROPERTY, PLANT AND EQUIPMENT

Plant	<input type="text"/>	
Buildings	<input type="text"/>	
Equipment	<input type="text"/>	
Less: Accumulated Depreciation	<input type="text"/>	
TOTAL		<input type="text"/>
Land	<input type="text"/>	
TOTAL PROPERTY, PLANT AND EQUIPMENT		<input type="text"/>

TOTAL ASSETS

Add line items, if necessary, under the appropriate caption.

LIABILITIES

CURRENT LIABILITIES

Accounts Payable

Trade

Due Subcontractors - Current

Due Subcontractors - Retention

TOTAL

Notes Payable and Current Maturities of

Long Term Debt

Current Portion of Accounts Payable

Billings in Excess of Costs and

Estimated Earnings on Contracts

OR

Billings in Excess of Costs on Contracts

Advance Payments on Contracts

Accrued Expenses

Accrued Income Taxes

Other Current Liabilities (describe)

TOTAL CURRENT LIABILITIES

DEFERRED INCOME TAXES - NONCURRENT

LONG-TERM DEBT LESS CURRENT MATURITIES

OTHER (describe)

CONTINGENT LIABILITIES (see note / attach explanation)

TOTAL LIABILITIES

STOCKHOLDERS/OWNERS EQUITY (or NET WORTH)

Individual or Partnership Capital

Preferred Stock, ____ Par Value, ____

Shares, Authorized, ____ Shares ____

Issued and Outstanding

Common Stock, ____ Par Value, ____

Shares, Authorized, ____ Shares ____

Issued and Outstanding Additional Paid in Capital

Retained Earnings

Less Cost of ____ Shares of Treasury Stock

TOTAL STOCKHOLDERS/OWNERS EQUITY

TOTAL LIABILITIES AND STOCKHOLDERS/OWNERS EQUITY

SECTION FOUR – CERTIFICATION

▪ **NOTE: You must sign exactly as bid proposals and contracts will be signed**

I / WE CERTIFY AND UNDERSTAND:

- That the financial documents were prepared from the books and records of my/our company and details all company assets and liabilities.
- That any changes in my/our financial condition requires me/us to refrain from bidding until I/we submit an updated financial statement and the statement is approved by the City Engineer.
- Any reference listed is authorized to supply the City Engineer with all necessary information to verify this statement.
- That my surety/bonding agent is now and will continue to be rated "A" or better by Am Best.
- That my surety/bonding agent is listed on Circular 570 as an acceptable surety for federal projects.
- That my company is insured for workers compensation and no less than \$1 million general liability.
- That my company is duly licensed (contractors license, sales/use tax, etc.) and that all required licenses are current and in good standing.

President Name and signature	Date
Vice-President name and signature	
Secretary name and signature	
Treasurer name and signature	
Co-partner signature and title (if applicable)	
Co-partner signature and title (if applicable)	
Co-partner signature and title (if applicable)	

IF YOU ARE A COPORATION, PLEASE AFFIX YOUR COMPANY SEAL