



Purchasing Division

## **ADDENDUM NO. 2**

**DATE:** August 25, 2021  
**FROM:** City of Grand Junction Purchasing Division  
**TO:** All Offerors  
**RE:** Professional Services Consultant for Land Use & Development Code Update  
RFP-4943-21-DH

Offerors responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

1. Q. On page 13, the RFP mentions working with a citizen's Development Code Committee. Does such committee already exist?  
  
A. A Development Code Committee does not currently exist, but will be a part of the project.
2. Q. On page 14, Phases 1 and 2 are clearly defined in Section 4.3, Specifications/ Scope of Work, with the deliverables for Phase 2 listed as "Final Code Update documents including adoption Ordinance(s)." Yet on page 15, in 4.7, RFP Tentative Time Schedule, there is a Phase 3 listed. What is the scope and nature of the deliverable(s) of Phase 3? Is this meant to be the Final Report, which could be inferred from the Solicitation Response Form, and if so, how is it different than the "Final Code Update documents" from Phase 2?  
  
A. "Phase 3" is section 4.7 is a typo and has no requirements assigned to it.
3. Q. On page 14, 4.4 Timeline states that the timeline is approximately 9 months from date of contract. In 4.7 on page 15, Contract Execution is listed as September 30, 2021. Nine months from that date would be June 30, 2022, yet Phase 3 completion is listed as May 20, 2022. Please also confirm that there is no Phase 3 to this project, and that Phase 2 is not due for completion in March 2022.  
  
A. As mentioned in question #2 of this addendum, this project has no phase 3. Phase 2 will be the final phase of the project. The tentative timeline in section 4.7 has an error, and Phase 2 should have the May 20, 2022 projected completion date next to it. The projected end of May completion date falls within the desired approximate project length of 9 months. To be clear, please read the timeline as the final phase being Phase 2 completed on May 20, 2022.

4. Q. On page 15, in 4.7 RFP Tentative Time Schedule, the Phase completion dates are very specific. Are there events or deadlines with these specific dates that are driving the completion of each Phase?
- A. The dates in the timeline were constructed around what was known of our own schedules at the time of this solicitation process. However, if a firm has exceptions to the stated schedule, they shall state them in their proposal, and if selected as the preferred proposal, may be discussed during negotiations.
5. Q. Is there an established budget for the work?
- A. Reference answer to question #2 of Addendum 1.
6. Q. Is it possible to work with the City on the standard contract language, or are firms required to accept the language as written?
- A. Per Section 2.1 Acceptance of RFP Terms: A proposal submitted in response to this RFP shall constitute a binding offer. Acknowledgment of this condition shall be indicated on the Letter of Interest or Cover Letter by the autographic signature of the Offeror or an officer of the Offeror legally authorized to execute contractual obligations. A submission in response to the RFP acknowledges acceptance by the Offeror of all terms and conditions including compensation, as set forth herein. An Offeror shall identify clearly and thoroughly any variations between its proposal and the Owner's RFP requirements. Failure to do so shall be deemed a waiver of any rights to subsequently modify the terms of performance, except as outlined or specified in the RFP.

Per Section 6.2 Intent: ...The Owner will undertake negotiations with the top-rated firm and will not negotiate with lower rated firms unless negotiations with higher rated firms have been unsuccessful and terminated.

The original solicitation for the project noted above is amended as noted.

All other conditions of subject remain the same.

Respectfully,



Duane Hoff Jr., Senior Buyer  
City of Grand Junction, Colorado