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**Grand Junction Regional Airport Authority Board**  
**Regular Board Meeting**  
Meeting Minutes  
December 7, 2021

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**REGULAR BOARD MEETING**

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**I. Call to Order**

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on December 7, 2021 in Grand Junction, Colorado and in the County of Mesa. The meeting was hosted in the 3<sup>rd</sup> floor conference room as well as electronically.

<p><b><u>Commissioners Present:</u></b> Tom Benton (Chairman) Thaddeus Shrader Rick Taggart Linde Marshall Ron Velarde</p> <p><b><u>Airport Staff:</u></b> Angela Padalecki (Executive Director) Dan Reimer (Counsel) Sarah Menge Dylan Heberlein Cameron Reece (Clerk) Shelagh Flesch</p>	<p><b><u>Guests:</u></b> Colin Bible, Garver Brad Rolf, Mead and Hunt Jeremy Lee, Mead and Hunt Josh Cohn, InterVISTAS Brian Mohr, InterVISTAS Harrison Earl, CMT</p>
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**II. Pledge of Allegiance**

**III. Approval of Agenda**

*Commissioner Velarde made a motion to approve the December 7, 2021 Board Agenda. Commissioner Shrader seconded the motion. Voice Vote: All Ayes; motion carries.*

**IV. Commissioner Comments**

*Commissioner Benton congratulated and thanked staff whomever hung the decorations in rafters in the Terminal.*

**V. Citizen Comments**

*No Citizen Comments were made*

**VI. Consent Agenda**

**A. November 16, 2021 Meeting Minutes**

Approval of November 16, 2021 Board Meeting Minutes

**B. Air Service Incentive Program Revisions**

Adopt the proposed revisions to the Air Service Incentive program to modify the target markets and amend the definition of a new entrant airline.

**C. Crawford, Murphy, & Tilly, Inc. (CMT) Professional Services Agreement - Leakage Study and Market Analysis**

Adopt the proposed revisions to the Air Service Incentive program to modify the target markets and amend the definition of a new entrant airline.

**D. Transportation Security Administration (TSA) Office Lease Space Amendment**

Authorize the Executive Director to negotiate an amendment to the expired TSA office lease consistent with the terms of the expired lease and/or the terms of the new proposed lease approved in October 2021, and authorize the Executive Director to sign the extension amendment.

*Commissioner Marshall made a motion to approve the Consent Agenda. Commissioner Velarde seconded the motion. Voice Vote: All Ayes; motion carries.*

**VII. Action Items**

**A. Resolution No. 2021-008 to Approve Rates and Charges**

*Commissioner Shrader made a motion to Adopt Resolution No. 2021-008: Rates and Charges effective January 1, 2022. Commissioner Marshall seconded the motion. Roll Call Vote: Commissioner Shrader, yes; Commissioner Marshall, yes; Commissioner Taggart, yes; Commissioner Velarde, yes, and Commissioner Benton, yes. The motion carries.*

**B. Resolution No. 2021-009 to Approve Delegation of Authority**

*Commissioner Velarde made a motion to Adopt Resolution No. 2021-009: Resolution of the Board of Commissioners Regarding Delegation of Authority. Commissioner Shrader seconded the motion. Roll Call Vote: Commissioner Shrader, yes; Commissioner Marshall, yes; Commissioner Taggart, yes; Commissioner Velarde, yes, and Commissioner Benton, yes. The motion carries.*

**C. 2022 Airport Improvement Program Grant Applications**

*Commissioner Taggart made a motion to Approve the three 2022 Airport Improvement Program grant applications for the Runway 12/30 replacement program and authorize the Executive Director to sign and submit the applications to the Federal Aviation Administration (FAA).*

*Commissioner Marshall seconded the motion. Voice Vote: All Ayes; motion carries.*

**VIII. Discussion**

- A. Airport Development Plan Update - InterVISTAS
- B. 2022 Board Meeting Calendar

**IX. Staff Reports**

- A. Executive Director Report (Angela Padalecki)
- B. Finance and Activity Report (Sarah Menge)
- C. Operations Report (Dylan Heberlein)
- D. Capital Improvement Program Update (Colin Bible)

**X. Any other business which may come before the Board**

**XI. Adjournment**

The meeting adjourned at approximately 7:11pm

*Audio recording of the complete meeting can be found at [https://qjairport.com/Board Meetings](https://qjairport.com/Board_Meetings)*

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Tom Benton, Board Chairman

**ATTEST:**

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Cameron Reece, Clerk to the Board