



Purchasing Division

ADDENDUM NO. 1

DATE: March 11, 2022
FROM: City of Grand Junction Purchasing Division
TO: All Offerors
RE: IFB-4982-22-KH Professional Services for Document Scanning, Digitizing, and Indexing

Offerors responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

- Q:** Do you know if you will have a video conference link as well for this meeting?
A: Please see the virtual meeting link for the non-mandatory pre-bid meeting. The City will not have a virtual portion for the tour of the amount of boxes.

*Non-Mandatory Pre-Bid Meeting, Professional Services for Document Scanning, Digitizing, and Indexing IFB-4982-22-KH
Thu, Mar 17, 2022*

*Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/533038261>*

*You can also dial in using your phone.
United States: [+1 \(408\) 650-3123](tel:+14086503123)*

Access Code: 533-038-261

*Join from a video-conferencing room or system.
Dial in or type: 67.217.95.2 or inroomlink.goto.com
Meeting ID: 533 038 261
Or dial directly: 533038261@67.217.95.2 or 67.217.95.2##533038261*

Get the app now and be ready when your first meeting starts: <https://meet.goto.com/install>

- Q:** I have a question regarding the following statement:

“The vendor must have a minimum of three (3) years of experience scanning documents in the State of Colorado in any condition, creating accurate index records, perform appropriate quality assurance and control activities and provide project management and status reporting.”

We have 20 years of experience in scanning documents, but not in the State of Colorado. Would we be excluded from being able to participate in this Bid?

A: No, this does not disqualify your company. This portion of 3.3 Specification/Scope of Services shall be amended to:

“The vendor must have a minimum of three (3) years of experience scanning documents in any condition, creating accurate index records, perform appropriate quality assurance and control activities and provide project management and status reporting.”

3. **Q:** As you know, there is a pre-bid meeting on March 17, 2022. Is it possible to attend this meeting remotely?

A: Please reference question one’s answer.

The original solicitation for the project noted above is amended as noted.

All other conditions of subject remain the same.

Respectfully,

A handwritten signature in black ink, appearing to read "K. Hackett".

Kassy Hackett, Buyer
City of Grand Junction, Colorado