



REGULATED CANNABIS BUSINESS LICENSE SUBMITTAL REQUIREMENTS AND PROCESSING INFORMATION

- Step 1: License Availability.** The city clerk will post a notice of license availability on the city's website, opening a 30-day application period for the filing and acceptance of new applications. The clerk will specify the start and end dates and times of the application period.

- Step 2: Applicant files a complete application,** including all documents on the application checklist, all required attachments, proof of fingerprinting of all controlling beneficial owners, financiers and managers, and all local fees. Applications are accepted by appointment only. Set aside two hours for the application submittal appointment. Only one application per lawful street address (GJMC 5.13.016(e)3) will be accepted. If the applicant is filing for a co-located medical and retail license, both applications are due at the same time.

- Step 3: Application Review.** The application is reviewed by City departments for compliance and a background investigation is conducted by the Grand Junction Police Department.

- Step 4: Public Hearing.** Upon completion of staff review and background investigation, a public hearing will be scheduled before the City's Licensing Authority to determine entrance into the randomized selection process.

- Step 5: Randomized Selection Process.** If there are more applicants than available sites, a randomized selection will be conducted among the qualified applicants. One applicant will be drawn at random for each available site. The City will use a process by which the names of the applicants are shielded from view, and through which each qualified applicant has an equal chance of being selected.

- Step 6: State Licensure.** Once selected through the randomized selection process, the applicant must proceed with obtaining a state-issued marijuana business license. A copy of the state license must be filed with the city clerk.

- Step 7: Local License Issuance.** Upon receiving a copy of the state license, a site and safety inspection is required. Once the applicant has completed successful inspections, a local license will be issued.

- Step 8: Operation.** Business operation must begin within twelve months of being selected in the randomized selection process (GJMC 5.13.022(e)). Licenses may not be transferred or sold within the first three years of operation (GJMC 5.13.025).