CITY OF Grand Junction COLORADO

Please send the invoice for this order to the address shown. Failure to use our order number on any documentation pertaining to this order may result in return of shipment or delayed payment.

Supplier:

Citadel Security USA
PO Box 326
NIXA, MO 65714

Ship To:

555 Ute Ave
GRAND JUNCTION, CO 81501
UNITED STATES

Bill To:

City Hall
250 N 5th St
GRAND JUNCTION, CO 81501
UNITED STATES

SUPPLIER #: 10657
FAX#:
EMAIL:

Order Number GJPO101475	Order Date 04/24/2026

SOLICITATION #: NOTES: Award for Contract Renewal 5913-26-KF	2026 JUCO Security 5913-26-KF

Tax Terms			*For the tax-exempt purchase, Grand Junction's tax ID is 84-6000592* *All Library Purchases are Tax Exempt - Tax ID 98-03544*		
Requestor nancy.mccauley@gjcity.org			Phone	Net Terms Net 30	Date Required 04/30/2026
QUANTITY	**UNIT**	**ITEM**	**DESCRIPTION**	**UNIT PRICE**	**EXTENDED PRICE**
			2026 JUCO Security 5913-26-KF		55,000.00
					Total 55,000.00

Approved:

For Purchase Order Terms and Conditions, please visit www.gjcity.org, and select the Purchasing Division information page

Docusign Envelope ID: 2BFD3845-DD86-45AD-B344-A5C79C083701

CITY OF Grand Junction COLORADO
PURCHASING DIVISION

CONTRACT RENEWAL

Contract Number: 5913-26-KF
Date: April 24, 2026
Contractor: Citadel Security USA
Description: Private Security Services – JUCO World Series
Renewal Term: Fourth (4th) Annual Renewal

Contract Renewal Notification

The City of Grand Junction hereby exercises the fourth (4th) and final annual renewal option for Contract No. 5913-26-KF with **Citadel Security USA** for **Private Security Services – JUCO World Series**.

Citadel Security USA shall continue to provide Services in accordance with the terms and conditions set forth in the original Contract Documents dated **April 8, 2022**, issued under **RFP-5007-22-SH**. This renewal shall remain subject to the same terms, conditions, and requirements specified in the Contract Documents.

Compensation for this renewal term shall remain consistent with the previously established rates, including the security officer hourly rate of $24.44, as set forth under Renewal 5424-24-KF.

This renewal term shall remain in effect through **December 31, 2026**.

Except as expressly stated herein, all other terms and conditions of the Contract shall remain unchanged and in full force and effect.

CITY OF GRAND JUNCTION, COLORADO

DocuSigned by:
Duane Hoff Jr.
9F788E7D30F14BC...

Duane Hoff Jr.,
Contract Administrator

Docusign Envelope ID: 2BFD3845-DD86-45AD-B344-A5C79C083701

CONTRACTOR ACKNOWLEDGEMENT

Receipt of this Contract Renewal is hereby acknowledged:

Contractor: Citadel Security USA

By: Signed by: Brent Jagger BEF8F8AB0DBB440...

Name: Brent Jagger

Title: Vice President

Date: 4/24/2026

CITY OF Grand Junction COLORADO

Purchase Order No. 2025-00000034

DATE 01/27/2025

Ph. (970) 244-1513

Fax

Ship To
City of Grand Junction
Police Department
555 Ute Avenue
GRAND JUNCTION, CO 81501

Bill To
City of Grand Junction
Police Department
555 Ute Avenue
GRAND JUNCTION, CO 81501

Vendor
VENDOR NO. 5032
Citadel Security USA
ACH
PO Box 326
NIXA, MO 65714
Phone: (877) 639-4301

SHIP VIA
DELIVER BY
FREIGHT TERMS
Payment Terms: Net 30 Days
Buyer Name: Kathleen Franklin
Buyer Email: kathleenf@gjcity.org

Contract Renewal #5574-25-KF

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Lump Su	CONTRACT SERVICES - JUCO Security 100-420-390-620.7410_24 - Contract Svcs_Security 45,000.00	45,000.0000	$45,000.00
			PURCHASE ORDER TOTAL	$45,000.00

Special Instructions:PURCHASE ORDER No. MUST APPEAR ON ALL INVOICES, SHIPPERS, PACKAGES, CORRESPONDENCE
Tax Exempt No. 98-03544

By:_____

For Purchase Order Terms and Conditions, please visit www.gjcity.org, and select the Purchasing Department information page.

Docusign Envelope ID: 22D9CB3D-0940-42CC-A828-B123794F8A83

CITY OF Grand Junction COLORADO
PURCHASING DIVISION

CONTRACT RENEWAL

#5574-25-KF

Date: January 22, 2025

Firm: Citadel Security USA

Description: Private Security Services JUCO World Series
3rd and Final Annual Contract Renewal

The City of Grand Junction hereby awards Citadel Security Group the third and final renewal option for Contract #5574-25-KF, **Private Security Services JUCO World Series**.

Under this renewal, Citadel Security USA shall continue to provide the services specified in the Contract Documents dated April 8, 2022, for RFP-5007-22-SH. This renewal is subject to the same terms and conditions outlined in the Contract Documents and incorporates the security officer rate of $24.44 per hour, as established under renewal #5424-24-KF. The renewal period shall extend through December 31, 2025.

CITY OF GRAND JUNCTION, COLORADO

DocuSigned by:
Duane Hoff Jr.
9F789E7D30F14BC...

Duane Hoff, Jr., Contract Administrator

ACKNOWLEDGEMENT

Receipt of this Contract Renewal is hereby acknowledged:

Firm: Citadel Security USA

By: Signed by: Brent Jagger
BEF8F8AB0DBB440...

Name: Brent Jagger

Title: Vice President

Date: 1/24/2025

DocuSign Envelope ID: 13C58B28-BFCE-4AA4-A84C-E2623DBD49F3

CITY OF Grand Junction COLORADO
PURCHASING DIVISION

CONTRACT RENEWAL

#5424-24-KF

Date: March 28, 2024

Firm: Citadel Security Group

Description: 2nd Year Contract Renewal for
Private Security Services JUCO World Series

Congratulations to Citadel Security Group on being awarded the second-year renewal (of three) options for contract #5424-24-KF, providing Private Security Services JUCO World Series.

As specified in the original Contract Documents dated April 8, 2022, under Solicitation RFP-5007-22-SH, Citadel Security Group will continue to deliver the products and/or services detailed therein to the City of Grand Junction.

The City has approved a one-time Contract rate increase of five (5) percent, applied to the specified security officer rate for this contract, raising the hourly rate from $23.28 to $24.44. Supporting documentation regarding the Insurance Premium increase information from the providing Agencies is enclosed.

Attached is the event schedule detailing estimated officer posts, hours, and rates, based on the 2023 JUCO World Series event.

This renewal extends the coverage period from April 1, 2024, through April 1, 2025.

Please note that any subsequent renewals beyond the aforementioned period will be permitted solely under the same terms and conditions and the agreed-upon price stated herein. These renewals will be subject to the mutual agreement of the Contractor and the City, as well as the appropriation of funds by the City Council, and satisfaction of both parties.

To ensure compliance with our procurement procedures, please submit the current ACORD Insurance Certificate to the Purchasing Division via email at your earliest convenience.

DocuSign Envelope ID: 13C58B28-BFCE-4AA4-A84C-E2623DBD49F3

CITY OF GRAND JUNCTION, COLORADO

DocuSigned by:
Duane Hoff Jr.
9F789E7D50F14BC...

Duane Hoff, Jr., Contract Administrator

ACKNOWLEDGEMENT

Receipt of this Contract Renewal is hereby acknowledged:

Firm: Citadel Security USA

By: DocuSigned by: Brent Jagger BEF8F8AB0DBB440...

Date: 3/28/2024

Name: Brent Jagger

Title: Vice President

Email: brent.jagger@citadelsecurityusa.com

DocuSign Envelope ID: 13C58B28-BFCE-4AA4-A84C-E2623DBD49F3

ONEDIGITAL

January 25, 2024

City of Grand Junction Colorado

Subject: Citadel Security Group
Insurance Rate/Premium Increases

To Whom It May Concern:

OneDigital is the current broker for Citadel Security Group (CSG) on their Workers Compensation and Auto Insurance coverage. We are also were the broker for those policies last year, as well as for the General Liability and Excess Liability coverages. As you may be aware, the insurance marketplace is in a "hard" market currently. As such, it is commonplace to see large rate increases on renewals for these insurance coverages. Further, some industries, such as security guards are seeing even more increases than other industries. This is mostly due to the increase in the claims that the Security Industry is facing. While Citadel's loss history is positive, unfortunately they are not immune to the large rate increases that insurance carriers are giving on renewals.

Below is a summary of the Current and Prior premiums for the coverages that we place on behalf of Citadel. As you will see, there have been some drastic premium increases.

Line of Coverage	2023-2024	2022-2023
Workers Compensation	$167,347	$133,307
Auto Insurance	$165,286	$87,675
General Liability	Other Broker	$121,424
Excess Liability	Other Broker	$71,629

Please let me know if you have any questions.

Sincerely,

Josh Roberts

Vice President – Property & Casualty

Cc: Todd DeJong

St. Louis, MO Office
314/746-4700 *main* | 314/889-3700 *fax*
8235 Forsyth Boulevard, Suite 1200
St. Louis, MO 63105

Springfield, MO Office
417/895-4600 *main* | 417/895-4602 *fax*
2925 E. Battlefield, Suite 120
Springfield, MO 65804

www.onedigital.com

DocuSign Envelope ID: 13C58B28-BFCE-4AA4-A84C-E2623DBD49F3

EL DORADO
INSURANCE AGENCY, INC.
INNOVATIVE INSURANCE SOLUTIONS SINCE 1968

January 25, 2024

Mr. Todd DeJong
Citadel Security USA
129 W. Sherman Way
Nixa, MO 65714

RE: 2023 – 2024 Insurance Pricing

Todd,

Pursuant to your request, please accept this letter as written confirmation of the current pricing on your insurance policies with El Dorado Insurance Agency:

- General Liability - $188,658.75 Annual Premium (including all applicable fees/taxes)
- Excess Liability - $139,251.00 Annual Premium (including all applicable fees/taxes)

Please do note that these insurance premiums are subject to audit and additional premiums could be assessed by the insurance carrier if payroll figures increase over the original projected amounts.

As always, feel free to contact me if you have any questions or concerns.

Thank you,

Josh Ring, CIC
President

PO BOX 66571, Houston, TX 77266-6571 • 2515 North Blvd., Houston, TX 77098
Tel: 800-221-3386 or 713-521-9251 • **Fax:** 800-700-0126 or 713-521-0125
Website: www.eldoradoinsurance.com • **Email:** specialist@eldoradoinsurance.com
Doing Business in California Under the dba name El Dorado Security Services Insurance Agency-License #0E59720

DocuSign Envelope ID: 13C58B28-BFCE-4AA4-A84C-E2623DBD49F3

Insurance Agency	Insurance Coverage	Percentage of Increase	2023-2024 Premiums	2022-2023 Premiums
ONEDIGITAL	Workers Compensation	25.54	$167,347.00	$133,307.00
ONEDIGITAL	Auto Insurance	88.52	$165,286.00	$87,675.00
ONEDIGITAL	General Liability		Other Broker	$121,424.00
ONEDIGITAL	Excess Liability		Other Broker	$71,629.00
EL DORADO Insurance Agency, Inc.	General Liability	96.38	$188,658.75	n/a
EL DORADO Insurance Agency, Inc.	Excess Liability	94.41	$139,251.00	n/a

DocuSign Envelope ID: 13C58B28-BFCE-4AA4-A84C-E2623DBD49F3

JUCO World Series 2024	Officers	Start	End	Total Shift Time estimated from the 2023 event	Total Hours	Rate	Line Item Sub Total	Daily Sub Total
*** NOTE: the 15-hr posts are split into two 7.5-hr shifts ***								
Friday, Day 0	1	21:00	7:00					
Overnight	1	21:00	7:00	10	10	$24.44	$244.40	**$244.40**
Saturday, Day 1								
Event Supervisors	4	7:00	22:00	7.5	30	$24.44	$733.20	
Parking	8	7:00	22:00	7.5	60	$24.44	$1,466.40	
South Stadium Entrance	2	7:00	22:00	7.5	15	$24.44	$366.60	
North Stadium Entrance	2	7:00	22:00	7.5	15	$24.44	$366.60	
East Outfield Entrance	2	7:00	22:00	7.5	15	$24.44	$366.60	
South Exit	2	7:00	22:00	7.5	15	$24.44	$366.60	
1st Base Line Gate	2	7:00	22:00	7.5	15	$24.44	$366.60	
3rd Base Line Gate	2	7:00	22:00	7.5	15	$24.44	$366.60	
Home Plate	2	7:00	22:00	7.5	15	$24.44	$366.60	
Breeze Way	1	17:00	22:00	5	5	$24.44	$122.20	
Vendor Watch	1	TBD	TBD		0	$24.44	$0.00	
South Entrance Bag Checks	4	7:00	22:00	7.5	30	$24.44	$733.20	
North Entrance Bag Checks	2	7:00	22:00	7.5	15	$24.44	$366.60	
Roamer	3	14:30	22:00	7.5	22.5	$24.44	$549.90	
Floater	1	14:30	22:00	7.5	7.5	$24.44	$183.30	
Night Game Officer	1	18:30	22:00	3.5	3.5	$24.44	$85.54	
Overnight	1	21:00	7:00	10	10	$24.44	$244.40	
Totals, Saturday, Day 1					288.5		$7,050.94	**$7,295.34**
Sunday, Day 2								
Event Supervisors	4	7:00	22:00	7.5	30	$24.44	$733.20	
Parking	8	7:00	22:00	7.5	60	$24.44	$1,466.40	
South Stadium Entrance	2	7:00	22:00	7.5	15	$24.44	$366.60	
North Stadium Entrance	2	7:00	22:00	7.5	15	$24.44	$366.60	
East Outfield Entrance	2	7:00	22:00	7.5	15	$24.44	$366.60	
South Exit	2	7:00	22:00	7.5	15	$24.44	$366.60	
1st Base Line Gate	2	7:00	22:00	7.5	15	$24.44	$366.60	
3rd Base Line Gate	2	7:00	22:00	7.5	15	$24.44	$366.60	
Home Plate	2	7:00	22:00	7.5	15	$24.44	$366.60	
Breeze Way	1	17:00	22:00	5	5	$24.44	$122.20	
Vendor Watch	1	TBD	TBD		0	$24.44	$0.00	
South Entrance Bag Checks	4	7:00	22:00	7.5	30	$24.44	$733.20	
North Entrance Bag Checks	2	7:00	22:00	7.5	15	$24.44	$366.60	
Roamer	3	14:30	22:00	7.5	22.5	$24.44	$549.90	
Floater	1	14:30	22:00	7.5	7.5	$24.44	$183.30	
Night Game Officer	1	18:30	22:00	3.5	3.5	$24.44	$85.54	
Overnight	1	21:00	7:00	10	10	$24.44	$244.40	
Totals, Sunday, Day 2					288.5		$7,050.94	**$14,346.28**
Monday, Day 3 ***Memorial Day holiday***								
Event Supervisors	4	7:00	22:00	7.5	30	$24.44	$733.20	
Parking	8	7:00	22:00	7.5	60	$24.44	$1,466.40	
South Stadium Entrance	2	7:00	22:00	7.5	15	$24.44	$366.60	
North Stadium Entrance	2	7:00	22:00	7.5	15	$24.44	$366.60	
East Outfield Entrance	2	7:00	22:00	7.5	15	$24.44	$366.60	
South Exit	2	7:00	22:00	7.5	15	$24.44	$366.60	
1st Base Line Gate	2	7:00	22:00	7.5	15	$24.44	$366.60	
3rd Base Line Gate	2	7:00	22:00	7.5	15	$24.44	$366.60	
Home Plate	2	7:00	22:00	7.5	15	$24.44	$366.60	
Breeze Way	1	17:00	22:00	5	5	$24.44	$122.20	
Vendor Watch	1	TBD	TBD		0	$24.44	$0.00	
South Entrance Bag Checks	4	7:00	22:00	7.5	30	$24.44	$733.20	
North Entrance Bag Checks	2	7:00	22:00	7.5	15	$24.44	$366.60	
Roamer	3	14:30	22:00	7.5	22.5	$24.44	$549.90	
Floater	1	14:30	22:00	7.5	7.5	$24.44	$183.30	
Night Game Officer	1	18:30	22:00	3.5	3.5	$24.44	$85.54	
Overnight	1	21:00	7:00	10	10	$24.44	$244.40	
Totals, Monday, Day 3					288.5		$7,050.94	**$21,397.22**
Tuesday, Day 4								
Event Supervisors	4	7:00	22:00	7.5	30	$24.44	$733.20	
Parking	8	7:00	22:00	7.5	60	$24.44	$1,466.40	
South Stadium Entrance	2	7:00	22:00	7.5	15	$24.44	$366.60	
North Stadium Entrance	2	7:00	22:00	7.5	15	$24.44	$366.60	
East Outfield Entrance	2	7:00	22:00	7.5	15	$24.44	$366.60	
South Exit	2	7:00	22:00	7.5	15	$24.44	$366.60	
1st Base Line Gate	2	7:00	22:00	7.5	15	$24.44	$366.60	
3rd Base Line Gate	2	7:00	22:00	7.5	15	$24.44	$366.60	
Home Plate	2	7:00	22:00	7.5	15	$24.44	$366.60	
Breeze Way	1	17:00	22:00	5	5	$24.44	$122.20	
Vendor Watch	1	TBD	TBD		0	$24.44	$0.00	
South Entrance Bag Checks	4	7:00	22:00	7.5	30	$24.44	$733.20	
North Entrance Bag Checks	2	7:00	22:00	7.5	15	$24.44	$366.60	

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JUCO World Series 2024	Officers	Start	End	Total Shift Time estimated from the 2023 event	Total Hours	Rate	Line Item Sub Total	Daily Sub Total
*** NOTE: the 15-hr posts are split into two 7.5-hr shifts ***								
Roamer	2	14:30	22:00	7.5	15	$24.44	$366.60	
Floater	1	14:30	22:00	7.5	7.5	$24.44	$183.30	
Night Game Officer	1	18:30	22:00	3.5	3.5	$24.44	$85.54	
Overnight	1	21:00	7:00	10	10	$24.44	$244.40	
Totals, Tuesday, Day 4					281		$6,867.64	**$28,264.86**
Wednesday, Day 5								
Event Supervisors	2	12:00	22:00	10	20	$24.44	$488.80	
Parking	4	12:00	22:00	10	40	$24.44	$977.60	
South Stadium Entrance	1	12:00	22:00	10	10	$24.44	$244.40	
North Stadium Entrance	1	12:00	22:00	10	10	$24.44	$244.40	
East Outfield Entrance	1	12:00	22:00	10	10	$24.44	$244.40	
South Exit	1	12:00	22:00	10	10	$24.44	$244.40	
1st Base Line Gate	1	12:00	22:00	10	10	$24.44	$244.40	
3rd Base Line Gate	1	12:00	22:00	10	10	$24.44	$244.40	
Home Plate	1	12:00	22:00	10	10	$24.44	$244.40	
Breeze Way	1	17:00	22:00	5	5	$24.44	$122.20	
Vendor Watch	1	7:00	12:00	5	5	$24.44	$122.20	
South Entrance Bag Checks	2	12:00	22:00	10	20	$24.44	$488.80	
North Entrance Bag Checks	1	12:00	22:00	10	10	$24.44	$244.40	
Roamer	1	14:30	22:00	7.5	7.5	$24.44	$183.30	
Floater	1	14:30	22:00	7.5	7.5	$24.44	$183.30	
Night Game Officer	1	18:30	22:00	3.5	3.5	$24.44	$85.54	
Overnight	1	21:00	7:00	10	10	$24.44	$244.40	
Totals, Wednesday, Day 5					198.5		$4,851.34	**$33,116.20**
Thursday, Day 6								
Event Supervisors	2	12:00	22:00	10	20	$24.44	$488.80	
Parking	4	12:00	22:00	10	40	$24.44	$977.60	
South Stadium Entrance	1	12:00	22:00	10	10	$24.44	$244.40	
North Stadium Entrance	1	12:00	22:00	10	10	$24.44	$244.40	
East Outfield Entrance	1	12:00	22:00	10	10	$24.44	$244.40	
South Exit	1	12:00	22:00	10	10	$24.44	$244.40	
1st Base Line Gate	1	12:00	22:00	10	10	$24.44	$244.40	
3rd Base Line Gate	1	12:00	22:00	10	10	$24.44	$244.40	
Home Plate	1	12:00	22:00	10	10	$24.44	$244.40	
Breeze Way	1	17:00	22:00	5	5	$24.44	$122.20	
Vendor Watch	1	7:00	12:00	5	5	$24.44	$122.20	
South Entrance Bag Checks	2	12:00	22:00	10	20	$24.44	$488.80	
North Entrance Bag Checks	1	12:00	22:00	10	10	$24.44	$244.40	
Roamer	1	14:30	22:00	7.5	7.5	$24.44	$183.30	
Floater	1	14:30	22:00	7.5	7.5	$24.44	$183.30	
Night Game Officer	1	18:30	22:00	3.5	3.5	$24.44	$85.54	
Overnight	1	21:00	7:00	10	10	$24.44	$244.40	
Totals,Thursday, Day 6					198.5		$4,851.34	**$37,967.54**
Friday, Day 7								
Event Supervisors	3	17:00	23:00	6	18	$24.44	$439.92	
Parking	4	17:00	23:00	6	24	$24.44	$586.56	
South Stadium Entrance	1	17:00	23:00	6	6	$24.44	$146.64	
North Stadium Entrance	1	17:00	23:00	6	6	$24.44	$146.64	
East Outfield Entrance	1	17:00	23:00	6	6	$24.44	$146.64	
South Exit	1	17:00	23:00	6	6	$24.44	$146.64	
1st Base Line Gate	1	17:00	23:00	6	6	$24.44	$146.64	
3rd Base Line Gate	1	17:00	23:00	6	6	$24.44	$146.64	
Home Plate	1	17:00	23:00	6	6	$24.44	$146.64	
Breeze Way	1	18:00	22:00	4	4	$24.44	$97.76	
Vendor Watch	1	TBD	TBD		0	$24.44	$0.00	
South Entrance Bag Checks	3	17:00	23:00	6	18	$24.44	$439.92	
North Entrance Bag Checks	2	17:00	23:00	6	12	$24.44	$293.28	
Roamer	1	17:00	23:00	6	6	$24.44	$146.64	
Floater	1	18:00	22:00	4	4	$24.44	$97.76	
Night Game Officer	1	18:30	22:00	3.5	3.5	$24.44	$85.54	
Overnight	1	21:00	7:00	10	10	$24.44	$244.40	
Totals,Friday, Day 7					141.5		$3,458.26	**$41,425.80**
Event Total				**Hours**	**1,695**		**Cost**	**$41,425.80**
Saturday, Day 8 (extra game, *if required*)								
Day 8 Officers as needed	0	TBD	TBD	0	0	24.44	$0.00	

CITY OF Grand Junction COLORADO

Purchasing Division

NOTICE OF AWARD RENEWAL-5185-23-KF

January 12, 2023

Brent Jagger
Citadel Security USA
304 North Avenue
Grand Junction, CO 81501

SOLICITATION DESCRIPTION: **FIRST (of Three) ANNUAL RENEWAL FOR**
RFP-5007-22-SH
JUCO Security

Dear Mr. Jagger,

You are hereby notified that your firm's contract has been extended to provide **JUCO Security** for the City of Grand Junction as referenced in the original contract. This annual extension continues to include the necessary work as required in the original contract documents. The 2023 contract price will continue to use the same prices set in 2022.

This contract extension shall be from **April 1, 2023 to April 1, 2024.**

If you have any questions or need to discuss this extension, please call me at 970-244-1513.

Sincerely,

Kathleen Franklin
City of Grand Junction
Purchasing Division

SUPPLIER ACKNOWLEDGEMENT
Receipt of this Extension is hereby acknowledged:

Contractor: Citadel Security USA

By: Brent Jagger *Brent Jagger*

Title: Vice President

Date: 1/12/2023

DocuSign Envelope ID: 065988E6-CFA9-4DE0-8F32-8091E222EE8B

CITY OF GRAND JUNCTION, COLORADO

****

CONTRACT

This CONTRACT made and entered into this **8th day of April, 2022** by and between the **City of Grand Junction, Colorado,** a government entity in the County of Mesa, State of Colorado, hereinafter in the Contract Documents referred to as the "Owner" and **Citadel Security USA of Grand Junction, Colorado,** hereinafter in the Contract Documents referred to as the "Contractor."

WITNESSETH:

WHEREAS, the Owner advertised that sealed Proposals would be received for furnishing all labor, tools, supplies, equipment, materials, and everything necessary and required for the Project described by the Contract Documents and known as **Private Security Services JUCO World Series RFP-5007-22-SH.**

WHEREAS, the Contract has been awarded to the above named Contractor by the Owner, and said Contractor is now ready, willing and able to perform the Work specified in the Notice of Award, in accordance with the Contract Documents;

NOW, THEREFORE, in consideration of the compensation to be paid the Contractor, the mutual covenants hereinafter set forth and subject to the terms hereinafter stated, it is mutually covenanted and agreed as follows:

ARTICLE 1

Contract Documents: It is agreed by the parties hereto that the following list of instruments, drawings, and documents which are attached hereto, bound herewith, or incorporated herein by reference constitute and shall be referred to either as the "Contract Documents" or the "Contract", and all of said instruments, drawings, and documents taken together as a whole constitute the Contract between the parties hereto, and they are fully a part of this agreement as if they were set out verbatim and in full herein:

- Solicitation Documents for the Project; **RFP-5007-22-SH Private Security Services JUCO World Series;**
- Work Change Requests (directing that changed work be performed);
- Change Orders.

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ARTICLE 2

Definitions: The clauses provided in the Solicitation apply to the terms used in the Contract and all the Contract Documents.

ARTICLE 3

Contract Work: The Contractor agrees to furnish all labor, tools, supplies, equipment, materials, and all that is necessary and required to complete the tasks associated with the Work described, set forth, shown, and included in the Contract Documents as indicated in the Solicitation Document.

ARTICLE 4

Contract Price and Payment Procedures: The Contractor shall accept as full and complete compensation for the performance and completion of all of the Work specified in the Contract Documents, the sum of **Twenty Three Thousand Five Hundred Thirty Six dollars and Eight Cents ($23,536.08).** This Contract Price assumes an extra Saturday game will be necessary. If a Saturday game is not necessary, the Contract Price will be **Twenty Two Thousand Two Hundred Thirty Two dollars and Forty cents ($22,232.40).** The amount of the Contract Price is and has heretofore been appropriated by the Grand Junction City Council for the use and benefit of this Project. The Contract Price shall not be modified except by Change Order or other written directive of the Owner. The Owner shall not issue a Change Order or other written directive which requires additional work to be performed, which work causes the aggregate amount payable under this Contract to exceed the amount appropriated for this Project, unless and until the Owner provides Contractor written assurance that lawful appropriations to cover the costs of the additional work have been made.

ARTICLE 5

Contract Binding: The Owner and the Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto in respect to all covenants, agreements and obligations contained in the Contract Documents. The Contract Documents constitute the entire agreement between the Owner and Contractor and may only be altered, amended or repealed by a duly executed written instrument. Neither the Owner nor the Contractor shall, without the prior written consent of the other, assign or sublet in whole or in part its interest under any of the Contract Documents and specifically, the Contractor shall not assign any moneys due or to become due without the prior written consent of the Owner.

ARTICLE 6

Severability: If any part, portion or provision of the Contract shall be found or declared null, void or unenforceable for any reason whatsoever by any court of competent jurisdiction or any governmental agency having the authority thereover, only such part, portion or provision shall be effected thereby and all other parts, portions and provisions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, City of Grand Junction, Colorado, has caused this Contract to be subscribed; and the Contractor has signed this Contract the day and the year first mentioned herein.

CITY OF GRAND JUNCTION, COLORADO

DocuSigned by:

By: Duane Hoff Jr., Contract Administrator - City of Grand Junction 4/19/2022
Contracts Administrator Date

CITADEL SECURITY USA

DocuSigned by:

By: 4/8/2022
Western Regional VP Date

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CITY OF Grand Junction COLORADO

Request for Proposal
RFP-5007-22-SH

PRIVATE SECURITY SERVICES
JUCO WORLD SERIES

RESPONSES DUE:
March 16, 2022 prior to 2:30 P.M.

Accepting Electronic Responses Only Submitted Through the Rocky Mountain E-Purchasing System (RMEPS)
www.bidnetdirect.com/colorado

(Purchasing Representative does not have access or control of the vendor side of RMEPS. If website or other problems arise during response submission, vendor MUST contact RMEPS to resolve issue prior to the response deadline. 800-835-4603)

NOTE: All City solicitation openings will continue to be held virtually. See Section 1.6 for details.

PURCHASING REPRESENTATIVE:
Susan Hyatt, Senior Buyer
susanh@gjcity.org
970-244-1513

This solicitation has been developed specifically for a Request for Proposal intended to solicit competitive responses for this solicitation, and may not be the same as previous City of Grand Junction solicitations. All offerors are urged to thoroughly review this solicitation prior to submitting. Submittal by **FAX, EMAIL or HARD COPY IS NOT ACCEPTABLE** for this solicitation.

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REQUEST FOR PROPOSAL

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REQUEST FOR PROPOSAL

SECTION 1.0: ADMINISTRATIVE INFORMATION & CONDITIONS FOR SUBMITTAL

NOTE: It is the Firm's responsibility to read and review all solicitation documentation in its entirety, and to ensure that they have a clear and complete understanding of not only the scope, specifications, project requirements, etc., but also all other requirements, instructions, rules, regulations, laws, conditions, statements, procurement policies, etc. that are associated with the solicitation process and project/services being solicited.

1.1 Issuing Office: This Request for Proposal (RFP) is issued by the City of Grand Junction. All contact regarding this RFP is directed to:

RFP QUESTIONS:
Susan Hyatt, Senior Buyer
susanh@gjcity.org

The City would like to remind all Firms, Sub-Firms, Vendors, Suppliers, Manufacturers, Service Providers, etc. that (with the exception of Pre-Bid or Site Visit Meetings) all questions, inquiries, comments, or communication pertaining to any formal solicitation (whether process, specifications, scope, etc.) must be directed (in writing) to the Purchasing Agent assigned to the project, or Purchasing Division. Direct communication with the City assigned Project Managers/Engineers is not appropriate for public procurement, and may result in disqualification.

1.2 Purpose: The purpose of this RFP is to obtain proposals from qualified professional firms or individuals to provide unarmed Security Services for the Junior College World Series (JUCO).

1.3 The Owner: The Owner is the City of Grand Junction, Colorado and is referred to throughout this Solicitation. The term Owner means the Owner or his authorized representative.

1.4 Compliance: All participating Offerors, by their signature hereunder, shall agree to comply with all conditions, requirements, and instructions of this RFP as stated or implied herein. Should the Owner omit anything from this packet which is necessary to the clear understanding of the requirements, or should it appear that various instructions are in conflict, the Offeror(s) shall secure instructions from the Purchasing Division prior to the date and time of the submittal deadline shown in this RFP.

1.5 Procurement Process: Procurement processes shall be governed by the most current version of the City of Grand Junction Purchasing Policy and Procedure Manual.

1.6 Submission: Each proposal shall be submitted in electronic format only, and only through the Rocky Mountain E-Purchasing (BidNet Colorado) website, www.bidnetdirect.com/colorado. **The uploaded response shall be a single PDF document with all required information included.** *This site offers both "free" and "paying" registration options that allow for full access of the Owner's documents and for electronic submission of proposals. (Note: "free" registration may take up to 24 hours to*

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process. Please Plan accordingly.) Please view our "**Electronic Vendor Registration Guide"** at http://www.gjcity.org/501/Purchasing-Bids for details. (Purchasing Representative does not have access or control of the vendor side of RMEPS. If website or other problems arise during response submission, vendor **MUST** contact RMEPS to resolve issue prior to the response deadline. **800-835-4603**).

Please join the virtual opening for Private Security Services for the JUCO World Series from your computer, tablet or smartphone.
https://meet.goto.com/196139749

You can also dial in using your phone.
United States: +1 (571) 317-3122

Access Code: 196-139-749

1.7 Altering Proposals: Any alterations made prior to opening date and time must be initialed by the signer of the proposal, guaranteeing authenticity. Proposals cannot be altered or amended after submission deadline.

1.8 Withdrawal of Proposal: A proposal must be firm and valid for award and may not be withdrawn or canceled by the Offeror for sixty (60) days following the submittal deadline date, and only prior to award. The Offeror so agrees upon submittal of their proposal. After award this statement is not applicable.

1.9 Acceptance of Proposal Content: The contents of the proposal of the successful Offeror shall become contractual obligations if acquisition action ensues. Failure of the successful Offeror to accept these obligations in a contract shall result in cancellation of the award and such vendor shall be removed from future solicitations.

1.10 Addenda: All questions shall be submitted in writing to the appropriate person as shown in Section 1.1. Any interpretations, corrections and changes to this RFP or extensions to the opening/receipt date shall be made by a written Addendum to the RFP by the City. Sole authority to authorize addenda shall be vested in the City of Grand Junction Purchasing Representative. Addenda will be issued electronically through the Rocky Mountain E-Purchasing website at www.bidnetdirect.com/colorado and on the City's website at www.gjcity.org/501/Purchasing/Bids . Offerors shall acknowledge receipt of all addenda in their proposal.

1.11 Exceptions and Substitutions: All proposals meeting the intent of this RFP shall be considered for award. Offerors taking exception to the specifications shall do so at their own risk. The Owner reserves the right to accept or reject any or all substitutions or alternatives. When offering substitutions and/or alternatives, Offeror must state these exceptions in the section pertaining to that area. Exception/substitution, if accepted, must meet or exceed the stated intent and/or specifications. The absence of such a list shall indicate that the Offeror has not taken exceptions, and if awarded a contract, shall hold the Offeror responsible to perform in strict accordance with the specifications or scope of services contained herein.

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1.12 Confidential Material: All materials submitted in response to this RFP shall ultimately become public record and shall be subject to inspection after contract award. **"Proprietary or Confidential Information"** is defined as any information that is not generally known to competitors and which provides a competitive advantage. Unrestricted disclosure of proprietary information places it in the public domain. Only submittal information clearly identified with the words "***Confidential Disclosure***" and uploaded as a separate document shall establish a confidential, proprietary relationship. Any material to be treated as confidential or proprietary in nature must include a justification for the request. The request shall be reviewed and either approved or denied by the Owner. If denied, the proposer shall have the opportunity to withdraw its entire proposal, or to remove the confidential or proprietary restrictions. Neither cost nor pricing information nor the total proposal shall be considered confidential or proprietary.

1.13 Response Material Ownership: All proposals become the property of the Owner upon receipt and shall only be returned to the proposer at the Owner's option. Selection or rejection of the proposal shall not affect this right. The Owner shall have the right to use all ideas or adaptations of the ideas contained in any proposal received in response to this RFP, subject to limitations outlined in the entitled "Confidential Material". Disqualification of a proposal does not eliminate this right.

1.14 Minimal Standards for Responsible Prospective Offerors: A prospective Offeror must affirmably demonstrate their responsibility. A prospective Offeror must meet the following requirements.

- Have adequate financial resources, or the ability to obtain such resources as required.
- Be able to comply with the required or proposed completion schedule.
- Have a satisfactory record of performance.
- Have a satisfactory record of integrity and ethics.
- Be otherwise qualified and eligible to receive an award and enter into a contract with the Owner.

1.15 Open Records: Proposals shall be received and publicly acknowledged at the location, date, and time stated herein. Offerors, their representatives and interested persons may be present. Proposals shall be received and acknowledged only so as to avoid disclosure of process. However, all proposals shall be open for public inspection after the contract is awarded. Trade secrets and confidential information contained in the proposal so identified by offer as such shall be treated as confidential by the Owner to the extent allowable in the Open Records Act.

1.16 Sales Tax: The Owner is, by statute, exempt from the State Sales Tax and Federal Excise Tax; therefore, all fees shall not include taxes.

1.17 Public Opening: Proposals shall be opened virtually immediately following the proposal deadline. Offerors, their representatives and interested persons may attend virtually. See Section 1.6 for details. Only the names and locations on the proposing firms will be disclosed.

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SECTION 2.0: GENERAL CONTRACT TERMS AND CONDITIONS

2.1. Acceptance of RFP Terms: A proposal submitted in response to this RFP shall constitute a binding offer. Acknowledgment of this condition shall be indicated on the Letter of Interest or Cover Letter by the autographic signature of the Offeror or an officer of the Offeror legally authorized to execute contractual obligations. A submission in response to the RFP acknowledges acceptance by the Offeror of all terms and conditions including compensation, as set forth herein. An Offeror shall identify clearly and thoroughly any variations between its proposal and the Owner's RFP requirements. Failure to do so shall be deemed a waiver of any rights to subsequently modify the terms of performance, except as outlined or specified in the RFP.

2.2. Execution, Correlation, Intent, and Interpretations: The Contract Documents shall be signed by the Owner and Firm. By executing the contract, the Firm represents that they have familiarized themselves with the local conditions under which the Services is to be performed, and correlated their observations with the requirements of the Contract Documents. The Contract Documents are complementary, and what is required by any one, shall be as binding as if required by all. The intention of the documents is to include all labor, materials, equipment, services and other items necessary for the proper execution and completion of the scope of services as defined in the technical specifications and drawings contained herein. All drawings, specifications and copies furnished by the Owner are, and shall remain, Owner property. They are not to be used on any other project.

2.3. Permits, Fees, & Notices: The Firm shall secure and pay for all permits, governmental fees and licenses necessary for the proper execution and completion of the services. The Firm shall give all notices and comply with all laws, ordinances, rules, regulations and orders of any public authority bearing on the performance of the services. If the Firm observes that any of the Contract Documents are at variance in any respect, he shall promptly notify the Owner in writing, and any necessary changes shall be adjusted by approximate modification. If the Firm performs any services knowing it to be contrary to such laws, ordinances, rules and regulations, and without such notice to the Owner, he shall assume full responsibility and shall bear all costs attributable.

2.4. Responsibility for those Performing the Services: The Firm shall be responsible to the Owner for the acts and omissions of all his employees and all other persons performing any of the services under a contract with the Firm.

2.5. Payment & Completion: The Contract Sum is stated in the Contract and is the total amount payable by the Owner to the Firm for the performance of the services under the Contract Documents. Upon receipt of written notice that the services is ready for final inspection and acceptance and upon receipt of application for payment, the Owner's Project Manager will promptly make such inspection and, when they find the services acceptable under the Contract Documents and the Contract fully performed, the Owner shall make payment in the manner provided in the Contract Documents. Partial payments will be based upon estimates, prepared by the Firm, of the value of services performed and materials placed in accordance with the Contract Documents. The services performed by Firm shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional firms in the same or similar type of services in the applicable community. The services and services to be performed by

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Firm hereunder shall be done in compliance with applicable laws, ordinances, rules and regulations.

2.6. Protection of Persons & Property: The Firm shall comply with all applicable laws, ordinances, rules, regulations and orders of any public authority having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss. Firm shall erect and maintain, as required by existing safeguards for safety and protection, and all reasonable precautions, including posting danger signs or other warnings against hazards promulgating safety regulations and notifying owners and users of adjacent utilities. When or where any direct or indirect damage or injury is done to public or private property by or on account of any act, omission, neglect, or misconduct by the Firm in the execution of the services, or in consequence of the non-execution thereof by the Firm, they shall restore, at their own expense, such property to a condition similar or equal to that existing before such damage or injury was done, by repairing, rebuilding, or otherwise restoring as may be directed, or it shall make good such damage or injury in an acceptable manner.

2.7. Changes in the Services: The Owner, without invalidating the contract, may order changes in the services within the general scope of the contract consisting of additions, deletions or other revisions. All such changes in the services shall be authorized by Change Order/Amendment and shall be executed under the applicable conditions of the contract documents. A Change Order/Amendment is a written order to the Firm signed by the Owner issued after the execution of the contract, authorizing a change in the services or an adjustment in the contract sum or the contract time.

2.8. Minor Changes in the Services: The Owner shall have authority to order minor changes in the services not involving an adjustment in the contract sum or an extension of the contract time and not inconsistent with the intent of the contract documents.

2.9. Uncovering & Correction of Services: The Firm shall promptly correct all services found by the Owner as defective or as failing to conform to the contract documents. The Firm shall bear all costs of correcting such rejected services, including the cost of the Owner's additional services thereby made necessary. The Owner shall give such notice promptly after discover of condition. All such defective or non-conforming services under the above paragraphs shall be removed from the site where necessary and the services shall be corrected to comply with the contract documents without cost to the Owner.

2.10. Acceptance Not Waiver: The Owner's acceptance or approval of any services furnished hereunder shall not in any way relieve the proposer of their present responsibility to maintain the high quality, integrity and timeliness of his services. The Owner's approval or acceptance of, or payment for, any services shall not be construed as a future waiver of any rights under this Contract, or of any cause of action arising out of performance under this Contract.

2.11. Change Order/Amendment: No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All amendments to the contract shall be made in writing by the Owner.

2.12. Assignment: The Offeror shall not sell, assign, transfer or convey any contract resulting from this RFP, in whole or in part, without the prior written approval from the Owner.

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2.13. Compliance with Laws: Proposals must comply with all Federal, State, County and local laws governing or covering this type of service and the fulfillment of all ADA (Americans with Disabilities Act) requirements. Firm hereby warrants that it is qualified to assume the responsibilities and render the services described herein and has all requisite corporate authority and professional licenses in good standing, required by law.

2.14. Debarment/Suspension: The Firm herby certifies that the Firm is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Governmental department or agency.

2.15. Confidentiality: All information disclosed by the Owner to the Offeror for the purpose of the services to be done or information that comes to the attention of the Offeror during the course of performing such services is to be kept strictly confidential.

2.16. Conflict of Interest: No public official and/or Owner employee shall have interest in any contract resulting from this RFP.

2.17. Contract: This Request for Proposal, submitted documents, and any negotiations, when properly accepted by the Owner, shall constitute a contract equally binding between the Owner and Offeror. The contract represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral, including the Proposal documents. The contract may be amended or modified with Change Orders, Field Orders, or Amendment.

2.18. Project Manager/Administrator: The Project Manager, on behalf of the Owner, shall render decisions in a timely manner pertaining to the services proposed or performed by the Offeror. The Project Manager shall be responsible for approval and/or acceptance of any related performance of the Scope of Services.

2.19. Contract Termination: This contract shall remain in effect until any of the following occurs: (1) contract expires; (2) completion of services; (3) acceptance of services or, (4) for convenience terminated by either party with a written *Notice of Cancellation* stating therein the reasons for such cancellation and the effective date of cancellation at least thirty days past notification.

2.20. Employment Discrimination: During the performance of any services per agreement with the Owner, the Offeror, by submitting a Proposal, agrees to the following conditions:

2.20.1. The Offeror shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, citizenship status, marital status, veteran status, sexual orientation, national origin, or any legally protected status except when such condition is a legitimate occupational qualification reasonably necessary for the normal operations of the Offeror. The Offeror agrees to post in conspicuous places, visible to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

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2.20.2. The Offeror, in all solicitations or advertisements for employees placed by or on behalf of the Offeror, shall state that such Offeror is an Equal Opportunity Employer.

2.20.3. Notices, advertisements, and solicitations placed in accordance with federal law, rule, or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

2.21. Immigration Reform and Control Act of 1986 and Immigration Compliance: The Offeror certifies that it does not and will not during the performance of the contract employ illegal alien services or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986 and/or the immigration compliance requirements of State of Colorado C.R.S. § 8-17.5-101, *et.seq.* (House Bill 06-1343).

2.22. Ethics: The Offeror shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, official, or agent of the Owner.

2.23. Failure to Deliver: In the event of failure of the Offeror to deliver services in accordance with the contract terms and conditions, the Owner, after due oral or written notice, may procure the services from other sources and hold the Offeror responsible for any costs resulting in additional purchase and administrative services. This remedy shall be in addition to any other remedies that the Owner may have.

2.24. Failure to Enforce: Failure by the Owner at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the Owner to enforce any provision at any time in accordance with its terms.

2.25. Force Majeure: The Offeror shall not be held responsible for failure to perform the duties and responsibilities imposed by the contract due to legal strikes, fires, riots, rebellions, and acts of God beyond the control of the Offeror, unless otherwise specified in the contract.

2.26. Indemnification: Offeror shall defend, indemnify and save harmless the Owner and all its officers, employees, insurers, and self-insurance pool, from and against all liability, suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the Offeror, or of any Offeror's agent, employee, sub-Firm or supplier in the execution of, or performance under, any contract which may result from proposal award. Offeror shall pay any judgment with cost which may be obtained against the Owner growing out of such injury or damages.

2.27. Independent Firm: The Offeror shall be legally considered an Independent Firm and neither the Firm nor its employees shall, under any circumstances, be considered servants or agents of the Owner. The Owner shall be at no time legally responsible for any negligence or other wrongdoing by the Firm, its servants, or agents. The Owner shall not withhold from the contract payments to the Firm any federal or state unemployment taxes, federal or state income taxes, Social Security Tax or any other amounts for benefits to the Firm. Further, the Owner shall not provide to the Firm any insurance coverage or other benefits, including Workers' Compensation, normally provided by the Owner for its employees.

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2.28. Nonconforming Terms and Conditions: A proposal that includes terms and conditions that do not conform to the terms and conditions of this Request for Proposal is subject to rejection as non-responsive. The Owner reserves the right to permit the Offeror to withdraw nonconforming terms and conditions from its proposal prior to a determination by the Owner of non-responsiveness based on the submission of nonconforming terms and conditions.

2.29. Ownership: All plans, prints, designs, concepts, etc., shall become the property of the Owner.

2.30. Oral Statements: No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this document and/or resulting agreement. All modifications to this request and any agreement must be made in writing by the Owner.

2.31. Patents/Copyrights: The Offeror agrees to protect the Owner from any claims involving infringements of patents and/or copyrights. In no event shall the Owner be liable to the Offeror for any/all suits arising on the grounds of patent(s)/copyright(s) infringement. Patent/copyright infringement shall null and void any agreement resulting from response to this RFP.

2.32. Venue: Any agreement as a result of responding to this RFP shall be deemed to have been made in, and shall be construed and interpreted in accordance with, the laws of the City of Grand Junction, Mesa County, Colorado.

2.33. Expenses: Expenses incurred in preparation, submission and presentation of this RFP are the responsibility of the company and cannot be charged to the Owner.

2.34. Sovereign Immunity: The Owner specifically reserves its right to sovereign immunity pursuant to Colorado State Law as a defense to any action arising in conjunction to this agreement.

2.35. Public Funds/Non-Appropriation of Funds: Funds for payment have been provided through the Owner's budget approved by the City Council/Board of County Commissioners for the stated fiscal year only. State of Colorado statutes prohibit the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that may arise past the end of the stated Owner's fiscal year shall be subject to budget approval. Any contract will be subject to and must contain a governmental non-appropriation of funds clause.

2.36. Collusion Clause: Each Offeror by submitting a proposal certifies that it is not party to any collusive action or any action that may be in violation of the Sherman Antitrust Act. Any and all proposals shall be rejected if there is evidence or reason for believing that collusion exists among the proposers. The Owner may or may not, at the discretion of the Owner Purchasing Representative, accept future proposals for the same service or commodities for participants in such collusion.

2.37. Gratuities: The Firm certifies and agrees that no gratuities or kickbacks were paid in connection with this contract, nor were any fees, commissions, gifts or other considerations

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made contingent upon the award of this contract. If the Firm breaches or violates this warranty, the Owner may, at their discretion, terminate this contract without liability to the Owner.

2.38. Performance of the Contract: The Owner reserves the right to enforce the performance of the contract in any manner prescribed by law or deemed to be in the best interest of the Owner in the event of breach or default of resulting contract award.

2.39. Benefit Claims: The Owner shall not provide to the Offeror any insurance coverage or other benefits, including Worker's Compensation, normally provided by the Owner for its employees.

2.40. Default: The Owner reserves the right to terminate the contract in the event the Firm fails to meet delivery or completion schedules, or otherwise perform in accordance with the accepted proposal. Breach of contract or default authorizes the Owner to purchase like services elsewhere and charge the full increase in cost to the defaulting Offeror.

2.41. Multiple Offers: If said proposer chooses to submit more than one offer, THE ALTERNATE OFFER must be clearly marked "Alternate Proposal". The Owner reserves the right to make award in the best interest of the Owner.

2.42. Cooperative Purchasing: Purchases as a result of this solicitation are primarily for the Owner. Other governmental entities may be extended the opportunity to utilize the resultant contract award with the agreement of the successful provider and the participating agencies. All participating entities will be required to abide by the specifications, terms, conditions and pricings established in this Proposal. The quantities furnished in this proposal document are for only the Owner. It does not include quantities for any other jurisdiction. The Owner will be responsible only for the award for our jurisdiction. Other participating entities will place their own awards on their respective Purchase Orders through their purchasing office or use their purchasing card for purchase/payment as authorized or agreed upon between the provider and the individual entity. The Owner accepts no liability for payment of orders placed by other participating jurisdictions that choose to piggy-back on our solicitation. Orders placed by participating jurisdictions under the terms of this solicitation will indicate their specific delivery and invoicing instructions.

2.43. Definitions:

2.43.1. "Offeror" and/or "Proposer" refers to the person or persons legally authorized by the Consultant to make an offer and/or submit a response (fee) proposal in response to the Owner's RFP.

2.43.2. The term "Services" includes all labor, materials, equipment, and/or services necessary to produce the requirements of the Contract Documents.

2.43.3. "Firm" is the person, organization, firm or consultant identified as such in the Agreement and is referred to throughout the Contract Documents. The term Firm means the Firm or his authorized representative. The Firm shall carefully study and compare the Scope of Services, Addenda and Modifications and shall at once report to the Owner any error, inconsistency or omission he may discover. Firm shall not be liable to the Owner for any damage resulting from such errors, inconsistencies or omissions. The Firm shall not commence services without clarifying Drawings, Specifications, or Interpretations.

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2.43.4. "Sub-Contractor is a person or organization who has a direct contract with the Firm to perform any of the services at the site. The term Sub-Firm is referred to throughout the contract documents and means a Sub-Contractor or his authorized representative.

2.44. Public Disclosure Record: If the Proposer has knowledge of their employee(s) or sub-proposers having an immediate family relationship with an Owner employee or elected official, the proposer must provide the Purchasing Representative with the name(s) of these individuals. These individuals are required to file an acceptable "Public Disclosure Record", a statement of financial interest, before conducting business with the Owner.

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SECTION 3.0: INSURANCE REQUIREMENTS

3.1 Insurance Requirements: The selected Firm agrees to procure and maintain, at its own cost, policy(s) of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Firm pursuant to this Section. Such insurance shall be in addition to any other insurance requirements imposed by this Contract or by law. The Firm shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to this Section by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types.

Firm shall procure and maintain and, if applicable, shall cause any Sub-Firm of the Firm to procure and maintain insurance coverage listed below. Such coverage shall be procured and maintained with forms and insurers acceptable to The Owner. All coverage shall be continuously maintained to cover all liability, claims, demands, and other obligations assumed by the Firm pursuant to this Section. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Minimum coverage limits shall be as indicated below unless specified otherwise in the Special Conditions:

(a) Worker Compensation: Firm shall comply with all State of Colorado Regulations concerning Workers' Compensation insurance coverage.

(b) General Liability insurance with minimum combined single limits of:

ONE MILLION DOLLARS ($1,000,000) each occurrence and
ONE MILLION DOLLARS ($1,000,000) per job aggregate.

The policy shall be applicable to all premises, products and completed operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground (XCU) hazards. The policy shall contain a severability of interests provision.

(c) Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than:

ONE MILLION DOLLARS ($1,000,000) each occurrence and
ONE MILLION DOLLARS ($1,000,000) aggregate

(d) Professional Liability & Errors and Omissions Insurance policy with a minimum of:

ONE MILLION DOLLARS ($1,000,000) per claim

This policy shall provide coverage to protect the Firm against liability incurred as a result of the professional services performed as a result of responding to this Solicitation.

With respect to each of Consultant's owned, hired, or non-owned vehicles assigned to be used in performance of the Services. The policy shall contain a severability of interests provision.

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3.2 Additional Insured Endorsement: The policies required by paragraphs (b), and (c) above shall be endorsed to include the Owner and the Owner's officers and employees as additional insureds. Every policy required above shall be primary insurance, and any insurance carried by the Owner, its officers, or its employees, or carried by or provided through any insurance pool of the Owner, shall be excess and not contributory insurance to that provided by Firm. The Firm shall be solely responsible for any deductible losses under any policy required above.

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SECTION 4.0: SPECIFICATIONS/SCOPE OF SERVICES

4.1. General/Background: The Grand Junction Police Department is seeking Proposals from Private Security Companies to provide unarmed professional security services and parking/traffic assistance as required and necessary for the Junior College World Series (JUCO) Baseball Tournament. The City of Grand Junction is a co-host of the Junior College World Series Baseball Tournament each year. The tournament will last approximately one week. Please refer to the attached Tournament Bracket. It is estimated a night game attendance averages from 7,000 – 11,000 people.

4.2. Pricing: For comparison purposes, Proposers shall assume the estimated hours for this program as listed on the Response Form. The hours listed are the City's current **approximate** requirements used for quoting purposes. Actual hours shall be adjusted as required to perform the job. The City of Grand Junction will neither be obligated by nor restricted to these hours. Fees, permits, licenses, travel time, meals, lunchtime, or any other additional charges will not be accepted or paid.

4.3. Contract: Contract will commence upon award. The awarded contractor and the City covenant and agree that this Proposal or subsequent contract may, upon mutual agreement of the supplier and the City, be extended under the terms and conditions of the contract for three (3) additional one (1) year contract periods, contingent upon the applicable fiscal year funding.

4.4. Scope: Following are general guidelines that will be expected of the Private Security Company awarded contract services for the 2022 JUCO Baseball Tournament, from May 28th through June 4th, held at Suplizio Baseball Field, Grand Junction, CO.

4.4.1. Security personnel shall communicate and coordinate with the assigned GJPD Operations Sergeant and Commanding Officer as assigned to identify, prevent and resolve any developing issues or problems affecting the safety, security and overall enjoyment of the event by the participants, fans, staff and security personnel, private and sworn alike.

4.4.2. JUCO is a high-profile community event and as such all security officers are expected to dress, look and behave in a professional manner. Rude or unprofessional behavior will not be tolerated and could lead to the termination of the security contract. Easily recognizable uniforms are required for a professional appearance.

4.4.3. Security officers working the JUCO Tournament are assigned to augment the sworn uniformed police force.

4.4.4. The security officers assigned to the 2022 JUCO Tournament will be deployed as follows:

4.4.4.1. Night Security

Private Security will provide one officer to monitor activity at the ballpark from 2100 hours through 0700 hours beginning on Friday, May 27, 2022 and

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continuing throughout the duration of the tournament. This position will no longer be needed after the final championship game is completed. This security officer's responsibility will include the vigilant observation of the area for any criminal activity such as theft, trespass or criminal mischief. Any suspicious activity should be reported to the Grand Junction Police Department as soon as possible.

Private Security will be issued a police radio for use during this assignment. This security post will have a radio call sign on the Grand Junction Police Department's primary radio frequency of "Security One". At the beginning of the security officer's shift, it will be their responsibility to notify dispatch they are on duty. The terminology to be used is "Security One is on duty". At 0700 hours the security officer should call off duty utilizing similar terminology.

Dispatch may periodically check on the security officer's status by saying over the air "Security One, radio check". If the security officer is ok, they should respond by saying "Security One, Code 4".

If a problem is observed or the security officer needs assistance, they should use the issued radio to call for assistance. The proper way of talking on the radio would be to initiate the contact by saying "Security One". Once dispatch acknowledges the call, the security officer should clearly and concisely state in plain English the problem and wait for instructions from dispatch or a patrol supervisor. Please be as brief as possible as available airtime is very limited.

4.4.4.2. All Games in General (12 positions)

1 security officer assigned to the north parking (reserved parking) lot. [Area marked with red 1 on attached map.]

1 security officer assigned to the south parking lot/Lincoln Park Barn (reserved parking) area. [Area marked with red 2 on attached map.]

1 security officer assigned to the south stadium entrance gate to observe and assist as needed with bag, cooler, container checks/searches. See Section 4.4.8 for further clarification. [Area marked with red 3 on attached map.]

1 security officer assigned to the north stadium entrance gate to observe and assist as needed with bag, cooler, container checks/searches. See Section 4.4.8 for further clarification. [Area marked with red 4 on attached map.]

1 security officer assigned to the east outfield stadium entrance gate to observe and assist as needed with bag, cooler, container checks/searches. See Section 4.4.8 for further clarification. [Area marked with red 5 on attached map.]

1 security officer assigned to the south entrance/exit area (guest liaison/ exit only control). [Area marked with red 6 on attached map.]

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1 security officer assigned to the south of right field fence parking area to monitor and control designated media parking area. [Area marked with red 7 on attached map.]

1 security officer assigned to monitor and control the designated team buses parking area. [Area marked with red 8 on attached map.]

1 security officer assigned along the 1st baseline gate to monitor and control authorized field access. [Area marked with red 9 on attached map.]

1 security officer assigned along the 3rd baseline bleachers and field access point for crowd control and to monitor and control authorized field access. [Area marked with red 10 on attached map.]

1 security supervisor assigned to the home plate/commissioners box access area for crowd control and to monitor and control authorized field access, in addition to providing supervision to security personnel assigned and being able to respond to any other areas or situations as needed. [Area marked with red 11 on attached map.]

1 security supervisor providing overall operational command to security staff and acting as liaison with assigned GJPD command/supervision and JUCO Committee Members.

4.4.5. The expected arrival time of Security officers is contingent upon their particular assignment in correlation to when the first game of each day begins. Security coverage shall continue to be provided between games and any separations between scheduled day and night games. Departure times are contingent upon when the final game ends and when traffic/pressure from the parking lot area has receded. From time to time, rain delays occur disrupting the game schedule. Security personnel need to be flexible and able to accommodate unexpected delays or lengthy games. A daily "security demands" schedule is attached depicting personnel demands, resource deployment and expected time frames of arrival and "general" end of duty times in Section 7, Response Form.

4.4.6. The Security Company shall provide two supervisors on scene at all times during the tournament. These two supervisors are considered part of the 12 Officers needed/listed in Section 4.4.4.2.

4.4.7. Security officers should take no enforcement action except under extreme circumstances. Should a security officer feel enforcement action is necessary, they should request a uniform patrol officer respond to their location.

4.4.8. Security personnel should refrain from searching any patrons or their belongings unless otherwise requested to do so on a limited basis to assist volunteer staff normally tasked with that responsibility. Should a patron refuse to allow JUCO staff to look in their coolers, large garments, back packs or any other container or item capable of carrying illegal, prohibited, or banned items they will ordinarily be denied admittance to the park. The decision to allow or ban entry of any particular patron(s) is the responsibility of the admissions gate personnel or other authorized JUCO Staff Members. Security will be asked to assist in enforcing their decision. Security

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Personnel are required to attend the same training as Volunteer Staff regarding gate searches and/or search of patrons.

4.4.9. Should questions arise as to what actions private security should take, or refrain from taking, requesting assistance and direction from the Operations Commander or Sergeant assigned to the event is recommended. In their absence, contacting an assigned officer to the event and after that, accessing the 911 system if they are not available.

4.4.10. If Security staff experiences any difficulty with this or any of these guidelines, please contact the assigned GJPD Operations Sergeant or Commanding Officer as soon as possible.

4.5 RFP Tentative Time Schedule:

- Request for Proposal available on or about: February 18, 2022
- Inquiry deadline, no questions after this date: March 4, 2022
- Addendum Posted: March 9, 2022
- Submittal deadline for proposals: March 16, 2022
- City evaluation of proposals: March 17-23, 2022
- Award in place for pre-planning April 1, 2022

4.6 Questions Regarding Scope of Services:

Susan Hyatt., Senior Buyer
susanh@gjcity.org

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SECTION 5.0: PREPARATION AND SUBMITTAL OF PROPOSALS

Submission: **Each proposal shall be submitted in electronic format only through the BidNet website, www.bidnetdirect.com/colorado.** This site offers both "free" and "paying" registration options that allow for full access of the City's documents and for electronic submission of proposals. (Note: "free" registration may take up to 24 hours to process. Please Plan accordingly.) (Purchasing Representative does not have access or control of the vendor side of RMEPS. If website or other problems arise during response submission, vendor **MUST** contact RMEPS to resolve issue prior to the response deadline; **800-835-4603**). For proper comparison and evaluation, the City requests that proposals be formatted as directed. **The uploaded response to this RFP shall be a single PDF document with all required information included.** Offerors are required to indicate their interest in this Project, show their specific experience and address their capability to perform the Scope of Services in the Time Schedule as set forth herein. For proper comparison and evaluation, the City requires that proposals be formatted **A** to **F**.

A. **Cover Letter:** Cover letter shall be provided which explains the Firm's interest in the project. The letter shall contain the name/address/phone number/email of the person who will serve as the firm's principal contact person with City's Contract Administrator and shall identify individual(s) who will be authorized to make presentations on behalf of the firm. The statement shall bear the signature of the person having proper authority to make formal commitments on behalf of the firm. By submitting a response to this solicitation, the Firm agrees to all requirements herein.

B. **Experience:** Proposers shall provide their qualifications for consideration as a Private Security Firm to become a contract provider to the City of Grand Junction.

C. **Personnel/Qualifications:** Proposers shall provide information regarding Qualifications and Abilities of those performing this contract.

1. Provide resumés for staff who will be undertaking substantial work on this project.
   a. Resumés should depict which individuals are certified security guards and/or qualified supervisors.
   b. Resumés should demonstrate the individuals possess training and experience as described in this RFP.

D. **Strategy and Implementation:** Describe your (the firm's) interpretation of the City's objectives regarding this RFP. Describe the proposed strategy and/or plan for achieving the objectives of this RFP. The Firm may utilize a written narrative or any other printed technique to demonstrate their ability to satisfy the Scope of Services.

1. Provide a detailed approach for how the company will complete the scope of work. Explain how your firm provides quality customer service.
2. Demonstrate that the company understands the work to be completed and adherence with all specifications.
3. Describe the company's capacity and ability to meet the project's goals and timelines.

E. **References:** A minimum of three (e) **references** that can attest to your experience in projects of similar scope and size. **Please also summarize the projects completed with these references including:** Client Name, Address, Contact Person, Telephone, Email Address, Dates, etc.

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F. **Fee Proposal:** Use the Response Form in Section 7.

G. **Additional Data (optional):** Provide any additional information that will aid in evaluation of your qualifications with respect to this project.

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SECTION 6.0: EVALUATION CRITERIA AND FACTORS

6.1 **Evaluation:** An evaluation team shall review all responses and select the proposal or proposals that best demonstrate the capability in all aspects to perform the scope of services and possess the integrity and reliability that will ensure good faith performance.

6.2 **Intent:** Only respondents who meet the qualification criteria will be considered. Therefore, it is imperative that the submitted proposal clearly indicate the firm's ability to provide the services described herein.

Submittal evaluations will be done in accordance with the criteria and procedure defined herein. The City reserves the right to reject any and all portions of proposals and take into consideration past performance. The following parameters will be used to evaluate the submittals (**with weighted values**):

The following collective criteria shall be worth 90%
• Responsiveness of Submittal to the RFP **(10)** (Firm has submitted a proposal that is fully comprehensive, inclusive, and conforms in all respects to the Request for Proposals (RFP) and all of its requirements, including all forms and substance.) • Experience **(30)** (Firm has demonstrated their ability to provide security services and obtain the City's goals pertaining to this specific project. See Section 5.0 Item B for details.) • Personnel/Qualifications **(30)** (Firm's personnel are shown to be proficient and are licensed for the successful completion of this project. See Section 5.0 Item C for details.) • Strategy & Implementation Plan **(10)** (Firm has provided a clear interpretation of the City's objectives in regard to the project, and a fully comprehensive plan to achieve successful completion. See Section 5.0 Item D for details.)

The following criteria shall be worth 10%
* Fees **(20)**

City also reserves the right to take into consideration past performance of previous awards/contracts with the City of any vendor, firm, supplier, or service provider in determining final award(s). References of the short-listed firms will be assessed during the final phase of the evaluation process.

The City will undertake negotiations with the top-rated firm and will not negotiate with lower rated firms unless negotiations with higher rated firms have been unsuccessful and terminated.

6.3 **Oral Interviews:** The Owner reserves the right to invite the most qualified rated proposer(s) to participate in oral interviews, if needed.

6.4 **Award:** Firms shall be ranked or disqualified based on the criteria listed in Section 6.2. The Owner reserves the right to consider all of the information submitted and/or oral presentations, if required, in selecting the project Firm.

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SECTION 7.0: SOLICITATION RESPONSE FORM

RFP-5007-22-SH JUCO Private Security Services

Offeror must submit entire Form completed, dated and signed.

JUCO 2022	Officers	Start	End	Total Shift Time	Total Hours	Rate	Sub Total	Total
Friday, May 27th	**1**	**21:00**	**7:00**					
Day 0 Overnight	1	21:00	7:00	10	10	$	$	$
Saturday, May 28th								**Day Totals**
Day 1 Parking/Sup	4	07:00	22:00	15	60	$	$	
Day 1 Officers	7	07:30	22:00	14.5	101.5	$	$	
Day 1 Night Game Officer	1	18:30	22:00	3.5	3.5	$	$	
Day 1 Overnight	1	21:00	07:00	10	10	$	$	$
Sunday, May 29th								
Day 2 Parking/Sup	4	08:00	22:00	14	56	$	$	
Day 2 Officers	7	08:30	22:00	13.5	94.5	$	$	
Day 2 Night Game Officer	1	18:30	22:00	3.5	3.5	$	$	
Day 2 Overnight	1	21:00	07:00	10	10	$	$	$
Monday, May 30th								
Day 3 Parking/Sup	4	10:00	22:00	12	48	$	$	
Day 3 Officers	7	10:30	22:00	11.5	80.5	$	$	
Day 3 Night Game Officer	1	18:30	22:00	3.5	3.5	$	$	
Day 3 Overnight	1	21:00	07:00	10	10	$	$	$
Tuesday, May 31st								
Day 4 Parking/Sup	4	09:00	22:00	13	52	$	$	
Day 4 Officers	7	09:30	22:00	12.5	87.5	$	$	
Day 4 Night Game Officer	1	18:30	22:00	3.5	3.5	$	$	
Day 4 Overnight	1	21:00	07:00	10	10	$	$	$
Wednesday, June 1st								
Day 5 Parking/Sup	4	13:00	22:00	7	28	$	$	
Day 5 Officers	7	13:30	22:00	6.5	45.5	$	$	
Day 5 Night Game Officer	1	18:30	22:00	3.5	3.5	$	$	
Day 5 Overnight	1	21:00	07:00	10	10	$	$	$
Thursday, June 2nd								
Day 6 Parking/Sup	4	13:00	22:00	7	28	$	$	
Day 6 Officers	7	13:30	22:00	6.5	45.5	$	$	
Day 6 Night Game Officer	1	18:30	22:00	3.5	3.5	$	$	
Day 6 Overnight	1	21:00	07:00	10	10	$	$	$
Friday, June 3rd								
Day 7 Parking/Sup	4	17:00	22:00	5	20	$	$	
Day 7 Officers	8	17:30	22:00	4.5	36	$	$	
Day 7 Overnight (Contingent)	1	21:00	07:00	10	10	$	$	$
								$

Saturday, June 4th (Should an extra game be played)								
Day 8 Parking/Sup	4	17:00	22:00	5	20	$	$	
Day 8 Officers	8	17:30	22:00	4.5	36	$	$	
								$

The City reserves the right to accept any portion of the services to be performed at its discretion

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The undersigned has thoroughly examined the entire Request for Proposals and therefore submits the proposal and schedule of fees and services attached hereto.

This offer is firm and irrevocable for sixty (60) days after the time and date set for receipt of proposals.

The undersigned Offeror agrees to provide services and products in accordance with the terms and conditions contained in this Request for Proposal and as described in the Offeror's proposal attached hereto; as accepted by the City.

Prices in the proposal have not knowingly been disclosed with another provider and will not be prior to award.

- Prices in this proposal have been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition.
- No attempt has been made nor will be to induce any other person or firm to submit a proposal for the purpose of restricting competition.
- The individual signing this proposal certifies they are a legal agent of the offeror, authorized to represent the offeror and is legally responsible for the offer with regard to supporting documentation and prices provided.
- Direct purchases by the City of Grand Junction are tax exempt from Colorado Sales or Use Tax. Tax exempt No. 98-903544. The undersigned certifies that no Federal, State, County or Municipal tax will be added to the above quoted prices.
- City of Grand Junction payment terms shall be Net 30 days.
- Prompt payment discount of _____ percent of the net dollar will be offered to the City if the invoice is paid within _____ days after the receipt of the invoice. The City reserves the right to take into account any such discounts when determining the bid award that are no less than Net 10 days.

RECEIPT OF ADDENDA: the undersigned Firm acknowledges receipt of Addenda to the Solicitation, Specifications, and other Contract Documents. State number of Addenda received: _____

It is the responsibility of the Proposer to ensure all Addenda have been received and acknowledged.

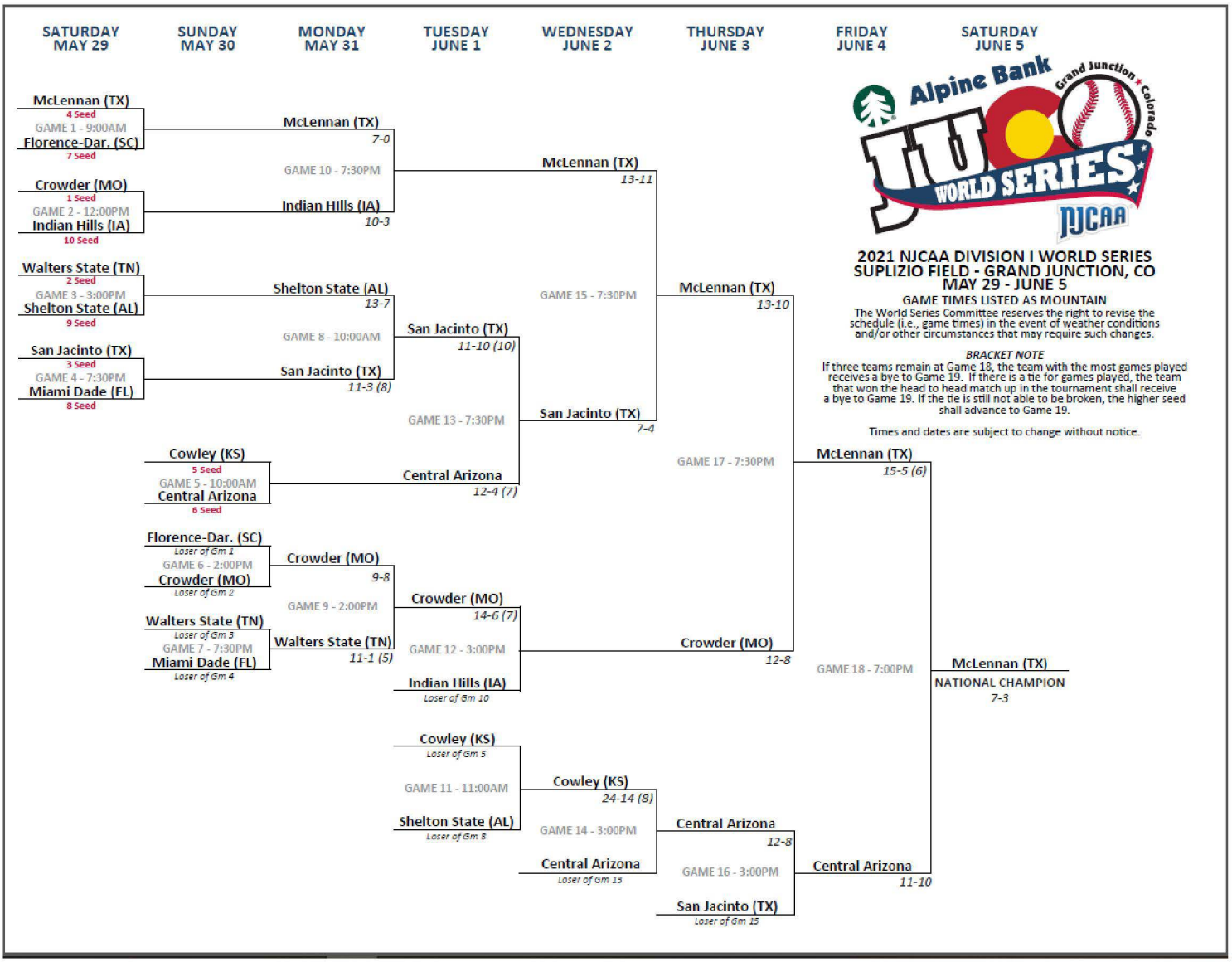
_____	_____
Company Name – (Typed or Printed)	Authorized Agent – (Typed or Printed)
_____	_____
Authorized Agent Signature	Phone Number
_____	_____
Address of Offeror	E-mail Address of Agent
_____	_____
City, State, and Zip Code	Date

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2022 JUCO Tournament Bracket is unavailable at this time

<u>Below is the 2021 Bracket.</u> Times are expected to be same, with the exception of the Memorial Day Night Game. That game has an expected start time of 6:30 P.M.

Region and teams will be different as they are not known until the week before the tournament.



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MAP



Citadel Security USA

LOCAL RESPONSE - NATIONAL SUPPORT

www.csidefend.com

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City of Grand Junction
Susan Hyatt
Purchasing Division
910 Main Street
Grand Junction, CO 81501
970/244-1513

Selection Committee,
Thank you for allowing Citadel Security the opportunity to offer security services for the 2022 JUCO World Series. We believe Citadel Security is the right candidate to collaborate with you to enhance the overall security program for this event. With the 7 years of experience, we have at the JUCO World Series, we feel that our team is best suited to fulfill your needs. We understand that having a successful security program in the sporting events realm requires a tremendous amount time, resources, creativity, and flexibility.

We hope you can see Citadel Security's effective business strategies have created outstanding feedback from our clients in past projects for the professional services rendered and has been the key to our success in the security industry. Our experience and references from clients completing requirements you outline in the scope of work, make us highly qualified to perform the duties requested. We have proudly supported client's nationwide working over 100,000-man hours in the special events field in 2021.

We understand the challenges in providing security for this project, and we are fully committed to providing solutions to these issues. We are committed to maintaining a professional rapport with all parties involved under this contract. Together we can continue to build on the success of our past and provide a proactive security team that will embrace and enforce your security program to ensure the safety and security of all patrons attending this year's JUCO World Series.

Thank You,

Brent Jagger

Brent Jagger
Vice President of Operations
Citadel Security USA
2777 Crossroads Blvd, Suite 4
Grand Junction CO 81506
877.639.4301 office
970.314.4185 cell
jagger@csidefend.com

A. Cover Letter

"Bridging the Gap between Law Enforcement and Security"

Citadel Security USA is a client-focused security company that is dedicated to excellent service through integrity, core values and community. We strive to retain highly qualified and trained personnel that demonstrate a professional demeanor and will hold themselves accountable to the highest degree of integrity. Citadel understands that we are a representation of our clients. Thus, we will competently exhibit ourselves in a positive and friendly manner concerning all persons and the diversity of our communities. Citadel Security will ensure the well-being of our clients' interests by maintaining a safe and secure environment.

Experience

Citadel Security is a veteran-owned organization with over 60 years of combined security and military experience and has been operating as a company since April 2007. Citadel Security USA is headquartered in Nixa, MO with branch offices located in Colorado and Iowa. Our organization provides professional security services for a full spectrum of governmental agencies, large retailers, utility infrastructure, commercial and residential complexes, and healthcare facilities. Additionally, Citadel has earned the reputation as the premier security company by providing security solutions to several national clients, state governments, and county/city governments as well as special events. Citadel opened a branch office in Grand Junction in 2008 and became the City of Grand Junction's security provider in 2009. We have earned our reputation with over 13 years of hard work supporting GJ Park and Recreation, Avalon Theater, Two Rivers Convention Center, Las Colonias Amphitheater and the GJ Municipal Court. In 2021 Citadel Security worked over 100,000-man hours providing event security in the state of Colorado alone, with over 200 officers working simultaneously on any given day. We have been sought out to provide the security management for several national multi-day music festivals and the famed MLB Field of Dreams baseball game.

Company Size

Citadel has created one of the fastest growing security companies in Colorado while maintaining only the highest values and commitment for both our clients and employees. Citadel Security provides direct service to our customers and has regional offices that last year had an annual revenue over $10 Million. Currently Citadel has over 100 national and regional accounts, these include State, County and Municipal contracts as well as several large state government accounts. Citadel does not contract out any work for accounts that we are awarded and provides direct regional support for all clients. Our "Best in the Industry" guard force staffs over 250 officers that provide our clients with the best security service available. Additionally, Citadel has a pool of over 400 trained PRN officers that can provide our clients with on-call response to any security solution that the account requires.

C. Personnel/Qualifications

Justin Hale, CEO

Justin has several years of security experience holding numerous job titles and working in multiple settings. Justin served 8 years in the United States Army where he was assigned to many specialized units that were deployed around the globe receiving numerous commendations for his hard work and dedication to his country. Justin was a manager for a large security company in Hawaii covering a wide variety of federal contracts along with numerous local clients. As a manager he was directly responsible for over 200 security officers and managed over 26 contracts. Justin also has served as an Operation Manager in Northern California, maintaining over 18 different large national accounts and supervised numerous officers throughout the region. Prior to opening the doors to Citadel Security, Justin spent two years as the Director of Security for a foreign ambassador to the United States protecting over an estimated 500 million dollars' worth of assets. Justin was required to work closely with the State Department, Secret Service, and Security professionals from around the globe.



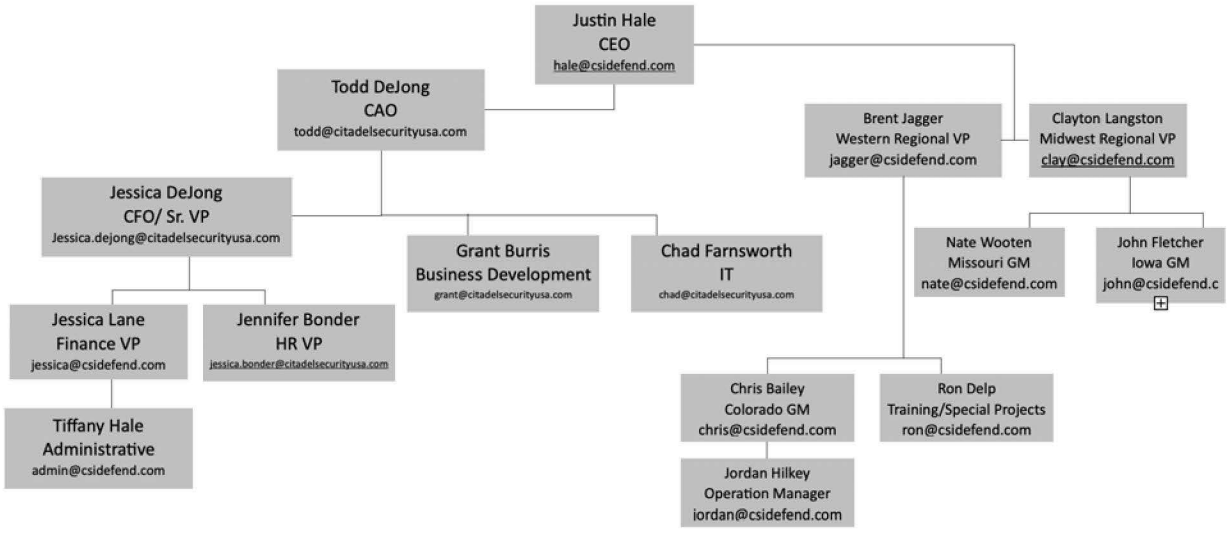
Brent Jagger, Vice President of Operations

Brent Jagger is Vice President of Citadel Security USA. During a 20-year career in the US Army, Brent acquired and fine-tuned numerous management skills including organization, personnel management, operations, and training. He has adapted those skills and become a leader and innovator in the security industry. In his position as Vice President of Citadel Security USA, he daily coordinates the basic and advanced training of over 250 employees. This encompasses all aspects of operational security training, both armed and unarmed. He has excelled in providing executive protection, drivers training, arrest control and self-defense tactics. Brent is a certified instructor in multiple disciplines of firearms proficiency, General Industry OSHA requirements, Red Cross First Aid, CPR, AED, and Personal Protection. This has earned him the appreciation of customers and respect of peers in the security industry. Brent has achieved certifications by the Department of Homeland Security in Incident Response to Terrorist Bombings and Prevention and Response to Suicide Bombings. FEMA has certified Brent in IS-100.B: Introduction to Incident Command System, ICS-100, IS-235.B: Emergency Planning, IS-700.A: National Incident Management System (NIMS) An Introduction and IS-200.B: ICS for Single Resources and Initial Action Incidents. These protocols are used by nearly every law enforcement, fire department, and first responder agency nationwide. He counsels individuals, private firms, and governmental agencies in their daily awareness of security issues. Brent has excelled in mentoring client staff to understand their role in ensuring their individual and facility security. This includes the creation and implementation of security operating procedures and protocols for several court houses, hospitals and municipalities as well as other large-scale venues in Colorado and other states.

Chris Bailey, General Manager for Colorado Region

Chris has been a key member of Citadel Security for the past 7 years and has served in multiple positions to include the Event Supervising Officer, Armed Patrol Officer and Assistant Regional Manager. With over 7 years of security experience, Chris has served in some of the highest positions in our industry. Chris spent 3 years as the Assistant Regional Manager and Patrol Supervisor before taking on the role of General Manager for the state of Colorado. He has managed Citadel Security for major events such as Country Jam, Aspen Jazz Fest, and JUCO. He currently manages over 3400-man hours weekly on contracts ranging from hospitals, courthouses, detention facilities and special events.

Organization Chart



D. Strategy and Implementation:

Citadel intends approach this project utilizing Management, Training, and Experience to provide a professional and competent security solution. Additionally, we will use our local understanding to deliver a security solution that is representative of the City of Grand Junction and JUCO World Series. Our proven strategies and historical knowledge having worked JUCO for over 7 years will allow Citadel to continue a partnership that is based on open communication and professionalism.

- Citadel Security has a branch office located directly within service area of Grand Junction.
- Our team consists of retired military and law enforcement professionals that have earned the trust of local law enforcement departments.





- Innovative methods that are developed around the most current training methods for Security and De-Escalations.
- Our company is focused on investing in our training program to develop our staff, and provide our clients with competent officers
- Highly qualified Field Training Officers are experienced

- Citadel has experience provided long term security solution for special events industry.
- Trusted provider for multiple clients including the City of GJ and CMU.
- With over 100,000 hours security special events in 2021 alone.



Challenges/Solutions

By understanding the challenges faced by the Grand Junction PD and GJ City government along with the JUCO committee, Citadel can responsibly perform the scope of work with cost-effective solutions. In our experience providing JUCO with security officers some of the most common expectations and/or challenges are:

- ***Adapt and respond to extended hours and/or off-hours***: With key management in place and resources at their disposal we can adjust the proposed schedule to accommodate weather delays or extended hours due to the competitive bracket of teams attending.
- ***Able to de-escalate situations daily***: Our utilization of innovative de-escalation programs allow our officers the opportunity to manage aggressive behaviors without risking in jury.
- ***Maintain a positive relationship with local government, staff, and the public:*** Citadel Security is one of the most trusted providers in the City of Grand Junction and has developed this relationship due to hard work, responsiveness, and dedication. The level of professionalism demonstrated by our officer has created a sense of safety for the public.
- ***Hiring and Retaining Qualified Personnel***: With over 30 years' experience in Human Resources, Citadel has created an unmatched Human Resource Philosophy that allows us to hire and retain the top employees in our industry. The management on the ground at JUCO has several years working this prestigious event.

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Statement of Qualification

Citadel Security is the "Best in Class" company to take on this contract. Citadel is large enough to perform and small enough to not have lost sight of the service required. Our management team's background, recruitment, and selection process, and training program qualify Citadel Security to successfully fulfill the requirements outlined in the scope of work. The experience that we have gained providing security services for numerous local governments and special events producers gives us a firsthand understanding of the management controls that qualify our company to take on a project of this scope.

This project is consistent with our current business model, specifically, since we have provided the security services for JUCO 7 of the last 10 years. Citadel Security has proven programs, policies, training, and recruiting of personnel that fit well into the skillset and demeanor required for this type of assignment. By having multiple contracts that are consistent with this job scope it allows Citadel Security to seamlessly transition into this contract.

Local Understanding

As a local security provider that calls Grand Junction home, Citadel Security has a firm understanding of the challenges to the Scope of Work outlined for this project. We are going to approach this project by serving the needs of City of Grand Junction, supporting the Grand Junction PD, and providing a community-based approach to security. This approach was developed to offer excellent customer service in our interaction with the public, our clients, and the communities that we work in. It is our leadership's goal to ensure that our employees are embracing the values that are set forth by JUCO to provide their customers with trust and confidence.

Our extensive work in providing security to local events, allows us to approach this project with the understanding of what it takes to provide a consistent and dependable security solution. Citadel Security stands firm in its commitment to have open communication with our clients and develop a relationship with key stakeholders that allows adjustments to our operation to better serve the client. We realize that our employees become a representation of our clients and have developed our training programs to not only make our officers competent in providing security but also allowing them to positively interface with the public on a daily basis.

Local Infrastructure: As a company that has operated in Grand Junction for over 14 years, we have an established local business infrastructure that allows us to offer the same services as our competition at a lower cost. We have a management team that lives in the area needed to directly support this contract. Having experience in providing security to other local large-scale events has given us the opportunity to have staff that is already trained to provide the service outlined in this RFP, with no additional cost.

Citadel Grand Junction Office Info	
24/7 Dispatch Phone Number **24/7 Corporate Phone Number**	970-216-4384 877-639-4301
Office Address	2777 Crossroads Blvd. Suite 4 Grand Junction 81506
Office Hours	Monday- Friday 9am-5pm Closed Saturday and Sunday

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JUCO Project Team

Contract Manager	Chris Bailey chris@csidefend.com 970-230-2253	- Ensure standards of service to meet or exceed client expectations - Support the interface and develop relationships - Ensure that communication between security and clients are effective - Lead the Security team to ensuring they are trained.
Training/Compliance Manager	Ron Delp Ronald.delp@citadelsecurityusa.com	- Manage training program; develop, prepare, and teach. - Ensure that laws and regulations that might affect contract - Provide regular reports to client regarding training initiatives.
Administrative Manager	Jordan Anderson jordan@csidefend.com 877-639-4301	- Oversees centralized administrative operations. - Records management, information, and data processing - Maintain Human Resources records. - Account receivable and accounts payable.
Client Relations	Brent Jagger jagger@csidefend.com 970-314-4185	- Ensuring Scope of Work understand is clearly communicated - Implementation of Management Control - Strategic planning and risk mitigation

Dispatch and Communication

Our 24 hour, 7 days a week, Dispatch Center will offer office–to-field communication ability to all personnel in the field and an alternative to concerns, which are not immediate or are routine in nature. All concerns are analyzed via metrics with the solutions or pending concerns addressed via professional forum for future proactive management measures. This allows for nearly instant action to ensure the needs of our clients are met in a timely manner and with confirmation. This also allows unprecedented follow-up of any incident or emergency call made from the field and offers our officers immediate assistance to respond to issues that are not a police emergency. Our project team will be available to be contacted 24/7 for all key-stake holders and officers assigned to the contract.

Emergency "Ramp Up" Coverage

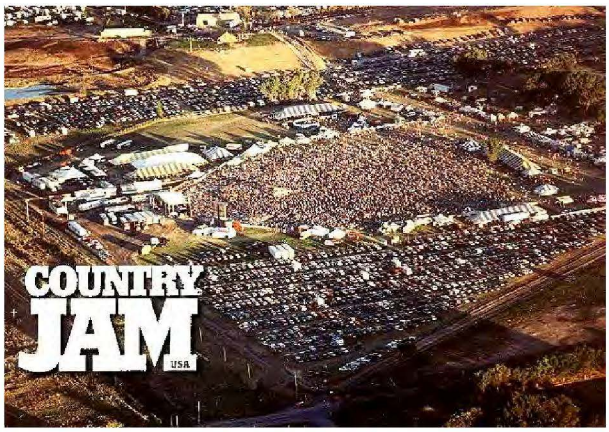
Our organization was built on providing our clients with on-call availability they can rely on. In the past year Citadel Security provided over 25,000 hours of services required with less than a 24-hour notice. Citadel Security can provide our clients with additional security officers with the ability to deploy with short notice. This flexibility has allowed us to support JUCO, in past years, with additional officers to cover needed positions during game days as well as additional coverage overnights.

E. REFERENCE



Client: Major League Baseball at Field of Dreams
Service Area: Dyersville IA
Contact Person : Jeff Patterson, Production Manager BAAM
416-779-9848
jeffp@baamproductions.com
Type of Work Performed: Security Patrol Officer / Standing Security Officer
Scope of Work: Provide site security and traffic control for the Field of Dreams movie set and MLB baseball game. Citadel Security provided 24-hour security patrols of the production location, and movie set during the site build and tourist season. During the MLB game we provided traffic control, parking and security screening of all patrons entering the facility. Citadel Security officers patrolled the field location, back of house and screened for proper credentials in the teams' clubhouses. Our officers secured the field, grandstands and ensured the safety of all patrons and vendors.

Client: Jazz Aspen Snowmass
Service Area: Snowmass Colorado
Contact Person: Cat Leonaitis, Squirrel Hatchet Productions
Cell: (970) 618-5960
cat@squirrelhatchet.com
Length: 2018-Present
Scope of Work: Provide uniformed security for a 3-day music festival. Security includes screening all patrons entering the festival area to enforce all festival rules and alcohol control laws. Crowd control during concerts and overnight security in the festival to ensure a safe environment for all in attendance.



CLIENT: Country Jam
Service Area: Mack Colorado
Contact Person: Judd Kleinmann, Operations Director
cell: (720) 320-8987
juddkleinman@gmail.com
Length: 2010-Present
Scope of Work: Provide uniformed security for a 4-day country music festival. Security includes walking and ATV patrols of campground and festival area to enforce all festival rules and alco control laws. Crowd control during concerts and overnight securit the festival campground to ensure a safe environment for all in attendance.

Client: City of Grand Junction 101 8th St, Glenwood Springs CO 81601
Contact Person:
Maria Rainsdon
970-263-5710
mrainsdon@grandjuctionevents.com
Type of Work Performed: Event Security, alcohol control and security screening
Period work was performed: 2009 to Present
Scope of Work: Citadel has developed a lasting partnership with the City of Grand Junction to provide security solutions for their municipal courthouse, parks department, Two Rivers Convention Center, Avalon Theater, and the Las Colonia's Amphitheater. Citadel

GJ GRAND JUNCTION COLORADO

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F. Fee Proposal

SECTION 7.0: SOLICITATION RESPONSE FORM

RFP-5007-22-SH JUCO Private Security Services

Offeror must submit entire Form completed, dated and signed.

JUCO 2022	Officers	Start	End	Total Shift Time	Total Hours	Rate	Sub Total	Total
Friday, May 27th	**1**	**21:00**	**7:00**					
Day 0 Overnight	1	21:00	7:00	10	10	$23.28	$232.80	$232.80
Saturday, May 28th								**Day Totals**
Day 1 Parking/Sup	4	07:00	22:00	15	60	$23.28	$ 1396.80	
Day 1 Officers	7	07:30	22:00	14.5	101.5	$23.28	$ 2362.92	
Day 1 Night Game Officer	1	18:30	22:00	3.5	3.5	$23.28	$ 81.48	
Day 1 Overnight	1	21:00	07:00	10	10	$23.28	$232.80	$4074.00
Sunday, May 29th								
Day 2 Parking/Sup	4	08:00	22:00	14	56	$23.28	$ 1303.68	
Day 2 Officers	7	08:30	22:00	13.5	94.5	$23.28	$ 2199.96	
Day 2 Night Game Officer	1	18:30	22:00	3.5	3.5	$23.28	$81.48	
Day 2 Overnight	1	21:00	07:00	10	10	$23.28	$232.80	$3817.92
Monday, May 30th								
Day 3 Parking/Sup	4	10:00	22:00	12	48	$34.92	$ 1676.16	
Day 3 Officers	7	10:30	22:00	11.5	80.5	$34.92	$2811.06	
Day 3 Night Game Officer	1	18:30	22:00	3.5	3.5	$34.92	$ 122.22	
Day 3 Overnight	1	21:00	07:00	10	10	$34.92	$349.20	$4958.64
Tuesday, May 31st								
Day 4 Parking/Sup	4	09:00	22:00	13	52	$23.28	$ 1210.56	
Day 4 Officers	7	09:30	22:00	12.5	87.5	$23.28	$ 2037.00	
Day 4 Night Game Officer	1	18:30	22:00	3.5	3.5	$23.28	$81.48	
Day 4 Overnight	1	21:00	07:00	10	10	$23.28	$ 232.80	$3561.84
Wednesday, June 1st								
Day 5 Parking/Sup	4	13:00	22:00	7	28	$23.28	$ 651.84	
Day 5 Officers	7	13:30	22:00	6.5	45.5	$23.28	$ 1059.24	
Day 5 Night Game Officer	1	18:30	22:00	3.5	3.5	$23.28	$81.48	
Day 5 Overnight	1	21:00	07:00	10	10	$23.28	$232.80	$2025.36
Thursday, June 2nd								
Day 6 Parking/Sup	4	13:00	22:00	7	28	$23.28	$ 651.84	
Day 6 Officers	7	13:30	22:00	6.5	45.5	$23.28	$ 1059.24	
Day 6 Night Game Officer	1	18:30	22:00	3.5	3.5	$23.28	$81.48	
Day 6 Overnight	1	21:00	07:00	10	10	$23.28	$232.80	$2025.36
Friday, June 3rd								
Day 7 Parking/Sup	4	17:00	22:00	5	20	$23.28	$465.60	
Day 7 Officers	8	17:30	22:00	4.5	36	$23.28	$838.08	
Day 7 Overnight (Contingent)	1	21:00	07:00	10	10	$23.28	$232.80	$1536.48
								$22,232.40

Saturday, June 4th (Should an extra game be played)								
Day 8 Parking/Sup	4	17:00	22:00	5	20	$23.28	$465.60	
Day 8 Officers	8	17:30	22:00	4.5	36	$23.28	$ 838.08	
								$ 1303.68

The City reserves the right to accept any portion of the services to be performed at its discretion

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The undersigned has thoroughly examined the entire Request for Proposals and therefore submits the proposal and schedule of fees and services attached hereto.

This offer is firm and irrevocable for sixty (60) days after the time and date set for receipt of proposals.

The undersigned Offeror agrees to provide services and products in accordance with the terms and conditions contained in this Request for Proposal and as described in the Offeror's proposal attached hereto; as accepted by the City.

Prices in the proposal have not knowingly been disclosed with another provider and will not be prior to award.

- Prices in this proposal have been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition.
- No attempt has been made nor will be to induce any other person or firm to submit a proposal for the purpose of restricting competition.
- The individual signing this proposal certifies they are a legal agent of the offeror, authorized to represent the offeror and is legally responsible for the offer with regard to supporting documentation and prices provided.
- Direct purchases by the City of Grand Junction are tax exempt from Colorado Sales or Use Tax. Tax exempt No. 98-903544. The undersigned certifies that no Federal, State, County or Municipal tax will be added to the above quoted prices.
- City of Grand Junction payment terms shall be Net 30 days.
- Prompt payment discount of 0.00 percent of the net dollar will be offered to the City if the invoice is paid within 0.00 days after the receipt of the invoice. The City reserves the right to take into account any such discounts when determining the bid award that are no less than Net 10 days.

RECEIPT OF ADDENDA: the undersigned Firm acknowledges receipt of Addenda to the Solicitation, Specifications, and other Contract Documents. State number of Addenda received: _____

It is the responsibility of the Proposer to ensure all Addenda have been received and acknowledged.

Citadel Security USA	Brent Jagger
Company Name – (Typed or Printed)	Authorized Agent – (Typed or Printed)
Brent Jagger	970-314-4185
Authorized Agent Signature	Phone Number
2777 Crossroads Blvd, Suite 4	jagger@csidefend.com
Address of Offeror	E-mail Address of Agent
Grand Junction, CO 81506	3/14/22
City, State, and Zip Code	Date

E. Additional Data:

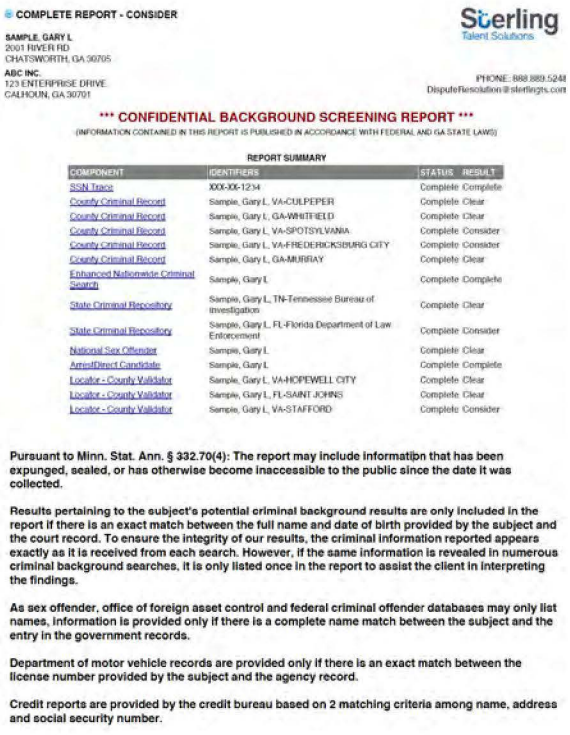
Human Resource and Hiring Process

Our human resource philosophy is like other successful companies. Our employees are the core of our success, so we pride ourselves in giving back. This process starts with the recruitment of great personnel. Our management has a combined 20 plus years of Human Resources experience and uses the most up-to-date technology, we have developed a top-notch system for hiring the most qualified personnel. After a careful hiring process our team works hard in retaining quality personnel. By using these methods, most of our core staff has been with Citadel Security USA for over 10 years.

Based on the experience that Citadel has established providing security solutions for our clients, management has created a hiring process to provide our clients with the best in the industry security officer. Each officer is screened thru our hiring process to determine job suitability for a position as a security officer with Citadel.

Applicant background screening

Citadel complies with all local regulations regarding background screening for security officers. After an offer of employment officers are required to provide Citadel with State Criminal background check, and a Motor vehicle records check. Officer are fingerprinted and a fingerprint card is submitted to the FBI for a Federal criminal background check. Candidates that do not meet Citadel's criteria for background checks will not be offered a position. Additional Citadel has worked with government entities to assist in preparing officers for a Security Clearance for employment on government facilities. We have a developed a procedure to ensure that all employees are following State and Federal laws regarding status of licenses.



COMPLETE REPORT - CONSIDER

Sterling Talent Solutions

SAMPLE, GARY L
2001 RIVER RD
CHATSWORTH, GA 30705

ABC INC.
123 ENTERPRISE DRIVE
CALHOUN, GA 30701

PHONE: 888.889.5248
DisputeResolution@sterlingts.com

*** CONFIDENTIAL BACKGROUND SCREENING REPORT ***

(INFORMATION CONTAINED IN THIS REPORT IS PUBLISHED IN ACCORDANCE WITH FEDERAL AND GA STATE LAWS)

REPORT SUMMARY

COMPONENT	IDENTIFIERS	STATUS	RESULT
SSN Trace	XXX-XX-1234	Complete	Complete
County Criminal Record	Sample, Gary L, VA-CULPEPER	Complete	Clear
County Criminal Record	Sample, Gary L, GA-WHITFIELD	Complete	Clear
County Criminal Record	Sample, Gary L, VA-SPOTSYLVANIA	Complete	Consider
County Criminal Record	Sample, Gary L, VA-FREDERICKSBURG CITY	Complete	Consider
County Criminal Record	Sample, Gary L, GA-MURRAY	Complete	Clear
Enhanced Nationwide Criminal Search	Sample, Gary L	Complete	Complete
State Criminal Repository	Sample, Gary L, TN-Tennessee Bureau of Investigation	Complete	Clear
State Criminal Repository	Sample, Gary L, FL-Florida Department of Law Enforcement	Complete	Consider
National Sex Offender	Sample, Gary L	Complete	Clear
ArrestDirect Candidate	Sample, Gary L	Complete	Complete
Locator - County Validator	Sample, Gary L, VA-HOPEWELL CITY	Complete	Clear
Locator - County Validator	Sample, Gary L, FL-SAINT JOHNS	Complete	Clear
Locator - County Validator	Sample, Gary L, VA-STAFFORD	Complete	Consider

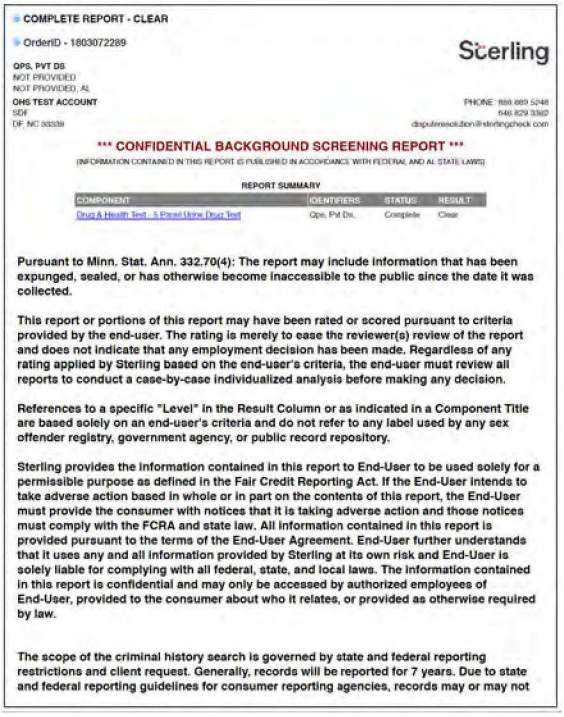
Pursuant to Minn. Stat. Ann. § 332.70(4): The report may include information that has been expunged, sealed, or has otherwise become inaccessible to the public since the date it was collected.

Results pertaining to the subject's potential criminal background results are only included in the report if there is an exact match between the full name and date of birth provided by the subject and the court record. To ensure the integrity of our results, the criminal information reported appears exactly as it is received from each search. However, if the same information is revealed in numerous criminal background searches, it is only listed once in the report to assist the client in interpreting the findings.

As sex offender, office of foreign asset control and federal criminal offender databases may only list names, information is provided only if there is a complete name match between the subject and the entry in the government records.

Department of motor vehicle records are provided only if there is an exact match between the license number provided by the subject and the agency record.

Credit reports are provided by the credit bureau based on 2 matching criteria among name, address and social security number.



COMPLETE REPORT - CLEAR

OrderID - 1803072289

Sterling

QPS, PVT DS
NOT PROVIDED
NOT PROVIDED, AL
QHS TEST ACCOUNT
SDF
DF, NC 33339

PHONE: 888.889.5248
646.829.3382
disputeresolution@sterlingcheck.com

*** CONFIDENTIAL BACKGROUND SCREENING REPORT ***

(INFORMATION CONTAINED IN THIS REPORT IS PUBLISHED IN ACCORDANCE WITH FEDERAL AND AL STATE LAWS)

REPORT SUMMARY

COMPONENT	IDENTIFIERS	STATUS	RESULT
Drug & Health Test - 5 Panel Urine Drug Test	Qps, Pvt Ds,	Complete	Clear

Pursuant to Minn. Stat. Ann. 332.70(4): The report may include information that has been expunged, sealed, or has otherwise become inaccessible to the public since the date it was collected.

This report or portions of this report may have been rated or scored pursuant to criteria provided by the end-user. The rating is merely to ease the reviewer(s) review of the report and does not indicate that any employment decision has been made. Regardless of any rating applied by Sterling based on the end-user's criteria, the end-user must review all reports to conduct a case-by-case individualized analysis before making any decision.

References to a specific "Level" in the Result Column or as indicated in a Component Title are based solely on an end-user's criteria and do not refer to any label used by any sex offender registry, government agency, or public record repository.

Sterling provides the information contained in this report to End-User to be used solely for a permissible purpose as defined in the Fair Credit Reporting Act. If the End-User intends to take adverse action based in whole or in part on the contents of this report, the End-User must provide the consumer with notices that it is taking adverse action and those notices must comply with the FCRA and state law. All information contained in this report is provided pursuant to the terms of the End-User Agreement. End-User further understands that it uses any and all information provided by Sterling at its own risk and End-User is solely liable for complying with all federal, state, and local laws. The information contained in this report is confidential and may only be accessed by authorized employees of End-User, provided to the consumer about who it relates, or provided as otherwise required by law.

The scope of the criminal history search is governed by state and federal reporting restrictions and client request. Generally, records will be reported for 7 years. Due to state and federal reporting guidelines for consumer reporting agencies, records may or may not

Citadel Training Academy

Citadel Security is a member of PACSCO (Professional Alliance of Contract Security Companies) which provides Citadel with a Division of Professional Licensing approved training program. The PACSCO program also has the training elements suggested by National Association of Contract Security Companies, National Association of Security and Investigator Regulators, the Private Sector Liaison Committee of the International Association of Chiefs of Police, ASIS International 's Private Security Officer Selection.

PACSCO Security Officer Training Program

General Awareness		
Citadel General Orders	Work Place Violence	Professional Development
Standard Operating Procedures	Basic Security Duties	Client Confidentiality
Code of Conduct	Cultural Diversity	Property Protection
Uniform Wear and Appearance		
Safety and Risk Management		
Community Sensitivity	Evacuation Procedures	Hazardous Material
Safety Procedures	Accident Prevention	Risk Mitigation
Legal Awareness		
Court Testimony	Powers of Arrest	Use of Force
Search and Seizure	Preserving Crime Scene	
Security		
Report Writing	Effective Patrol Techniques	Access Control Systems
CCTV Monitoring	Incident Response	Active Shooter Response
Fire Prevention and Control		
Public Relations/ Communication		
Law Enforcement Relations	Incident Report Writing	Active Listening Techniques
Customer Service Relations	Tactical Communication	Radio Procedures
Client Management and Relations	Verbal Judo	Media Relations
Specialty Training		
First Aid/CPR	Anti- Terrorism Awareness	Threat Recognition
PPCT Training	Bomb Threat Response	Magnetometer Use

On-the-job, site-specific or industry-specific training

Upon contract award, our company will implement its 8 Hour Project Specific Training Program. Project Specific Training Program will accomplish these primary objectives:

- Provide clients with certified, knowledgeable, competent, mission-oriented Security Officers.
- Maintain qualified Security Officers throughout the event.
- JUCO specific training by the Field Training Officer before beginning regularly assigned duties.
- An observation period by Field Training Officer to certify a new trainee will succeed in a position. Project Specific Training will include the importance of the Officer's Post Orders, policies, and procedures, as well as incident response and areas of responsibility for the assigned post and shift.

Additional Training

MOAB® Training International, Inc. is a respected leader among training and consulting organizations across the US and Canada, specializing in programs for managing aggressive behavior. Since 1983, over 5,000 agencies have benefited from our highly researched, state-of-the-art programs. MOAB's goal is to teach participants how to protect themselves from injury and at the same time, control individuals without causing them harm.

MOAB® TRAINING INTERNATIONAL, Inc.



The PPCT Pressure Point Control Tactics course was the first subject control system designed based on tactical, legal, and medical research. It was originally developed as a supplement to existing defensive tactics or impact weapon systems. The course focuses on two primary areas: controlling low-level resistance with finger-tip touch pressure to nerve pressure points and controlling high-level resistance with defensive counter strikes and the baton, which produce motor dysfunctions and controlled stuns.

MEDIC First Aid *BasicPlus* is a combined adult first aid, AED, and CPR certification course designed specifically for the occupational first aid provider. This extremely flexible program will help employers meet OSHA and other federal and state regulatory requirements for training employees how to respond and care for medical emergencies at work. *BasicPlus* conforms to the 2015 AHA Guidelines Update for CPR and ECC, and the 2015 AHA and ARC Guidelines Update for First Aid.

hsi AMERICAN SAFETY & HEALTH INSTITUTE MEDIC First Aid

Equal Opportunity Employment
As an organization Citadel is committed to being an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive work environment for all employees.

OUR PLEDGE IS TO:

- **Ensure that employment decisions** are not based on race, color, religion, sex, national origin, disability, age, or genetic information.
- **Ensure that work policies and practices are related to the job** and do not disproportionately exclude people of race, color, religion, sex, national origin, disability, or age.
- **Ensure that employees are not harassed** because of race, color, religion, sex, national origin, disability, age, or genetic information.
- **Provide equal pay to male and female employees** who perform the same work unless we can justify a pay difference under law.
- **Respond promptly and adequately to discrimination complaints.** Stop, address, and prevent harassment and discrimination. Ensure that employees are not punished for complaining.
- **Provide reasonable accommodations** (changes to the way things are normally done at work, such as permitting a schedule change so an employee can attend a doctor's appointment or can observe a religious holiday) to applicants and employees who need them for medical or religious reasons, if required by law.
- **Keep any employment records** (such as applications or personnel records) as required by law.

Retention of Officers
Citadel Security employs several proven strategies to retain the best employees in the industry. We start by fostering a team environment that encourages employees to challenge their co-workers to provide our clients with the best possible service available. Our managers and supervisors are encouraged to connect with their team, by allowing them to express their ideas, recognizing their contribution, and giving them the proper tools and information that they need. Due to the high expectations of our officers Citadel encourages a healthy work-life balance, we offer flexible work schedules that allow officers to select shifts that work with their lives. We work to include our employees in all company decisions, including what training will help them accomplish tasks that are asked of them. Citadel retention program includes the following initiatives that have proven success in retaining qualified employees:

- ***Job Suitability***: Hire the right people, determine applicants' motivation for applying for a job, ask about passions.
- ***Training and Growth***: Advanced Training opportunities, cross functional training, develop new skills, exploration into larger role
- ***Conductive Work Environment***: Work-Life Balance, Team Building exercises
- ***Using Communication to Develop Credibility***: Open Door policy, openly address concerns that hamper performance
- ***Match Expectations, responsibilities, and rewards***: Ensure that efforts are being recognized and rewarded, show how efforts are contributing to bigger company goals.

Employee Recognition Initiatives

Citadel has established our Core Values award to recognize employee that have shown exemplary service and have lived by the company's Core Values. Officers can be recommended for this award by fellow employees, managers, and clients. In addition to receiving the certificate award winners are compensated with a Visa gift certificate valued at $50.



CORE VALUES AWARD

CITADEL SECURITY USA

This Recognizes

Clay Langston

As a winner of Citadel Core Values Award

Clayton has gone above and beyond the expectations that are outlined for him. He lives the Citadel Core Values every day when he reports to work.

Friday, September 7,

DATE

Justin Hale

JUSTIN HALE, CEO

Uniform and Equipment

Citadel understands the importance of providing our clients officers that are uniformed in a professional manner to increase their visibility and authority. Our company has chosen to outfit our officers in a standard law enforcement style black button up shirt that has shoulder patches located on each shoulder that displays our company name, additionally we have a badge patch on the chest that also identifies our officers as security officers. Trousers worn with the uniform are khaki in color and must be 5.11 style pants. All officer are required to wear black tactical style boots that are to be polished. Duty belts worn are to be black nylon and all duty pouches must be of the same material as duty belts.



Employee Benefits

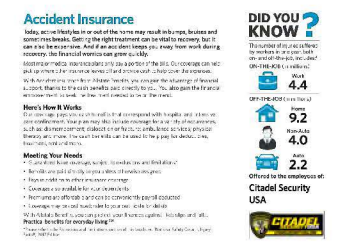


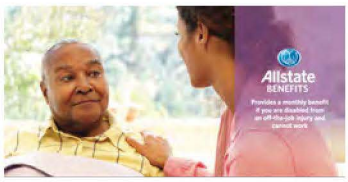
Essential Plan

The Essential Plan is intended to provide minimum essential coverage under the Affordable Care Act. It provides you and your enrolled dependents with **preventive care only** and helps you meet the requirements of the Affordable Care Act. **General Information - (Preventive Care Only)** Co-pays: .....$0 (except for contraceptives*) Deductible: .....$0 Benefit percentage paid by plan: .....100% of covered expenses** Plan Annual Maximum: .....Unlimited Plan Lifetime Maximum: .....Unlimited * $50 co-pay for brand name contraceptive drugs ** Covered expenses are the lesser of the actual or usual & customary charges	**Summary of Covered Services** Below are a few of the common preventive health services the plan covers. The plan may also cover a service that is not listed, as long as the service is a covered preventive health service as described in the policy. **Covered Services for Children & Adolescents** Well Child Exams – physical exams & vision acuity Assessments – developmental & behavioral Immunizations – diphtheria, tetanus and pertussis Screenings – hearing loss, lead poisoning and depression **Covered Services for Adults** Annual Preventive Care Visits – physicals & history Immunizations – hepatitis & influenza General Health Screenings – blood pressure, cholesterol & diabetes Prescription contraceptives for women

Supplemental Insurance

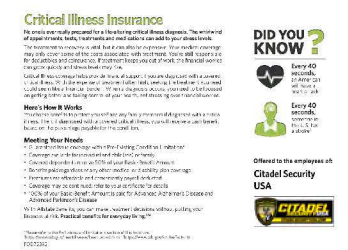




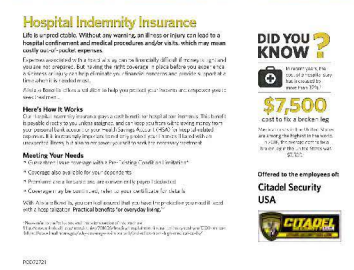












PTO Policies

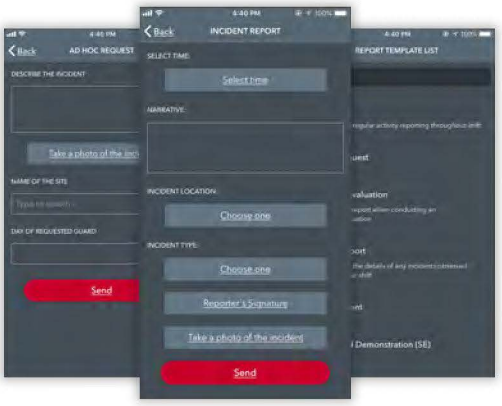
As a benefit to our Full-Time employee's Citadel offers a Paid Time Off (PTO) policy. Employees receive a total of 40 Hours of PTO in a one-year period.

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Incident and Activity Reporting

Track Tik Guard Tour module enables us to take an all-encompassing look at our security operations and develop a strategy that maximizes the value you deliver to stakeholders. Working with our stakeholders, we identify their most valuable assets and tailor your guard tour accordingly. Define your checkpoints based on this analysis to make sure we are covering your customer's priorities and define the actions required at each point. Track Tik allows you to define what happens at each checkpoint, including logging, displaying a message, opening a report form, asking exception questions, or triggering an incident alert





Track Tik's incident reporting capabilities make it easier than ever for your security personnel to compile accurate reports. Set up customized form and sub form templates and link these to predefined incident severity levels and incident types. This helps ensure established incident response protocols are closely followed and helps guide your officers to provide the reporting information needed per incident type and severity. You can further reinforce your response rules by incorporating required actions as part of your reporting process

Safety Management

Safety Manager	Brent Jagger jagger@csidefend.com 970-314-4185	- Conduct Safety training with all staff. - Manage EHS program to ensure compliance with clients EHS policies. - Routine safety inspection for all client locations. - Report and investigate any safety incidents.

Safety Inspections are a routine procedure conducted by Citadel. These inspections are conducted by our company safety manager on a quarterly schedule, the Account Manager and Site Sergeant will be responsible for conducting safety inspection of all sites on a weekly basis. Safety Inspection are to verify that officers have received proper safety training for job duties, are wearing and correctly using PPE. Since vehicle's will be assigned to this job site officers will be required to conduct and document vehicle inspection prior to each shift to ensure safety.

Safety Inspection are conducted using Track Tik software, our Safety Manager is immediately notified of any deficiencies to make immediate corrections. Our safety inspection is customizable to our clients' sites and their EHS policies. Below examples of safety inspection reports:



Citadel Security USA
129 West Sherman Way
Suite #101
Nixa Missouri 65714
United States

Workplace Safety Inspection Report	
Report #	94695
Report Date	10/17/2020
Report Time	01:04pm
Created By	Clay Langston #1000
Position	Columbia Patrol

Information	
Name of Inspector	Clay Langston
Job Site	Citadel Headquarters
Date of Inspection	
General Inspection	
Floors: Clean and free from debris, clutter and trip hazards	Yes
Are signs posted when floors are wet (spills, washed floors, inclement weather)	Yes
Stairs: Are stairwell entrances/landing blocked	No
Exits, Entrances and Exterior	
Entrances/Exits blocked	Yes
Location and description of blocked Entrance/Exits (if not applicable use N/A)	Box Blocking Entrance To Office
Emergency Exits blocked	
Emergency Exits clearly marked	Yes
Photo of block Entrance/Exit	
Walkways and parking lots are free from snow, ice, water, grease, etc	Yes
Health and Safety	
Applicable safety posters posted	Yes
Select the posters that are posted	Occupational Health and Safety Act and Regulations (OSHA),Policy: Health and Safety, Violence and Harrassment,Name of Health and Safety Representative
Fire Protection and Warning Systems	
Emergency lighting: Is Emergency Lighting adequate	Yes
Emergency lighting tested	✓
Fire Extinguishers: Are they appropriate type for building/work area	Yes

#94695 Workplace Safety Inspection Report 1/3



Explanation of discrepancies (complete with N/A if it doesn't apply)	N/A
Fire Extinguishers Inspection Current	✓
Fire/Emergency Alarm Systems Operational	Yes
Is there a Fire/Emergency Evacuation Plan posted	Yes
Photo of Fire Extinguishers	
Hygiene and First Aid	
Washrooms are clean (chemicals and cleaning supplies are put away)	Yes
First Aid Kits stocked and current with no expired items	Yes
Explanation of discrepancies with First Aid Kits including location and items needed (if not applicable use N/A)	N/A
Photo of First Aid Kit	
Material Handling and Storage	
Step/ladders with non slip surfaces in good condition and secured when not in use	Yes
Material Safety Data Sheets (MSDS) current	✓
Are Flammable products stored correctly	Yes
Personal Protective Equipment (PPE)	
PPE available and being used (Observe 2 Employees)	Yes
Type of PPE in use:	Reflective Vest,Safety Glasses
Security	
Emergency Numbers for internal and external contacts readily available	Yes
Emergency Numbers for internal and external contacts current	Yes
Visitor/contractor rules in place	Yes

#94695 Workplace Safety Inspection Report 2/3

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Conclusion

Community

Citadel Security USA has developed long lasting business relationships based on our commitment to our clients. By knowing we care about our clients and the services we provide gives our clients a sense of partnership. As a small company we live where our clients are, which means that we don't just provide a service, but we strive to make our community a better place. When our managers, supervisors, and employees are off work you can often find them coaching a local team, helping community fund raisers, or just helping a neighbor. ***In short, our company CARES and our reputation was built on the services we provide to OUR communities!***

Communication

Communication is a leading factor to a successful business relationship. One of the key factors to our success is the fact that any client can ***pick up the phone and reach a vested partner anytime of the day***. Our on-site managers will have access to key leadership on a moment's notice, so they get the support they need to complete their job.

Why Citadel?

Citadel is small enough to value each client but large enough to successfully manage large contracts. With our company there is not Red Tape, hoops to jump through, or waiting to hear back from a manager located miles and miles away. With Citadel Security we are available around the clock to serve each client with unmatched customer service. ***Our goal is not to be the largest security company in the nation but rather the most trusted security provider in nation.***

Citadel Security USA embraces our Values of Professionalism!!

- **Integrity** - We strive to develop and assess the services we provide our clients to advance their security programs. We are focused on providing best in the industry service to our clients
- **Accountability**- Citadel is committed to developing a partnership with our clients. We communicate and develop the trust of those that we provide service too.
- **Excellence**- Our company values Professionalism and Integrity ensure that we are delivering the best service available. Citadel empowers our employees to positive and to perform their tasks with purpose.
- **Teamwork** - It is our mission as a company to foster an environment where our team functions as a cohesive unit in order to accomplish the scope of work set forth by our clients.
- **Respect**- It is our goal as a company to establish an environment that all persons we encounter are treated with respect and dignity in all situations
- **Trust**- Citadel understands that for our security programs to be successful we must establish the trust of the public, and our client

JUCO RFP-5007-22-SH-Citadel Response

Final Audit Report 2022-03-15

Created:	2022-03-15
By:	Clayton Langston (clay@csidefend.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2JbMvNvdNRn-ZcsdAipwPUVkqaLiZnGS

"JUCO RFP-5007-22-SH-Citadel Response" History

Document created by Clayton Langston (clay@csidefend.com)
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Document emailed to Brent Jagger (jagger@csidefend.com) for signature
2022-03-15 - 6:53:47 PM GMT

Email viewed by Brent Jagger (jagger@csidefend.com)
2022-03-15 - 7:54:46 PM GMT- IP address: 172.224.242.102

Document e-signed by Brent Jagger (jagger@csidefend.com)
Signature Date: 2022-03-15 - 8:00:12 PM GMT - Time Source: server- IP address: 69.85.72.36

Agreement completed.
2022-03-15 - 8:00:12 PM GMT