

## Pre-Bid Meeting Agenda Recommended Attendance for Bidders

Date: 20 September 2022  
Project: **2022 Waterline Replacement Project**  
Location: City Hall Auditorium, 250 N. 5<sup>th</sup> Street, Grand Junction, CO 81501  
Conducted by: John Eklund, Project Engineer and Dolly Daniels, Senior Buyer

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### 1. Introduction, attendance list.

Project description – The Project generally consists of all necessary labor, supervision, equipment, tools and materials for the construction of approximately 7,500 LF of 6-inch C-900 PVC domestic water pipe

- Installation of water fittings, valves, service connections, fire hydrants, disinfection and pressure testing, restoration of disturbed areas including, asphalt road surfaces, and concrete replacement. Work will also include restoration of disturbed landscape areas.

### 2. Project documents -

- a. Project Bid Documents
- b. City of Grand Junction Standard Contract Documents and Specifications (available on City website)
- c. Construction plans
- d. Project manual
- e. Plans and Bid Documents are available for review or download on the City of Grand Junction's website within the Bids section

### 3. IFB Tentative Time Schedule

- Invitation For Bids available on or about September 7, 2022
- Non-Mandatory Pre-Bid Meeting September 20, 2022
- Pre-Qualification Application Deadline September 22, 2022
- Inquiry deadline, no questions after this date October 7, 2022
- Addendum Posted October 9, 2022
- Submittal deadline for proposals October 14, 2022

- City Council Approval November 2, 2022
  - Notice of Award & Contract execution November 7, 2022
  - Bonding & Insurance Cert due November 10, 2022
  - Preconstruction meeting November 16, 2022
  - Work begins no later than November 29, 2022
  - Final Completion May 1, 2023
  - Holidays:
    - Veterans Day November 11, 2022
    - Thanksgiving November 24/25, 2022
    - Christmas Observed December 26, 2022
    - New Year's Observed January 2, 2023
    - MLK Day January 16, 2023
    - President's Day February 20, 2023
4. Bid submittal procedures -
- a. Accepting electronic responses only. Responses only submitted through the Rocky Mountain E-Purchasing System. (Contact 1-800-835-4603 for questions)
  - b. Comments or questions regarding this Project must be received by the Buyer before **5:00 pm on 14 October 2022**. Comments and/or questions need to be in writing and can be emailed to Dolly Daniels at [dollyd@gjcity.org](mailto:dollyd@gjcity.org)
  - c. Attendance at bid opening is **optional**.
5. Insurance and bonding requirements -
- a. 5% Bid Bond (Scan bid bond and attach to electronic submittal)
  - b. Performance and payment bonds (100%)
  - c. Insurance Requirements in General Contract Conditions, Section 17
6. Addenda – No addenda have been issued to date. There will be at least one addendum posted.
7. Commencement and Completion of Work
- a. Earliest Start Date: 29 November 2022
  - b. Final Completion Date: 110 Calendar Days from start date
8. Project specific issues -

- a. Typical Hours of Operations: 8:00 a.m. – 5:00 p.m. (Monday thru Friday)
- b. Construction Surveying & “As-Built” Drawings – Refer to Special Condition 3.3.38 for updated requirements regarding as-built drawing requirements. Electronic information for as-built records shall include, but is not limited to, verification of all horizontal and vertical changes in pipe alignments, elbows, tees, valves, service taps, service pipe, and connection points to existing infrastructure. The cost for surveying all fittings will not be paid for separately but shall be included in the project costs.
- c. Project Newsletters – A newsletter for the Project will be prepared and distributed by the City prior to construction. Newsletter must be mailed at least one week prior to start of construction. The City can also provide door hangers to the Contractor for the Contractor to hand out to individual properties. City needs at least one week notice to prepare door hangers before needed. Door hangers are required two days prior to scheduled work/shutdown.
- d. Permits – as needed per work. Responsibility of Contractor.
- e. Quality Control Testing – The Contractor is responsible for Quality Control (QC) testing on this Project. See Table 1 within the City’s Standard Specifications for Road and Bridge Construction, and Table 101 with the City’s Standard Specifications for the Construction of Underground Utilities. There is no separate pay item for QC testing. Cost of QC testing shall be included in the overall cost of the project.
- f. Quality Assurance Testing – The City will be providing Quality Assurance (QA) testing on this project. The City is contracted with RockSol Consulting Group for QA testing.
- g. Project Location Work Schedule – The City wants the Project to start with the installation of the new 18-inch waterline along Pitkin Ave. This new waterline needs to be tested and in-service prior to the Contractor starting on the new 20-inch waterline section. The 18-inch waterline will provide redundancy to the City’s service area while the 20-inch waterline is being worked on.

9. Questions and answers -