

CITY OF GRAND JUNCTION, COLORADO

RESOLUTION NO. 92-22

A RESOLUTION AMENDING THE BYLAWS OF THE GRAND JUNCTION URBAN TRAILS COMMITTEE TO CLARIFY THE NUMBER OF VOTING MEMBERS AND TO CONVERT THE REGIONAL TRANSPORTATION PLANNING ORGANIZATION AND MESA COUNTY PUBLIC HEALTH REPRESENTATIVES TO EX-OFFICIO NON-VOTING MEMBERS

Recitals:

the Urban Trails Committee (UTC) was re-established in December of 2014 as an advisory board to the City Council on matters pertaining to the safe, convenient, and efficient movement of pedestrians and bicyclists of all ages and abilities. the UTC continues to support active transportation in the Community through work on initiatives to plan and promote the City Council's goals for an interconnected network of sidewalks, paths and routes for active transportation and recreation throughout the Grand Junction urbanized area.

The UTC is set by the current bylaws as "seven (7) to nine (9)" members and the bylaws are unclear on which of the members are all voting members. To clarify the bylaws and to expand the opportunity for service on the UTC, the current board recommends the membership be set at nine (9).

Furthermore, the UTC currently includes a representative from the Regional Transportation Planning Organization (RTPO) and a representative of the Mesa County Public Health (MCPH) Department. Because the RTPO and MCPH regularly approach the UTC for letters of recommendation for grant opportunities and the UTC votes on whether it will support the organization's proposals, the RTPO and MCPH representatives expressed concern with the potential conflict of interest. Accordingly, the current board recommends that the RTPO and MCPH positions on the board be made non-voting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND JUNCTION, COLORADO:

That the Bylaws of the Grand Junction Urban Trails Committee are amended as follows. Deletions are shown in ~~strikethrough~~ and additions are shown in **bold** type.

GRAND JUNCTION URBAN TRAILS COMMITTEE
BYLAWS

Article 1. Purpose. Committee. Place of Business.

- (a) The purpose of the Urban Trails Committee or "**Committee**" is to plan and promote the City Council's goals for an interconnected network of sidewalks,

paths and routes for active transportation and recreation throughout the Grand Junction urbanized area. The Urban Trails Committee will act in an advisory capacity to the Grand Junction City Council on matters pertaining to the safe, convenient and efficient movement of pedestrians and bicyclists of all ages and abilities throughout the community, as well as other forms of transit.

- (b) The business and affairs of the Committee shall be managed by its members, comprised of ~~seven (7)~~ to nine (9) persons appointed by the Grand Junction City Council, consistently with the rules and these bylaws adopted by said City Council for such Committee.
- (c) The place of business of the Grand Junction Urban Trails Committee shall be in Grand Junction, Colorado with a mailing address of 250 N. 5th Street, 81501

Article 2. Ethical Conduct.

Committee members shall comply with **the** ethical standards for members of the City's boards, commissions and similar groups **established by GJMC 2.52.010 et. seq.**

Article 3. Appointment of Members.

- (a) The Urban Trails Committee shall consist of ~~seven (7)~~ to nine (9) **voting** members.
- (b) Composition and selection:
 - 1. The members of the Committee shall be appointed by the Grand Junction City Council for individual terms of three (3) years.
 - 2. Members shall be selected without regard to race, color, religion, sex, age, sexual orientation, national origin, marital status, or physical handicap.
 - 3. Qualifications shall include either (1) residence within the **Grand Junction** city; or (2) **own or be** employed in a business that operates within the City limits.
 - 4. ~~One member should be a representative of Mesa County Public Health and one member should be a representative of the Regional Transportation Office, if possible.~~
- (c) If requested by the City Council, the Committee shall make a recommendation to the appointing body as to **any** expertise **of a member(s) that may be** needed **or may be beneficial to the work of the Committee.** The City Council may consider but **shall not be bound by** the recommendation(s) when making appointments **to the Committee.**

Article 4. Terms. Conditions.

- (a) The term of each committee member shall be three (3) years and the terms shall be staggered. No Committee member shall be appointed for more than two (2) consecutive full terms., ~~unless City Council deems it necessary for~~

~~representation from Mesa County Public Health and the Regional Transportation Planning Office.~~

- (b) Members shall hold office until their successors have been appointed and qualified unless the member is no longer a city resident or employed within the City limits. A member may be appointed for one or more terms subject to any term limitations as cited in Article 3 and 4(a). An appointment to fill a partial term shall only be for the remainder of the full term.

Article 5. Vacancies

In the event of death, resignation, or removal of any member, his/her successor shall be appointed in the manner prescribed in Article 3 above, for the duration of the unexpired term.

Article 6. Removal

- (a) The Committee may petition the City Council, **after a** two-thirds vote of the membership **at a noticed meeting of the Committee**, to remove any member who is failing to fulfill the duties and responsibilities of office, provided the individual is notified of such action and is given the opportunity to address the Committee prior to **the Committee** tendering such petition for removal to the Council for consideration.
- (b) Failure to attend two-thirds (2/3) of the regularly scheduled Committee meetings within any twelve (12) month period shall result in a recommendation to the City Council for removal of the member.

Article 7. Officers

- (a) The officers of the Committee shall be Chair and Vice Chair, elected annually in October by the members.
- (b) The Chair shall preside at meetings of the Committee, serve as ex-officio member of all committees, serve as the official spokesperson for the Committee, work with the City Community Development staff to develop meeting agendas and serve as the Committee liaison to the City.
- (c) No member shall serve more than two consecutive years as Chair or Vice Chair.
- (d) In the absence of the Chair, the Vice Chair shall assume the duties of the Chair.
- (e) The Vice Chair shall be assigned other specific duties by the Chair as required to assure efficient operation of administrative functions of the Committee.

Article 8. Meetings. Notice. Open Meetings.

- (a) Regular meetings shall be held the second Wednesday of each month at 5:30 p.m. **at 250 N 5th Street, Grand Junction, CO 81501. The Committee shall conduct its business as provided by the agenda for each meeting** and shall unless agreed to by a majority of members present, endeavor to conclude each

meeting by 7:00 P.M.

- (b) The Committee shall conduct all meetings in accordance with generally accepted parliamentary procedures.
- (c) Notice of any meeting of the Committee, including the purpose thereof, shall be given to each member by mail, facsimile, e-mail or in an equivalent manner at least 72 hours before the scheduled meeting. Attendance by a member at any meeting of the Committee shall be a waiver of notice by him/her of the time and place thereof. Any lawful business of the Committee may be transacted at any meeting for which proper notice has been given.
- (d) Any meeting, or member participation, may be held by telephone or video conference call.
- (e) Meetings and affairs of the Committee shall be subject to the Open Meetings Act and the Open Records Acts, as amended, as though the Committee is a local government under those acts.
- (f) Minutes of each meeting shall be recorded and retained in accordance with the City's record retention policy.
- (g) Notice of meetings shall be posted **in accordance with the applicable notice requirements for City meetings and** at least 24 hours in advance of the meeting.

Article 9. Conflicts. Compensation. Expenses.

- (a) No compensation shall be paid to any member of the Committee for the **members** services. The Committee shall not enter into any contract with any member nor pay or authorize any remuneration to any member. The rules and requirements of the City Charter, **ordinances** and state law that apply to members of the City Council regarding conflicts of interest, disclosure, gifts and appearances of impropriety shall likewise apply to each member of the Committee.
- (b) In accordance with the rules and requirements of the City, a member may be reimbursed for his/her reasonable expenses incurred in the performance of his/her duties as a member, provided however that all such expenses are approved in advance by the City and shall be paid by the City Finance Director.

Article 10. Quorum.

A majority of the **voting** members of the Committee shall constitute a quorum for the transaction of business; however, if at any meeting a quorum is no longer present whether due to conflict of interest or otherwise, a majority of those present may adjourn the meeting. The act of a majority of the members present at a meeting in which a quorum is present shall be the act of the Committee.

Article 11.

Ex-Officio Members.

- (a) The City Manager, or designee(s), shall be ex-officio, non-voting members of the Committee.
- (b) The City Manager's designee(s) shall provide support services for the Committee as needed, to include keeping a full and accurate account and record of all meetings of the Committee, correspondence, files, and records.
- (c) **In addition to the City Manager's designee(s), ex-officio, non-voting members of the Committee shall include one representative of Mesa County Public Health Department and one member of the Regional Transportation Planning Office, each selected by the respective organization. The MCPH and RTPO members may participate in all Committee deliberations, contribute information and subject matter expertise related to active transportation to the Committee but shall not vote.**

Article 12. Amendment of Bylaws.

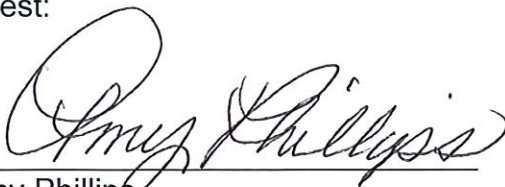
The Committee may, by the affirmative vote of a majority of its members, recommend amendments to these Bylaws. Proposed amendments approved by the Committee must be considered and approved by the City Council.

Adopted by the City Council this 7th day of December, 2022



Anna M. Stout
President of the City Council

Attest:



Amy Phillips
City Clerk

