



Purchasing Division

## ADDENDUM NO. 4

**DATE:** March 2, 2023  
**FROM:** City of Grand Junction Purchasing Division  
**TO:** All Offerors  
**RE:** RFP-5199-23-DD Development of a Resiliency and Sustainability Plan for the City of Grand Junction

Offerors responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded, and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

- 1. Question:** To what extent do you envision the consultant being onsite in Grand Junction for meetings, workshops, and other work? The RFP has specific minimums for meetings and workshops, but does not specify if there are absolute minimums for them to be in person.

**Answer:** We encourage the consultants to be in person as much as they feel would serve the planning process well. Proposals should spell out the communication and engagement plan that the consultants deem appropriate to obtain adequate community input. At a very minimum, a large public-facing event during each phase of the process should be attended by the consultants in-person.
- 2. Question:** Will City Council be the target audience for the best practices and challenges reports? If not, who would be?

**Answer:** The audience will be City Council in addition to Sustainability Staff who will serve as project manager(s) for the project and the council-appointed steering committee. The council should be made aware of the challenges and current standings before the formalized planning process begins.
- 3. Question:** Are there criteria for women business enterprises?

**Answer:** There are no criteria for women business enterprises.
- 4. Question:** Does the City have data for environmental conditions? If so, what are the metrics that are already collected?

**Answer:** The City does have some data for environmental conditions. We collect monthly water levels from our reservoirs (acre-feet), recycled material in city limits (tons), greenhouse gas emissions in city limits (MT CO<sub>2</sub>e), urban tree canopy cover in the city limits (%), Vehicle Miles Traveled, and we are working on solidifying how many

kWh are offset from solar on city facilities and from off-site solar gardens. Mesa County measures Air Quality Index. Other conditions may be reported as well.

5. **Question:** Will the Cover, Back Cover, table of Contents and Resumes count towards the 30 total pages?  
**Answer:** Yes
6. **Question:** Is an 11" X 17" size paper acceptable for the schedule and dies this count as 1 page?  
**Answer:** Yes
7. **Question:** Approximately how many public outreach events/public meetings/public open houses should be assumed in the process?  
**Answer:** Proposals should spell out the communication and engagement plan that the consultants deem appropriate to obtain adequate community input. At a very minimum, a large public-facing event during each phase of the process should be attended by the consultants in-person.
8. **Question:** Section 4.5 states: "The Consultant will assist in determining the final scope of Resiliency and Sustainability Plan via a collaborative planning process..." How will this process affect the Lump Sum fee that needs to be submitted with the proposal?  
**Answer:** The Lump Sum may be adjusted either by being increases or decreased depending on the final scope of the plan. This will be done via a Change Order to the Contract when final determination is made.

The original solicitation for the project noted above is amended as noted.

All other conditions of subject remain the same.

Respectfully,



Dolly Daniels, Senior Buyer  
City of Grand Junction, Colorado