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**Grand Junction Regional Airport Authority Board**  
**Regular Board Meeting**  
Meeting Minutes  
February 21, 2023

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**REGULAR BOARD MEETING**

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**I. Call to Order**

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 11:30 AM on February 21, 2023 in Grand Junction, Colorado and in the County of Mesa. The meeting was hosted in the 3<sup>rd</sup> floor conference room as well as electronically.

<p><b><u>Commissioners Present:</u></b> Tom Benton (Chairman) Clay Tufly (Vice Chairman) Ron Velarde Thaddeus Shrader Linde Marshall Randall Reitz</p> <p><b><u>Airport Staff:</u></b> Angela Padalecki (Executive Director) Travis Boyd Dan Reimer (Counsel) Dylan Heberlein Shelagh Flesch Ben Peck Cameron Reece (Clerk) Brandon Mittan Chance Ballegeer</p>	<p><b><u>Guests:</u></b> Jeremy Lee, Mead and Hunt Colin Bible, Garver Allison Thomas, Garver Steve Menzie, Tenant Kent Taylor, CAF Jen Boehm, Mead and Hunt Brent Mather, Gensler Josie Hyde, Gensler Jerry Sykora, Kelley Trucking</p>
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**II. Pledge of Allegiance**

**III. Approval of Agenda**

*Commissioner Velarde made a motion to approve the February 21, 2023 Board Agenda. Commissioner Tufly seconded the motion. Voice Vote: All Ayes; motion carried.*

#### **IV. Commissioner Comments**

*Commissioner Benton commented to thank Dylan and his staff for great job with snow removal last Wednesday.*

#### **V. Citizen Comments**

*Citizen and tenant Steve Menzie commented and presented to commissioners a pavement and drainage issue on Charlie One Alpha and asked commissioners to look into who is actually responsible for repairs.*

#### **VI. Consent Agenda**

##### **A. January 17, 2023 Meeting Minutes**

Approve the January 17, 2023 Board Meeting Minutes.

##### **B. Purchase of 3 new ARFF turn outs**

Approve the purchase of Aircraft Rescue and Firefighting (ARFF) turnouts for \$10,590 and authorize the Executive Director or the Board Chairman to sign the related purchase documents.

##### **C. Retaining Wall and Twin Tee Repairs**

Approve staff to execute the proposed contract with FCI Constructors, Inc. to stabilize the retaining wall near passenger boarding gate 6, and to repair the damaged concrete twin tees in the adjacent vicinity.

##### **D. Lease Assignment and Consent to Lease Assignment –R&L of GJ Investments, LLC and S2, LLC**

Consent to assignment of Ground Lease from R&L of GJ Investments, LLC to S2, LLC, and authorize the Executive Director to consent to the assignment.

*Commissioner Tufly made a motion to approve the Consent Agenda. Commissioner Marshall seconded the motion. Voice Vote: All Ayes; motion carried.*

#### **VII. Action**

##### **A. Resolution No. 2023-003 Appoint Budget Officer and Treasurer**

Adopt Resolution No. 2023-003 to appoint Travis Boyd as the Budget Officer and Treasurer.

*Commissioner Tufly made a motion to Adopt Resolution No. 2023-003 to appoint Travis Boyd as the Budget Officer and Treasurer. Commissioner Shrader seconded the motion. Roll Call Vote:*

*Commissioner Shrader, yes; Commissioner Reitz, yes; Commissioner Tufly, yes; Commissioner Benton, yes; Commissioner Velarde, yes, and Commissioner Marshall, yes. The motion carried.*

**B. Recommendation of Award Architect and Engineering Services**

Select Gensler to provide Architect and Engineering Services and authorize Executive Director to execute a five-year agreement.

*Commissioner Reitz made a motion to Select Gensler to provide Architect and Engineering Services and authorize Executive Director to execute a five-year agreement. Commissioner Velarde seconded the motion. Voice Vote: All Ayes; motion carried.*

**C. Kelly Trucking, Inc. Change Order No. 1 – AIP 72**

Approve Change Orders No. 1 to the Kelley Trucking Inc. contract totaling \$53.30 for adjusted work including: Adjusting Grading and Drainage Earthwork from schedule 1-3 to include schedule 4 and authorize the Executive Director to sign the change order.

**D. Kelly Trucking, Inc. Change Order No. 1 – AIP 76**

Approve Change Order No. 1 to the Kelley Trucking Inc. contract totaling \$1,728,781.26 for adjusted work including: Adjusting Grading and Drainage Earthwork from a portion of schedule 5 to include into schedule 4 and authorize the Executive Director to sign the change order.

**E. Mead & Hunt Task Order #11 for Runway 12/30 Relocation FY 2022 Grading and Drainage Support**

Approve Mead & Hunt Task Order #11 for \$298,450 for Preconstruction Services and Construction Administration associated with the FY 2022 Grading and Drainage construction project and authorize the Executive Director to sign the Task order.

**F. Garver Work Order No. 9 Amendment for Services on Runway Grading and Drainage Construction Coordination for Schedules 4 and 5A**

Approve Garver Work Order No. 9 Amendment No. 1 increasing total costs by \$40,800 for adjusted Program Manager work including schedule 5A Grading and drainage items to be for the Runway Grading and Drainage construction project and authorize the Executive Director to sign the amendment.

*Commissioner Marshall made a motion to Approve Item C; Change Orders No. 1 to the Kelley Trucking Inc. contract totaling \$53.30 for adjusted work including: Adjusting Grading and Drainage Earthwork from schedule 1-3 to include schedule 4 and authorize the Executive Director to sign the change order, Item D; Approve Change Order No. 1 to the Kelley Trucking Inc. contract totaling \$1,728,781.26 for adjusted work including: Adjusting Grading and Drainage Earthwork from a portion of schedule 5 to include into schedule 4 and authorize the Executive Director to sign the change order, Item E; Approve Mead & Hunt Task Order #11 for \$298,450 for Preconstruction Services and Construction Administration associated with the FY 2022 Grading and Drainage*

*construction project and authorize the Executive Director to sign the Task order, and Item F; Approve Garver Work Order No. 9 Amendment No. 1 increasing total costs by \$40,800 for adjusted Program Manager work including schedule 5A Grading and drainage items to be for the Runway Grading and Drainage construction project and authorize the Executive Director to sign the amendment. Commissioner Reitz seconded the motion. Voice Vote: All Ayes; motions carried.*

**G. Mead & Hunt Task Order #12 for Runway 12/30 Relocation Program Amending Task Order #7 and #8 and adding Aeronautical Obstruction Survey Scope**

Approve Mead & Hunt Task Order #12 for a fee of \$124,945 and amending Task Order #7 FAA NAVAID Support reducing by (\$35,463) and Task Order #8 FAA NAVAID Relocation Design Coordination reducing by (\$25,986), to allow for aeronautical obstruction survey and authorize the Executive Director to sign the Task order.

*Commissioner Velarde made a motion to Approve Mead & Hunt Task Order #12 for a fee of \$124,945 and amending Task Order #7 FAA NAVAID Support reducing by (\$35,463) and Task Order #8 FAA NAVAID Relocation Design Coordination reducing by (\$25,986), to allow for aeronautical obstruction survey and authorize the Executive Director to sign the Task Order. Commissioner Shrader seconded the motion. Voice Vote: All Ayes; motion carried.*

**H. FAA Agreement For Transfer of Entitlements**

Approve the FAA Agreement For Transfer of Entitlements to transfer \$1,000,000 of FY 2023 Federal Funds from Grand Junction Regional Airport to Aspen-Pitkin County Airport to reimburse Pitkin County for \$1,000,000 of FY 2021 Federal Funds they transferred to the Grand Junction Regional Airport Authority.

*Commissioner Marshall made a motion to Approve the FAA Agreement For Transfer of Entitlements to transfer \$1,000,000 of FY 2023 Federal Funds from Grand Junction Regional Airport to Aspen-Pitkin County Airport to reimburse Pitkin County for \$1,000,000 of FY 2021 Federal Funds they transferred to the Grand Junction Regional Airport Authority. Commissioner Tufly seconded the motion. Voice Vote: All Ayes; motion carried.*

**I. Resolution No. 2023-004: CDOT Aeronautics Division Grant Number 23-GJT-01**

Approve CDOT Grant Award Letter No. 23-GJT-01 for \$4,470,000 Runway 4/22 and Connector Taxiway Rehabilitation – Pavement & Lighting and authorize the Executive Director to sign.

*Commissioner Tufly made a motion to Approve CDOT Grant Award Letter No. 23-GJT-01 for \$4,470,000 Runway 4/22 and Connector Taxiway Rehabilitation – Pavement & Lighting and authorize the Executive Director to sign. Commissioner Velarde seconded the motion. Roll Call Vote: Commissioner Shrader, yes; Commissioner Reitz, yes; Commissioner Tufly, yes; Commissioner Benton, yes; Commissioner Velarde, yes, and Commissioner Marshall, yes. The motion carried.*

**J. Resolution No. 2023-005: Colorado State Infrastructure Bank Loan Agreement**

Adopt Resolution No. 2023-005 to authorize the Executive Director to finalize a loan agreement with the State of Colorado for execution by the Board Chairman.

*Commissioner Velarde made a motion to Adopt Resolution No. 2023-005 to authorize the Executive Director to finalize a loan agreement with the State of Colorado for execution by the Board Chairman. Commissioner Shrader seconded the motion. Roll Call Vote: Commissioner Shrader, yes; Commissioner Reitz, yes; Commissioner Tufly, yes; Commissioner Benton, yes; Commissioner Velarde, yes, and Commissioner Marshall, yes. The motion carried.*

**K. United Companies Notice of Award and Construction Contract Approval – Airfield Pavement Rehabilitation for Runway 4-22 and Terminal Parking lot construction**

Approve the Notice of Award to United Companies the contract agreement for \$7,137,281.50 for the Airfield Pavement Rehabilitation for Runway 4-22, and taxiway connectors as well as Terminal Parking lot construction and Employee Parking Expansion; and authorize the Executive Director to sign the notice of award, contract documents, and any applicable notices to proceed.

**L. Garver Work Order No. 1 for Runway 4-22 Rehabilitation Construction**

Approve Garver Work Order No. 1 for \$245,700 for Runway 4-22 Rehabilitation Construction Administration Services and authorize the Executive Director to sign the Work Order.

*Commissioner Shrader made a motion to Approve Item K; the Notice of Award to United Companies the contract agreement for \$7,137,281.50 for the Airfield Pavement Rehabilitation for Runway 4-22, and taxiway connectors as well as Terminal Parking lot construction and Employee Parking Expansion; and authorize the Executive Director to sign the notice of award, contract documents, and any applicable notices to proceed and Item L; Garver Work Order No. 1 for \$245,700 for Runway 4-22 Rehabilitation Construction Administration Services and authorize the Executive Director to sign the Work Order. Commissioner Velarde seconded the motion. Voice Vote: All Ayes; motions carried.*

**M. Garver Work Order No. 2 for Terminal and Employee Parking Lot Construction**

Approve Garver Work Order No. 2 for \$261,100 for Terminal and Employee Parking Lot Construction Administration Services and authorize the Executive Director to sign the Work Order.

*Commissioner Marshall made a motion to Approve Garver Work Order No. 2 for \$261,100 for Terminal and Employee Parking Lot Construction Administration Services and authorize the Executive Director to sign the Work Order. Commissioner Reitz seconded the motion. Voice Vote: All Ayes; motion carried.*

**VIII. Discussion**

- A. Prefunding Design for Runway 12-30 Paving (Colin Bible)
- B. 2023 Goals

**IX. Staff Reports**

- C. Executive Director Report (Angela Padalecki)
- D. Finance and Activity Report (Travis Boyd)
- E. Capital Improvement Plan Update (Colin Bible)

**X. Any other business which may come before the Board**

**XI. Executive Session**

*Commissioner Reitz made a motion to move into Executive Session for the purpose of considering personnel matters as authorized by Colorado Revised Statute Section 24-6-402(4)(f), specifically including the Executive Director’s annual review, employment contract, and personal leave. Commissioner Tufly seconded the motion. Voice Vote: All Ayes; motion carried.*

*Commissioner Tufly made a motion to move from Executive Session back into a public meeting. Commissioner Velarde seconded the motion. Voice Vote: All Ayes; motion carried.*

**XII. Adjournment**

The meeting adjourned at approximately 1:45pm

*Audio recording of the complete meeting can be found at [https://qjairport.com/Board\\_Meetings](https://qjairport.com/Board_Meetings)*

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Tom Benton, Board Chairman

**ATTEST:**

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Cameron Reece, Clerk to the Board