



Purchasing Division

ADDENDUM NO. 2

DATE: April 19, 2023
FROM: City of Grand Junction Purchasing Division
TO: All Offerors
RE: Unhoused Needs Assessment and Strategy Report RFP-5223-23-KH

Offerors responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

1. **Q:** Section 4.8 of the RFP—Contract—states that Phase One is to be completed by August 30th, and Phase Two completed by October 30th. What is the City's driving motivation behind these deadlines for Phases One and Two? Given the extensive community outreach requested in this project, the many meetings and workshops desired to be held with City officials, the extensive amount of data to collect and assess, along with providing sufficient time to City staff to review key deliverables, findings, and strategies, is the City open to alternative lengthier schedules?

A: The City is open to alternative lengthier schedules, but the timeline in Section 4.8. is preferred because we would like the information before the 2023 grant season. Firm can provide/state alternative schedule in proposal.

2. **Q:** Section 4.5 of the RFP—Price/Fees—requests cost to be broken down into both hourly rates and flat rate fees. Will the City accept price proposals based on a time-and-materials billing approach up to a not-to-exceed cap (where we bill for actual hours and reimbursable expenses up to a cap), as opposed to proposing fixed flat rate fees for tasks of the project?

A: Yes, the City will accept price proposals this way too.

The original solicitation for the project noted above is amended as noted.

All other conditions of subject remain the same.

Respectfully,

A handwritten signature in black ink, appearing to read "K Hackett".

Kassy Hackett, Buyer
City of Grand Junction, Colorado