



Purchasing Division

## **ADDENDUM NO. 2**

**DATE: May 18, 2023**  
**FROM: City of Grand Junction Purchasing Division**  
**TO: All Offerors**  
**RE: Architectural/Engineering (A/E) Services for Community Recreation Center**  
**RFP-5241-23-DH**

Offerors responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

1. Q. Section 2, Item 2.3 on page 6/7 appears to be language for a CMGC proposal. Would the City consider striking this item from the proposal?
  - A. Section 2.3 Permits, Fees, & Notice is being removed from this solicitation.
2. Q. Can geothermal borings be added to the City's contract with the Geotech?
  - A. See response to question 1 in addendum 1.
3. Q. We saw that insurance requirements were noted as \$5 million per claim. For projects of this size it is common to carry \$2 million per occurrence/\$3 million aggregate . An individual rider to increase insurance coverage to \$5 million per claim will add tens of thousands of dollars to the project fee. Would the City consider lowering coverage requirements?
  - A. For proposal purposes, the insurance requirements as stated in the solicitation document shall remain unchanged. This topic can be discussed during the negotiations phase of this process.
4. Q. Preparation and Submittal of Proposals Section C notes "Costs to perform the above-described scope of work on a time & materials (T&M) not-to-exceed basis broken down by key tasks presented in Section 4.4 Specifications/Scope of Services." Is this request separate from the fee request in Section F? Would the City consider striking this sentence from this section?
  - A. The request noted in Section 5.0.C relates to the 'Compensation Schedule' (Section 7.0) with a breakout of costs per subconsultant and key tasks to be included in Section C of the proposal. The price needs to be presented as shown in Section 7.0, which shows the individual phases that require AE services. Section 4.3.2 Price describe the need for the price to be all inclusive. Per the answer to question 7. below, combined reimbursables for all phases need to be broken out and separately presented in Section 7.0.

5. Q. It appears that SD has been excluded from 4.4 Scope of Services and Section 7 Solicitation Response Form. We feel that SD needs to be completed before moving to DD. Can the City amend the Solicitation Response Form to include Schematic Design?
- A. The current design plans are somewhere between concept and schematic. There was considerable effort exerted in the planning to progress the concept design and ensure functionality with the basic layout of the building. Size of components and operational considerations were factored in and have already been heavily considered. For example, an earlier iteration had fitness on the ground floor next to the climbing wall. Through the planning, these spaces were moved upstairs for easier operational control (limiting kids upstairs). Proposers should add any fee that the AE believes necessary to complete additional remaining schematic design to the categories listed in 7.0. Additionally, per the answer to question 7. below, reimbursables should now be broken out as their own category.

The Section 7 Solicitation Response Form has been updated. Firms shall submit this **Addendum 2 Section 7 Solicitation Response Form** when submitting their proposal response. (See attached)

6. Q. I did not see the Scope of Services Response Form in the RFP. Can this be shared?
- A. Section 5, Item E Scope of Services Response Form is being removed from this solicitation.
7. Q. We feel a line item on the Solicitation Response Form for Reimbursable Expenses would benefit the City so they are not paying for reimbursables that are not used in each phase. Can this be added to the Solicitation Response Form?
- A. 4.3.2 describes the need for all pricing to be inclusive. Per the suggestion in this question, a new line item for reimbursables is being added to Section 7.0 Solicitation Response Form. If not all of this reimbursable amount is used, the remaining amount will not be billed to the owner.

The Section 7 Solicitation Response Form has been updated. Firms shall submit this **Addendum 2 Section 7 Solicitation Response Form** when submitting their proposal response. (See attached)

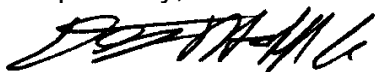
8. Q. Is it the City's desire that design teams include a cost estimator on the team to verify CMGC cost estimates?

Section 4.4 Scope of Services, B. Design Development Phase states: "The Final Design documents shall include Engineers Opinion of Probable Cost." This is the only time the design team is to provide a construction cost.

The original solicitation for the project noted above is amended as noted.

All other conditions of subject remain the same.

Respectfully,



Duane Hoff Jr., Contract Administrator  
City of Grand Junction, Colorado

**Addendum 2**

**SECTION 7.0: SOLICITATION RESPONSE FORM**

**RFP-5241-23-DH**

**“Architectural/Engineering Services for the New Community Recreation Center”**

*Proposer must submit entire Form completed, dated, and signed.*

**NOT TO EXCEED COST \$ \_\_\_\_\_**

**WRITTEN: \_\_\_\_\_ dollars.**

**COMPENSATION SCHEDULE**

Please break down this not to exceed price into the following categories. Requests for payment for specific phases shall not exceed the scheduled amount prior to completion of that phase:

CMGC Selection	\$ _____
Remaining Schematic Design Phase	\$ _____
Design Development Phase	\$ _____
Construction Document Phase	\$ _____
Bidding Documents & Assistance	\$ _____
Construction Administration Phase	\$ _____
Reimbursables	\$ _____
<b>Total Not to Exceed Cost</b>	<b>\$ _____</b>

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*The Owner reserves the right to accept any portion of the services to be performed at its discretion*  
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The undersigned has thoroughly examined the entire Request for Proposals and therefore submits the proposal and schedule of fees and services attached hereto.

This offer is firm and irrevocable for sixty (60) days after the time and date set for receipt of proposals.

The undersigned Proposer agrees to provide services and products in accordance with the terms and conditions contained in this Request for Proposal and as described in the Proposer’s proposal attached hereto; as accepted by the Owner.

Prices in the proposal have not knowingly been disclosed with another provider and will not be prior to award.

- Prices in this proposal have been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition.
- No attempt has been made nor will be to induce any other person or firm to submit a proposal for the purpose of restricting competition.
- The individual signing this proposal certifies they are a legal agent of the Proposer, authorized to represent the Proposer and is legally responsible for the offer with regard to supporting documentation and prices provided.
- Direct purchases by the City of Grand Junction are tax exempt from Colorado Sales or Use Tax. Tax exempt No. 98-903544. The undersigned certifies that no Federal, State, County or Municipal tax will be added to the above quoted prices.

- City of Grand Junction payment terms shall be Net 30 days.
- Prompt payment discount of \_\_\_\_\_ percent of the net dollar will be offered to the Owner if the invoice is paid within \_\_\_\_\_ days after the receipt of the invoice.

RECEIPT OF ADDENDA: the undersigned Firm acknowledges receipt of Addenda to the Solicitation, Specifications, and other Contract Documents. State number of Addenda received: \_\_\_\_\_

It is the responsibility of the Proposer to ensure all Addenda have been received and acknowledged.

\_\_\_\_\_  
Company Name – (Typed or Printed)

\_\_\_\_\_  
Authorized Agent – (Typed or Printed)

\_\_\_\_\_  
Authorized Agent Signature

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Address of Proposer

\_\_\_\_\_  
E-mail Address of Agent

\_\_\_\_\_  
City, State, and Zip Code

\_\_\_\_\_  
Date

The undersigned Proposer proposes to subcontract the following portion of Services:

Name & address of Sub-Contractor (Name, City, State)	Description of Service(s) to be performed	Est. Value of Service(s)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The undersigned Proposer acknowledges the right of the City to reject any and all Offers submitted and to waive informalities and irregularities therein in the City's sole discretion.

By submission of the Proposal, each Proposer certifies, and in the case of a joint Proposal each party thereto certifies as to its own organization, that this Offer has been arrived at independently, without collusion, consultation, communication, or agreement as to any matter relating to this Proposal with any other Proposer or with any competitor.