

ADDENDUM NO. 1

DATE: June 26, 2023
FROM: City of Grand Junction Purchasing Division
TO: All Offerors
RE: Financial Audit Services RFP-5258-23-KF

Offerors responding to the above referenced solicitation are hereby instructed the requirements have been clarified, modified, superseded, and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

1. **Q:** Is it possible to get a copy of the board communication letter / management letter from 2021 and 2020 that includes the auditor recommendations and findings?

A: [2021 City of GJ Management Letter \(link\)](#)
[2021 City of GJ Management Letter \(link\)](#)

2. **Q:** Is it possible to get a copy of the 2021 adjusting journal entries that resulted from audit procedures?

A: Based on the auditor's report, no corrected or uncorrected misstatements were found.

3. **Q:** Is it possible to get a copy of the December 31, 2021, trial balance for the general fund for reference or the general fund chart of accounts?

A: [General Fund Chart of Accounts \(link\)](#). The 2021 ACFR is available to the public for actual numbers [Annual Comprehensive Financial Report | Grand Junction, CO \(gjcity.org\)](#). Furthermore, City Council will hear the auditor's report Wednesday, June 21st, if accepted the 2022 ACFR will be available to the public (link above).

4. **Q:** Please provide a brief description of the reason for an RFP one year following the last RFP process?

A: The City only received one response from last year's process, and it was from the current audit firm, so the City Council requested that another RFP be issued in

2023. We believe the responses were limited based on the timing of the 2022 RFP and labor market/scheduling challenges within the audit services industry.

The original solicitation for the project noted above is amended as noted.

All other conditions of subject remain the same.

Respectfully,

A handwritten signature in blue ink, appearing to read "K. Franklin", written in a cursive style.

Kathleen Franklin, Senior Buyer
City of Grand Junction, Colorado