

SS-5262-23-KH

CITY OF GRAND JUNCTION
SOLE SOURCE JUSTIFICATION FORM

Date: 5/16/2023 Requested By: Jerod Timothy
 Department: General Services Division: Solid Waste/Recycle
 Vendor Name: Toter Net Cost Delivered: \$ 500,000

Provide G/L Account where funds are budgeted: 302-640.7900
 Project code, if applicable _____

SOLE SOURCE JUSTIFICATION

(INITIAL ALL ENTRIES THAT APPLY)

Material/Service Description: Solid Waste and Recycle cans, lids and associated hardware.

1. X - The vendor is the original equipment supplier/manufacturer and there are no regional distributors;
2. _____ - The product, equipment or service requested is clearly superior functionally to all other similar products, equipment or service available from another manufacturer or vendor;
3. X - The over-riding consideration for purchase is compatibility or conformity with City-owned equipment in which non-conformance would require the expenditure of additional funds;
4. _____ - No other equipment is available that shall meet the specialized needs of the department or perform the intended function;
5. _____ - Detailed justification is available which establishes beyond doubt that the Vendor is the only source practicably available to provide the item or service required;
6. _____ - Detailed justification is available which proves it is economically advantageous to use the product, equipment or service.

Attach Justification Memo and Pricing Documentation, then proceed with signatures below.
After Dept Head approval, forward to Purchasing.

Department Director Approval:

I recommend that competitive procurement be waived and that the service or material described herein be purchased as a sole source.

Signed: Jay Valentine 6/14/2023
DocuSigned by: 09BA36D53ED04B7... Department Head Signature Date

Purchasing Approval:

Based on the above and attached documents, I have determined this to be a sole source with no other vendor practicably available

Signed: Jay Valentine 6/14/2023
DocuSigned by: 09BA36D53ED04B7... Purchasing Manager Signature Date

Final Authorization

City Manager Approval Required (\$25K to \$50K)

yes / no

Signed: Greg Caton 6/14/2023
DocuSigned by: 2F1EE1D55758492... City Manager Signature Date

City Council Approval Required (over \$50K)

yes / no



TO: Jay Valentine, General Services Director
FROM: Jerod Timothy, General Services Deputy Director
DATE: June 8, 2023
SUBJECT: Sole Source Justification for City Solid Waste and Recycle Carts

General Services is requesting approval to Sole Source curbside collection carts from Toter, LLC.

Currently there are approximately 24,500 containers in service that have been supplied by Toter since the late 1990's. These carts service the City's solid waste, dual stream recycling and yard waste customers. Maintaining consistency with our current carts is very desirable. It is anticipated with the new recycling and yard waste program approximately 30,000 additional carts will be put into service over the next two to three years. Inventory to date includes approximately 2000 constructed carts, hundreds of replacement wheels and lids along with associated hardware that are specific to this brand. Familiarity with the current Toter cart is also advantageous. Staff constructs and maintains all cans in service and has become efficient in their processes.

The estimated annual spend is \$500,000 per year over the next 5 years. This would allow us sufficient time to purchase and distribute carts associated with the dual stream and yard waste programs city wide. Stores will purchase the carts, lids, wheels and hardware and as needed solid waste and recycle then buys from Stores.



Grand Junction City Council

Regular Session

Item #3.a.

Meeting Date: June 7, 2023

Presented By: Jay Valentine, General Services Director

Department: General Services

Submitted By: Jerod Timothy

Information

SUBJECT:

Purchase Solid Waste and Recycle Curbside Collection Carts

RECOMMENDATION:

Staff recommends the Purchasing Division issue a purchase order for the sole source procurement of solid waste and recycle carts, lids and associated hardware from Toter, LLC in the amount of \$297,500.

EXECUTIVE SUMMARY:

On an annual basis, Solid Waste purchases containers to replace damaged or stolen containers as well as additional containers for growth. Currently there are approximately 24,500 containers in service. With the implementation of dual stream recycling and yard compost, this number will increase significantly over the next 2-3 years. This sole source request is for the annual purchase of 48-gallon, 64-gallon and 96-gallon carts with lids and 100, 600 and 200 spare lids, respectively in the amount of \$297,250.

BACKGROUND OR DETAILED INFORMATION:

The City currently has approximately 24,500 containers in service that have been supplied by Toter since the late 1990's. These carts service the City's solid waste, dual stream recycling and yard waste customers. Maintaining consistency with our current carts is very desirable. It is anticipated that with the new recycling and yard waste program, approximately 30,000 additional carts will be put into service over the next two to three years. The current inventory includes approximately 2000 constructed carts, hundreds of replacement wheels and lids along with associated hardware that is specific to this brand. Familiarity with the current Toter cart is also advantageous. Staff constructs and maintains all cans in service and has become efficient in their processes.

FISCAL IMPACT:

The cost for the purchase is included in the 2023 Budget for the Solid Waste and Recycling Fund.

SUGGESTED MOTION:

I move to (authorize/not authorize) the City Purchasing Division to issue a purchase order for the sole source procurement with Toter, LLC. for solid waste/recycle carts, lids and associated hardware in the amount of \$297,500.

Attachments

None