



**Request for Proposal
RFP-5341-24-KF**

Concept Design Services for Whitman Park

RESPONSES DUE:

January 10, 2024, before 2:00 p.m. (Mountain Time)

Accepting Electronic Responses Only

Submitted Through the

Rocky Mountain E-Purchasing System (RMEPS)

<https://www.bidnetdirect.com/colorado/city-of-grand-junction>

(Purchasing Agent does not have access or control of the Vendor side of RMEPS. If the website or other problems arise during response submission, the Offeror MUST contact RMEPS to resolve the issue before the response deadline 800-835-4603)

**NOTE: All City solicitation openings will be held virtually,
information is in Section 1.9.**

Purchasing Agent:

Kathleen Franklin, Senior Buyer

kathleenf@gjcity.org

970-244-1513

REQUEST FOR PROPOSAL

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REQUEST FOR PROPOSAL

Section 1.0: Administrative Information & Conditions For Submittal

- 1.1. Americans with Disability Act (ADA) Compliance Mandate:** Following HB21-1110, all documents produced and submitted in response to this solicitation must adhere to the provisions outlined in §§24-85-101, C.R.S., and subsequent sections, as well as the Accessibility Standards for Individuals with a Disability, as established by the Office of Information Technology under section §24-85-103 (2.5), C.R.S. Additionally, all documents must align with the State of Colorado's technology standards related to accessibility, including Level A.A. conformity with the latest iteration of the Web Content Accessibility Guidelines (WCAG) as integrated within the State of Colorado's technology standards.
- 1.2. Required Review:** The Offeror is responsible for thoroughly reviewing all solicitation documentation to gain a comprehensive understanding of the scope, specifications, project requirements, and all associated rules, regulations, laws, conditions, instructions, and procurement policies related to the solicitation process and the Project or Work outlined in this Request for Proposal.
- 1.3. Issuing Office:** The Request for Proposal (RFP) is issued by the City of Grand Junction (City). The Purchasing Agent responsible for the conduct of this procurement is:
- Kathleen Franklin
kathleenf@gjcity.org
- Except for pre-bid or site visit meeting(s) all inquiries, concerns, clarifications, or communication about this solicitation, including process, specifications, and project scope, must be in writing to the Purchasing Agent. Other communication may result in disqualification.
- 1.4. Purpose:** The City of Grand Junction, Colorado, by and through the Parks and Recreation Department invites proposals from qualified professional Firms specializing in the redesign and revitalization of community parks. The City is seeking innovative landscape plans and creative concept designs for Whitman Park. The firm selected by the City will be responsible for providing comprehensive services, including additional utility investigation and survey before the final design, as well as landscape, irrigation, and design plans, specifications, and construction cost estimates. Services shall be provided following the terms and conditions provided in this RFP.
- 1.5. Non-Mandatory Site Visit Meeting:** Prospective Offerors are strongly encouraged to attend a site visit meeting on **December 14, 2023, at 1:00 p.m.** The location will be **Whitman Park, 300 S 4th Street, Grand Junction, CO 81501**. The purpose of this meeting will be to inspect and clarify the contents of this Request for Proposal. *Nothing stated during the site visit meeting will modify the solicitation. Only information provided in an addendum will modify the RFP.*

- 1.6. **The Owner:** The City is the “Owner” which will act by and through its authorized representative(s); “Owner” or “City” may be used interchangeably throughout this Solicitation.
- 1.7. **Compliance:** All Offerors, by submitting a proposal, commit to adhere to all conditions, requirements, and instructions in this RFP as stated or implied herein or modified by addenda. Should the Owner omit anything necessary to the clear understanding of the requirements, or should it appear that various instructions conflict, the Offeror(s) shall secure instructions from the Purchasing Agent before the submittal deadline.
- 1.8. **Procurement Process:** The 2023 version of the City [Procurement Policy](#) applies to this Solicitation.
- 1.9. **Submission:** See section 5.0 of this Solicitation for Preparation and Submittal Terms. Proposals shall be formatted as directed, in Section 5. Proposals that fail to follow the format may be found non-responsive. To participate in the solicitation opening, please utilize the following information and link:

**Concept Design Services for Whitman Park, RFP-5341-24-KF
January 10, 2024, 2:00 – 2:30 p.m. (America/Denver)**

Please join the meeting from a computer, tablet, or smartphone.

<https://meet.goto.com/503805189>

Dial in using a phone.

Access Code: 503-805-189

United States: +1 (408) 650-3123

Join from a video-conferencing room or system.

Meeting ID: 503-805-189

Dial in or type: 67.217.95.2 or inroomlink.goto.com

Or dial directly: 503805189@67.217.95.2 or 67.217.95.2##503805189

Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>

- 1.10. **Public Disclosure:** Under the Colorado Open Records Act (CORA), all information within any bid or proposal is subject to public disclosure. Upon the issuance of an award, both the solicitation file and the proposal(s) contained therein are subject to a [CORA request](#). In instances of Solicitation or Project cancellation, public disclosure is contingent upon adherence to pertinent laws.
- 1.11. **Altering Proposals:** Any alterations made before the opening date and time, must be initiated by the Offeror. Proposals may not be altered or amended after the submission deadline.
- 1.12. **Withdraw of Proposals:** A proposal must be firm and valid for award and may not be withdrawn or canceled by the Offeror for sixty (60) days following the submittal deadline date, and only before award.

- 1.13. Acceptance of Proposal Content:** The Proposal selected by the Owner shall become a part of the Contract Documents. Failure of the successful Offeror to accept the obligations in the Contract shall result in cancellation of the award and such Offeror shall be removed from future solicitations. When a Contract is executed by and between the Offeror and the City, the Offeror may be referred to as the “Consultant” or “Firm.”
- 1.14. Addenda:** Official response to questions, interpretations, corrections, and changes to this solicitation or extensions to the opening/receipt date will be made by the Purchasing Agent by a written Addendum to the solicitation. The sole authority to authorize addenda shall be vested in the Purchasing Division. Addenda will be issued electronically through BidNet Direct Rocky Mountain E-Purchasing website at <https://www.bidnetdirect.com/colorado/city-of-grand-jefferson>. An Offeror(s) must acknowledge receipt of all addenda in the proposal(s).
- 1.15. Exceptions and Substitutions:** All proposals meeting the intent of this RFP will be considered for award. An Offeror taking exception to the specifications does so at the Offeror’s risk. The Owner reserves the right to accept or reject any or all substitutions or alternatives. When offering substitutions and/or alternatives, the Offeror must state any exception(s) in the section to which the exception(s) pertain(s). Exception/substitution, if accepted, must meet, or exceed the stated intent and/or specification(s). The absence of stated exception(s) indicates that the Offeror has not taken exception(s), and if awarded a Contract, shall hold the Offeror responsible for performing in strict accordance with the Contract Documents.
- 1.16. Confidential Material:** All materials submitted in response to this RFP shall ultimately become public record and shall be subject to inspection after the Contract award. “**Proprietary or Confidential Information**” is defined as any information that is not generally known to competitors and which provides a competitive advantage. Unrestricted disclosure of proprietary information places it in the public domain. Only submittal information identified with the words “**Confidential Disclosure**” and uploaded as a separate document may establish the information as confidential or proprietary. Any material the Offeror(s) intends to be treated as confidential or proprietary must include a written explanation for the request. Consistent with the Colorado Open Records Act (CORA), the request shall be reviewed and decided by the Owner. If denied, the Offeror will have the opportunity to withdraw its proposal or to remove the confidential or proprietary information. Neither cost nor pricing information nor the entire proposal may be claimed as confidential or proprietary.
- 1.17. Response Material Ownership:** All proposals become the property of the Owner upon receipt and may only be returned to the Offeror at the Owner’s option. Selection or rejection of the proposal shall not affect this right. The Owner shall have the right to use all ideas or adaptations of the ideas contained in any proposal received in response to this RFP, subject to limitations in the materials marked as “Confidential Material.” Disqualification of a proposal does not eliminate the City’s right.
- 1.18. Minimal Standards for Responsible Prospective Offerors:** The Offeror must affirmatively demonstrate its responsibility. A prospective Offeror must meet the following minimum requirements:

- Be able to comply with the required or proposed schedule.
- Have a satisfactory record of performance of projects of similar scope and size.
- Have a satisfactory record of integrity and ethics.
- Be otherwise qualified and eligible to receive an award and enter into a Contract with the Owner.

1.19. Sales Tax: The Owner is exempt from State, County, and Municipal Taxes and Federal Excise Tax; therefore, all fees shall not include taxes.

1.20. Public Opening: Proposal(s) shall be opened publicly in a virtual meeting following the proposal deadline. Offerors, representatives, and interested persons may be present. Proposals shall be received and acknowledged only so as to avoid disclosure of process. Only the company name(s) and business location of the proposing Offeror(s) will be disclosed.

Section 2.0: General Contract Terms and Conditions

2.1. Acceptance of RFP Terms: A proposal submitted in response to this RFP shall **constitute** a binding offer which shall be acknowledged by the Offeror on the Letter of Interest or Cover Letter. The Offeror must be legally authorized to execute a Letter of Interest or Cover Letter together with contractual obligations. By submitting a proposal, the Offeror accepts all terms and conditions including compensation, as set forth herein/the Contract Documents. An Offeror shall identify clearly and thoroughly any variations between its proposal and the Owner's requirements. Failure to do so may be deemed a waiver of any right(s) to subsequently modify the term(s) of performance, except as specified in the RFP. A proposal that includes terms and conditions that do not conform to the terms and conditions of this Request for Proposal is subject to rejection as non-responsive. The Owner reserves the right to permit the Offeror to withdraw nonconforming terms and conditions from its proposal before a determination by the Owner of non-responsiveness based on the submission of nonconforming terms and conditions.

2.2. Execution, Correlation, Intent, and Interpretations: The Contract Documents shall be signed by the Owner and the Firm. By executing the Contract, the Firm represents that it has familiarized itself with the conditions under which the Service is to be performed and correlated its observations with the requirements of the Contract Documents. The Contract Documents are complementary, and what is required by anyone, shall be as binding as if required by all. The Contract Documents intend to include all labor, materials, equipment, services, and other items necessary for the proper execution and completion of the Scope of Services as defined in the technical specifications contained herein.

2.3. Permits, Fees, & Notices: The Firm shall secure and pay for all permits, governmental fees, and licenses necessary for the proper execution and completion of the Services. The Firm shall give all notices and comply with all laws, ordinances, rules, regulations, and orders of any public authority, including the City, bearing on the performance of the Service(s). If the Firm observes that any of the Contract Documents are at variance in any respect, it shall promptly notify the Purchasing Agent in writing, and necessary

changes will be made to reconcile the variation as determined to be in the best interest of the City. If the Firm performs any Services knowing it to be contrary to such laws, ordinances, rules, and regulations, and without such notice to the Owner, it shall assume full responsibility and shall bear all costs attributable to the non-conforming Services.

- 2.4. Responsibility for those Performing the Services:** The Firm shall be responsible to the Owner for the acts and omissions of all its employees and all other persons performing any of the Services under the Contract.
- 2.5. Payment & Completion:** The Contract Sum is stated in the Contract and is the total amount payable by the Owner to the Firm for the performance of the Service(s) under the Contract. Upon receipt of written notice that the deliverable(s) is ready for final inspection and acceptance and upon receipt of the invoice for payment, the Owner's Project Manager will promptly make such inspection and, when the Owner finds the Service(s) acceptable under the Contract and the Contract fully completed, the Owner shall make payment in the manner provided in the Contract Documents. Partial payments will be based upon estimates prepared by the Firm, of the value of Service(s) performed in accordance with the Contract Documents. The Service(s) performed by the Firm shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional Firms in the same or similar type of Service(s) in the community. The Service(s) to be performed by the Firm hereunder shall be done in compliance with applicable laws, ordinances, rules, and regulations.
- 2.6. Protection of Persons and Property:** The Firm shall comply with all applicable laws ordinances, rules, regulations, and orders of any public authority having jurisdiction for the safety of persons or property or to protect it from damage, injury, or loss.
- 2.7. Changes in the Services:** The Owner, without invalidating the Contract, may order changes in the Services within the general scope of the Contract consisting of additions, deletions, or other revisions. All such changes in the Services shall be authorized by Change Order/Amendment and shall be executed under the applicable conditions of the Contract. A Change Order/Amendment is a written order to the Firm signed by the Contact Administrator issued after the execution of the Contract, authorizing a change in the Services or an adjustment in the Contract sum or the Contract time.
- 2.8. Minor Changes in the Services:** The Owner shall have the authority to order minor changes in the Services not involving an adjustment in the Contract Sum or an extension of the Contract Time and not inconsistent with the intent of the Contract.
- 2.9. Correction of Services:** The Firm shall promptly correct all Services found by the Owner as defective or as failing to conform to the Contract. The Firm shall bear all costs of correcting such rejected Services, including the cost of the Owner's additional Services thereby made necessary. The Owner shall give such notice promptly after discovery of the condition. All such defective or non-conforming Services under the above paragraphs shall be removed from the site where necessary and the Services shall be corrected to comply with the Contract without cost to the Owner.

- 2.10. Acceptance Not Waiver:** The Owner's acceptance or approval of Service(s) furnished hereunder shall not in any way relieve the Firm of its responsibility to maintain the high quality, integrity, and timeliness of its Services. The Owner's approval or acceptance of, or payment for, any Services shall not be construed as a future waiver of any right(s) under the Contract, or of any cause of action arising out of performance under this Contract.
- 2.11. Change Order/Amendment:** No oral statement of any person shall modify or otherwise change, or affect the terms, conditions, or specifications stated in the Contract. All amendments to the Contract shall be made in writing by the City Contract Administrator.
- 2.12. Assignment:** The Firm shall not sell, assign, transfer, or convey the Contract resulting from this RFP, in whole or in part, without the prior written approval from the Owner.
- 2.13. Compliance with Laws:** Proposals must comply with all Federal, State, County, and local laws governing the Service and the fulfillment of the Service(s) for and on behalf of the public. The Firm hereby warrants that it is qualified to assume the responsibilities and render the Services described herein and has all requisite corporate authority and professional licenses in good standing as required by law.
- 2.14. Debarment/Suspension:** The Firm hereby certifies that the Firm is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any governmental department or agency.
- 2.15. Conflict of Interest:** No public official and/or Owner employee shall have interest in the Contract resulting from this RFP.
- 2.16. Project Manager/Administrator:** The Project Manager, on behalf of the Owner, shall render decisions promptly regarding the Services proposed and/or performed by the Firm. The Project Manager shall be responsible for approval and/or acceptance of any related performance of the Scope of Services.
- 2.17. Cancellation of Solicitation:** Any solicitation may be canceled by the Owner or any solicitation response by a Firm may be rejected in whole or in part when it is in the best interest of the City.
- 2.18. Contract:** This solicitation, submitted documents, and any negotiations, when properly accepted by the Owner, shall constitute an enforceable agreement equally binding between the Owner and the Firm. The Contract represents the entire and integrated agreement between the City and the Firm, collectively the Parties, and supersedes all prior negotiations, representations, or agreements, either written or oral, including the solicitation documents. The Contract may be amended or modified only with Amendment.
- 2.19. Contract Termination:** The Contract shall remain in effect until any of the following occurs: (1) Contract expires; (2) completion of Services; (3) final acceptance of Services; or (4) for convenience terminated by either party with a written *Notice of Cancellation* stating therein the reasons for such cancellation and the effective date of cancellation at least thirty days past notification.

- 2.20. Employment Discrimination:** During the performance of any Services, the Firm agrees to:
- 2.20.1.** Not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, citizenship status, marital status, veteran status, sexual orientation, national origin, or any legally protected status except when such condition is a legitimate occupational qualification reasonably necessary for the normal operations of the Firm. The Firm agrees to post in conspicuous places, visible to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - 2.20.2.** In all solicitations or advertisements for employees placed by or on behalf of the Firm, shall state that such Firm is an Equal Opportunity Employer.
 - 2.20.3.** Notices, advertisements, and solicitations placed in accordance with federal law, rule, or regulation shall be deemed sufficient for meeting the requirements of this section.
- 2.21. Immigration Reform and Control Act of 1986 and Immigration Compliance:** The Firm certifies that it does not and will not during the performance of the Contract employ personnel without authorization services or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986 and/or law regulating immigration compliance.
- 2.22. Ethics:** The Firm shall not accept or offer gifts or anything of value and/or enter into any business arrangement with any employee, official, or agent of the Owner.
- 2.23. Failure to Deliver:** In the event of failure of the Firm to perform in accordance with the Contract, the Owner, after due oral or written notice, may procure Services from other sources and hold the Firm responsible for any and all costs resulting in the purchase of additional Services and materials necessary to perform the Service(s). This remedy shall be in addition to any other remedies that the Owner may have.
- 2.24. Failure to Enforce:** Failure by the Owner at any time to enforce the provisions of the Contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the Contract or any part thereof, or the right of the Owner to enforce any provision of the Contract at any time in accordance with the terms thereof.
- 2.25. Force Majeure:** The Firm shall not be held responsible for failure to perform the duties and responsibilities imposed by the Contract due to legal strikes, fires, riots, rebellions, and acts of God beyond the control of the Firm unless otherwise specified in the Contract.
- 2.26. Indemnification:** The Firm shall defend, indemnify, and save harmless the Owner and all its officers, employees, insurers, and self-insurance pool, from and against all liability, suits, actions, or other claims of any character, name, and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the Firm, or of any Firm's agent,

employee, subcontractor or supplier in the execution of, or performance under, the Contract which may result from proposal award. The Firm shall pay any judgment with costs which may be obtained by and/or against the Owner arising out of or under the performance or non-performance.

- 2.27. Independent Firm:** The Firm shall be legally considered an independent of the Firm and neither the Firm nor its employees shall, under any circumstances, be considered servants, or agents of the Owner. The Owner shall be at no time legally responsible for any negligence or other wrongdoing by the Firm, its servants, or agents. The Owner shall not withhold from the Contract, payments to the Firm any federal or state unemployment taxes, federal or state income taxes, Social Security, or any other amounts for benefit(s) to the Firm. Further, the Owner shall not provide to the Firm any insurance coverage or other benefits, including Workers' Compensation, normally provided by the Owner to its employees.
- 2.28. Ownership:** All documents, plans, concepts, and work prepared under the Contact, *etc.*, created by the Firm for this Service, shall become the property of the Owner. All information furnished by the Owner is and shall remain the Owner's property.
- 2.29. Oral Statements:** No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this document and/or the Contract. All modifications to this request and any agreement must be made in writing by the Owner.
- 2.30. Patents/Copyrights:** The Firm agrees to protect the Owner from any claims involving infringements of a patent(s) and/or copyright(s) and/or other intellectual property protection. In no event shall the Owner be liable to the Firm for any claims, damages, awards, and/or costs of defense arising on the grounds of patent(s)/copyright(s) infringement. Patent/copyright infringement shall null and void any agreement resulting from response to this Solicitation.
- 2.31. Governing Law:** Any agreement as a result of responding to this RFP shall be deemed to have been made in, and shall be construed and interpreted by, the laws of the City of Grand Junction, Mesa County, Colorado. Any action arising out of or under this Solicitation and/or Contract shall be in District Court 21st Judicial District, Mesa County, Colorado.
- 2.32. Expenses:** Expenses incurred in the preparation, submission, and presentation of a proposal in response to this solicitation are the responsibility of the Firm and shall not be charged to the Owner.
- 2.33. Sovereign Immunity:** The Owner specifically reserves and asserts its rights to sovereign immunity pursuant to Colorado Law.
- 2.34. Public Funds/Non-Appropriation of Funds:** Funds for payment have been provided through the Owner's budget approved by the City Council for the stated fiscal year only. Colorado law prohibits the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated obligations that may arise past the end of the stated Owner's fiscal year shall be subject to budget approval.

The Contract will be subject to and provide a non-appropriation of funds clause in accordance with Colorado law.

- 2.35. Collusion Clause:** Each Offeror, by submitting a proposal, certifies that it is not involved in any collusive action(s) or activity(ies) that may violate applicable federal or state antitrust laws, rules, and/or regulations. Any proposal(s) found to have evidence or reasonable belief of collusion among the Offerors will be rejected. The Owner reserves the right, at its discretion, to accept future proposals for the same service(s) or work from participants identified in such collusion.
- 2.36. Gratuities:** The Firm certifies and agrees that no gratuities or kickbacks were paid in connection with this Contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Contract. If the Firm breaches or violates this warranty, the Owner may, at its discretion, terminate the Contract without liability to the Owner.
- 2.37. Performance of the Contract:** The Owner reserves the right to enforce the performance of the Contract in any manner prescribed by law or equity as deemed by the Owner to be in the best interest of the Owner (in the event of breach or default) of resulting Contract award.
- 2.38. Default:** The Owner reserves the right to terminate the Contract in the event the Firm fails to meet delivery or completion schedules, or otherwise perform in accordance with the Contract. Breach of Contract or default authorizes the Owner to purchase like services elsewhere and charge the full cost to the defaulting Firm.
- 2.39. Multiple Offers:** If an Offeror submits more than one proposal, THE ALTERNATE PROPOSAL must be marked "Alternate PROPOSAL." The Owner reserves the right to make the award in the best interest of the Owner.
- 2.40. Definitions:**
- 2.40.1.** "City" or "Owner" is the City of Grand Junction, Colorado, and is referred to throughout the Contract Documents.
 - 2.40.2.** "Consultant" or "Firm" is the person, organization, entity, or consultant identified as such in the proposal and throughout the Contract. The term encompasses the Consultant, Firm, or its authorized representative(s).
 - 2.40.3.** "Key Personnel" designate the crucial individual(s) from the Firm essential for the successful execution and completion of the Project. The individual(s) will possess specialized skills, knowledge, or experience required for the Project's specific scope of work.
 - 2.40.4.** "Offeror" refers to the person(s) legally authorized by the Firm to make an offer and/or submit a response fee proposal in response to the RFP.
 - 2.40.5.** "Project" or "Work" refers to the endeavor outlined in this solicitation to create the product, service, or deliverable.

2.40.6. “Services” includes all labor, materials, equipment, and/or professional skills necessary to produce the requirements of the Contract Documents.

2.40.7. “Subcontractor is a person(s) or organization that has a direct contract with the Firm to perform any of the service(s). The term subcontractor is referred to throughout the Contract and means the subcontractor or its authorized representative.

2.41. Public Disclosure Record: If the Offeror knows its employee(s) or subcontractors having an immediate family relationship with an Owner employee or elected official, the Offeror must provide the Purchasing Agent with the name(s) of the individuals. The individuals are required to file a “Public Disclosure Record”, and/or a statement of financial interest, before conducting business with the Owner.

Section 3.0: Insurance Requirements

3.1. Insurance Requirements: The selected Firm agrees to procure and maintain, at its own cost, policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Firm pursuant to the Contract. Such insurance shall be in addition to any other insurance requirements imposed by the Contract or by law. The Firm shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to the Contract because it failed to procure or maintain insurance in sufficient amounts, durations, or types.

The Firm shall procure and maintain and, if applicable, shall cause any subcontractor of the Firm to procure and maintain insurance coverage listed below. Such coverage shall be procured and maintained with forms and insurers acceptable to the Owner. All coverage shall be continuously maintained to cover all liability, claims, demands, and other obligations assumed by the Firm pursuant to the Contract. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Minimum coverage limits shall be as indicated below unless specified otherwise in the Special Conditions:

(a) Worker Compensation: The Firm shall comply with all State of Colorado Regulations concerning Workers’ Compensation and other statutory insurances as required.

(b) General Liability insurance with minimum combined single limits of:

ONE MILLION DOLLARS (\$1,000,000) for each occurrence and

TWO MILLION DOLLARS (\$2,000,000) per job aggregate.

The policy shall apply to all premises, products, and completed operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall contain a severability of interest provision.

- (c) Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than:

ONE MILLION DOLLARS (\$1,000,000) for each occurrence and

ONE MILLION DOLLARS (\$1,000,000) aggregate

Concerning each of the Firm's owned, hired, or non-owned vehicles assigned to be used in the performance of the Services/Work.

- (d) Professional Liability & Errors and Omissions Insurance policy with a minimum of:

FIVE MILLION DOLLARS (\$5,000,000) per claim

This policy shall provide coverage to protect the Firm against liability incurred as a result of the professional services performed as a result of responding to this Solicitation.

- (e) Technology-related errors and omissions liability and cyber-liability coverage with limits of:

TWO MILLION (\$2,000,000) for each occurrence and

TWO MILLION (\$2,000,000) aggregate

- (f) Intellectual Property Infringement Insurance policy with a minimum of:

ONE MILLION (\$1,000,000) for each occurrence and

ONE MILLION (\$1,000,000) aggregate

- 3.1.1. Additional Insured Endorsement:** The policies required by paragraphs (b), (c), and (e) above shall be endorsed to include the City of Grand Junction, its elected and appointed Officials, employees, and volunteers as Additional Insureds. Every required policy above shall be primary insurance, and any insurance carried by the Owner, its officers, or its employees, or carried by or provided through any insurance pool of the Owner, shall be excess and not contributory insurance to that provided by the Firm. The Firm shall be solely responsible for any deductible losses under any policy required above.

Section 4.0: Specifications/Scope of Services

- 4.1. General/Background:** Whitman Park, originally known as Maple Park in the late 1800s and early 1900s is a 2.5-acre historical park in Grand Junction. Whitman Park is located between 4th and 5th Streets and Ute and Pitkin Avenues. The name was changed to Whitman Park in honor of missionary, Marcus Whitman. Whitman Park was known as the “gem of the City” and was used as a community gathering place to meet friends and neighbors where live music was enjoyed from the bandstand.

The City completed the Parks and Recreation Open Space (PROS) Master Plan in 2020. The PROS Plan articulated certain community goals such as

Goal 1: Provide a safe, well-maintained, and accessible network of parks, open space, trails, and recreation services and

Goal 2: Ensure parks, recreational, and open space facilities and programs meet community needs and equity of location. The redevelopment of Whitman Park will assist in bringing an underutilized park back to life by reimagining the space. Whitman Park is located in an area that has limited parking and pedestrian access across Pitkin and Ute Avenues. The park has a mature tree canopy. There is an existing small restroom facility that is underused and dated. This park has the potential to substantially enhance the value of the surrounding neighborhoods and contribute positively to the commercial downtown area of Grand Junction.

4.2. Project Objectives:

Evaluation of various parking solutions, including utilizing neighboring parking, incorporating additional angle parking along 4th Street, exploring the feasibility of closing 4th Street, or implementing an interior parking lot, should all be thoroughly examined with the scope of the concept design process contemplated by this Solicitation.

Many mature legacy trees in the Park contribute significantly to the urban canopy. These trees must be preserved. These trees and the large available center area present an opportunity to design a unique park experience with abundant shade.

It is envisioned that the existing restroom facility will be removed. Reimagining a solution for restroom facilities, such as an enclosure for a Port-a-Potty, is another crucial aspect that requires attention and innovation within the scope of this process.

Given the proximity to Downtown Grand Junction, it is important that the design of Whitman Park enhances community value but seamlessly integrates with and enriches the Downtown environment. Proposed concepts include the incorporation of a food truck court, an events stage, and a designated space for community gatherings.

To ensure a holistic and inclusive approach, the concept design process must actively involve the public and community. The incorporation of opportunities for public engagement is crucial. As part of its proposal, Offerors are required to provide a comprehensive plan detailing how community engagement activities will be conducted. The proactive engagement strategy will be vital in shaping a design that resonates with the needs and preferences of the Community.

The following items have been identified for consideration and resolution as integral components of this process and successful enhancement of the Park:

- Parking and park access.
- The park terrain exhibits noticeable uneven ground, which necessitates leveling to mitigate tripping hazards.
- The asphalt surfaces within the Park are deteriorating, primarily caused by tree roots, requiring repair or removal to ensure the longevity and safety of the Park

infrastructure.

- Situated at the center of the Park is a sizable rock adorned with a historic plaque. Further discussion is necessary to assess the historical significance and determine whether its preservation is warranted.
- Identification of ways the City may establish a meaningful connection between Whitman Park and the neighboring downtown area by incorporating amenities that complement and enhance the existing offerings within the Downtown area will be essential. For example, improvements to the adjacent 4th and 5th streets going into the downtown area are forthcoming in 2024 and will require consideration.

4.3. Purpose: The City by and through the Parks and Recreation Department invites proposals from qualified professional Firms specializing in the redesign and revitalization of community parks. The City is seeking innovative landscape plans and creative concept designs for Whitman Park. The firm selected by the City will be responsible for providing comprehensive services, including additional utility investigation and survey before the final design, as well as landscape, irrigation, and design plans, specifications, and construction cost estimates. Services shall be provided in accordance with the terms and conditions provided in this RFP.

4.4. Design and Project Specifications: The comprehensive design for Whitman Park must fully address the entire site and map out all proposed improvements. To ensure a high level of expertise, design teams should ideally include, at a minimum, a Professional Engineer, a Traffic or Transportation Engineer, and a Licensed Landscape Architect licensed in the State of Colorado.

Project completion will be determined by adherence to the proposed timeline, which serves as one of the key evaluation criteria. To gauge the feasibility of the Project, a good faith estimate for the delivery of the final report is expected. The City aims to initiate this Project in the 2024 budget, necessitating completion and delivery of the final report to the City by no later than **May 15, 2024**.

The design plan must be prepared by a qualified engineer or architect licensed in the State of Colorado. The progression from Design development to construction documents is anticipated as part of a separate Design-Build contract, contingent upon securing funding for the construction phase.

4.5. Special Conditions & Provisions:

4.5.1. Non-Mandatory Site Visit Meeting: Prospective Offerors are strongly encouraged to attend a non-mandatory site visit meeting on **December 14, 2023, at 1:00 p.m.** The location will be **Whitman Park, 300 S 4th Street, Grand Junction, CO 81501**. The purpose of this meeting will be to inspect and clarify the contents of this Request for Proposal. *Nothing stated during the site visit meeting will modify the solicitation. Only information provided in an addendum will modify the RFP.*

4.5.2. Price Proposal: Pricing for the services shall be "**a lump sum**" and shall be inclusive to include, but not be limited to: all design, drawings, work, labor, travel,

meetings, conference calls, fuel, shipping/freight, licenses, permits, fees, set-up and take down cost, and full-time inspection costs, and all other costs, etc. related to the successful completion of the Project. The Owner's estimate for the cost of the design services is \$100,000.00.

The Owner shall not pay nor be liable for any other additional costs including but not limited to taxes, insurance, interest, penalties, termination payments, attorneys fees, liquidated damages, etc.

The Firm shall submit its pricing utilizing the attached form in Section 7.0 Solicitation Response Form.

All fees and pricing will be subject to negotiation by the Owner.

4.5.3. Laws, Codes, Rules, and Regulations: The Firm shall ensure that all Services provided meet all Federal, State, County, and City laws, codes, rules, regulations, and requirements for providing such Services.

4.5.4. Project Schedule: The Offeror shall include a project schedule, delineating the calendar of events proposed to meet the projected deadline of **May 15, 2024**.

4.5.5. Contract: A binding Contract shall consist of (1) the RFP and any Addendum(s) thereto, (2) the Offeror's response (Proposal) to the RFP, (3) any clarification of the Proposal, if applicable, and (4) the City's Purchasing Department's acceptance of the proposal through a "Notice of Award." All Exhibits and Attachments within the RFP are incorporated into the contract by reference.

A. The Contract expresses the complete agreement of the parties and, performance shall be governed solely by the specifications and requirements contained therein and other laws as applicable.

B. Any change to the Contract, whether by modification and/or supplementation, must be accomplished by a formal Contract Amendment signed and approved by and between the duly authorized representative of the Offeror and the Contract Administrator or by a modified Purchase Order/Contract before the effective date of such modification. The Offeror expressly and explicitly understands and agrees that no other method and/or no other document, including acts and oral communications by or from any person, shall be used or construed as an amendment or modification to the Contract.

4.5.6. City Project Manager/Administrator: The Project Manager for the Project is Emily Krause, MSOL, CPRP, Recreation Superintendent. The Project Manager will be responsible for approving and accepting all Work within the Scope of Services. During the performance of the Contract, all notices, letters, submittals, and other communications directed to the City shall be delivered to:

Emily Krause, Recreation Superintendent
City of Grand Junction, Parks & Recreation
1340 Gunnison Ave
Grand Junction, CO 81501

4.5.7. Contract Administrator: The Contract Administrator for the City is Duane Hoff, Jr., CPPB. Contract-related inquiries, issues, change orders, amendments, and communications related to the Contract during the Project phase will be directed to:

Duane Hoff, Jr., Contract Administrator
duaneh@gjcity.org
(970) 244-1545

4.6. Scope of Services: The general scope of services to be obtained as a result of this RFP encompasses innovative landscape plans, irrigation plans, utility investigation and survey, parking solutions, and creative concept park design to enhance the utilization of Whitman Park. The Firm is tasked with delivering design documents, plans, and cost estimates.

4.6.1. Critical elements to consider in the Project are as follows, although these points are not all-inclusive:

- Facilitate a public process to identify the preferred concept design for the design of Whitman Park in a way that is budget conscious and maximizes the ability for the community to be involved and feel an ownership of the design plan.
- Provide the engineer's opinion of probable costs for the construction of a distinctive park design that aligns with local pricing.
- Ensure completion of the project by **May 15, 2024**.
- Enable the completion of the first phase of construction improvements within 2024.
- After selection and an executed contract, work with the City Forester to come up with a creative solution to designing park elements that work with and around the urban canopy.

4.6.2. Mature/Legacy Tree Canopy: Due to the nature of the mature tree canopy located within Whitman Park, the City will actively assist the selected Firm in defining protection and preservation standards for existing trees. The City Forester will provide access to a tree survey with an accurate representation of tree locations and an associated boundary area for tree protection zones where excavation or changes to grade should be avoided to protect tree health. The tree survey will identify trees of poor condition not requiring root zone protection and smaller trees that can be considered for transplanting into new locations. It is expected that the Firm will work closely with City staff to create a unique park experience that works with the urban tree canopy.

4.6.3. Schedule of Project Services (Tasks): Public involvement will be an important element of the successful proposal for this project. The City expects the Firm to provide at a minimum:

- Two public meetings, and

- Three stakeholder meetings, as defined by the City.
- Any additional meetings that the City and the Consultant determine are necessitated following the completion of the public and stakeholder meetings.

An effort extending no more than twelve weeks is envisioned. Individual and unique approaches are welcome. Provide the following as a basic outline:

Phase 1: Programming and Public Participation: A public participation process will be required due to the Park's size, location, and significant community interest. As evident from recent media reports, Whitman Park used to serve as a common gathering place for the unhoused community. In September 2023, the City decided to close Whitman, repurposing the park exclusively for special events. The City has allocated \$1 million to establish a resource center at a nearby downtown location, to replace and improve what Whitman previously provided to members of the community experiencing homelessness. The initial phase will focus on programming and actively involving the community to gather insights and preferences.

Phase 2: Conceptual Design Development: It has been identified that Whitman Park needs revitalization to improve the Downtown park amenities. The details, elements within the park, and amenities at the park will all be established as part of this design process. Ultimately a final agreed-upon preferred plan with supporting graphics is expected (Final Design Plan).

Phase 3: Final Design Plan to Include Cost Estimates: A Final Design Plan will be developed by the Firm after the above processes are complete. The Design-Build phase will be separate from this RFP scope. The Final Design Plan will be drawn to scale and will include at a minimum:

- Accurate dimensional park design documents
- Generalized grading to a one-foot contour level.
- Line diagrams for site utilities.
- Traffic study (if deemed necessary).
- Landscape and irrigation plan.
- Lighting plan.
- Signage plan.
- Other necessary drawing details, design notes, and specifications required for construction.

4.6.4. Minimum Firm Requirements:

- At least five years in the field of project design, with experience directly related to similar park designs.
- Completed three (3) similar projects of scope and size within the last five (5) years. Please include budgetary information on each of those project references.

- Each Firm must show:
 - a) Complete disclosure of any incidents of default on the project(s) where the Firm or related entity acted as the project designer and the status of such incidents;
 - b) Complete disclosure of any liabilities, contingent liabilities, obligations, charges and liens, covenants, off-balance sheet financing arrangements, defaults, legal action pending, or other matters that might prevent the Firm from implementing the Project; and
 - c) the Firm’s latest audited financial statements available as of the date of the RFP Submission.
- Qualified and permitted by law to perform the Services provided for this project. All personnel engaged in this Service for this project shall likewise be qualified and licensed to perform necessary duties.
- Ensure compliance with all applicable environmental regulations related to the project.
- The ability to develop value engineer-appropriate design option(s).
- Project management and supervision.
- Preparation of all plans, schematics, drawings, scope, specifications, and all other related documents and requirements associated with the successful completion of this Project.
- The selected Firm may use local, qualified partners in the design.

4.7. Attached Documents:

Appendix 1 – Whitman Park Utilities Schematic Plan with aerial and without based on existing utility and as-built information

Appendix 2 – Whitman Park Tree Protection Zones

Appendix 3 – Whitman Park 2015 Concept – Art/Culture Gardens

Appendix 4 – Whitman Park 2015 Concept – Museum/Downtown

Appendix 5 – Whitman Park 2015 Concept – Half Park/Half Museum

Appendix 6 – Whitman Park 2015 Concept – All Museum

Appendix 7 – Whitman Park 2015 Concept – All Park

Appendix 8 – Downtown Plaza Concept Between 4th and 5th on Colorado Ave

4.8. RFP Tentative Time Schedule:

- | | |
|---|--------------------------------|
| • Request for Proposal available | December 7, 2023 |
| • Non-mandatory site Visit | December 14, 2023, 1:00 pm MST |
| • Inquiry deadline, <i>no questions after this date</i> | December 22, 2023, 3:00 pm MST |
| • Final Addendum Posted | January 3, 2024 |
| • Submittal deadline for proposals | January 10, 2024, 2:00 pm MST |

- Owner evaluation of proposals January 10-17, 2024
- Interviews, *if required* January 25-26, 2024
- Final Selection Week of January 29, 2024
- City Council Approval February 21, 2024
- Contact execution February 23, 2024
- Services begin no later than Upon Notice to Proceed
- Completion May 15, 2024

Holidays:

Christmas Day	December 25, 2023
New Year's Day	January 2, 2024
Martin Luther King Day	January 15, 2024
Presidents' Day	February 19, 2024
Memorial Day	May 27, 2024

4.9. Questions Regarding Scope of Services:

Kathleen Franklin, Purchasing Agent
kathleenf@gjcity.org

Section 5.0: Preparation and Submittal of Proposals

Submission: *Each proposal shall be submitted in electronic format only, and only through BidNet Direct Rocky Mountain E-Purchasing System website link: (<https://www.bidnetdirect.com/colorado/city-of-grand-junction>). This site offers both "free" and "paying" registration options which allow for full access to the City's documents and electronic submission of proposals. (Note: "free" registration may take up to 24 hours to process. Please Plan accordingly.)* Please view the "Electronic Vendor Registration Guide" at <https://www.gjcity.org/501/Purchasing-Bids> for details. (Purchasing Agent does not have access or control of the Vendor side of RMEPS. If there are website or other problems that arise during response submission, the Offeror **MUST** contact RMEPS to resolve the issue before the response deadline **800-835-4603**).

For proper comparison and evaluation, the City requests that proposals be formatted as directed in Section 5.0 "Preparation and Submittal of Proposals." The uploaded response to this RFP shall be a single PDF document with all required information included. Offerors are required to indicate interest in this Project, show specific experience, and address the capability to perform the Scope of Services in the Project Schedule as set forth herein. For proper comparison and evaluation, the Owner requires that proposals be formatted from **A** to **H**:

- A. Cover Letter:** A cover letter shall be provided that explains the Offeror's interest in the Project. The letter shall contain the name, address, phone number, and email of the person designated as the Firm's principal contact person. Furthermore, it shall identify individual(s) authorized to make presentations and commitments on behalf of the Firm. The cover letter shall bear the signature of the person having the proper authority to make formal commitments on behalf of the Firm, stating the individual(s)

role and signature authority. By submitting a response to this Solicitation, the Offeror agrees to all requirements herein.

- B. Qualifications/Experience/Credentials:** Offeror(s) must present qualifications and demonstrate relevant experience and credentials for consideration as a contract provider to the City. This should encompass a strong track record in handling projects of a similar nature. In addition to Section 4.6. Scope of Services, Offerors shall also provide the following information with the proposal submittal:

Whitman Park Landscape Site Plan and Park Design

Note: Key Personnel will be committed to this project in the Contract Documents and can only be changed by approval of the City.

Provide a summary of Key Personnel, the office location, and experience information. List the most recent projects first. Include project owner and contact reference, project location, the scope of the project, design cost, construction cost, project duration, and completion date. Additional discussion of Key Personnel experience can be provided as a narrative in the RFP.

Higher ratings will be given to experience in the design of similar projects. The RFP response must include the following information, which will be used to rate the Offeror's proposal.

- a) Discuss the experience of the Key Personnel working together on past similar projects. List previous projects and the roles of the Key Personnel. Provide client references and resumes of Key Personnel.
- b) Discuss goals and challenges on previous projects that the team was involved in, how goals were met, and how challenges were addressed by key personnel.

Discuss projects with change order values over 5% of the original project cost (not including change orders) or time delays over 1 month of the original duration. Describe circumstances that led to the change orders or delays and how the issues were resolved with the Owner.

- C. Strategy and Implementation Plan:** The Offeror is expected to provide a detailed description of its interpretation of the Owner's objectives outlined in this RFP. Describe the proposed strategy or plan for achieving the objectives of this RFP. The Offeror has the flexibility to use a written narrative or any other appropriate format to demonstrate its capability to fulfill the Scope of Services. The narrative should present a logical progression of tasks and efforts, commencing with the initial steps or tasks and extending to a complete description of all proposed tasks, demonstrating how the RFP objectives will be accomplished. Additionally, include a **project schedule** for completion of the Offeror's implementation for **Design** and an estimate of time commitments from the Owner personnel.

- D. References:** Provide a minimum of three (3) government and/or municipal references that can attest to the Firm's experience in projects of similar scope and size outlined in 4.5. Scope of Services. **Include a summary of the project completed with** the client name, address, point of contact person, telephone number, email address,

project dates, project description, original project budget, final project cost, explanation of variation from original budget to final project cost, pictures, etc.

- E. Solicitation Response Form:** The Offeror shall complete and submit the attached Solicitation Response form with its proposal.
- F. Price Proposal:** The Offeror shall provide its fee proposal, as stated in Section 4.5.2. Price Proposal.
- G. Legal Proceedings/Lawsuits:** Provide a comprehensive list of any legal proceedings or lawsuits involving the Firm, employees, or subcontractors of the Firm who may be providing services to the City. The list shall include current litigation and the status, and any matter(s) filed, settled, and/or otherwise adjudicated in the last five years. For each instance describe the underlying reason or cause of action, as well as the outcome or current status.
- H. Additional Data:** Furnish any additional pertinent information that is directly related to the qualifications and capabilities of the Firm. This may include details about specific expertise, innovative technologies, approaches, or any other information that will enhance the evaluation of the Firm's suitability to provide the services outlined in this RFP.

Section 6.0. Evaluation Criteria and Factors

- 6.1. Overview:** An evaluation committee, appointed by the City, will assess all qualified responses. Proposal(s) will be selected based on the ability to demonstrate the necessary expertise and capability essential for delivering the scope of services. Additionally, the committee will consider the integrity and reliability of the proposals, to ensure the highest degree of confidence in full faith and performance.
- 6.2. Intent:** Only Respondents who meet the qualification criteria will be considered. Therefore, the submitted proposal must indicate the Offeror's ability to provide the services described herein.
- 6.3. Evaluation Summary:** Proposals will be prioritized based on the criteria categories and values described below. The City reserves the right to reject any portions of proposals and take into consideration past performance of previous awards and contracts with the Owner of any Offeror, or service provider in determining a final award(s), if any.

Evaluation Criteria and Weighted Values will be worth ninety (90) %

- **Responsiveness of Submittal to the RFP (20) %**
The Offeror has submitted a proposal that is fully comprehensive, inclusive and conforms in all respects to the RFP and all of its requirements, including all forms and substance.
- **Understanding of the Project and Objectives (20) %**
The Offeror's ability to demonstrate a thorough understanding of the City's goals for this specific Project.
- **Experience thirty (30) %**
Offeror's proven proficiency in the successful completion of similar projects. Offeror's ability to demonstrate appropriate skill levels, certifications, and all other skill sets necessary to provide Services.
- **Strategy & Implementation (20) %**
Offeror has provided a clear interpretation of the City's objectives regarding the required Services, and a fully comprehensive plan to achieve successful completion. See Section 5.0. Item C – Strategy and Implementation Plan for details.

The following Criteria shall be worth ten (10) %

- **Fees (10) %**
All fees associated with the Services are provided and are complete and comprehensive.

- 6.4. Shortlisting Offerors:** The City expects to follow the process below to shortlist proposals. The City reserves the right to modify this process if it is in the best interest of the City.
- All proposals will be reviewed for compliance with mandatory requirements as outlined in this RFP. Proposals deemed non-responsive will be eliminated from consideration. The Purchasing Agent may contact Offerors for clarification of its proposal.
 - Committee members will independently evaluate and score proposals and submit scores back to the Purchasing Agent. Scores will be entered into an Evaluation Matrix to assist in analyzing and prioritizing the responsive Proposals.
- 6.5. Negotiations:** The City may undertake negotiations with the top-rated Offeror(s) and will not negotiate with lower-rated Offeror(s) unless negotiations with higher-rated Offeror(s) have been unsuccessful and terminated.
- 6.6. Interview(s):** The Owner reserves the right to invite the most qualified rated Offeror(s) to participate in a virtual, or in-person interview(s) if needed.
- 6.7. Award:** Offeror(s) shall be ranked based on the criteria listed in Section 6.3. The City reserves the right to consider all of the information submitted and/or presentations, if required, in selecting the Project Firm.

Section 7.0. Solicitation Response Form

RFP-5341-24-KF “Concept Design Services for Whitman Park”

Offeror must submit the entire Form completed, dated, and signed.

1) **Lump Sum Pricing:** \$ _____

Lump Sum Written: _____ **Dollars.**

The City reserves the right to accept any portion of the services to be performed at its discretion.

The undersigned has thoroughly examined the entire Request for Proposal and therefore submits the proposal and schedule of fees and services attached hereto.

This Proposal is firm and irrevocable for sixty (60) days after the time and date set for receipt of proposals.

The undersigned Offeror accepts and agrees, in accordance with the *terms and conditions contained in this Request for Proposal*, that it is prepared, ready, and willing to perform and provide services as described in the attached Proposal if the same is accepted by the City.

The undersigned Offeror acknowledges the right of the City to reject any and all Proposal(s) submitted and to waive any informality(ies) and irregularity(ies) therein in the City’s sole discretion.

By submission of the Proposal, each Offeror certifies, and in the case of a joint Proposal each party thereto certifies as to its own capability, that the Offer has been arrived at independently, without collusion, consultation, communication, or agreement as to any matter relating to the Proposal with any other Offeror or with any competitor.

Prices in the Proposal have not knowingly been disclosed with another Offeror and will not be before award.

- Prices in the Proposal have been arrived at independently, without consultation, communication, or agreement to restrict competition.
- No attempt has been made nor will be to induce any other person or Firm to submit a proposal to restrict competition.
- The individual signing the Proposal certifies that it is a legal agent of the Firm, authorized to represent the Firm, and is legally responsible for the offer with regard to supporting documentation and prices provided.
- Direct purchases by the City of Grand Junction are tax-exempt from Colorado Sales or Use Tax. Tax-exempt No. 98-903544. The undersigned certifies that no Federal, State, County, or Municipal tax will be added to the above-quoted prices.

- City of Grand Junction payment terms shall be Net 30 days.
- Prompt payment discount of _____ percent of the net dollar will be offered, to the Owner if the invoice is paid within _____ days after the receipt of the invoice.

RECEIPT OF ADDENDA: The undersigned Firm acknowledges receipt of the Addenda to the Solicitation, Specifications, and other Contract Documents.

State number of Addenda received: _____

It is the responsibility of the Offeror to ensure all Addenda have been received and acknowledged.

Submit a letter signed by the entity Owner or a Statement of Authority delegating authority to act on behalf of the Offeror. Before executing a Contract, the Offeror is required to furnish a completed W-9 form.

Company Name – (Typed or Printed)

Authorized Agent, Title – (Typed or Printed)

Authorized Agent Signature

Telephone Number

Address of Offeror

E-mail Address of Agent

City, State, and Zip Code

Date

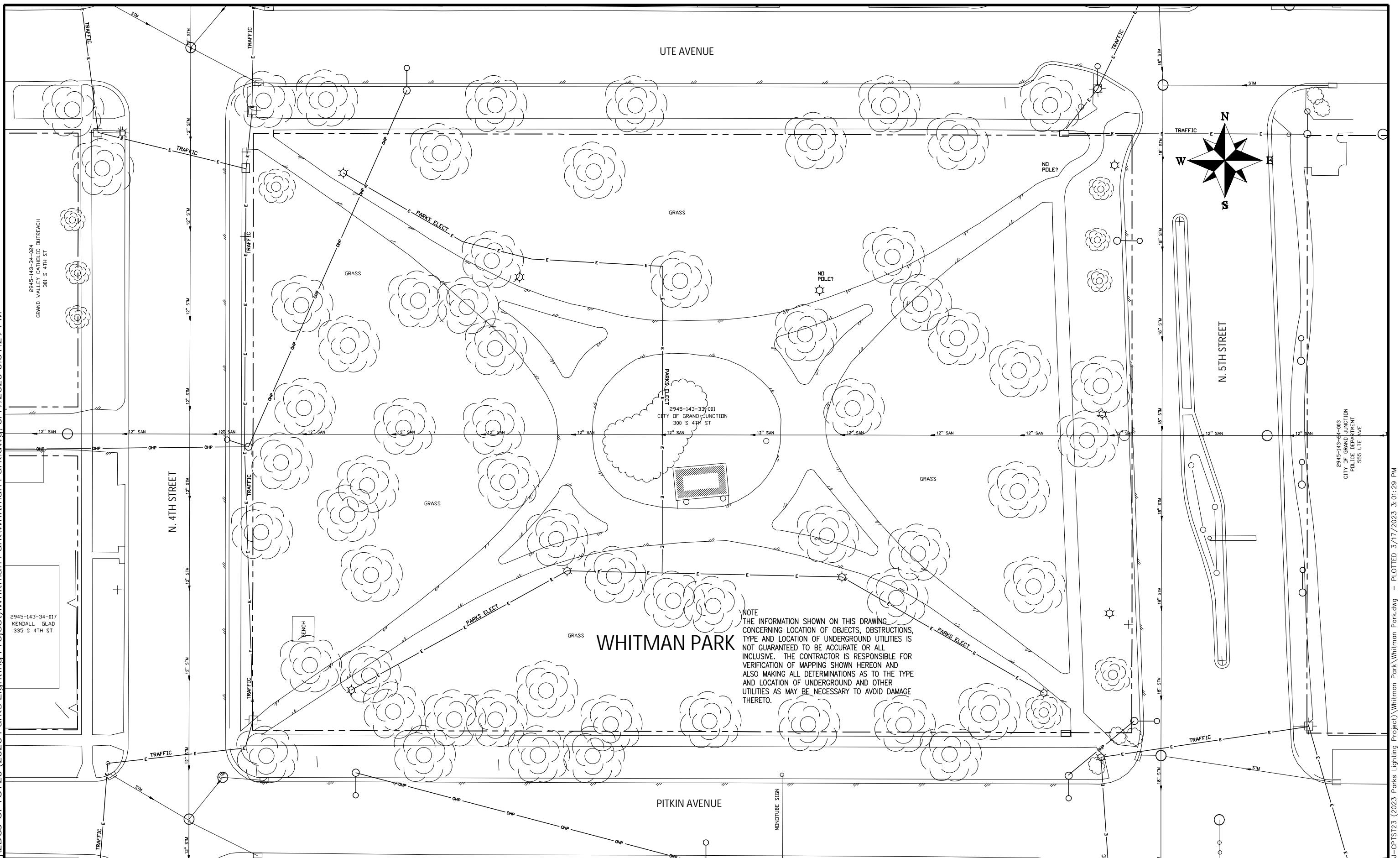
The undersigned Offeror proposes to subcontract the following portion of Services:

<u>Name, address, city, and state of Subcontractor</u>	<u>Description of Service(s) to be performed</u>	<u>Est. Value of Service(s)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The undersigned Offeror acknowledges the right of the City to reject any Offers submitted and to waive informalities and irregularities therein in the City's sole discretion.

By submission of the Proposal, each Offeror certifies, and in the case of a joint Proposal each party thereto certifies as to its own organization, that this Offer has been arrived at independently, without collusion, consultation, communication, or agreement as to any matter relating to this Proposal with any other Offeror or with any competitor.

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REVISION	DESCRIPTION	DATE
REVISION		
REVISION		
REVISION		

DRAWN BY	DATE
DESIGNED BY	DATE
CHECKED BY	DATE
APPROVED BY	DATE



**PUBLIC WORKS
ENGINEERING DIVISION**
PROJECT NO. ZDCJ - CPTST23

**2023 CITY OF GRAND JUNCTION
PARKS LIGHTING IMPROVEMENT PROJECT
WHITMAN PARK**

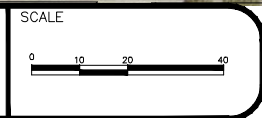
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REVISION	DESCRIPTION	DATE

DRAWN BY		DATE	
DESIGNED BY		DATE	
CHECKED BY		DATE	
APPROVED BY		DATE	



**PUBLIC WORKS
ENGINEERING DIVISION**
PROJECT NO. ZDCJ - CPTST23

**2023 CITY OF GRAND JUNCTION
PARKS LIGHTING IMPROVEMENT PROJECT**
WHITMAN PARK

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TREE PROTECTION ZONES



City of Grand Junction

G:\GIS\DEPARTMENT\PARKS\FORESTRY\FORESTRY.aprx



0 25 50 Feet



Good Condition



Poor Condition

Date Created: 12/1/2023



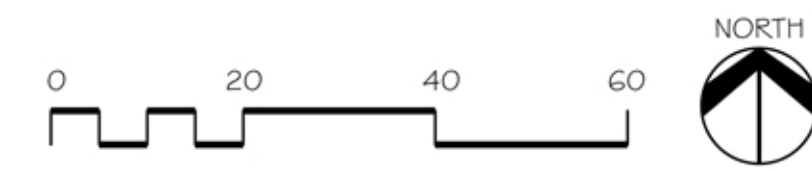


WHITMAN PARK

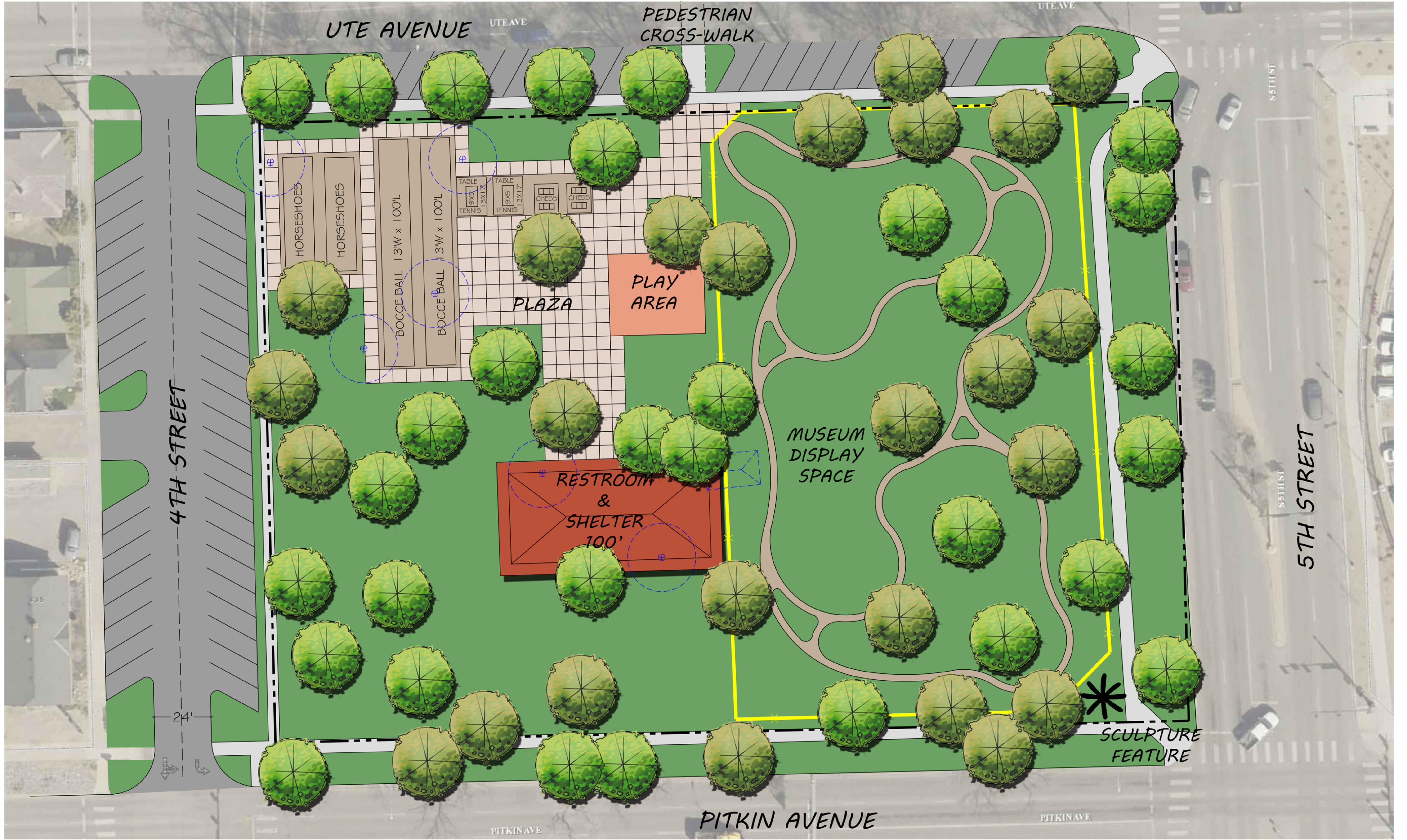
ART/CULTURAL GARDENS



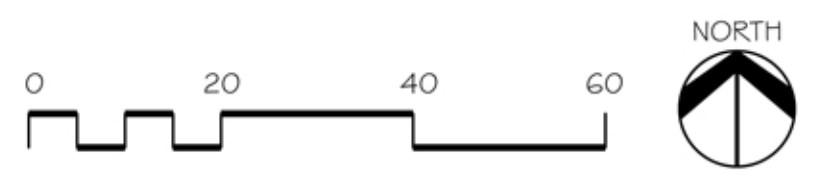
WHITMAN PARK
MUSEUM/DOWNTOWN CONCEPT



Clavonne, Roberts & Associates, Inc.
LAND PLANNING AND
LANDSCAPE ARCHITECTURE
222 N. 7TH STREET GRAND JUNCTION, CO 81501 www.clavonne.com
970-241-0745 (P) 970-241-0765 (FX)



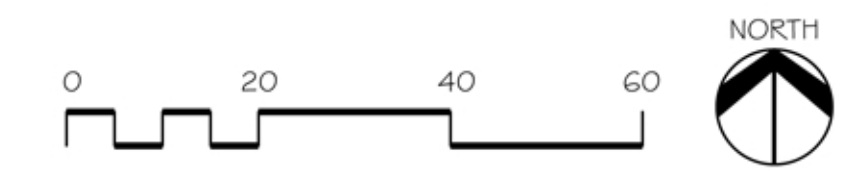
WHITMAN PARK
 HALF PARK HALF MUSEUM CONCEPT



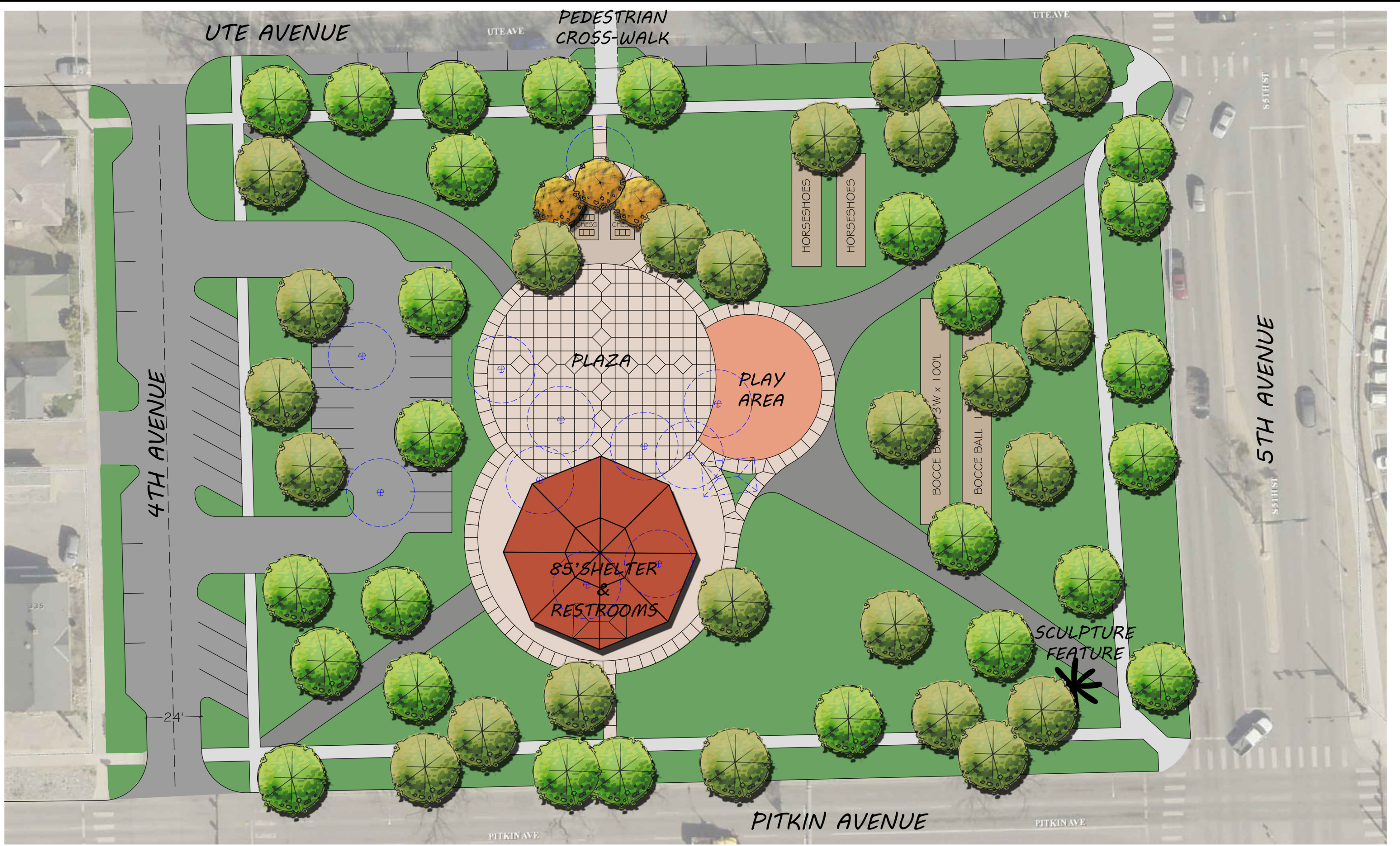
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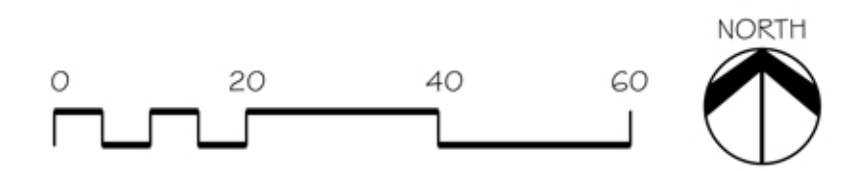
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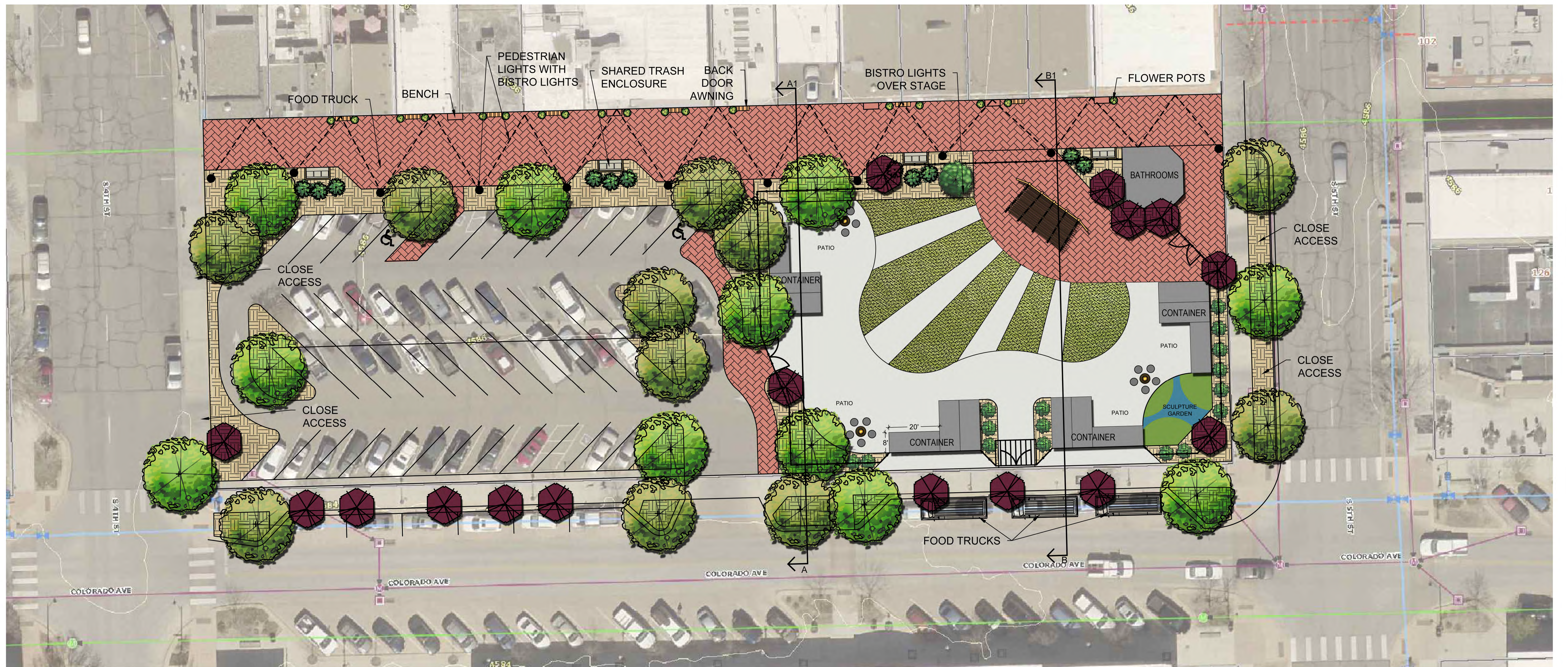
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222 N. 7TH STREET GRAND JUNCTION, CO 81501 www.ciavonne.com
970-241-0745 (P) 970-241-0765 (FX)



WHITMAN PARK
ALL PARK CONCEPT

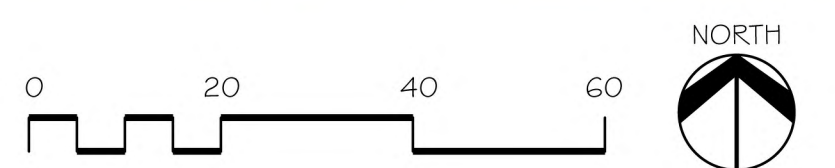


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970-241-0745 (P) 970-241-0765 (FX)



Parking Count
 Permanent: 46 (2 Accessible Spaces)

The Park at Downtown





STAGE



SHIPPING CONTAINER IDEAS



SHIPPING CONTAINER IDEAS



SCULPTURE GARDEN IDEAS

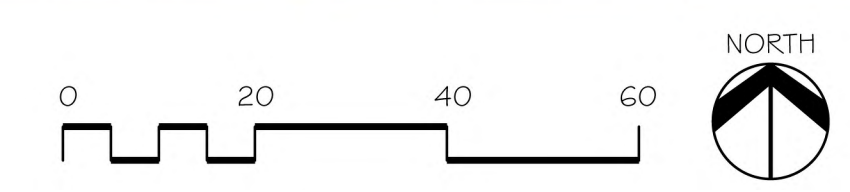
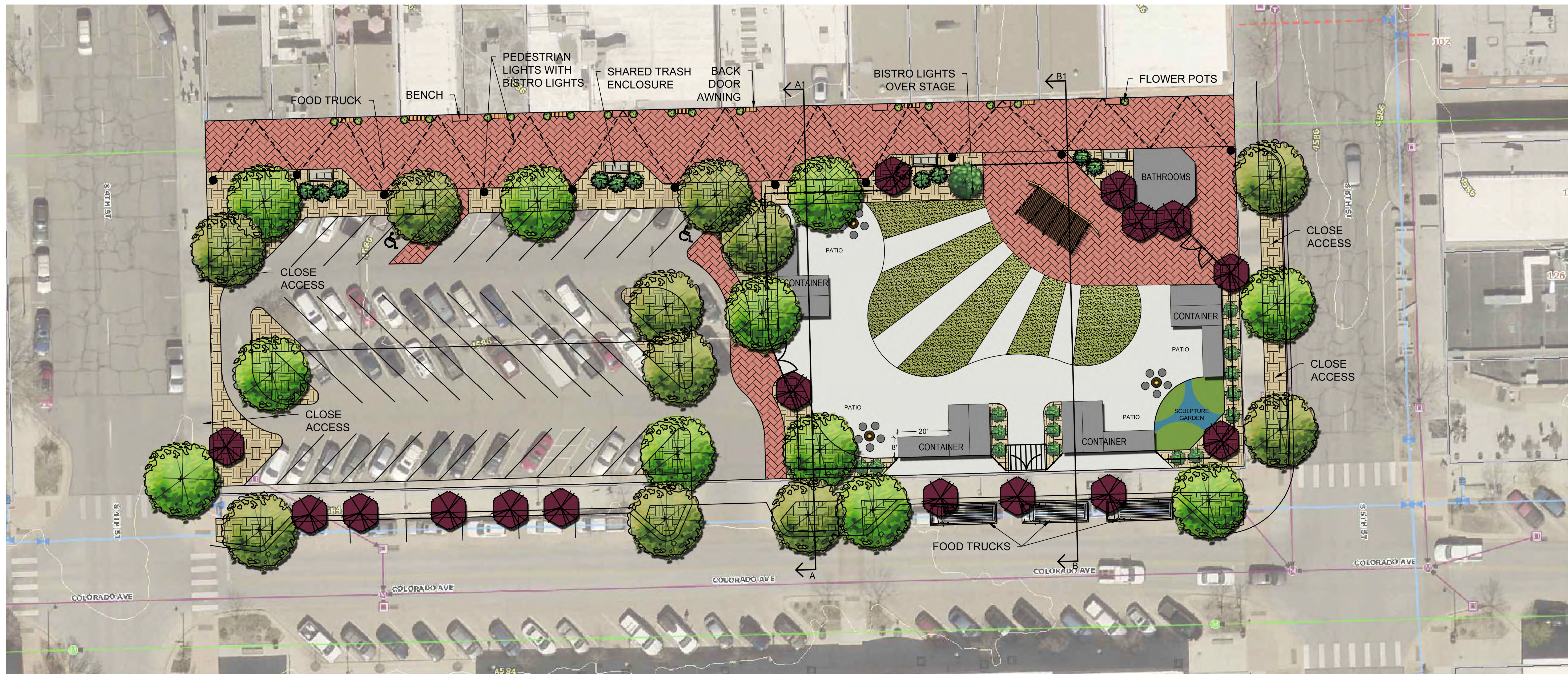


The Park at Downtown



ENTRANCE IDEAS





Parking Count
 Permanent: 46 (2 Accessible Spaces)

The Park at Downtown



A | STREET | SHRUB BED | WALK | SHRUB BED | GATE | HIGH USE SURFACE (VENDORS/PATIOS/FIRE PITS) | SHRUB BED | 20' ALLEY | **A1**



B | FOOD TRUCKS | ENTRY & TWO-SIDED ORDERING | HIGH USE SURFACE (VENDORS/PATIOS) | GRASS/CONCRETE STRIPS | STAGE/CONCERT AREA | 20' ALLEY | **B1**

The Park at Downtown

Elevations