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**Grand Junction Regional Airport Authority Board**  
**Regular Board Meeting**  
Meeting Minutes  
September 19, 2023

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**REGULAR BOARD MEETING**

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**I. Call to Order**

Ms. Linde Marshall, Board Vice-Chair, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 11:30 AM on September 19, 2023 in Grand Junction, Colorado and in the County of Mesa. The meeting was hosted in the 3<sup>rd</sup> floor conference room as well as electronically.

<p><b><u>Commissioners Present:</u></b> Tom Benton (Chairman, Online) Linde Marshall (Vice-Chair) Thaddeus Shrader (Online) Cody Davis Chris West</p> <p><b><u>Airport Staff:</u></b> Angela Padalecki Dan Reimer (Counsel) Diana Thomas Ben Peck Cameron Reece (Clerk) Jennifer Kroeker Kristina Warren Hayden Carpenter</p>	<p><b><u>Guests:</u></b> Colin Bible, Garver Jeremy Lee, Mead and Hunt Jen Boehm, Mead and Hunt Allison Thomas, Garver Lisa Meachum, Plante Moran Casey Johnson, Gensler Fred Suevel, CAF</p>
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**II. Pledge of Allegiance**

**III. Approval of Agenda**

*Commissioner Davis made a motion to approve the September 19, 2023 Board Agenda. Commissioner West seconded the motion. Voice Vote: All Ayes; motion carried.*

**IV. Commissioner Comments**

*No Commissioner Comments were made.*

**V. Citizen Comments**

*No Citizen Comments were made.*

**VI. Consent Agenda**

**A. August 15, 2023 Meeting Minutes**

Approve the August 15, 2023 Board Meeting Minutes.

**B. Asset Disposal Approval**

Approve the disposal of one asset and authorize the Executive Director to negotiate a disposal method on behalf of the Airport that brings the highest and best value to the airport.

**C. Non-Exclusive Terminal Space Permit for Southwest Airlines**

Approve Non-Exclusive Terminal Space Permit for Southwest Airlines and Authorize Executive Director to Sign.

**D. 2022 Audit Acceptance**

Accept the 2022 audited financial statements and supplemental schedules of the Grand Junction Regional Airport Authority.

*Commissioner West made a motion to approve the Consent Agenda. Commissioner Davis seconded the motion. Voice Vote: All Ayes; motion carried.*

**VII. Action**

**A. Resolution No. 2023-012 –Revised Resolution Concerning Execution of Documents Pertaining to Bank Accounts**

*Commissioner Davis made a motion to Adopt resolution No. 2023-012: Revised Resolution Concerning Execution of Documents Pertaining to Bank Accounts to update banking access and permissions. Commissioner Marshall seconded the motion. Roll Call Vote: Commissioner Shrader, yes; Commissioner West, yes; Commissioner Davis, yes; Commissioner Marshall, yes; and Commissioner Benton. The motion carried.*

**B. United Companies Notice of Award and Contract Approval to United for Temporary NAVAID Construction**

*Commissioner West made a motion to Authorize the Executive Director to sign the Notice of Award and Contract to award the Temporary NAVAIDS construction project to United Companies for a contract amount of \$6,945,889.60. Work includes temporary threshold and navigational aid relocation associated with the phased construction of Runway 12-30 to allow Runway 11-29 to*

*operate with minimal impacts while construction is underway. Commissioner Davis seconded the motion. Voice Vote: All Ayes; motion carried.*

**C. Mead and Hunt Task Order #13 for NAVAID Construction Administration**

*Commissioner Davis made a motion to Approve Mead & Hunt Task Order #13 in the amount of \$725,050 to perform preconstruction services and construction administration for the FY 2023 Threshold and Navigational Aid Relocation project and authorize the Executive Director to sign the Task Order. Commissioner West seconded the motion. Voice Vote: All Ayes; motion carried.*

**D. Garver Task Order No. 11 for FY 2023 Temporary Navaid's Construction Support**

*Commissioner West made a motion to Approve Garver Task Order 11 for \$144,800 to support the FY 2023 NAVAID Relocation Construction Coordination and the ongoing runway replacement program and authorize the Executive Director to sign the Task Order. Commissioner Davis seconded the motion. Voice Vote: All Ayes; motion carried.*

**E. Notice of Award and Contract Approval to Kelley Trucking for Runway 12-30 Program Earthwork and Grading Schedules 5, 6 and 7**

*Commissioner West made a motion to Authorize the Executive Director to sign the Notice of Award and Contract to award Earthwork and Drainage Schedules 5, 6, and 7 to Kelley Trucking for a contract amount of \$11,230,986.30. Work includes the construction of schedules 5, 6, and 7 earthwork and drainage associated with the Runway 12-30 program construction. Commissioner Davis seconded the motion. Voice Vote: All Ayes; motion carried.*

**F. Mead & Hunt Task Order #14 – Earthwork and Drainage Schedules 5, 6, and 7 Construction Administration**

*Commissioner Davis made a motion to Approve Mead & Hunt Task Order #14 in the amount of \$2,125,793 to perform preconstruction services and construction administration for the FY 2023 Earthwork and Drainage construction schedules 5, 6, and 7; and authorize the Executive Director to sign the Task Order. Commissioner West seconded the motion. Voice Vote: All Ayes; motion carried.*

**G. Garver Task Order No. 12 for FY 2023 Grading and Drainage Support**

*Commissioner Marshall made a motion to Approve Garver Task Order 12 for \$436,540 to support the FY 2023 drainage and grading construction project and the ongoing runway replacement program and authorize the Executive Director to sign the Task Order. Commissioner West seconded the motion. Voice Vote: All Ayes; motion carried.*

**H. Gensler Scope of Work to perform the design, bidding, and construction administration for the Passenger Boarding Bridge Replacement**

*Commissioner Davis made a motion to Approve Gensler Scope of Work in the amount of \$148,088 to perform design, bidding and construction administration services for the passenger boarding bridge replacement and authorize the Executive Director to sign the Scope of Work. Commissioner West seconded the motion. Voice Vote: All Ayes; motion carried.*

**I. United Companies Change Order No. 1 for C1A**

*Commissioner West made a motion to Approve Change Order No. 1 on the Runway 4-22 project to United Companies in the total amount of \$329,625 to add additional pavement rehabilitation work on Taxilane C1A and authorize the Executive Director to sign the Change Order. Commissioner Davis seconded the motion. Voice Vote: All Ayes; motion carried.*

**VIII. Discussion**

A. GJ Airshow

**IX. Staff Reports**

- A. CIP Update – Colin Bible
- B. Executive Director Report (Angela Padalecki)
- C. Finance and Activity Report (Angela Padalecki)

**X. Any other business which may come before the Board**

**XI. Adjournment**

The meeting adjourned at approximately 12:38pm

*Audio recording of the complete meeting can be found at [https://qjairport.com/Board Meetings](https://qjairport.com/Board_Meetings)*

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Tom Benton, Board Chair

**ATTEST:**

*Cameron Reece*

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Cameron Reece, Clerk to the Board