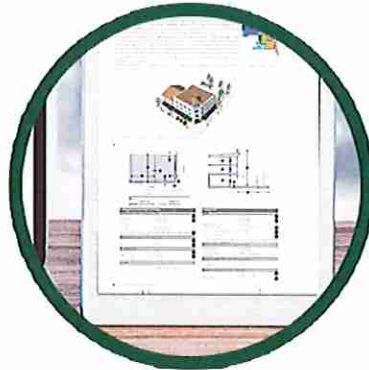# GENERAL® CODE

Enhanced Graphics Proposal

PREPARED FOR:

City of Grand Junction, Colorado

PREPARED BY:
EMILY WOOD
CODIFICATION ACCOUNT MANAGER
ewood@generalcode.com
800.836.8834

DATE:
June 19, 2024
(Valid for six months)

Table of Contents

Executive Summary

Situation Analysis

Based on discussions with the City of Grand Junction, General Code® understands that the City would like to support economic growth and serve the public by presenting an online Zoning and Development Code that is clear, easy to understand and always up to date, making it easier for business and property owners, planners, developers, and constituents to access the City's Zoning.

Our Solution

Enhanced Graphics offers zoning specific features like integrated tables, multicolumn layout options, searchable image captions, color coding, and high-quality graphics to create an easy to use Zoning and Development Code that is visually impactful, simple to maintain and accurately presented in our flexible online platform, eCode360®.

Our *Enhanced Graphics* solution for Grand Junction includes:

> **Enhanced Publishing Services**
> Your Zoning and Development Code will be published with enhanced media tools designed specifically to accommodate graphically rich Codes.

> **Updated *eCode360***
> We will seamlessly integrate your *Enhanced Graphics* Zoning and Development Code with the rest of your Code, housed in *eCode360*.

Grand Junction's Investment

A detailed breakdown of the investment and available options can be found on page 6.

Recommended Solution for Grand Junction

The visual presentation of your Zoning and Development Code is an important factor in the way your community understands and uses the City's graphically rich Zoning regulations. Knowing this, we created our *Enhanced Graphics* solution, which is designed to incorporate — and, when necessary, enhance — custom graphics, images and tables. Without sacrificing design integrity, your Zoning material will be housed on our innovative *eCode360* platform and seamlessly integrated with the City's entire Code. Additionally, as your Zoning and Development Code is amended, our team of codification experts can make timely, accurate updates, ensuring that the current version of your Code is always available to your community.

Enhanced Graphics Benefits

Table Support — We keep tables integrated within your Zoning and Development Code so that users can easily view them in context. By enhancing tables when needed, we can keep them legible, functional and consistent throughout your Code.

Multicolumn Layout — We support a multicolumn layout approach where it makes sense to keep content within a proper section and in close proximity to relevant images. This eliminates the need to jump back and forth between pages to find information.

Searchable Image Captions — Rather than being static elements, image captions are fully searchable—just like the rest of the online Code. This means that words or phrases contained in the caption will appear in your search results.

Color Coding — Color coding is used primarily as a navigational aid. Strategically used in section headers, maps, tables and other elements of your online code, color coding promotes a clear, organized Code structure and serves as a strong visual cue that connects related content and images. This helps the reader easily peruse the Code without confusion.

High-Quality Graphics — We seamlessly integrate high-resolution charts, maps and illustrations with relevant content in your Code to enhance the overall clarity and usability. Once you click on a graphic, an enlarged, high-res version will open that is detailed and easy to read.

Custom Solutions — Every community is unique, so it is important that your originality is fully reflected in your online Zoning and Development Code. Our proprietary *eCode360* platform allows us to accommodate all special requests you may have so that your Zoning and Development Code is a carefully crafted solution that meets your community's unique needs.

Enhanced Publishing Services

Using the source materials described on page 5, we will publish your Zoning and Development Code with enhanced tools designed specifically to accommodate graphically rich Codes. As a part of the process, our publishing production team will convert your Zoning and Development Code into our specialized Code database that will enable it to be output in print and posted online in *eCode360*. The work effort for this conversion will depend on the design, complexity, accuracy, completeness and overall size of the documents that are supplied to *General Code*.

Deliverables

Updated *eCode360* Online Code
General Code will update the City's *eCode360* site to include the *Enhanced Graphics* Zoning and Development Code.

Ongoing Code Maintenance

Once your new Zoning and Development Code is delivered, the process is not truly over. Your community will change and grow, and ultimately your Zoning will evolve with it. In order to protect your investment and maintain your Code as an accurate and reliable resource, it is important that the City keeps the Zoning up-to-date. *General Code's* supplementation services are designed to make the process easy, fast and accurate.

Scope of Services

Source Materials

Grand Junction has provided *General Code* with the following documents, which will be used as the source materials for the recodification project:

> A copy of the City's Zoning and Development Code, effective January 21, 2024

> Copies of Ordinances 5205, and 5218 amending the Zoning and Development Code

Project Scope

This proposal only considers the legislation listed above, which has been submitted for review and will be included in the scope of this project. The processing, review, and inclusion of any materials not submitted are outside the project scope as proposed and therefore may be subject to additional charges. We request that Grand Junction set up a process to routinely send any new legislation upon adoption. This additional legislation will be included in the Code up to the point where the editorial work has been completed and will be subject to an additional charge at the end of the project.

Special Considerations

General Code has identified the following specific special considerations that will be addressed by our staff as the project progresses:

> Please note the scope of work is limited to the specified Zoning legislation and does not include additional ordinances adopted by the City.

> Please also note that the City is responsible for providing a copy of the adopted City Zoning and Development Code to be used for the project.

> *General Code* understands that there may be future Zoning enactments that are not included in the scope of this proposal but can be separately considered for inclusion; an estimate may be provided, upon request, at the time of their adoption.

Investment Details and Authorization

City of Grand Junction, *Enhanced Graphics,* June 19, 2024

Zoning and Development Code Supplementation

> Incorporation of 2 amending ordinan·· ·s $960

Enhanced Graphics, includes the following: $6,500

> Conversion of Zoning and Development Code into an XML Document

> Enhanced Presentation of Graphic Content

> Updated *eCode360*

Total Project Price   **$7,460**

Performance Schedule

The City's updated *eCode360* site will be posted within 12 to 16 weeks of authorization of this agreement.

Payment Schedule

100% of the total project price shall be invoiced upon posting of the City's updated *eCode360* site.

The City of Grand Junction, Colorado, hereby agrees to the procedures outlined above, and to *General Code's* Codification Terms and Conditions, which are available at http://www.generalcode.com/terms-and-conditions-documents/.

City of Grand Junction, Mesa County, Colorado

By: *Julistina Jamdmap*   Witnessed by: *Kerry Graves*

Title: *City Clerk*   Title: *Admin*

Date: *7/3/24*   Date: *7/3/24*

GENERAL CODE, LLC

By: *Creter Jo Unll*   Witnessed by: *Came Jnn's*

Title: *VP Enjangent*   Title: *Proposal Pub. Assoc.*

Date: *7-11-24.*   Date: *7/11/2024*

This document serves both as a proposal and as an agreement. To accept this proposal and delegate authority to *General Code* to administer the *Enhanced Graphics* project, complete the form above, including authorized signatures. A signed copy of this agreement will be mailed back to the City for its records. Scan and email the completed form to contracts@generalcode.com. You may also return by mail to General Code, 781 Elmgrove Road, Rochester, NY 14624.

Appendix: Sample *Enhanced Graphics* Screens

1 4. Allowable uses.

A. The allowable uses in each development zone are as set forth in Table 3-1, Allowed Uses.

TABLE 3-1 Allowed Uses Use Type (See Definitions)	TC6 Boulevard	TC5 Neighborhood	TC4 Transition	TC3 General	TC2 Edge	TC1 Highway
Animal, pet grooming	•	•				•
Animal, veterinary services	•	•		•		•
Assembly or auditorium, indoor	•	•		•		•
Automotive, fuel sales						
Automotive, service or wash						
Automotive, sales						
Bank	•	•	•	•	•	•
Bank drive-thru	•	•	•	•	•	•

2 Building Types Overview

A. Commercial Block

Large shopfront windows and seating areas in front of the building help to provide for an active streetscape.

A street of commercial buildings of varying heights and widths

Typical large commercial block building with

6 SECTION 1-300 **Establishment of districts.**

☐ SECTION 1-400 **Zoning Map.**

The location and boundaries of the zoning districts established by this Ordinance are set forth on the Zoning Map entitled "Crystal Lake Zoning Map," which, together with all notations, references, and amendments, is adopted by reference and made part of and incorporated into this UDO.

Commentary:
The digital version of the Zoning Map is available on the City's website. To obtain a print version, please contact the City's Community Development Department.
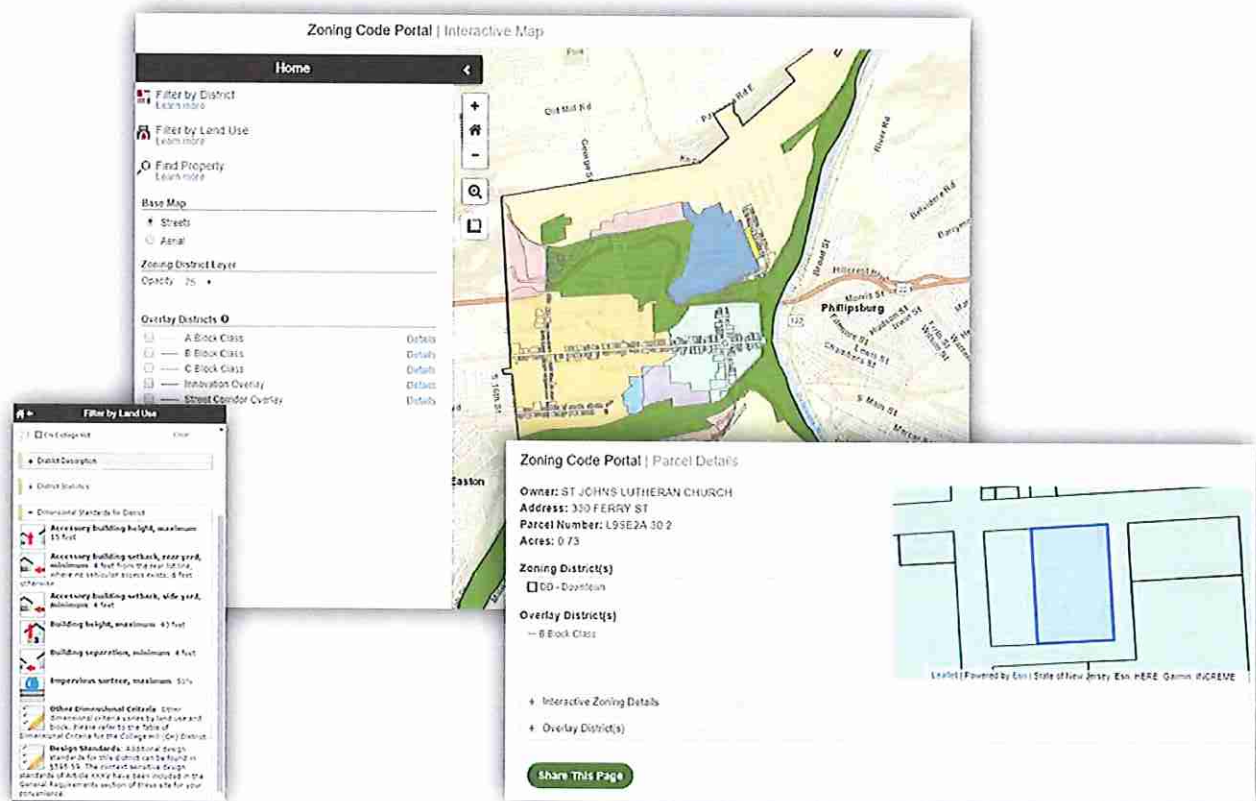[Amended 6-3-2014 by Ord. No. 7034]

1 Table Support

2 Multicolumn Layout

3 Searchable Image Captions

4 Color Coding

5 High-Quality Graphics

6 Custom Solutions

eCode360® MapLink™ powered by ZoningHub™

eCode360 MapLink makes it easier for business and property owners, planners, developers, and constituents to find the information they need in your community's Zoning ordinance by presenting Zoning Code data from *eCode360* in an interactive online map. *MapLink* uses your municipality's existing GIS map information and seamlessly presents data from *eCode360*, so your interactive map clearly and accurately displays your essential Zoning elements. When a Code supplement including a Zoning change is completed and posted to *eCode360*, your Code data is simultaneously updated in *MapLink*, ensuring that users are always working with the most accurate requirements.

Our *MapLink* solution for Grand Junction includes:

> An Interactive Zoning Map

> Clickable links to your full Zoning Ordinance as published in eCode360

> Seamless updates with your Code*

*The adoption of an entirely new Zoning Ordinance shall result in additional setup charges not included in standard supplementation pricing. Prior to adopting a new Zoning Ordinance, contact *General Code* for a detailed estimate.

GENERAL® CODE

Proposal for Conversion Services

PREPARED FOR:

City of Grand Junction, Colorado

PREPARED BY:

EMILY WOOD

CODIFICATION ACCOUNT MANAGER

ewood@generalcode.com

800.836.8834

DATE:

January 17, 2024

(Valid for six months)

Table of Contents

Executive Summary

A thorough review of your request has given us a better understanding of your unique needs and helped us determine ways that we can partner with you to make the City of Grand Junction's Code a more useful and effective resource for your community. The executive summary below serves as an overview for building a collaborative codification solution that can help the City achieve its goals.

Situation Analysis

The City of Grand Junction's Code was originally codified in 2019. The City would like to make it easier for constituents and staff to find information by implementing a feature-rich and fully searchable online version of its Code, housed on our unparalleled *eCode360* platform. Additionally, the City would like to keep its Code reliable, accurate and up-to-date through General Code®'s ongoing supplementation services.

Our Solution

Our comprehensive codification solution for Grand Junction includes:

> **Converting your Code to be housed on our innovative *eCode360* platform**
> *General Code* will convert your Code into our XML publishing system and place it on *eCode360*. Created for a variety of users, *eCode360* makes the complete current text of your Code available online in a format that is easy for your community to use and is fully searchable. We may need to make nonsubstantive organizational or structural changes to your Code in order to convert the Code into our XML publishing system.

Solution Benefits

A comprehensive codification solution from *General Code* will:

1. Deliver a Code that is always accessible to the public and up-to-date

2. Help you keep Grand Junction's Code enforceable

3. Improve transparency with constituents

4. Save Grand Junction's staff time and resources by empowering constituents to find Code information independently

Grand Junction's Investment

The price of *General Code*'s recommended solution will be $22,500.

A detailed breakdown of the investment and available options can be found in the Investment Details and Options section on page 9.

General Code, America's Next Generation Codifier

When local governments and constituents work well together, shared ideas and diverse talents can be focused where they need to be – on the community's common interests and vision for the future. At *General Code,* we focus on simplifying the ways that local governments and their constituents find, access, and share information by innovating forward-thinking technologies and processes. By intelligently connecting vital code information in a digital environment, communities can work better together to overcome challenges and create opportunities for growth more effectively. From online municipal codes to interactive zoning maps, it is our goal to empower everyone in our client communities to rise, transform, and thrive.

We would be proud to partner with your community, too.

Our Experience

For 60 years, *General Code* has worked with more than 4,000 communities to build, maintain, and publish Codes that are clear, accessible, and easy-to-use. We have assembled a staff of highly trained project managers, editorial assistants, attorneys, legal editors, production staff, account managers, training specialists, service representatives, and software engineers that have unique expertise in codification. With backgrounds in municipal law and local government and an average of 17 years of hands-on experience working with municipalities, every segment of our team is uniquely qualified to partner with your community.

A Member of the ICC Family of Solutions

The International Code Council is the leading global source of model codes and standards and building safety solutions. Code Council codes, standards and solutions are used to ensure safe, affordable and sustainable communities and buildings worldwide.

General Code's partnership with ICC strategically aligns our companies' like-minded missions, values, and long-standing commitment to building strong partnerships with local governments. It also gives *General Code* even greater capacity to build on our portfolio of municipality-focused solutions by tapping into the expanded resources and global reach of ICC.

Our Technical Focus

Technology has changed your community's expectations about accessing and interacting with complex Code information. Therefore, we handle Code information differently. With *General Code*, your Code is more than just static text; using our proprietary publishing system, we store your Code as dynamic data, making it easy to update and present in multiple ways that meet your staff's and community's needs. Using the data from your Code as a basis, *General Code* provides an ever-expanding suite of seamless solutions that save time and simplify how you serve your community.

Our Process

General Code's process workflow is highly collaborative, allowing you to engage with a Code consultant at every key stage of the codification process. We guide you through each phase of the process to keep you informed and help the project stay on track. Our Code consultants are invested in working with local governments and strive to ensure that your Code improves transparency within your community while accurately reflecting your laws.

The General Code Recommended Solution and Process

Below is an outline of the process for completing your conversion project.

Project Launch

General Code will consult with Grand Junction's designated contact person to review the project generally and to clarify any initial questions for both *General Code* and the City. To begin the project, the City and *General Code* shall confirm the source materials for the project.

For more detail, see the source materials listed on page 6.

Convert Code

General Code will convert the Code into our XML publishing system. This system enables the Code to be printed efficiently. It also provides the foundation for providing the Code online in a variety of formats, outputs, and solutions.

Editorial Work

The text of the current Code and any additional materials that may not already be codified will be input and thoroughly proofread to ensure complete accuracy. While we will generally match the style of the Code, please note it is *General Code*'s policy not to include the following code enhancements unless specifically directed to do so by the City Attorney: cross-references; state law references; and Code comparative tables.

Publish a Secure Online Code with eCode360

Once the final deliverables have been prepared, *General Code* will make your *eCode360* site available to the public. *eCode360* is a secure, reliable online platform created specifically to house codified laws and municipal documents. Built with a variety of user needs in mind, *eCode360* will provide Grand Junction's staff, citizens and businesses with unparalleled flexibility to quickly access and search your Code on a variety of desktop and mobile devices.

eCode360 Benefits:

A centralized solution—laws, regulations and related documents are integrated into a dynamic, centralized resource

Simple to use—*eCode360* is easy and intuitive and offers powerful time-saving features

Always up-to-date—We will update your *eCode360* site with each supplement to your Code

A trusted, "go-to" resource—Empower staff to answer questions with clarity and confidence

Always evolving—We consistently release innovative functionality based on communities' needs

eCode360 Service Level included in this Project: **Premium**

	Premium *eCode360*
Annual Maintenance Fee	$1,195
New Laws	x
Easy and Flexible Searching	x
Dynamic Table of Contents	x
Email or Share Links	x
Printing	x
Bookmarking Searches	x
Archive View	x
"Sticky" Table Headers	x
Administrative Tools	x
Translate	x
eCode360 Search App	x
Linked New Laws	x
Public and Private Notes	x
Sample Legislation (Multicode Search)	x
Download to Word	x
Download to PDF	x
New Laws Indicator	x
Advanced Search	x
Customizable Titles	x
eAlert	x
Public Documents Module	x

For more information about *eCode360*, see page 12.

Provide Ongoing Code Maintenance

The codification process is not truly over when your new Code is delivered. Your community will change and grow, and ultimately, your Code will evolve with it. In order to maintain your Code as an accurate and reliable resource, it is important that the City keeps the Code up-to-date after initial publication. *General Code*'s supplementation services are designed to make the process easy, fast and accurate.

To select your ongoing supplementation schedule, please see page 10. For more information about *General Code*'s Supplementation Services, see page 17.

Project Materials

Source Materials

General Code will use the following source materials for the project:

> A copy of the City's 2019 Code, as updated to Ordinance No. 5174

Project Scope

This proposal and the scope of this project consider only up to an estimated 3,500 pages, based on the legislation submitted for review as listed above. The processing, review, and inclusion of any materials not submitted are outside the project scope as proposed and therefore may be subject to additional charges. We request that Grand Junction set up a process to routinely send any new legislation upon adoption. This additional legislation will be included in the Code up to the point where the editorial work has been completed and will be subject to an additional charge at the end of the project.

Special Considerations

General Code has identified the following specific special considerations that will be addressed by our staff as the project progresses:

> Please note the base project price and scope of this proposal includes publication of the 2019 Code online only and includes no print output.

Conversion and Formatting Changes to Your Code

General Code may need to make nonsubstantive organizational or structural changes to your Code in order to convert the Code into our XML publishing system. Standardized formatting and structure leverages our technology to create uniformity and consistency throughout the Code, which enables the features and functionality of *eCode360* to work as intended and provide you with the best user experience. As part of our process for the conversion, *General Code* will:

Scheme, Numbering and Structure

> **Scheme.** Include a list of section titles at the beginning of each chapter, as a quick-reference outline of what is in the chapter and to make sought-after material easier to find.

> **Unnumbered paragraphs/text/chapters.**
>> o Unnumbered paragraphs following numbered text will be left as is unless clarity requires their numbering in the context of the surrounding subsections.
>>
>> o If the Code has a numbering system that varies based on whether a section starts with an unnumbered paragraph or not, we will add the first-level section number or letter as appropriate to the unnumbered paragraph. This is necessary for the search and other functions of *eCode360* to work as intended.
>>
>> o If the Code includes unnumbered chapters in the Appendix, we may add chapter numbers and use those as the start of the section numbers throughout the chapter, consistent with the rest of the Code.

> **Structure.** We will create uniformity and consistency of structure at these levels:
>> o **Chapter numbering.** If the Code includes duplicate numbered chapters in different titles (e.g., Title 1 contains Chapter 1 and Chapter 2; Title 2 contains Chapter 1 and Chapter 2), we will impose uniform numbering so that each chapter has a unique number. Therefore, we may renumber as Chapters 1-1, 1-2, 2-1, 2-2, etc., incorporating the title number into the chapter numbers and thereby reflecting the title in which they appear. These chapter numbers will also filter through to the section numbers if they do not already follow that system.
>>
>> o **Section numbering.**
>>> ▪ If the Code includes duplicate numbered sections in different chapters (e.g., Section 1, 2, etc.), we will impose uniform numbering so that each section has a unique number. Therefore, we may renumber as Sections 1-1, 1-2, 2-1, 2-2, etc., incorporating the chapter number into the section number and thereby reflecting the chapter in which they appear.
>>> ▪ If the Code includes different styles of point sections (1-12.1, 1-12A), we will make the style consistent throughout the Code.
>>
>> o **Subsection numbering.**
>>> ▪ **Structure.** If the Code includes inconsistent subsection designations throughout [e.g., if one chapter uses levels a., 1, (a), and another uses levels 1, A, and (1), we will apply consistent subsection designations throughout the Code.
>>> ▪ **Consecutive numbering.** Misnumbered subsection items (e.g., 1, 2, 3, 3, 5) will be renumbered as necessary to correct obvious errors.

Formatting

> **Histories.** Where histories are located at the end of each section, we move them up to the section title for each section so that the base history for each section appears at the section level and subsequent amendments can be noted off the section or its subsections as appropriate.

> **Tables.** Standard formatting will be added to tables—boldfaced and centered headers, lines, light gray header shading, and indents where needed.

> **Bullets.** Bullets may be retained as is unless clarity for indexing purposes requires their numbering.

> **Single-column layout.** All Codes will be presented in a single-column format.

> **Pagination.** Each chapter will begin on a new right-hand page. Page numbers will correlate with the chapter number.

> **Attachments.** In *eCode360*, attachments are included as PDFs at the top of a chapter, and, in the printed Code book, they are included at the end of the chapter.

> **Appendix material to the Code.** If there are Appendix lists or other tables at the end of the Code which were created by the prior codifier, we will confirm with the City whether such material is still used and should be retained and maintained through supplementation, or if they should be removed.

> **References.** Except with prior approval and agreement from the City, we will remove publisher-added footnotes or section notes such as cross-references, statutory references, and charter reference items; these items are copyrighted property of the former codifier.

Editorial

> *General Code* will retain the existing legislative text, with the exception of obvious typos, or other items requiring clarity: clarification of numbers, missing punctuation, incorrect order of punctuation, changing Roman numeral chapter numbers to Arabic numbers, capitalizing the name of the City, and capitalizing the titles of certain officials for consistency (e.g., Mayor, Clerk, Attorney, etc.).

> **Spell-check.** A complete spell-check will be performed, and we will correct any obvious typos.

Code Adoption

> **Code Adoption, if applicable.** If the City and its Municipal Attorney believe any of the numbering (or other nonsubstantive format changes) identified here require readoption of the Code, *General Code* will provide a simple draft ordinance/local law for readoption.

Investment Details and Options

Conversion Project Price $22,500

Services included with the codification project:

> Convert the Code, as updated through Ordinance No. 5174, to XML Publishing System

> Editorial Work

> Proofreading

Final deliverables included with the codification project:

> Premium *eCode360*

> *eCode360* Search App

> Disposition List

Ongoing Services

Premium *eCode360* Annual Maintenance $1,195

The maintenance fee is an annual recurring flat fee that begins one year from the initial posting of *eCode360*. Therefore, we recommend that the City budget for this service each year. The fee covers annual licensing, web hosting, posting of new legislation between regular Code supplements and the PubDocs Module. Please note that this does not include the cost for codifying new legislation.

Future Supplementation Services

General Code will provide supplementation services at a rate of $23.50 per page for a period of three years from date of publication. Tables, Graphics and Charts will be billed at $15.00 per change.

Thereafter, fees may be increased annually consistent with the Producer Price Index for Publishing Industries, published by the U.S. Dept. of Labor.

To select your ongoing supplementation schedule, please see page 10. For more information about *General Code*'s Supplementation Services, see page 17.

Term

This agreement shall terminate on November 30th unless renewed by the City on or before November 30th of each year.

Performance and Payment Schedule

Performance Schedule:

> Delivery of *eCode360*: within 10 to 12 weeks of contract signing and receipt of materials

Payment Schedule:

> 100% will be invoiced upon posting of *eCode360*

Authorization and Agreement

The City of Grand Junction, eMigrate, January 17, 2024

Conversion Project Price including eCod360, 1st year $22,500

Supplementation Schedule Selection

Based on our experience of legislative activity, we will use a *Quarterly Supplement Schedule* for future updates to the Code after this project is complete. If you would prefer a different schedule, please select from the options below:

☐   Electronic monthly supplementation

☐   Semi-Annual supplementation

Total Investment

The total project price will be: $ 22,500

The City of Grand Junction, Colorado, hereby agrees to the procedures outlined above, and to *General Code*'s Codification Terms and Conditions, which are available at http://www.generalcode.com/terms-and-conditions-documents/.

City of Grand Junction, Mesa County, Colorado

By: *Duane Hoff Jr.*

Title: Contract Administrator

Date: 1/24/2024

Witnessed by: *Amy Phillips – City Clerk, City of Grand Junction*

Title: City Clerk

Date: 1/24/2024

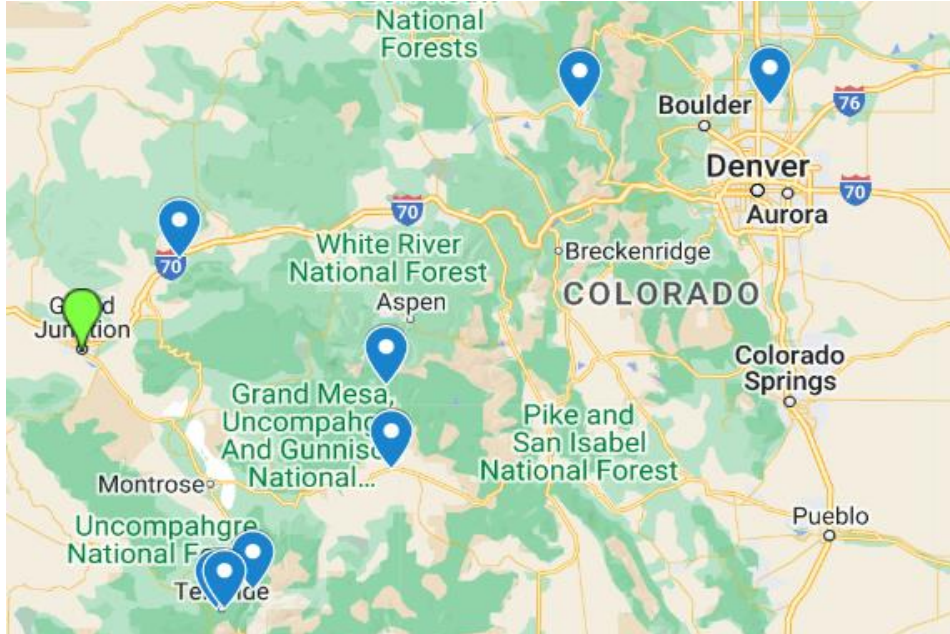**GENERAL CODE, LLC**

By: *Christine J. LaVerde*

Title: VPClient Engagement

Date: 1/22/2024

Witnessed by: *Lane Davis*

Title: Proposal Publishing Associate

Date: 1/24/2024

This document serves both as a proposal and as an agreement. To accept this proposal and delegate authority to *General Code* to administer the codification project, complete the form above, including authorized signatures. A signed copy of this agreement will be mailed back to Grand Junction for its records.

Scan and email the completed form to contracts@generalcode.com. You may also return it by mail to *General Code*, 781 Elmgrove Road, Rochester, NY 14624.

Colorado Communities We Serve

For more than a half century, we have had the pleasure of forming long-term, collaborative working relationships with municipalities of all types and sizes across the country. Below are some of the municipalities in Colorado that have trusted *General Code* to codify their laws:

City of Aurora	**Town of Frederick**	**City of Gunnison**
Town of Granby	**Town of Parachute**	**City of Ouray**
Town of Mountain Village	**City of Glendale**	**Town of Telluride**

eCode360 Platform

Our *eCode360* platform is designed specifically to house codified laws and municipal information. *eCode360*'s intuitive design, responsive navigation, and robust search functionality drive performance and user satisfaction.

Simple for Everyone

eCode360 offers a user experience that's simple and intuitive. Our easy-to-use, uncluttered interface allows users to access, search and share Code sections with incredible speed and precision on desktop and mobile devices. It provides the power to communicate information to everyone in your municipality like never before.

24/7/365 Access and Security

General Code supports your community through technologies that transform your users' experience and empower your community to access, navigate and share your Code in exciting new ways. Our *eCode360* platform was designed by our own in-house team of software engineers, experts who understand the importance and value of simplifying how you access and use your Code, generating an impressive 71,000 users a day while boasting an incredible uptime average of 99.9%. *eCode360* is available 24/7, 365 days a year.

eCode360 is hosted on Amazon Web Services (AWS)'s EC2, which has an uptime guarantee of 99.99%. Our servers are backed up using IT industry best practices, taking advantage of multiple redundancies and regions within AWS. In addition to a robust disaster recovery plan, we have taken steps to avoid disaster by building *eCode360* from the ground up to be secure and scalable. The system is designed and engineered to minimize the possibility of intrusion and uses multiple leading-edge technologies to harden and secure the service.

eCode360 is our proprietary platform and does not require any Folio installation or licenses.

Maintenance and Updates

eCode360 is maintenance- free for our users. *General Code* employs a team of software developers, web application developers and system administrators who maintain and update the platform to give you an intuitive and seamless experience with your Code. Our most recent enhancements can be found at https://www.generalcode.com/happyecode/.

Free Introductory eCode Webinar for Municipal Staff

Our introductory eCode webinar lets you work online with an experienced Training Specialist who can demonstrate *eCode360*'s powerful tools and offer step-by-step guidance to help you use the Code. A great resource for municipal employees who want to help their constituents!

"Multi-purpose" your Code Content—and better serve your community.

Give departments and individuals within your municipality the ability to view and use the specific Code information they need—when they need it. With *eCode360* Content Export, we export your Code's content to an Excel or CSV file. From there, the file can be imported into systems other departments are already using where information from your Code can be quickly viewed and used. This saves others—especially staff who serve the public in the field—the time and effort of searching the entire Code manually to find the section they need. For more information about our Content Export services, please contact us at sales@generalcode.com.

eCode360 Premium Features

New Laws	Between regular Code supplements, *General Code* will temporarily post PDF copies of new legislation to your online Code
Custom Settings for Admin Users	Control the look of your *eCode360* by selecting custom colors and accents, and uploading a custom banner or photo
Easy and Flexible Searching	Search by key words, phrases, section numbers and more
Electronic Index	A comprehensive list of key words and phrases to speed searching
Dynamic Table of Contents	Users can find the information they need and see their current location with a table of contents that moves as users browse
Email or Share Links	Email a link to a specific Code section or share via social media
Printing	Print with user-friendly functionality and a variety of user options
Bookmarking Searches	Save "favorites" to quickly return to sections of the Code
Archive View	View a permanent archive of your Code, updated with each supplement
"Sticky" Table Headers	Table headers remain stationary as you scroll
Translate	Users can view your Code in more than 100 additional languages
***eCode360* Search App**	Use your mobile device to search your Code
Linked New Laws	As new legislation is posted, we will add links from the New Laws section of *eCode360* to the affected Code chapters or articles
Public and Private Notes	Create personalized links and annotations within the Code
Multicode Search	Search across multiple Codes by municipality, geographic region, government type or population to find sample legislation or other Code content for zoning use, legal cases or historical research
Download to Word	Administrative users can download Code text to a Microsoft Word document to edit and track changes when drafting new legislation
Download to PDF	Public users can directly download Code text to a PDF document
New Laws Indicator	Code Change Indicators help users identify sections of your Code that have been changed and provide links to the new legislation
Advanced Search	Search across the Code, Public Documents, New Laws and Notes using an intuitive query tool and filtering system to quickly pinpoint the most relevant information
Customizable Titles	Administrative users can add customized titles and comments to your legislation in New Laws
eAlert	Public users can sign up to receive notifications of changes in the Code
PubDocs Module	**Post non-Code documents along with your online Code**

The new version of PubDocs™ is here and ready for you to use NOW!

Put more power behind your public documents: With a new look, features and functionality, our newest version of *PubDocs* elevates access, control, and transparency to new levels, so you can do more with your public documents than ever before.

More of what you asked for, for more control of your documents: Our latest *PubDocs* enhancements are the direct result of comments and suggestions from valued customers like you. We think you will like what you see!

- **Add or change the name of document types –** For example, you can change "minutes" to "meeting packets" – whatever titles work best for you. Or add new document categories, such as "Fee Schedule."

- **Move or delete multiple documents quickly and efficiently –** There's no need to work with one document at a time.

- **Post an expanded variety of file formats and documents –** Now including audio files, audio and video links, and PowerPoint files.

- **Sort search results more efficiently** – Arrange results by ascending or descending dates.

- **Unlimited document uploads** – Now without file size limits

Our new *PubDocs* enhancements are available for you, the *eCode360* user, to use NOW!

Sample eCode360 Screens

1 Custom Banner

2 Public and Private Notes

3 View Archived Codes

4 Public Documents Portal

5 Multicode

6 New Laws

Additional Online Services

MapLink™ powered by ZoningHub™

MapLink is a *Visual Zoning* service that makes it easier for business and property owners, planners, developers, and constituents to find the information they need in your community's Zoning ordinance by presenting Zoning Code data from *eCode360* in an interactive online map. *MapLink* users can click on a map to view details about permitted uses and answer questions such as, "Where can I open my business?" and "What can I do with my property?" With just a few clicks, users interested in economic development can view dimensional requirements, allowable uses, and zoning districts, zoom to an individual parcel to examine its requirements, or search for properties based on land use. By making it easier for users to find the information they need for their development projects, they are more likely to open their businesses in the City, which can help grow your community.

MapLink uses your municipality's existing GIS map information and seamlessly presents data from *eCode360*, so your interactive map clearly and accurately displays your essential Zoning elements. When a Code supplement including a Zoning change is completed and posted to *eCode360*, your Code data is simultaneously updated in *MapLink*, ensuring that users are always working with the most accurate requirements.

eCode360® Enhanced Graphics™

eCode360 Enhanced Graphics can help drive economic development in your community by presenting an online Zoning Code that is clear, easy to understand and always up-to-date. *Enhanced Graphics* offers zoning specific features like integrated tables that allow users to view tables in context, multi-column layout options to accommodate natural image placement, searchable image captions, color coding to create easier navigation, and high-quality graphics. Every community is unique, so we also offer custom solutions tailored to suit your community's specific needs.

Custom Local Building Code

Until now, no single publication has included both ICC I-Code building regulations and local amendments in an integrated form. Our CLBC solution will create a single central repository for your adopted Building Code regulations that is intuitive, searchable, and linked to your municipal Code. This solution will eliminate the need to separately manage state adopted I-Codes and your local amendments and make your Building Code regulations available from anywhere at any time, even if the City only has one set of printed books.

Application Programming Interface

Application Programming Interfaces (API) make it possible for your Code in *eCode360* to "talk" with additional external systems to share information. *General Code* has APIs that deliver structured Code information contained in *eCode360* to external systems, including legislation drafting, parcel management, municipal websites, enterprise content management (ECM), permitting, GIS-based interactive maps, code enforcement, law enforcement, and more.

For more information on our additional online services please contact us at
sales@generalcode.com

Ongoing Code Maintenance

Your Code is always evolving and is an investment you need to protect.

Because your Code will evolve and grow with your community, the codification process is not truly over when your new Code is delivered. To maintain your community's trust and reliance on your Code, *General Code* offers supplementation services that will help to keep your Code reliable, accurate and up to date. Our supplementation services are designed to make the process easy, fast and accurate. In addition, *General Code* provides a free sample legislation service to municipalities we serve as well as regular legislative alerts to inform local governments of the latest trends in legislation that may affect their communities.

Rapid Delivery

Our average turnaround time for processing routine supplementation is between 4 and 6 weeks.

Materials

After the enactment of new legislation, the City can forward a copy to us by whatever method is most convenient.

Online copies of the legislation can be sent via email to ezsupp@generalcode.com. Upon receipt, we will send you an email confirming that we have received your legislation. Should an alternative method of transmission be required for transferring large files, please contact us and we will provide the necessary information.

General Code will hold legislation pending a pre-approved schedule, or begin the job, as directed by the City. Please note that charges for supplementation services are outside of the scope of this proposal and will be billed separately. An estimate of the charges applicable to a particular supplement is available upon request.

Posting of New Laws

Between regular Code supplements, *General Code* will temporarily post PDF copies within 1 to 2 business days of receipt of new legislation to your online Code, to provide ready access to information until such time as the legislation can be codified through supplementation. If supplementation does not occur within one year of appending, *General Code* will remove the link to that new legislation.

Schedule

Code supplements will be provided on a schedule designed to meet the needs of Grand Junction. Typical schedules may be quarterly, semiannual, or annual, or upon authorization by the City.

Editorial Work on Your Supplement

The work on your supplement specifically focuses on the new legislation being incorporated with each supplement. For each supplement we provide project management, recordkeeping, processing, professional review of new legislation, and consult throughout the project. Our goal is to make the information easily accessible without altering in any way the meaning of what was originally adopted. The work on your supplement specifically focuses on the new legislation being incorporated with each supplement. As part of our process for new legislation, we will:

> Acknowledge receipt of all materials

> Verify adoption of all legislation, including date of action by governing body

> Review legislation and distinguish between Code and non-Code material

> Update record of legislation received and its disposition (Disposition List)

> Request any missing legislation/missing pages

> Determine proper placement of legislation within Code

> Impose or utilize the adopted flexible section numbering system that allows for later changes

> Create/modify chapter, article and/or section titles

> Add historical annotations

> Add any necessary cross references

> Include editorial notes to sections that require additional explanation

> Correct any misspellings so that searchability in eCode360 is not compromised

> Impose a distinctive style for definitions, to aid Code user in quickly finding the meaning of a particular term

> Maintain legislative integrity by following the original tables and graphics and, where necessary, improving the presentation so that the information contained therein is easily accessible

> Impose standard internal section organizational hierarchy consistent with the rest of the Code

> Impose standard style conventions consistent with the rest of the Code, i.e., number citation, capitalization, nonsubstantive grammar and punctuation, internal and statutory reference citation

> Confirm accuracy of internal references; correct as necessary and appropriate

> Confirm accuracy of statutory references; correct as necessary and appropriate

> Read and review for missing wording; internal conflicts

> Update ancillary Code pieces, such as the Table of Contents and chapter schemes, when necessary

> Update Code Index

> Notify client of any issues and concerns noted and work together to determine appropriate resolution

Electronic Updates

Amendments to the electronic version of the Code can be provided on their own schedule or can accompany printed supplements. Electronic updates will be incorporated into the Code, and a fully searchable, complete Code will be delivered online.