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**GRAND JUNCTION CITY COUNCIL  
MONDAY, MARCH 16, 2020**

**PRE-MEETING (DINNER) 5:00 P.M. ADMINISTRATION CONFERENCE ROOM  
WORKSHOP, 5:30 P.M.  
CITY HALL AUDITORIUM  
250 N. 5<sup>TH</sup> STREET**

*To become the most livable community west of the Rockies by 2025*

**1. Discussion Topics**

- a. Update on City's Response to COVID-19 (Coronavirus)
- b. Selection of Members for the 2020 Parks, Recreation, and Open Space (PROS) Master Plan Advisory Committee
- c. City Council Policies

**2. City Council Communication**

An unstructured time for Councilmembers to discuss current matters, share ideas for possible future consideration by Council, and provide information from board & commission participation.

**3. Next Workshop Topics**

**4. Other Business**

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*What is the purpose of a Workshop?*

The purpose of the Workshop is to facilitate City Council discussion through analyzing information, studying issues, and clarifying problems. The less formal setting of the Workshop promotes conversation regarding items and topics that may be considered at a future City Council meeting.

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*How can I provide my input about a topic on tonight's Workshop agenda?*

Individuals wishing to provide input about Workshop topics can:

1. Send an email (addresses found here [www.gjcity.org/city-government/](http://www.gjcity.org/city-government/)) or call one or more members of City Council (970-244-1504);
  2. Provide information to the City Manager ([citymanager@gjcity.org](mailto:citymanager@gjcity.org)) for dissemination to the City Council. If your information is submitted prior to 3 p.m. on the date of the Workshop, copies will be provided to Council that evening. Information provided after 3 p.m. will be disseminated the next business day.
  3. Attend a Regular Council Meeting (generally held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of each month at 6 p.m. at City Hall) and provide comments during "Citizen Comments."
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## Grand Junction City Council

### Workshop Session

Item #1.a.

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**Meeting Date:** March 16, 2020

**Presented By:** Gus Hendricks, Deputy Chief/Emergency Manager, Ken Watkins, Fire Chief

**Department:** Fire

**Submitted By:** Ken Watkins

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### Information

#### **SUBJECT:**

Update on City's Response to COVID-19 (Coronavirus)

#### **EXECUTIVE SUMMARY:**

The City has been actively evaluating the impact of the COVID-19 coronavirus outbreak for several weeks. In addition to working with internal staff, we have also consulted with outside partners and health professionals for the most trusted and up-to-date information regarding this evolving situation. On March 11th, the City activated an Incident Command System (ICS), to coordinate an effective and efficient response to the COVID-19 virus. City Emergency Manager Gus Hendricks and Fire Chief Watkins will present an update on these efforts and future steps to address COVID - 19 in our community.

#### **BACKGROUND OR DETAILED INFORMATION:**

The City has been actively evaluating the impact of the COVID-19 coronavirus outbreak for several weeks. We have moved from "monitoring" this situation to actively planning and preparing for the probable impact to our organization and community. Part of those efforts have been implementing several external and internal preventative measures in response to what we know about this virus:

- Activated an Incident Command System to coordinate an effective and efficient response to the COVID-19 virus.
- Signage throughout City buildings, reminding employees and visitors to wash their hands frequently and stay home if they're ill.
- Removing barriers that might make employees reluctant to miss work, including creating an employee-friendly leave structure and putting measures in the place for employees whose jobs may allow for teleworking
- Exploring alternatives to use telephone and video conferencing instead of face-to-face meetings as much as possible.

- Limit exposure for staff by evaluating and postponing non-essential travel.
- Some scheduled capital projects that have not already begun will be paused for the time being.
- Reducing or cancelling large events and encouraging social distancing.
- Continuing to share relevant information from trusted sources to our community and organization to keep citizens and staff informed about how to keep themselves, their families, and their co-workers healthy and safe.

Our priority is to continue providing services to our community while supporting City employees and citizens.

**FISCAL IMPACT:**

No fiscal impact for this item. City will continue to monitor and plan for any additional resource needs or possible revenue reductions.

**SUGGESTED ACTION:**

No action needed - information only

**Attachments**

1. City of Grand Junction Press Release
2. Mesa County Guidance on Mass Gathering



# New post on GJCityNews



## The City of Grand Junction – Serving You Amid COVID-19

by [citymanageroffice](#)

As Mesa County prepares for the impacts of coronavirus, known as COVID-19, the City of Grand Junction is working to make sure that service continues to the community amid the inevitable spread of the virus in Colorado.

This week, the City of Grand Junction activated an Incident Command System, or ICS, to coordinate an effective and efficient response to demands that may be placed on our departments with a focus on providing the services you depend on. ICS will manage the implementation of the City's pandemic flu plan that was already in place for such an event. While the City defers to health officials and experts for medical information, it is important to plan for continuing services as a City when COVID-19 reaches our community. Additionally, it is a top priority to care for City employees' health and well-being, and to provide timely, accurate information to them about how their work functions could be impacted. Given the uncertainty regarding the severity of this outbreak, the City remains vigilant in protecting the community.

### **What City Departments are Doing:**

- Focusing on continuing to provide essential services - information on changes to operations can be found on our [website](#).
- Business travel and training is restricted.
- Exploring alternatives for some City meetings on a case-by-case basis.
- Suspending scheduling non-essential and ceremonial gatherings.
- Rolling out telecommuting for our appropriate work groups.
- Placing a pause on certain capital projects not already started.
- Closely monitoring our expenses.
- Developing leave policies to address this situation.

### **What We Need the Community to Do:**

- If you are sick - stay home and call your physician.
- Practice recommendations to limit the spread including social distancing, washing your hands, and avoiding touching your face.



## 2019 Novel Coronavirus (COVID-19)

### Mass Gathering Guidance

Last updated 03/12/2020

*The COVID-19 situation is changing rapidly, these recommendations are subject to change at any time.*

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Mesa County Public Health recommends organizations consider postponing or canceling non-essential gatherings. However, each individual organization should make the final decision that best suits their situation. If you are planning an event, review this [CDC planning guide](#).

A mass gathering is a planned or spontaneous event with a large number of people in attendance (250 plus attendees). Mass gatherings include concerts, festivals, conferences, worship services, and sporting events. Smaller events should also consider the following recommendations.

#### **Audience Considerations:**

- Older adults or people with severe underlying health conditions are most susceptible to COVID-19 exposure.
- Ask attendees to refrain from attending if they have symptoms (cough, fever, shortness of breath).

#### **Supplies:**

Plan to have extra supplies on hand for event staff and participants, including:

- Hand sanitizer (60% alcohol or higher)
- Wet wipes
- Handwashing stations or sinks with soap

For up-to-date information on Coronavirus visit [health.mesacounty.us](http://health.mesacounty.us).

If you have questions, email us at [healthinfo@mesacounty.us](mailto:healthinfo@mesacounty.us).



## Grand Junction City Council

### Workshop Session

Item #1.b.

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**Meeting Date:** March 16, 2020

**Presented By:** Ken Sherbenou, Parks and Recreation Director

**Department:** Parks and Recreation

**Submitted By:** Ken Sherbenou, Parks and Recreation Director

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### **Information**

#### **SUBJECT:**

Selection of Members for the 2020 Parks, Recreation, and Open Space (PROS) Master Plan Advisory Committee

#### **EXECUTIVE SUMMARY:**

The Parks and Recreation Department will be conducting the department's first full Parks, Recreation, and Open Space Master plan over the next six months. As a part of this effort, an Advisory Committee will be established to provide input on the Plan. Staff recommends that City Council should consider appointing 15-19 people from the list of 40 applicants to serve on this Advisory Committee.

#### **BACKGROUND OR DETAILED INFORMATION:**

In 2001, the City of Grand Junction completed the Parks Plan. This was updated as the Parks Inventory in 2011. However, the plan has not been updated since that time nor has it been a comprehensive evaluation and planning of the entire Parks, Recreation and Open Space system. The 2001 plan served the community well with many components having been completed, including an outdoor amphitheater, Las Colonias Park and Canyon View Park.

The Parks, Recreation, and Open Space (PROS) Master Plan, derived from citizen and stakeholder input, will provide clear direction for services, facilities, and amenities for the next 5 to 8 years. It is imperative that there be meaningful community participation in the preparation of the plan and that the consulting group includes substantial opportunities for citizen participation in the planning process. This is an action step in the draft Comprehensive Plan (up for Council Adoption in the Spring of 2020). The PROS Master Plan is intended to dovetail and build off of the Comprehensive Plan.

The PROS Advisory Committee will serve as a sounding board, meeting at key points during the project to discuss overall planning direction, review project deliverables, vet ideas and help promote community involvement. This PROS Advisory Committee may include elected and appointed officials, representatives of community organizations (public, private and non-profit), business owners, residents, and other stakeholders. Committee members should anticipate approximately 5-10 meetings during the planning process over the next 6-7 months as well as attendance at public outreach events. The committee will consist of 15 to 19 members. Ideally, the Advisory Committee will be comprised of a diverse group of representatives with knowledge and experience in a variety of areas.

City Council recently directed staff to further explain the timeline anticipated for the Master Planning Process. The City received proposals from three consultant groups, one of which will facilitate the Master Plan. These consultants will be interviewed on March 13th, with the top consultant group selected shortly thereafter. This winning consultant group will then begin the PROS Master Planning process. Currently the leading consultant group has the proposed timeline as follows:

March 2020: Project Kick Off

April 2020-June 2020: Inventory, Survey and Level of Service Analysis

April 2020-June 2020: Feasibility Study

June 2020-August 2020: Action/Implementation Plan

August 2020-September 2020: Complete Final Plan

#### **FISCAL IMPACT:**

N/A

#### **SUGGESTED ACTION:**

Review and discuss the 40 individual applicants and select 15 to 19 to serve on the Advisory Committee. Formal appointment of these Advisory Committee members has been scheduled for the March 18, 2020 City Council Meeting.

#### **Attachments**

1. PROS Interest - Master List
2. PROS Interest Letters
3. PROS Master Plan Timeline 3 8 20

| First Name | Last Name   | Representation/Position  | Area of Representation     |
|------------|-------------|--|----------------------------|
| Micah      | Adams       | GJEP/Construction Management Exp. with FCI   | Horizon                    |
| Carter     | Bair        | CFO, CPA, Hilltop/GV Rec. Resources, Inc   | Horizon                    |
| Bennett    | Boeschente  | Retired Planner, Previous Councilor  | City Center                |
| Kevin      | Bray        | Real Estate Industry   | City Center                |
| Sarah      | Brooks      | Mesa County Regional Transportation Planning Office. Rec. experience in Fruita and Palisade        | City Center                |
| Paul       | Cain        | Coordinates School District Use of Many GJ Facilities; Athletic Director                           | School District            |
| Susan      | Capps       | Founder of Senior Beacon   | Fruitvale                  |
| Josh       | Castaneda   | Mutual Friends (Skate Shop) Owner; City of GJ Employee, Special Projects Team                      | City Center                |
| Ted        | Ciavonne    | Member CPAC/Landscape Architect  | City Center                |
| Libby      | Collins     | Colorado West Land Trust Community Engagement  | City Center                |
| Cindy      | Enos-Martin | Member CPAC/Formers City Council and School Board  | City Center                |
| William    | Findlay     | Member Riverfront Foundation, CWLT Board, PRAB, retired pediatrician                               | City Center                |
| Steven     | Fox         | CMU - Newspaper Advisor, PT Professor  | City Center                |
| Amy        | Gallagher   | Licensed Psychologist; Mind Springs Health   | Fruitvale                  |
| Kyle       | Gardner     | Director of Therapy at Community Hospital  | City Center                |
| Harry      | Griff       | Museum Board, DDA Board, GJ Lion's Club, Retired Attorney  | Horizon                    |
| Chris      | Hargis      | COO, St Mary's Medical Center  | City Center                |
| Brian      | Hart        | Retired from IBM, Parks/Rec Advocate   | ?                          |
| Kylie      | Holley      | Previously a CMU trainer   | City Center                |
| Shaun      | Howe        | Fire FC  | County, South Orchard Mesa |
| Joy        | Hudack      | Exec. Director, Riverside Educational Center   | City Center                |
| Sarah      | Johnson     | Mesa County Public Health, Comm. Network Coordinator   | City Center                |
| Andrea     | Krieves     | PLACE; Chair 2C campaign, Volunteer Coordinator SD#51 Bond Campaign                                | Redlands                   |
| Doug       | Levinson    | School Board Member  | District 51                |
| Danette    | MacMillan   | St. Mary's Director of Nursing   | Horizon                    |
| Scott      | McBrayer    | Chiropractor - previous PRAB member  | City Center                |
| Carrie     | McVean      | Previously on the Grand Valley Mosquito Control Board, currently Head of Biology Department at CMU | Redlands                   |
| Josh       | Niernberg   | Bin 707 Owner; Visit GJ Board, Outdoor Recreation Coalition.                                       | City Center                |
| Linda      | Norman      | Recent retiree; involved community member  | Fruitvale                  |
| Kathy      | Portner     | Previous City Planner, Retired in 2019   | Redlands                   |
| Diane      | Schwenke    | GJ Chamber of Commerce President   | Redlands                   |
| Jeffrey    | Smith       | Recent retiree; Pres. Of West. Slope Pickleball Club   | County, Mack               |
| Mary       | Sornsins    | Involved Community Member  | ?                          |
| Doug       | Sorter      | Strive, V.P.   | City Center                |
| Brandon    | Stam        | Downtown Grand Junction, Exec. Director  | City Center                |
| Gary       | Stubler     | Urban Trails Committee,  | Redlands                   |
| Baillie    | Tomlinson   | Youth Mountain Biking/River City Consultants   | Horizon                    |
| Derek      | Wagner      | CMU, VP for Intergovernmental & Community Affairs  | Center Center              |
| Aaron      | Young       | Owner geography and environmental management and downtown real estate project                      | City Center                |
| Barbara    | Zind        | Pediatrician - Creator of We Can! Mesa County  | Horizon                    |

Micah J. Adams  
Mailing Address: 1426 Walnut Avenue, Grand Junction, CO 81501  
Office Phone Number: 970-245-4332  
Cell Phone Number: 303-810-9944  
Email Address: [micah@gjep.org](mailto:micah@gjep.org)

### **PROS Task Force Application**

I am interested in serving on the PROS Task Force because I love being a part of the community and am very excited about the growth that the Valley is currently experiencing. I grew up in the mountains outside of Denver, so outdoor recreation has always been a big part of my life. I realize the important role PROS plays in childhood development and how it impacts the quality of life for all ages. Growing communities need strong strategic plans in order to stay ahead of development and maintain that quality of life for all the residents.

I believe I would be a benefit to the PROS Task Force because I strive to be a team player who listens and communicates well. I have a background in construction management where I was part of a team that developed and implemented schedules and budgets for several large commercial buildings. I now work in real estate development for the Grand Junction Economic Partnership. In this role I serve as a liaison between developers, prospects looking to relocate to the area, real estate brokers, and city and county planning departments.

At my previous job, I spent about a year and a half in Montrose right after they finished building their rec center. In this period of time, I used their rec center extensively. I really enjoyed their beautiful facility and appreciated what it meant to their community. I would love to see a new rec center come to fruition here in the Valley and would be excited to be a part of making that happen.

#### Community involvement:

- I currently volunteer on the Board of Directors for Habitat for Humanity of Mesa County
- I have lead volunteer groups for Sharefest two different years
- I play on many recreational sports teams in the Valley, including; soccer, softball, and volleyball
- I frequently use PROS for activities like hiking and disc golf
- My wife and I host weekly community groups at our house for our church
- While attending CMU, I served as a student leader for an on-campus Christian ministry for three years
- I have worked for the Grand Junction Economic Partnership since the beginning of January 2020
- I worked for FCI Constructors from April 2014 to December 2019
  - o While at FCI, I was a part of the project management team that built both the new R5 High School and the new Orchard Mesa Middle School

Grand Junction City Council  
City of Grand Junction  
PROS Task Force  
[allisonl@gjcity.org](mailto:allisonl@gjcity.org)

Dear Council Members,

I would like to request a presence on your taskforce to push towards recreational resources in our community. I have been involved in many initiatives in the community and was heavily involved in the community campaign to build a recreation center in 2008 as I served as Treasurer for the Grand Valley Recreation Resources, Inc. This organization also helped with community leaders in Fruita as they pushed towards a community rec center later. Below are the items that were requested to accompany this request.

**Name and contact information**

Carter Bair  
1331 Hermosa Avenue  
Grand Junction, CO 81506  
(970)242-4400 ext. 403  
[carterb@htop.org](mailto:carterb@htop.org)

**Why are you interested in serving on the PROS Task Force?**

I have been a resident of the Grand Valley since 1998 and have raised 5 children here. I have a vested interest in finding opportunities for recreational activities in our area that allow our residents the ability to explore, interact, and learn about themselves and the surrounding area. Recreational activities advance the mental health, physical health, and general enjoyment of our community members and contribute to lower crime, depression, anxiety as well as contributing to the general happiness of our public.

**What are your qualifications and strengths that would benefit the Task Force and the effort?**

I have been a Certified Public Accountant, Financial Advisor, and for the last 18 years, the CFO for Hilltop. I have served as treasurer for the Friends of District 51 during their successful bond campaign in 2004. I have been a board member and treasurer for the Grand Valley Recreation Resources, Inc. while campaigning to build a community recreation center in 2008 and helping the City of Fruita to build their recreation center. I have a wealth of understanding of financials, budgets, projects, timeframes and have participated in the financing of millions of dollars for projects for Hilltop, The School District, Mind Springs Mental Health, and others.

**Any initial thoughts on the current Parks, Recreation and Open System you would like to share?**

There are a wealth of parks and recreational areas that are available in the center of our city, but feel that much of our city expansion has lacked a cohesive plan for continuing to expand our parks and open spaces. If we can create a unified front of our community members and public and private institutions we will be able to help others see the benefits of more recreational resources in our .

**What would you like the Council to know about you and your community involvement? Please list work with public, private and non-profit agencies, as well as relevant professional experience.**

- **CFO of Hilltop Community Resouces 2002 – Present**
- **School District 51 Finance Committee member 2018 – Present**
- **School District 51 Bond transparency group**
- **Finance Committee Member Mind Springs Mental Health**
- **Board Member Hope West**
- **Finance Committee Member and Board Member Colorado Non Profit Association**
- **Former Bishop LDS Church in Orchard Mesa**
- **Facilitator for Bridges out of Poverty curriculum**
- **Riverside Educational Center Taskforce Member**
- **Adjunct Accounting Professor at CMU**

Thank you for your consideration,

Carter Bair



From: Bennett Boeschstein <boeschstein.bennett@gmail.com>  
Sent: Sunday, February 16, 2020 5:00 PM  
To: Allison Little

\*\* - EXTERNAL SENDER. Only open links and attachments from known senders. DO NOT provide sensitive information. Check email for threats per risk training. - \*\*

Name and contact information (mailing address, phone number and email address).  
Bennett Boeschstein  
1255 Ouray Ave.  
Grand Junction, CO 81501  
970 640-8153  
boeschstein.bennett@gmail.com

\* Why are you interested in serving on the PROS Task Force?  
As a 30 year City and County resident and as a father of 3 children, and as a professional urban planner, I have observed the growth of the County and the need to plan for adequate parks, recreation, open space and trails. I was responsible for the grant application and administration of the 1.5 mile Audubon Section of the Colorado River Trail and subsequent river trail applications and implementation in the 1980's. I have been a professional urban planner both here in Mesa County as well as in Norwalk, CT where I was responsible for the Norwalk Master Plan of Parks. Grand Junction should not operate in a vacuum...it must recognize the other partners in parks and open space such as Mesa county, the city of Fruita, Town of Palisade, BLM, Park Service, etc.

What are your qualifications and strengths that would benefit the Task Force and the effort?  
40 + years as a professional urban planner in Colorado, Connecticut, New York, New Jersey  
Master of Urban Planning, New York University, B.A. Political Science, University of Cincinnati  
U.S. Peace Corps Volunteer Kenya and Tanzania; taught, English and agriculture

Any initial thoughts on the current Parks, Recreation and Open System you would like to share?  
Moving towards a more collaborative parks and recreation system in Mesa County with a potential formation of a metropolitan recreation district

\* What would you like Council to know about you and your community involvement?  
Please list work with public, private and non-profit agencies, as well as relevant professional experience.

Former member Grand Junction City Council, Grand Junction Mayor pro tem, Riverfront Commission,  
Fruita and Redlands Rotary Clubs, Grand Junction and Fruita Community Development Director, Mesa  
County Planning Director, Norwalk, CT Planning Director

970 640-8153  
Bennett Boeschstein  
1255 Ouray Ave.  
Grand Junction, CO 81501

c/o Allison Little  
City of Grand Junction  
Parks and Recreation Dept.  
By email

RE: PROS Task Force

Members of City Council:

I would be interested in serving on the task force for updating the Grand Junction Parks and Recreation Master Plan. My main interest in serving on the task force is to be a resource, to gain a better understanding of existing scope of the Grand Junction Parks and Recreation and to help influence a healthy and impactful vision going forward.

I have 15 years of land development experience, primarily here in Mesa County with several projects within the City of Grand Junction. In land development we are often utilizing the comprehensive plan to give some guidance on what the City's vision for growth is as we implement our business plan to accommodate the need for builder ready lots. This experience gives me an understanding of the purpose and need for a Parks Master Plan and also provides insight on what is needed to implement.

The process of land development involves providing solutions that address a variety multiple review agencies(15-20 per project) responses. Although we have a lot of desire to put every amenity into each subdivision to be attractive to discriminating home buyers and builders, we must provide practical solutions within the budget given to us which is continually being "updated" by factors such as inflation, interest rates, and the market. Our aim is to focus where our investment will go the furthest getting the "biggest bang for the buck." I believe this experience will be beneficial to the task force in providing a connection from dreams to practical implementation.

I only have a few narrow opinions about the current PRO system that are proximate to my expertise in development, to my less expert but fully passionate position as a father to two young children that benefit from some aspects of the park system, and also as a user, primarily of open space as my #1 outdoor interest is mountain biking which is usually at the popular lunch loops area. I do think there is some low-hanging fruit opportunities to make some meaningful connections and low-cost/high-impact improvements to our existing recreational assets.

I live within City limits. I have been on a few non-profit boards and involved in several committees over the last 15 years none of which would provide direct relevant experience. I'm interested in being a part of this task force to provide honest feedback, ideas, and some influence to a practical and impactful parks vision going forward.

Thanks for your consideration and please let me know if you have questions.

Sincerely,



Kevin Bray  
Resident- City of Grand Junction  
970.270.9985



## Mesa County Regional Transportation Planning Office

Grand Junction Parks & Recreation  
1340 Gunnison Ave  
Grand Junction, CO 81501

February 20, 2020

Dear Grand Junction City Council,

I am writing you today to express my interest in joining the City of Grand Junction PROS Task Force. As a Grand Valley Native, I grew up enjoying local parks and trails, and it has been exciting to see these spaces grow and expand over the years. Grand Junction's unique feature is the proximity to trails and open space, along with the ease of access to get to these places. As the city continues to develop, it is critical to keep our public lands wild while continuing to expand trail projects and improve access, and I would like to ensure trails, parks, and open space remain a top priority in this community.

Throughout my career, I have spent 22 years working in local government, with positions at the City of Fruita, Town of Palisade, and Mesa County. Through my experience, I spent most of my time working in Parks and Recreation, having the opportunity to take part in many park projects. While with the City of Fruita, I was involved in the feasibility study for the Community Center. During my tenure with the Town of Palisade, I wrote several grants and saw the completion of numerous projects including the Palisade Rim Trail Head, multiple playground improvements, building a new Skate Park, and the development of the Bike Skills Park. In addition, I was also involved with the Palisade Plunge, at planning and fundraising levels. As a recreation professional, I spent many hours planning and facilitating a broad range of programs and special events for all ages and demographics. I built a successful hiking club for the seniors of Palisade, and we visited many parks, trails, and open spaces right here in our back yard. Through my programming background, I am aware of the needs and interests of various populations within this community.

Several years ago, Mesa County received a grant to conduct a local study called Pathways to Nature, and while serving on this committee it was interesting to see that while there are many outdoor spaces in the Grand Valley, many people still perceived they did not have easy access to the outdoors. In my current role with Mesa County RTPO, I am aware of areas that need increased bike and pedestrian access. I also believe it would be beneficial to develop open space near low-income areas or along GVT bus routes so there is increased access to play outdoors.

I am passionate about parks, trails, and open space and I enjoy creating more opportunities for visitors and community members to have access to recreation and an improved quality of life. In addition to my work experience, I have a Master's in Parks, Recreation, and Tourism and I hold an active CPRP certification. Thank you for your time and consideration, I hope to join the PROS Task Force.

Sincerely,

Sarah J Brooks



February 25, 2020

City of Grand Junction Parks & Recreation Office,

The purpose of this letter is to provide you with written documentation that I would be interested in being a representative from School District 51 on the City of Grand Junction Parks, Recreation, Open Space (PROS) Task Force.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Cain". The signature is fluid and cursive, with a large initial "P" and "C".

Paul Cain  
Director of Athletics

## **Susan Capps Resume**

630 Noble Ct., Grand Junction, CO 81504

Mobile: (970) 462-1115 • Email: coloradosuze@gmail.com

*I have over 40 years proven capability in development, marketing, sales, fund-raising, event planning and research. I offer technical, feature writing and editing skills. I have run increasing successful businesses using skills in planning, organizing, administration, management, bookkeeping and team building, with performance results in sales and growth.*

### ***PROFESSIONAL EXPERIENCE***

**Best Years Properties, LLC, *Owner/Manager.*** Manage multi-family properties since 2004.

**Center for Independence, *Development Director.*** September 2009 to July 2010  
Part-time job managing public relations, marketing, fundraising and grant writing for a Western Slope Colorado non-profit organization whose mission is to empower people who are disabled. Raised nearly \$100,000 while increasing consumer base with market awareness.

**Beacon Newspaper, *Publisher/Editor.*** 1987-2008  
Owned monthly newspaper reaching active seniors in Mesa, Delta, and Montrose counties in Western Colorado. Coordinated editorial, advertising sales, publicity, circulation, website creation and maintenance, printing and bookkeeping. Also managed and marketed an annual trade show/expo. Profit margin was at 40% at time of sale. \$250,000 annual gross sales.

**Access Marketing Company, *Vice President for Sales and Marketing.*** 1982-1986  
Managing publisher and sales director for three successful Colorado periodicals\*: The Cherry Creek Shopping Directory (three times/year), Colorado Health Care Directory & Buyers' Guide, (annual) and Colorado Parent & Child Magazine (monthly). Coordinated non-profit fundraising projects and managed several advertising accounts. Sold these publications to start Beacon Newspaper.

**University of Colorado Health Sciences Center, *Research Associate.*** 1981-1982  
Managed pediatric immunology research laboratory in Denver. Set up and monitored "in vitro" experiments. Analyzed data and co-authored articles for medical journal publication.

### ***AWARDS***

Numerous local and national awards have been won by the Beacon Team over 21 years. Can provide list of awards upon request. Most proud of "Overall Excellence" awards.

#### ***Awards of Note:***

AARP (American Association of Retired Persons) Community Service Award, 1992 & 1999.  
Mesa County Human Services Council Community Service Award, 1992.  
AARP & National Press Foundation Journalism Fellowship, Washington, D.C., 1992.

***EDUCATION*** 1981, BA, University of Colorado. Tom Hopkins & Dale Carnegie Sales Training. Wilderness First Responder 2011.

***REFERENCES*** *Written references available upon request.*

Stuart Rosenthal, Publisher/Editor Beacon Newspaper Washington, DC, 301-980-9557.  
Jim Grasso, Publisher/Editor Senior Beacon Pueblo, Colorado, 719-406-4539.

Joshua E. Castaneda

Mutual Friends.

429 Colorado Ave.

Grand Junction, CO 81501

(970) 314-4173

Dear City Council Members,

My name is Josh Castaneda and I am interested in joining the Parks, Recreation Open Space (PROS) Task Force Members for many reasons. I am a public servant in this community that aims towards guiding priorities to improve the system. I am the owner of the downtown Grand Junction skate shop, Mutual Friends. As a local business owner, I am a direct stakeholder when it comes to the development of our community, and that is why the PROS Task Force is so greatly aligned with my goals and attitude towards strengthening it. I use my business as a way to connect people in ways that they could not have if I did not take that initiative. Not only do we host events and participate with many members in our area, we stay involved. We hear the voices of our youth speaking out on the development in Grand Junction. It is the lack of interest that our city puts towards investing in our youth that drives us. While others see this investment as non-profitable, I see it as a practical and necessary investment that will help to guide the generations that follow us. The people that will be impacted the most directly by this task force are the future to our city, and that in and of itself is motivation for me to do what I can to improve their resources and increase opportunities for them.

What qualifies me for the PROS Task Force is that I am familiar with our structures and parks in Grand Junction. I worked in many departments throughout the City of Grand Junction. Starting as a seasonal in Weed Abatement to the Traffic department, Facilities, then Irrigation and finally ending as a full time benefitted employee in the new Special Projects Department. I am also participating as a volunteer fire fighter with the Palisade Fire Department to further my involvement in helping our community.

I am very excited to get to know what the PROS Task Force does and the impact we can all make. I am proud to be a part of Grand Junction and thankful to be given opportunities like this. I was born here in 1993, and have lived here my entire life dreaming of moments where I can do things for a much greater purpose other than self-interest. Thank you for your consideration and I look forward to hearing from you in the future.



From: Ted <ted@ciavonne.com>  
Sent: Thursday, February 27, 2020 11:16 AM  
To: Allison Little  
Subject: PROS Task Force Members

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To Whom It May Concern,

I am interested in being on the PROS Task Force, and provide the following requested information:

\* Name and contact information (mailing address, phone number and email address)

o Ted Ciavonne  
222 N. 7th Street  
Grand Junction, Co. 81501  
970-241-0745  
ted@ciavonne.com

\* Why are you interested in serving on the PROS Task Force?

o This community is in need of an update, if not a new, PROS Master Plan.

o I have been an active member of CPAC; I understand the importance of this relative to the interface with the Comprehensive Plan;

o My profession has me working with both the Public and Private Sector with regards to parks and open space, which gives me insights into the needs of the City, and the attitudes of the Developer.

\* What are your qualifications and strengths that would benefit the Task Force and the effort?

o I am a licensed Landscape Architect that has run a successful Land Planning

and Landscape Architecture company in Grand Junction for 38 years;

o I have had the privilege of working on the planning and or design of the majority of the park development projects in Grand Junction / Mesa County, dating back to Canyon View Park, Connected Lakes State Park, and the Audubon Trail;

o I believe I understand the park needs of a community; I understand the need

for a guiding document that can be referenced to the development community; I support park fees and other mechanisms for funding, but there needs to be a fairness factor and level of predictability.

\* Any initial thoughts on the current Parks, Recreation and Open System you would like to share?

o There is a mindset that all or our surrounding Public Lands somehow reduce the need for urban parks. I do not share in this thinking. There are people who have grown up in Grand Junction who have never been to Colorado

National Monument or the Grand Mesa ... and have only been able to experience the City, County, and State Riverfront facilities;

o I think it is great, and needed, for Parks to be involved with the Riverfront development, trail systems like Lunch Loops, streetscape projects like Main Street and Horizon Drive;

o I think we need a Recreations Center.

\* What would you like Council to know about you and your community involvement?

Please list work with public, private and non-profit agencies, as well as relevant professional experience.

o I am currently involved with CPAC, the City Developer Roundtable Committee, and Mesa County's Code re-write and Comp Plan Advisory Group;

o I have worked with, or are currently working with: City Parks, City Public Works, Mesa County Parks and Public Works, Colorado Parks and Wildlife, the City of Fruita, the Town of Palisade, the Horizon Drive Business District;

o My firm has been involved with: Canyon View Park, Eagle Rim Park, Connected Lakes State Park, Longs Park, Little Salt Wash Park, Las Colonias Masterplan(s) and recent Business Park development; Matchet Park Master Plan; numerous school grounds/parks; much of the riverfront trail design; Mains Street Uplift, 7th Street, Horizon Drive ... 38 years of Landscape Architecture.

I currently have work with the Parks Department / Public Works at Dos Rios, and if any specific park planning or design work would become available during this PROS process ... my firm will pursue it. I do not consider this Conflict of Interest, but I leave that determination to others. This is my only hesitation about being on this Task Force;  
I hope my interest and background speak to the contributions I can make.

Ted Ciavonne, PLA

Ciavonne Roberts & Associates, Inc.  
LAND PLANNING AND LANDSCAPE ARCHITECTURE  
222 N. 7th Street  
Grand Junction, CO 81501  
Ph (970) 241-0745  
ted@ciavonne.com  
www.ciavonne.com



## COLORADO WEST LAND TRUST

Conserving Land. Connecting People. Enriching Lives.

February 24<sup>th</sup>, 2020

Dear City Council of Grand Junction,

I am writing to you to apply to serve on the Parks, Recreation, Open Space (PROS) Task Force as a representative of Colorado West Land Trust and a long time resident of Grand Junction. Planning for parks and open space is critical for the Grand Valley to preserve its connection to our surrounding landscapes and quality of life. Grand Junction's Master Plan and PROS Task Force are a strategic investment to ensure that Grand Junction grows sustainably while advancing its goal of livability.

Since 2011, I have worked for Colorado West Land Trust to create open space and outdoor amenities along the Monument Corridor, including the acquisition of the Three Sisters and the most recent paved Monument Trail. Through our partnership with the Parks and Recreation Department, Public Works Department, and City leadership I have gained great respect for the staff and would look forward to supporting the City's master planning process.

I believe that parks, recreation facilities, and open space are critical for achieving healthy outcomes for our residents, building strong and livable communities, and promoting economic growth. As someone who has worked in conservation for most of my professional life, I also know that natural places that are easily accessible immeasurably benefit people, particularly youth.

In 2016 and 2017, I partnered with the City's Parks and Recreation Department to lead the Great Outdoors Colorado Inspire initiative. We worked closely with Mesa County Health Department, the Riverside Education Center (REC), and others to improve parks and open space and create programming for youth from Riverside and Orchard Mesa to experience nature and the outdoors. Since then, with the assistance of the Inspire coalition members, Riverside Education Center has successfully built its outdoor program to consistently engage youth from all over the Grand Valley.

Participating in the GOCO Inspire initiative provided tremendous insight into why families and youth in our community do not play in nature and outdoors. Overcoming even just a few of



*Leave a Legacy. Please remember Colorado West Land Trust in you will or estate plans.*



## COLORADO WEST LAND TRUST

Conserving Land. Connecting People. Enriching Lives.

the obstacles allowed the coalition to greatly impact these youth. This experience of connecting youth to our open spaces has been one of the most rewarding in my professional career and further convinced me of the importance of enhancing access to parks and open spaces.

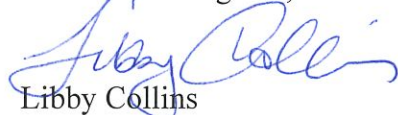
Public input is critical to building community projects. Throughout my work at the Colorado West Land Trust I have enjoyed collaborating with the City and many other organizations and agencies. Partnering is not always easy or straight forward, yet persistent communication generates greater understanding and permits better outcomes for the community. If I am appointed to be on the PROS task force, I would look forward to working with a diverse group of representatives.

As a resident of Grand Junction for 20 years, I have raised two children, worked for and volunteered at the John McConnel Math and Science Center and the Grand Mesa Nordic Council, partnered with (and supported) COPMOBA, Great Old Broads for Wilderness, the Bureau of Land Management, Colorado National Monument, Riverside Educational Center, and Mesa County Partners.

I am deeply committed to promoting access to the outdoors for people of all ages, abilities, and interests. The physical, emotional and cognitive benefits of being in nature and surrounded by community are well documented. Our community will benefit from a master plan that promotes access to its existing amenities, determines appropriate locations for new parks and open spaces and recreation facilities, fosters connectivity, and supports programming.

Thank you for considering my application for the PROS Task Force.

With Warm Regards,



Libby Collins

Libby Collins  
Colorado West Land Trust  
1006 Main St.  
Grand Junction, CO 81501  
970-623-1900  
libby@cowestlandtrust.org



*Leave a Legacy. Please remember Colorado West Land Trust in you will or estate plans.*

From: Cindy Enos-Martinez <cindy.enosmartinez@yahoo.com>  
Sent: Tuesday, February 11, 2020 6:46 PM  
To: Allison Little  
Subject: LETTER OF INTEREST FOR PROS TASK FORCE

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City of Grand Junction  
Members of Council

I would like to express my interest in serving on the PROS Task Force. I am a native of Grand Junction and the Riverside neighborhood and have a vested interest in my community. I served on the Parks Board and PIAB, while serving two terms on City Council. I was active in helping to obtain the GOCO grant being used at Riverside Park and the trail system. I also been involved in the Riverfront at Dos Rios development from the beginning. I am currently serving on the 2020 Comprehensive Plan committee. My community involvement speaks for itself, 8 years on City Council, four years on District 51 school board and numerous boards throughout Mesa County.

Thank you for your consideration.

Cindy Enos-Martinez  
970-270-6962

2/12/20

Dear Grand Junction City Council

I am writing to apply for a position on the Parks, Recreation, Open Space Task Force (PROS), for a number of reasons.

As a retired pediatrician, I and my practice, Primary Care Partners/Western Colorado Pediatric Associates have long tried to fight the rising obesity and lack of fitness in our patients, including our We Can! program. I feel the issues that PROS will be addressing should play a big role in making our community a more healthy place for our kids (and parents and grandparents).

As a member of the Park and Rec Advisory Board (PRAB), our role is to advise the Park and Rec department and its Director on issues involving parks, programs, open space and other questions involving that department. So having a direct link between PROS and PRAB should help the two groups work together towards the future of our community.

As a board member of Colorado West Land Trust (CWLT), we have played a major role in acquiring open space for nature, recreation and exercise - including Three Sisters, Bookends, the Monument Road Connector Trail, Jurassic Flats and more to come. These have been purchased via grants and fundraising, protected in perpetuity by conservation easements, and given to the GJ Parks and Rec to manage. CWLT is currently developing its own long term conservation plan and so working in close coordination with PROS should help both progress towards common goals.

As a member of the Riverfront Foundation (RFF), we have been long involved in the development of our Riverfront Trail system, many portions of which are managed by GJ Park and Rec. There are still more sections to build and more improvements to make along existing trails and I think close cooperation between the RFF and PROS would be beneficial towards an enhanced trail system including the long term concept of a greenway or long linear park along our waterfront. The River Park at Las Colonias and the remodeled park and trail at Riverside are good examples of how this could work.

As the parent of 4 active kids, I have been on the sidelines, both as spectator and coach, of many athletic fields and gyms and so have a perspective on Park and Rec programs and facilities from the "consumer" perspective. Three of my children had summer jobs with Park and Rec, which provides great work experiences for students, a perhaps under recognized benefit of the Park and Rec department.

And finally, as a maturing (aging) grandfather, I try to keep fit and in shape (and able to keep up with my grandkids) by biking and hiking our local trails, so I can bring an active user perspective to PROS.

So I would be honored if you chose me to serve on the Task Force.

Sincerely

William Findlay  
412 Bookcliff Dr., Grand Junction, CO, 81501  
970-243-4158  
williamafindlay@gmail.com



Feb. 20, 2020

Grand Junction City Council members,

I am writing in regard to your search for City of Grand Junction Parks, Recreation and Open Spaces Master Plan task force members. I am interested in serving on the Task Force.

While I do not meet many of the committee member needs specifically outlined in the Feb. 3, 2020 letter, I am certain I would serve as a positive member of the Task Force. I became a resident of Grand Junction in mid-July, giving me a new and fresh perspective as I explore the city parks system and community in general. My family of four moved to the city from Grand Rapids, Michigan, due to my wife's job as Director of Mesa County Libraries. I have a background as a newspaper reporter/editor and for the past 15 years I have been a college professor. I now work as a part-time professor and serve as the student newspaper adviser at Colorado Mesa University. Our household believes in the importance of public service and community.

After reading the search letter, I researched some of the Great Outdoors Colorado grant information and was impressed with the successful grant funding dollars out of that program coming to Mesa County in general and directly to Grand Junction. With so many opportunities to positively impact the community, I envision a successful Master Plan process as a vital step toward the future of Grand Junction Parks and Recreation.

My relevant qualifications include my civic-minded approach to being a community member; my years as a journalist writing about city services of all kinds; my high level of engagement following local news; my strong verbal and written communication skills; and my general interest in the future as an education and library supporter.

I look forward to learning more about the work done by PROS Task Force, whether or not I am involved as a member. While I am happy to offer my time to this venture, I am most interested in the outcomes.

Thank you for your consideration,

Steven Fox

1925 N. 6<sup>th</sup> St.

Grand Junction, CO, 81501

616-340-0923 / sfox@coloradomesa.edu

February 27, 2020

To Whom It May Concern:

Please accept this letter of interest for consideration on the PROS Task Force. As a Licensed Psychologist, serving on this task force is of strong interest to me. First, research demonstrates correlations between spending time in nature and positive mental well-being. Similar correlations exist between exercise and active lifestyles and positive mental well-being. Determining creative ways to assist all types of individuals to engage with the outdoors, and increase their activity, may lead to a healthier community members, overall. It is my hope that this task force will pay attention to local populations (e.g. individuals struggling with the Social Determinants of Health, individuals diagnosed with mental health illness and/or developmental disabilities, individuals coping with isolation and/or loneliness, etc.) most in need of healthier lifestyle options. My work in community mental health and health care integration could lend expertise for these, often disenfranchised, populations.

I am able to bring knowledge and expertise to this task force regarding positive and healthy mental well-being. Also, I am familiar with many of the non-profit organizations, and their offerings, throughout Mesa County. I am knowledgeable about the integration of bio-psycho-social issues affecting our community, including the Social Determinants of Health. Additionally, I am connected to the medical community, including local payer sources, with whom I consult often.

Professionally, I am a Licensed Psychologist, employed with Mind Springs Health, as the Vice President of Whole Health, LLC (Mind Springs Health's subsidiary company). I have experience hiring, training, and supervising multi-disciplinary employees. I am a trainer across our 10-county region for a variety of subjects including: Resiliency, Happiness, and Positive Psychology; Motivational Interviewing, Trauma Informed Care; Stress and Burnout Management; Mental Health and Childhood Diagnoses; and Therapeutic Techniques when Working with Children and Families. I am on the Board of Directors for Homeward Bound of the Grand Valley, consult with Karis, Inc., and participate on the Early Childhood Advisory Council's Partnerships for Children and Families. I am often engaged in a variety of local and regional discussions around the integration of bio-psycho-social issues brought forth by medical, behavioral health, and social service organizations. Please refer to the enclosed Curriculum Vitae for more information.

If you have any questions, please feel free to contact me using either my professional or personal phone numbers or email addresses. Thank you for your consideration.

Sincerely,

*Amy C. Gallagher, Psy.D.*

Amy C. Gallagher, Psy.D.  
Vice President- Whole Health, LLC  
515 28 ¾ Road, Bldg. A  
Grand Junction, CO 81501  
[agallagher@wholehealthmanagement.org](mailto:agallagher@wholehealthmanagement.org)

*Personal Contact Information*  
604 Shadowbrook Drive  
Grand Junction, CO 81504  
[dramy08@gmail.com](mailto:dramy08@gmail.com)



# AMY C. GALLAGHER, PSY.D.

CO License Number: PSY-3347

604 Shadowbrook Drive

Grand Junction, CO 81504

Office: 970-683-7078

Cell: 607-329-7403

Professional email: [agallagher@wholehealthmanagement.org](mailto:agallagher@wholehealthmanagement.org)

Personal email: [dramy08@gmail.com](mailto:dramy08@gmail.com)

## EDUCATION

|  |                         |
|--|-------------------------|
| <b>Argosy University</b><br>Seattle, WA                | August 2004-August 2008 |
| <b>Psy.D.</b> in Clinical Psychology                   | August 2008             |
| <b>Master of Arts</b> in Clinical Psychology           | October 2006            |
| <b>Loyola College</b><br>Baltimore, MD                 | August 1997-May 1999    |
| <b>Master of Science</b> in Clinical Psychology        | January 1999            |
| <b>Le Moyne College</b><br>Syracuse, NY                | August 1993-May 1997    |
| <b>Bachelor of Arts</b> in Psychology, Magna Cum Laude | May 1997                |

## CURRENT POSITION

*Vice President-Whole Health, LLC (formerly, Director of Integrated Care)*

*Whole Health, LLC, subsidiary of Mind Springs Health*

*515 28 ¾ Road, Building A*

*Grand Junction, CO 81501*

*970-683-7078*

*September 2013-Current*

- ❖ Researched, designed, and implemented training curriculum for Community Health Worker Program
- ❖ Hire, train, and supervise Community Health Workers
- ❖ Provide program management and oversight to include evaluation, data collection, design, and implementation for six-county Community Health Worker program
- ❖ Coordinate communication between the Community Health Workers, Rocky Mountain Health Plans, medical offices, ERs, and other collaborating agencies
- ❖ Manage operating budget for Whole Health, LLC to include contracts with Rocky Mountain Health Plans, Eagle County Public Health Total Health Alliance, and the Valley Health Alliance (\$950,000 in total)
- ❖ Participate in the design of new integrated care efforts
- ❖ Train and supervise integrated care clinicians (2013-2015)

- ❖ Train and supervise post-doctoral fellows and licensed psychologists (2013-2015)
- ❖ Collaborate and coordinate integration efforts with community agencies
- ❖ Create and implement Resiliency Curriculum across Mind Springs Health geographic area, to include elementary, middle, high school, and transition age youth
- ❖ Participate in local and state endeavors
  - The Alliance of Patient Navigators, Community Health Workers, & *Promotoro/as de Salud* (2014-current; Co-Chair 2017-2018)
  - Grand Valley Health Fair (2014-2015, Chair of Social-Emotional Wellbeing Committee)
  - Partnership for Children and Families (2009-current; Vice-Chair 2017-2018)
  - Homeward Bound of the Grand Valley Board of Directors (2014-current)
- ❖ Provide training to local agencies as requested

### **FORMER LICENSED PSYCHOLOGIST POSITION**

*Training Director: Pre-Doctoral Internship Program/Licensed Clinical Psychologist*

*Colorado West Regional Mental Health, Inc.*

*September 2009-August 2013*

*515 28 ¾ Road, Building A*

*Grand Junction, CO 81501*

*970-683-7078*

- ❖ Maintained pre-doctoral internship training program standards to be APPIC-compliant
- ❖ Conducted individual and group supervision with pre-doctoral interns and practicum students
- ❖ Created and conducted didactic trainings
- ❖ Provided support to Integrated Care Projects
- ❖ Assigned and conducted psychological assessments (cognitive, academic, memory, adaptive functioning, objective, projective)
- ❖ Conducted intake evaluations, and outpatient individual, family, and group therapy
- ❖ Participated as an active member of the Leadership Team during time of rapid change
- ❖ Provided Early Childhood Mental Health Services
- ❖ Provided individual and group supervision for clinical outpatient therapy teams
- ❖ Consulted with Crisis Response Team regarding child and adolescent cases
- ❖ Participated on community committees (e.g. Partnership for Children & Families, HATCH, B4 Babies)

### **POST-DOCTORAL FELLOWSHIP**

*Mental Health Professional IV (Post-Doctoral Fellow)*

*Colorado West Regional Mental Health, Inc.*

*September 2008-August 2009*

*515 28 ¾ Road, Building A*

*Grand Junction, CO 81501*

*970-683-7078*

- ❖ Conducted intake evaluations with children and adolescents
- ❖ Conducted outpatient individual and family therapy with children and adolescents
- ❖ Developed and co-led coping skills and ADHD groups for children
- ❖ Conducted psychological assessments

- ❖ Assisted with supervision for pre-doctoral interns and practicum students
- ❖ Provided Early Childhood Mental Health Services
- ❖ Assisted with therapeutic services for adults and children in the Rifle, CO Office for five months

### **PRE-DOCTORAL INTERNSHIP**

#### *Psychology Intern*

*Colorado West Regional Mental Health, Inc.*

*September 2007-August 2008*

*515 28 ¾ Road, Building A*

*Grand Junction, CO 81501*

*970-683-7078*

- ❖ Conducted intake evaluations with children, families, and adults
- ❖ Conducted outpatient individual and family therapy with children, families, and adults
- ❖ Completed three-month rotation on pediatric inpatient unit
- ❖ Co-led coping skills group for children aged seven through nine
- ❖ Conducted psychological assessments
- ❖ Completed three-month rotation with the Crisis Response Team
- ❖ Completed three-month rotation on child and adolescent inpatient unit

### **PRACTICA EXPERIENCES**

#### *Naval Hospital- Bremerton*

*September 2006-June 2007*

*Mental Health Center*

*Bremerton, WA*

- ❖ Assisted with intake interviews
- ❖ Conducted short-term individual therapy with individuals retired from the military and spouses of active duty Navy personnel

#### *Central Kitsap School District*

*October 2005-June 2006*

*Silverdale, WA*

- ❖ Conducted psychological and academic assessments
- ❖ Facilitated social skills groups and individual counseling

#### *Community Counseling and Resource Center*

*January 1999-May 1999*

*Cockeysville, MD*

- ❖ Assisted with intake interviews
- ❖ Co-led substance abuse psychoeducational support group

#### *Growth and Development Project*

*January 1998-May 1998*

*University of Maryland*

*Baltimore, MD*

- ❖ Involved with ongoing developmental research project with inner-city children and families
- ❖ Conducted semi-structured interviews with caregivers
- ❖ Conducted child cognitive assessments

## **PAST EMPLOYMENT POSITIONS**

*Psychometrician*

*Western Washington Medical Group*

*May 2006-July 2007*

*1301 Colby Ave.*

*Everett, WA 98201*

*425-259-3716*

- ❖ Administered and scored neuropsychological assessments
- ❖ Clients served included children, adolescents, and adults including geriatric adults
- ❖ Assessments included stroke, dementia, ADHD, autistic spectrum, TBI, learning disabilities, etc.

*Family Assistant*

*First Choice Child Care #363*

*October 2005-July 2007*

*4957 Lakemount Blvd. SE Ste C-4*

*Bellevue, WA 98006*

*206-236-7229*

- ❖ Facilitated receptive and expressive language communication program for child diagnosed with autism
- ❖ Coordinated program and communicated outcomes with family members

*Senior Counselor*

*BOCES Summer Learning Experience*

*Summers 2005-2006*

*9575 Vocational Drive*

*Painted Post, NY 14870*

*607-962-3175*

- ❖ Assisted with organizing, facilitating, and designing outdoor programming for disadvantaged youth
- ❖ Designed *15 Good Minutes* curriculum: daily group formation, teambuilding, and character education

*Misty Hollow Program Center Specialist/Outreach Specialist*

*Girl Scouts-Seven Lakes Council*

*September 1999-April 2004*

*300 Rt. 318*

*Phelps, NY 14532*

*315-539-5085*

- ❖ Facilitated and directed summer camp, equestrian program, and various academic-year programming and events
- ❖ Managed and operated annual budget of \$150,000

## **RESEARCH EXPERIENCE**

*Expert Reviewer*

*May 2018*

*Universal Treatment Curriculum. United Nations Office on Drugs and Crime (UNODOC)*

- ❖ Course 3: *Motivational Interviewing for Children with Substance Use Disorder*
- ❖ Course 6: *The Suitcase for Life Intervention Tool*

*Dissertation*

*Defended: June 2008*

Title: The Experience of Parents Utilizing Computer Technology with Their Autistic Children

- ❖ Original qualitative, phenomenological data collection using a semi-structured interview

*TeachTown*

*Contracted March-August 2005*

2815 Eastlake Ave. E., Suite 300

Seattle, WA 98102

206-336-5585

Research Assistant/Computer Program Item Writer

- ❖ Collected and coded data regarding computer software designed for autistic children
- ❖ Designed activities to enhance receptive language for updated computer software program

**PROFESSIONAL PRESENTATIONS**

Gallagher, A., Reitz, R., & Hulst, A. (2018). *Mitigating Social Determinants and Reducing High Utilization Through Collaborative Relationships*. Presented at Collaborative Family Healthcare Association Annual Conference. Rochester, NY.

Gallagher, A. (2018). *Got MI? Using motivational interviewing skills in primary care*. Presented at CO-E.A.R.T.H. Collaborative Learning Session. Grand Junction, CO.

Gallagher, A. (2018). *Cross Organizational Care Management*. Webinar presentation for ECHO Care Coordinator series (session 6 of 6).

Gallagher, A. (2017-current). *Transition management support*. Webinar presentation for ECHO Care Coordinator series (session 6 of 6); quarterly trainings.

Gallagher, A., & Fitzgerald, K. (2017). *Innovations addressing health barriers within behavioral health: Attending to patients' psychosocial needs*. Presented at Behavioral Health Management Conference. Las Vegas, NV.

Gargiulo, J., Budsock, R., Danilin, M, Gallagher, A., & Mele, A. (2017). *The shift from residential: The changing addiction treatment landscape*. Panelist at *Open Minds* Strategy and Innovation Institute. New Orleans, LA.

Fitzgerald, K., & Gallagher, A. (2017). *Innovations addressing health barriers within behavioral health: Attending to patients' psychosocial needs*. Presented at Behavioral Health Management Congress. Las Vegas, NV.

Gallagher, A. (2016). *A thriving mind: Unlocking effective mental health in the workplace*. Webinar presentation for Price Waterhouse Cooper's Well-being Innovation Workshop series.

Stewart, J., Kreider, R., & Gallagher, A. (2016). *Need capital? A non-profit's guide to financing new services*. Presented at *Open Minds* Strategy and Innovation Institute. New Orleans, LA.

- Gordon, P., Gallagher, A., & May, J. (2016). *Strategic collaborations with payers to support integration*. Webinar presentation for SAMHSA-HRSA Center for Integrated Health Solutions.
- Gallagher, A., Richardson, J., & Schilkie, M. (2016). *Same payers, different rules: Effective approaches for dealing with both commercial and public plans*. Presented at NATCON 16: National Council for Behavioral Health Conference. Las Vegas, NV.
- Barnes, L., Reicks, G, Gordon, P., & Gallagher, A. (2015). *Nurturing each tree while growing each relationship: Promoting patient health through organizational partnerships*. Table talk at Collaboration Family Health Care Association Conference. Portland, OR.
- Gallagher, A. (2015). *Motivational interviewing: An overview*. Presented at Prenatal Conference. Grand Junction, CO.
- Gallagher, A. (2015). *Chronic Pain Symposium*. Panelist at St. Mary's Hospital Spring Symposium. Grand Junction, CO.
- Gallagher, A. (2014). *I'm Moving, I'm Learning*. Presented at the Mesa District Group's annual conference. Grand Junction, CO.
- Gallagher, A. & Raggio, S. (2014). *Community health workers & care coordination*. Presented at annual Colorado Behavioral Healthcare Council (CBHC) conference. Breckenridge, CO.
- Gallagher, A. & Davis, A. (2014). *Bringing trauma informed care to your practice*. Presented at St. Mary's Hospital Spring Symposium. Grand Junction, CO.
- Gallagher, A. (2014). *Mental health diagnoses in children: Utilizing the DSM-V and the DC: 0-3R*. Presented at St. Mary's Hospital Spring Symposium. Grand Junction, CO.
- Mok-Lamme, J., Mok-Lamme., D., Gallagher, A., & Goudzwaard, S. (2014). *Almost home: Innovative strategies for improving services for homeless youth*. Presented at the National Runaway and Homeless Youth Grantees Conference. Phoenix, AZ.
- Mok-Lamme, J., Mok-Lamme., D., & Gallagher, A. (2013). *Effectiving effectiveness: Innovative strategies for improving services for homeless youth*. Presented at the National Runaway and Homeless Youth Grantees Conference. Atlanta, GA.
- Gallagher, A. (2013). *Rocking it with motivational interviewing*. Presented at the Grand Valley Medical Symposium. Grand Junction, CO.
- Gallagher, A. & Hoy, M. (2013). *Motivational interviewing*. Presented to Nurse Family Partnership. Grand Junction, CO.
- Gallagher A. (2012-2017). *Early childhood mental health series* (topics included: Early Childhood Mental Health, Coping Skills, Dealing with Difficult Parents, Diversity Issues). Presented to Appleton Home Day Care Provider Group. Grand Junction, CO.
- Gallagher, A. (2012). *Emotional intelligence*. Presented to International Association of Administrative Professionals (IAAP): Bookcliff Chapter. Grand Junction, CO.

- Gallagher, A. (2012). *Multimodel therapy: The Columbia Model*. Presented at annual Colorado Behavioral Healthcare Council (CBHC) conference. Breckenridge, CO.
- Gallagher, A. (2012). *Motivational interviewing: A grand slam*. Presented at the Grand Valley Medical Symposium. Grand Junction, CO.
- Gallagher, A. & Hoy, M. (2012). *Motivational interviewing*. Presented to Marillac Clinic staff. Grand Junction, CO.
- Gallagher, A. (2012). *Motivational interviewing*. Presented to The House-A Safe Place for Western Slope Teens. Grand Junction, CO.
- Gallagher, A. & Stock, A. (2011-2012). *Motivational Interviewing in medical practices*. Presented to five Beacon medical practices across Western Colorado (Grand Junction, Montrose, & Basalt, CO).
- Gallagher, A. (2011). *Coping with stress*. Presented to International Association of Administrative Professionals (IAAP): Bookcliff Chapter. Grand Junction, CO.
- Gallagher, A. (2011). *Early childhood mental health*. Presented at the Mesa District Group's annual conference. Grand Junction, CO.
- Gallagher, A. & Stock, A. (2011). *Multimodel therapy: The Columbia Model*. Presented at annual Colorado Behavioral Healthcare Council (CBHC) conference. Breckenridge, CO.
- Gallagher, A. (2010). *Risk Assessment with Teens and Kiddos*. Presentation for Colorado West Regional Mental Health Center Crisis Response Team. Grand Junction, CO.
- Gallagher, A. (2009-2013) Numerous presentations for intern didactics including Ethics, Psychological Assessment, Early Childhood/DC:03, Narrative Therapy, Termination Issues, Diversity Issues, Supervision, Consultation, Autistic Spectrum Disorders. Grand Junction, CO.
- Gallagher, A. (2009). *Narrative Therapy*. Presentation for Didactic Training. Grand Junction, CO.
- Gallagher, A. (2008). *The experience of parents utilizing computer technology with their autistic children*. Presentation for Didactic Training. Grand Junction, CO.
- Gallagher, A. (2007). *Asperger syndrome*. Presentation for Western Slope Stabilization Center. Grand Junction, CO.
- Gallagher, A. (2007). *Adolescent insomnia and anxiety: A case presentation*. Presentation for Didactic Training. Grand Junction, CO.

#### **ADDITIONAL TRAINING/CERTIFICATION**

- ❖ Lean Six Sigma: Green Belt Certificate
- ❖ UMass Integrated Care Certificate Program

November 2015

March 2011

- ❖ Mastery of Anxiety & Panic for Adolescents January 2010
- ❖ Diagnostic Classification of Mental Health & Development Disorder of Infancy & Early Childhood August 2009
- ❖ Dialectical Behavioral Therapy March 2006

#### **RESEARCH INTERESTS**

- ❖ Health care payment reform initiatives
- ❖ Utilization of community health workers and similar workforce
- ❖ Supervision/consultation
- ❖ Alternative learning environments for children
- ❖ Autistic spectrum disorders: assessment and intervention

#### **PROFESSIONAL MEMBERSHIPS**

- ❖ American Psychological Association (APA)
- ❖ Collaborative Family Healthcare Association (CFHA)





Therapy Works  
2004 N. 12th Street  
Grand Junction, CO 81501  
Phone (970) 644-3720  
Fax (970) 644-3737

To the City of Grand Junction Parks and Recreation Department,

I'm writing to express my interest in joining the PROS Task Force for the City. As an engaged citizen of Grand Junction and a member of the medical community, I feel I would add a valuable perspective to the task force.

Opportunities to improve health and wellness is crucial to a growing city such as Grand Junction. More and more cities are investing in their parks and open space because it improves the lives of their citizens. A healthier community also saves money long term, as residents spend less time requiring public safety and medical services, and more time in the community.

I see many opportunities for the City to partner and collaborate with organizations and businesses around town that would benefit a wide variety of residents. It's important that the City strive to include residents of all backgrounds, locations, and with a variety of interests. A successful parks and rec department is constantly looking for new ways to connect people to its facilities. An updated plan must involve new approaches to improving access and stewardship, as well a communication strategy to help make that happen. We also need to have a plan to protect our outdoor spaces and culturally significant places that our community holds dear.

A vibrant parks and recreation department will inevitably provide economic support for the community. Successful partnerships with business, agencies, and organizations around town can assist with providing additional revenue back to the City and parks.

As the Director of Therapy at Community Hospital, I come across many patients that frequent our outdoor spaces. They hike, bike, run, swim, play pickleball, golf, picnic, and do plenty of other activities. We're constantly looking for ways to incorporate publically accessed spaces for patients to help further their rehab and get back to the things they love. Community Hospital has a strong wellness program, which we are always looking to improve. I feel we are in a unique position to help improve the health of the community by connecting with the Grand Junction Parks and Rec Dept. This could facilitate potential opportunities for wellness options that our own employees could utilize, but more importantly, the public.

Relevant experience:

- Citizens for School District 51
- Colorado Canyons Association
- Grand Valley Leadership Academy
- Avid runner, biker, hiker, and swimmer that utilizes our parks.
- Have lived in numerous cities and towns with vibrant parks systems (Bozeman, Billings, Reno, Pasadena)

Kyle Gardner, Director of Therapy at Community Hospital

From: Harry Griff <harry@gllblaw.com>  
Sent: Wednesday, February 12, 2020 11:48 AM  
To: Allison Little  
Cc: Ken Sherbenou  
Subject: PROS Task Force

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I am hereby submitting my letter of interest in serving on the PROS Task Force being assembled to update the City's Parks and Recreation Outdoor Master Plan.

My contact information is Harry Griff; [harry@gllblaw.com](mailto:harry@gllblaw.com); 970-241-9460 (h) and 970-216-3334 (c); 2636 Chestnut Dr., Grand Junction CO 81506.

I am interested in serving on the Task Force because it would be in furtherance of my previous years of involvement in helping establish the City's evolution as an indoor and outdoor recreation and cultural mecca. It would be an honor and a privilege to once again be part of that evolutionary process on behalf of the Valley.

As Council knows, I was an attorney by profession, and am now happily retired. I view my strengths to be my analytical skills honed as an attorney, my history of involvement with non-profit cultural and recreational initiatives over time, and my diligence and conscientiousness whenever I have volunteered my time and energy to an initiative. I take my appointments very seriously, and I am proud to say that I have been asked to serve as President on every such Board to which I have been appointed in the past. I view that as confirmation that I have been respected as a conscientious board member for each organization involved.

My past community involvement, as here pertinent, includes serving on the Museum of Western Colorado's Board of Directors, including chairing the Committee that oversaw the Museum's move from Main Street to its current Ute St. location and the renovation of that building to accommodate the Museum; being on the founding board of KAFM Community Radio, being the founding member responsible for raising the money needed to get the station on air, and then serving as the station's

initial board chair and as a musical programmer since the station's inception 20 years ago; serving for 10 years as a Downtown Development Authority board member during the period that oversaw the Downtown Uplift from 2002-2012; acting as DDA's liaison to the Avalon Theater Foundation and City Task Force that oversaw the expansion and remodeling of the Avalon Theater, including the Theater's rooftop deck; and acting as the Grand Junction Lions Club liaison to the City Task Force that oversaw the development of the musical amphitheater at Los Colonias Park. I am extremely proud of the fact that when tourists and economic development professionals cite Grand Junction's strengths, they regularly highlight our charming downtown, remodeled Avalon Theater, and musical amphitheater at Los Colonias, all of which were initiatives I championed and devoted countless hours to accomplish.

My initial thoughts on the status of our current system is that Canyon View Park is maxed-out, and that we desperately need to develop Matchett as a second dynamic regional park. While I am personally supportive of a rec center within the Park, that is an economic challenge that will need to be addressed by the Task Force. The sport of Pickleball is exploding, and Grand Junction has the opportunity to become a regional mecca for that sport, whether by expanding the courts at Lincoln or by developing them at Matchett. The City needs to continue to develop Los Colonias, but with the understanding that Los Colonias needs to remain primarily a riverfront park, acting as a catalyst for the development of South Downtown outside of the park's boundaries. Lastly, I would love to see the City become more proactive in developing and maintaining the Valley's burgeoning network of cycling and mountain biking trails, as those trails are another critical component to the Valley's evolution, and we ask too much of our local volunteers to maintain that network. In that regard, a collaboration with Fruita, Palisade and Mesa County to develop and maintain those trail systems, similar to the collaboration overseeing Stocker Stadium and Suplizio Field, is something that I believe should be explored in one fashion or another.

I thank Council in advance for its consideration of my application to serve on the Task Force; it would be an honor and privilege to do so.

Sincerely, Harry Griff

February 27, 2020

Dear Allison:

Please accept this letter as my statement of interest in participating on the PROS Task Force. I am the VP of Operations at St Mary's Medical Center, and am very interested in being involved with decisions and activities that impact the overall health of the Grand Junction community.

I've recently relocated from Sandy, Utah, where I was a hospital executive as well. While there, I also was active with the Parks & Rec Department as a volunteer coach for youth sports.

My contact information:

Chris Hargis

Ph: 801.828.8895

A: 2542 Mira Vista Dr

Grand Junction CO 81501

Email: [chris.hargis@sclhealth.org](mailto:chris.hargis@sclhealth.org)

Thanks,

Chris Hargis

## Brian Hart

**Born:** NYC

**High School:** Cazenovia, Vestal NY

**College;** St.Lawrence University NY, Binghamton University NY

**Career:** IBM, Hart Consulting

**Grand Junction:** 6 Yrs

**Family:**

Sons: Chris, Grandson Patrick, Grand Daughter Kasey  
Kevin, Grandson Ben

## Background

13 years Little League coach City of Binghamton NY.

Team centered in a low income district.

President of little league council.

Volunteer Grand Junction Rec Center initiative

Western Slope Pickleball Club Youth Pickleball instructor

Summer of 2019.

Western Slope Pickleball Club board of directors- Outreach  
Director

I am able and interested in participating in the growth and  
funding of Parks and Recreation in Grand Junction.

## Personal:

Email [bhartco@gmail.com](mailto:bhartco@gmail.com)

Phone 607 321 9101

From: Kylie <kegansk@gmail.com>  
Sent: Monday, February 3, 2020 10:14 AM  
To: Allison Little  
Subject: Interest City of GJ PROS Task Force

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Hello,

Please include the following in your letter:

\* Name and contact information (mailing address, phone number and email address).

Kylie K. Holley  
2237 Idella Court GJ 81505  
909-732-2060  
Kegansk@gmail.com

\* Why are you interested in serving on the PROS Task Force?

I'm interested in being involved because as the parent of three, soon to be four small children living in the community, I feel as though I'm living and breathing what it's like to be a part of THIS community, and have the next generation I'm raising to also be active and contributing members of our community. We enjoy visiting parks and open space frequently. We enjoy the opportunity of safe fun outdoor playtime in our community. With my husband currently being a Mesa county senior district attorney i sometimes get to see how NOT having enough positive space for the community could be one of the contributing factors to, and why some youth struggle. I feel as though I can offer my own unique perspective.

\* What are your qualifications and strengths that would benefit the Task Force and the effort?

I am a college graduate who participated in NCAA Division II soccer all four years of college. I understand what it's like to be part of a team, and believe that the team is only as strong as your weakest link. It's going to take a team effort to make Grand Junction and the surrounding communities as great as they have the potential to be.

\* Any initial thoughts on the current Parks, Recreation and Open System you would like to share?

I'm Originally from a 'blissful bubble' of a community in Southern California (Claremont) that consistently ranks in the top five places to live in the nation. It was somewhat of a shock and adjustment to leave that bubble in college when I moved to GJ and initially saw how many communities struggle with day-to-day issues surrounding homelessness, drug use, youth drug use, and the opposition of poor and affluent living next door to each other at times. I believe I have a unique perspective on what good, wholesome safe space truly can be and look like in Grand Junction.

\* What would you like Council to know about you and your community involvement? Please list work with public, private and non-profit agencies, as well as relevant professional experience.

I worked at Colorado Mesa University in the strength and conditioning and recreation department from 2011-2018. At that point I made a decision to be home with my family since I have young children. Many of those years working at CMU were spent Managing and providing activities That Involved both CMU students and the community. I genuinely value community and believe it's what keeps "new" people to Grand Junction, staying here and building their own life; and i truly miss 'knowing my neighbor' since I didn't grow up here. I believe that if Im going to have an opinion about something, particularly The community and what is available to me and my family and friends, I sure better try to get as involved as I can to not only help out and stay aware, but to be an active community member in order set a good example for the youth and the next generation.

Sent from my iPhone



From: Shaun Howe <shaun@gjsoccer.org>  
Sent: Wednesday, February 12, 2020 9:12 AM  
To: Allison Little  
Subject: Lettter or interest

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Hi Allison, I am submitting a letter of interest to be on the open space task force. I do coach soccer in the evenings and my only concern would be availability for meetings.

To Whom It May Concern:

My name is Shaun Howe and I am the Executive Director for Fire FC, father of 3 daughters, and husband of Kathy Howe. I am submitting a letter of interest in joining the PROS Task Force. My home address is 2185 Knowles Canyon Ave, GJ, 81507. My cell phone is 970-589-1401 and my email address is shaun@gjsoccer.org.

In am interested in the PROS Task Force for many reasons. First and foremost, I think we live in a beautiful place and want to make sure we enhance this beauty with parks, trails and other natural landscapes that promote wellness and encourage our community to get outside and enjoy nature. As the Executive Director of Fire FC, I see great value in kids and adults participating in sports that help them to feel good about themselves, promote health and often times help people to have hope and dreams about the future. With this in mind, I believe the Grand Valley does not have enough parks or open spaces and worry about the rate of develop eating up what we do have.

As the Executive Director of Fire FC, I am very involved in a vibrant and active community of adults and youth. Over the past few years, I have put a lot of effort into fundraising and the building of a 20,000 square foot indoor soccer facility and office space. We raised approximately \$1.1 million from local businesses, grants and members. This community clearly saw the need for more facilities and opportunity for their kids and I believe I could spread the word and generate interest in developing

parks, trails and other forms of outdoor activity from our members.

I wanted to keep this somewhat short, but beyond my administrative role, I have been involved in Special Olympics as a coach, I coach a number of teams at Fire FC, and I have been involved in various programs and activities at my kids schools and their other activities. My family and I have lived in Grand Junction for almost 10 years. I also have the experience of living in other communities like Phoenix, AZ, Cedar Rapids, IA, and the Front Range. All places that have done a pretty good job with parks and trails. Lastly, I have the benefit of my wife being a Family Practice Doctor in town; so have a good understanding of the benefits of parks, trails, and open spaces and what that can do for a person's physical and mental well being. I believe in the concept of "If you build it they will come." With more parks, trails and open spaces available more people will not only consider GJ a more desirable place to live, we will also be providing the infrastructure to promote health and well being.

Thanks,

Shaun Howe  
970-589-1401



**Riverside Educational Center**  
After School Tutoring and Enrichment

**To:** Grand Junction City Council

**From:** Joy Hudak, Executive Director  
Riverside Educational Center  
PO Box 4367, Grand Junction, CO 81502  
[joy@rec4kids.com](mailto:joy@rec4kids.com), 970-589-5039

**Re:** PROS Task Force

**Date:** February 28, 2020

**Why are you interested in serving on the PROS Task Force?**

I work for an afterschool program serving disadvantaged youth all across our community. We do lots of outdoor programming and believe in kids and families having access in their communities. Sarah Johnson from Public Health strongly encouraged me to apply so that REC could help give a voice to the disadvantaged youth and marginalized families in our community.

**What are your qualifications and strengths that would benefit the Task Force and the effort?**

I am an avid outdoor person. I hike, bike, run, and walk my dogs on trails all across the Valley. I care about helping kids and families in our community be more healthy by finding ways to be active and healthy outside.

**Any initial thoughts on the current Parks, Recreation and Open System you would like to share?**

I truly believe access to open space is paramount in the health and vitality of the future of our community.

**What would you like Council to know about you and your community involvement?**

I have known Anna Stout and Duke Wortmann for years. They have both been involved with the Riverside Educational Center. REC also serves on the Community Transformation Group Steering Committee chaired by Sarah Johnson of Mesa County Public Health.

**Please list work with public, private and non-profit agencies, as well as relevant professional experience.**

REC partners with multiple programs in our community to engage disadvantaged youth outside. We are a non-profit, 501(c)3, serve over 425 students in the afterschool hours at nine schools (four elementary, four middle, and Junction High School). REC has worked closely with CO West Land Trust, Colorado Canyons Association, Rivers Edge West, the previous Parks and Rec Superintendent, Traci Wieland, and was part of the original GOCO Inspire coalition tasked with getting kids outside.



P.O. Box 20,000  
Grand Junction, CO 81502-5033  
(970) 248-6900  
[www.health.mesacounty.us](http://www.health.mesacounty.us)

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February 28, 2020

Dear Members of City Council:

I am writing to request your consideration to be a member of the City of Grand Junction's Parks, Recreation, and Open Space (PROS) Task Force.

As the Community Network Coordinator at Mesa County Public Health (MCPH), my role is to help build partnerships and contribute to efforts that make Mesa County a vibrant, caring, and connected community where each of us has the relationships and opportunities we need to thrive. Parks, recreation, and open space are important elements of the quality of life we enjoy in Western Colorado. I will bring a strong public health and community wellness perspective to the Master Plan process.

I have been a member of the City of Grand Junction's Urban Trails Committee since 2017, and a member of the District 51 Wellness Advisory Committee for the past year and a half. I was previously the Chair of the Mesa County Early Childhood Steering Committee, a position I held for two years, and am a current participant in the Grand Valley Leadership Academy. These experiences, and my history facilitating a coalition of community partners at MCPH, have given me the skills to be a positive and productive contributor to the PROS group process.

Personally, my family and I have been users of Parks and Rec opportunities in Grand Junction. I value the role it has played in our own health, wellness, and sense of community. I believe a strong plan around parks, recreation, and open space is essential to achieving the City of Grand Junction's vision to "become the most livable community west of the Rockies by 2025," and I hope to have a role in developing it.

Sincerely,  
Sarah Johnson, MSW  
Community Network Coordinator

Phone: 970-248-6941

Email: [sarah.johnson@mesacounty.us](mailto:sarah.johnson@mesacounty.us)

Home address: 515 Cedar Ave., Grand Junction, 81501

Andrey Krievs  
2099 S. Broadway  
Grand Junction, CO 81507  
303-378-1608  
andreyakrievs@gmail.com

February 5, 2020

Dear City Council Members,

I'm writing to express my interest in serving on the citizen task force for the upcoming 2020 Parks, Recreation, and Open Space Master Plan. I appreciate that the City of Grand Junction provides community members the opportunity to participate in its planning processes, and I am interested in serving on this committee because I think it is important for citizens to engage with local leaders, elected officials, and city staff. In my opinion, it's a civic responsibility to participate at basic levels such as voting, attending public meetings, or reading the paper, but it's a privilege to have a seat at the table in an advisory capacity.

My connections to our community would make me an asset to this citizen task force, and would allow me to share a voice informed by those connections. Recently, I served as Chair of the GJ Community Center Campaign, and as Volunteer Coordinator for the 2019 District 51 bond campaign. In both roles I collaborated with citizens, elected officials, and leaders from a broad range of industries and organizations, listening to the needs, wants, and concerns regarding our community. Along the way, I was able to find common ground with thousands of residents who deeply care about this community (even when we disagreed) – from business and non-profit leaders, to service clubs, PTAs and HOAs, and citizens from neighborhoods across the city. I am also a member of the Chamber of Commerce Leadership Class, a cohort of young professionals dedicated to learning about our community firsthand from local leaders in different industries. This class allows me to build connections through a business-oriented lens with fellow students and community leaders who are dedicated to collaborating with in our community and working together to improve it. I am also professionally connected to the non-profit sector, working for the District 51 Foundation and to the private sector as an employee of Crossroads Fitness. Finally, as a mother I feel connected to our Parks and Recreation department through its existing programming and facilities, but I also see opportunities for it to grow to meet the evolving needs and wants of families in our area.

It is with gratitude for the recent opportunities that I've had to work with the City of Grand Junction and enthusiasm for opportunities in the future that I submit this letter of interest to serve on the Citizen Task Force for the 2020 Parks and Recreation Master Plan. Thank you for your consideration.

Sincerely,

Andrey Krievs, M.Ed

From: Doug Levinson <doug.levinson1@gmail.com>  
Sent: Sunday, February 23, 2020 8:35 PM  
To: Allison Little  
Subject: PROS Task Force

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Hi Allison,  
I am interested in being part of your master planning process - PROS . Thanks for your consideration.  
Regards - Doug Levinson  
District 51 School Board



To whom it may concern,

February 28th, 2020

My name is Danette Mac Millan. I am submitting my interest to be on the Park, Recreation, and Open Space Master Plan Task Force (PROS). I am a nursing director for the critical care, cardiac, and respiratory therapy departments at St. Mary's Hospital. I have been a nurse for 10 years and in the healthcare field for 20 years. I have obtained my master's degree in nursing, along with two national professional nursing certifications in critical care nursing and leadership. I have also completed a national leadership fellowship through American Organization of Nursing Leaders (AONL). I am active in two different professional nursing organizations. I serve on a task force for AONL to aid in the selection process for a leadership fellowship program. I am an ambassador for the American Association of Critical Care nursing.

I have been married to my husband for over 26 years. We have two children. My daughter is 22 years old and served four years in the Air Force. She now lives in California and is going to college to be a forensic psychologist. My son is 18 years old and attending CMU and pursuing a degree in graphic design. I moved to Grand Junction in 2004 to raise my children in a smaller community and to provide them with the experience of the outdoors. My husband and I fell in love with Grand Junction and the community. By providing improved or new resources, we can expand the availability and diversity of resources to advance the health of our community. In addition, we have many youth organizations that need new and safe places to facilitate their activities. I have been a committee member of Boy Scouts Troop 318 for over 10 years. I remain active with the Troop after my son achieved his Eagle Scout award. I have served as the committee chair, treasurer, merit badge counselor, and chartered representative. The outdoors is the heart of Grand Junction and as a nurse within the community, I want to continue to see our area to develop and prosper for our children and children's children.

As the director of nursing at St. Mary's, I have had the privilege to be on several projects and I believe I can provide valuable insight. My other previous community involvement included serving as the secretary for the parish council at Sacred Heart Catholic Church and the advisory board for Holy Family Catholic School. I am a dedicated and committed individual and I always strive for excellence in the community I serve. I appreciate the time and consideration and I hope to be a part of this great opportunity to serve our community.

With Gratitude,

A handwritten signature in blue ink that reads "Danette Mac Millan".

Danette Mac Millan

727 Galaxy Ct

Grand Junction, CO 81506

970-298-2136 (work)

970-361-1117 (cell)

[danette.macmillan@sclhealth.org](mailto:danette.macmillan@sclhealth.org)



Dr. Scott McBrayer  
1050 White Ave, Grand Jct CO 81501  
970-216-7604 (cell) 970-609-1160 (office)  
[drscott5223@gmail.com](mailto:drscott5223@gmail.com)

To Whom It May Concern:

I would like to begin by thanking everyone in this process for all of their efforts on coordinating such an important project as the parks and green spaces, in our community. I moved here approximately 18 years ago from our farm in Missouri, where I left all of my immediate family to pursue a job here in town. Shortly after settling in, I went through a divorce that resulted in me getting full custody of my 9 month old daughter and 6 long years of court battles thereafter. During this long battle, I could have easily moved back to MO and be surrounded by family and friends and immediate career opportunities. I chose not to....in fact, I never even considered that possibility. Looking back on those difficult days, there were 2 reasons I never left the valley. The first, I'm stubborn. Secondly, I love the outdoors and became heavily involved in the hiking, biking, kayaking, climbing, and the recreational sports that are right here in our back yard. We are incredibly fortunate to have these amazing opportunities at our finger tips, and all of these recreational activities are appreciated and used by many in this community. I immediately fell in love with the valley and the community itself, and recognized the potential of what this city can be.

I have almost 10 years of experience working with the city and our community, and being the bridge between them. I am diligent, educated, and I'm fair. I enjoy speaking in front of large groups and I thrive in leadership roles. Below are some of my past experiences, which I believe further qualify me for the important role of this task force.

- (2011-2017) - Board member of the Parks and Rec Advisory Board. I served a total of 2 years on this board as the co-chair and chair. While on this board, I am proud to have been a part of directing the Los Colonias and Matchett Park master plans, contributing to the development of the new Stocker stadium, as well as the new Lincoln and Canyon View playgrounds; among many things.

- (2018-2019) Steering committee member for the Grand Junction Community Center Campaign and PLACE. Through this role, I was part of a great team that helped to shape and direct the campaign. This included being one of the main speakers to businesses, organizations, and private house fundraisers in support of the community center. I also was a part of the "get out to vote" effort for the center.

- (2016-2017) Volunteer member of the Whiteman park master plan. I represented the city's recreation department in this role, along with law enforcement, local businesses nearby the park, and other private individuals, to



find a reasonable solution to the homeless population of this park and provide future use as a community park for all to enjoy downtown.

- (2012-2014) volunteer board member of the Grand Junction Urban Trails Committee. In this role, I offered my advice and support for the importance of adding safe walking and bike trails throughout the city.
- (2012-2015) Volunteer Chiropractor at Marillac Clinic. Though this is not a city sanctioned board, I find it to be very beneficial in connecting with our community and trying to give back. My role was to oversee patients for care and to create transitions for patients between the medical doctors and myself.

As a private individual and as a medical professional, it is my passion and my belief that our parks and open green spaces are instrumental to public health, of any age. This not only includes physical health, but also emotional and mental health. It gives our citizens a sense of community involvement and connectivity that is vital for a healthy city. I am proud of the accomplishments and the work that has been done by private citizens and the city/county to achieve the goals of our parks and green spaces so far, but there is more that needs to be done. We need a community center, and it's my belief that this center must be surrounded by parks and green space so that it encourages everyone to get out and enjoy it. I also believe that additional parks and fields will increase the number of visitors to our community, via increased tournaments, etc that will positively effect our downtown and our local economy.

Thank you for taking the time to read this and consider my role in the upcoming task force. I feel like I would be a very valuable asset to achieving many future goals that require leadership and tenacity. I hope you feel the same way, and I'm looking forward to being a part of this task force. Thank you.

A handwritten signature in black ink that reads "Scott McBrayer". The signature is written in a cursive, flowing style.

Dr. Scott McBrayer, DC, CCSP, EMT

Feb 24, 2020

Carrie McVean  
406 Ridges Blvd #5  
Grand Junction CO 81507  
(970) 261-0059  
[cmcvean@coloradomesa.edu](mailto:cmcvean@coloradomesa.edu)

Regarding: Parks, Recreation, Open Space (PROS) Task Force Membership.

I would like to serve on the PROS task force to provide both input and some historical perspective. I have lived in the Grand Valley and elsewhere. I lived in Grand Junction while in Junior High and High School in the 1970s and then left but returned and have been teaching at CMU in the department of Biological Sciences since the 1990s. Since I lived here during my adolescent years I remember how little the town offered in the form of recreation for young adults. As an adult I enjoy many of the recreational opportunities that are provided by the City of Grand Junction and the surrounding public lands. I would like to be on this task force to provide input on the needs of a diversity of ages groups. Our Parks and Recreation department needs to provide opportunities to children, teens, adults and seniors.

I am qualified to serve on the Task force due to my education, knowledge of recreational opportunities in the area and management experience. I obtained a Doctor of Veterinary Medicine at Colorado State University and practiced veterinary medicine until returning to Grand Junction. I started teaching classes at then Mesa State College and changed my career path to become a Professor of Biology at CMU. I currently serve as the Department Head of Biology and work with faculty and budgets. I have served on multiple committees on campus, have the ability to collaborate and share my thoughts. I served on the Grand Valley Mosquito Control Board (GVMCB) for 10 years until term limited. The Board was a made up of a diverse group of community members that solved the problem of mosquito control in the Grand Valley. While serving on the GVMCB, the mosquito district hired a new director, expanded the district boundaries from Fruita to Palisade, and purchased property to build a district facility.

As a task force member, I would like to provide input on the needs of multiple age groups of individuals. I would like to see this community build a community center that serves both the young and older citizens alike. Having multiple generations sharing some of the same spaces is important to building greater understanding. While sharing space is important it is also necessary in some cases due to safety to provide some separation of activities. Many of the outdoor recreational spaces are shared by a variety of users that have different goals. The sharing of paths for walkers, runners, bikers and dog walkers can be problematic. I would like to work to find solutions so a that everyone has a place to safely recreate or enjoy the outdoors.

I believe that engaging in community service is important. My position at CMU has provided me with many opportunities to work with students. I would like to have the opportunity to work at

the community level with others in the community to provide input on the recreational needs and goals of the Grand Valley.

Sincerely,  
Carrie McVean

From: Josh Niernberg <josh@bin707.com>  
Sent: Monday, February 17, 2020 10:35 AM  
To: Allison Little  
Subject: PROS Task Force

\*\* - EXTERNAL SENDER. Only open links and attachments from known senders. DO NOT provide sensitive information. Check email for threats per risk training. - \*\*

Good Morning, Allison!

I would like to submit a letter of interest to join the PROS task force.

About me:

-I am an active outdoor enthusiast and travel for sport/recreation 40+ days a year  
-I am married and the am the father of two young boys -I am a local business owner and understand the importance of local amenities playing a role in job happiness / retention -I am in my second term as a board member on the Visit GJ board of Directors and understand the connections between local amenities / tourism destinations -I am a previous board member of the GJ Outdoor Recreation Coalition and worked with both Luis Benitez and Nathan Fey on recreation issues within our community.  
-I am a lifelong skateboarder and have all but quit participating as a result of our lack of options here in the valley -I believe that infrastructure and access to our parks is poor. We live in a community historically hasn't invested in sidewalks - thus our youth are forced to walk on streets to access parks -I believe trails and an interconnected trail network could be one of the largest benefits both in recreation potential and general health to our community as a whole.

Sincerely,

Josh Niernberg  
chef/owner  
@bin707foodbar  
@tacopartygj  
@dinnerpartygj  
720-495-8483 c

February 27, 2020

City Council members C/O Allison Little

Dear City Council Members,

Please accept this as my letter of interest to be considered to serve on the Parks, Recreation, Open Space (PROS) Task Force.

I have lived in Western Colorado a good portion of my life. Born in southern in California, I also lived in the Bay Area and central California valley, as well as in Pennsylvania, where I completed dual Master of Arts degrees in one year.

Upon my retirement seven years ago, my husband and I moved to Grand Junction for a variety of reasons. First was to be closer to our two sons (and now one granddaughter), one in Montrose and the other in Grand Junction. Most important to me were the broad spectrum of amenities available in the Grand Junction area.

A graduate of Mesa State College (now Colorado Mesa University) I was familiar with the college and its wide variety of arts and educational opportunities for the community. It was a driving factor in my decision to retire here. That and the variety of recreation, enhanced by the nice weather, made the decision an easy one.

Once we were settled into our new home, in the Fruitvale area, I began looking for opportunities to become involved with my new neighborhood and community. We became annual supporters of the Grand Junction Symphony and the Western Colorado Center for the Arts. I became involved with the Monarch Glen Home Owners Association, and have served as the secretary and now president for nearly six years.

I learned about the grassroots organization promoting a community center and other local recreation improvements. I was very excited to join that group as a volunteer. Though disappointed that the bond issue supporting the building of a community center (and other enhancements) failed I was not discouraged, but sought answers and an understanding for that failure.

I had been a recreation department volunteer soccer coach in Montrose, Colorado for many years and fully supported youth activities. I also was a Special Olympics volunteer and then special needs paraeducator with RE-1 J for many years. I was keenly aware of the need for both indoor and outdoor recreation opportunities for all segments of a community.

I was a member of the RE-1 J board of education, and worked diligently promoting and assisting with the successful passage of a much-needed school bond. I served on the Board's architecture committee for the design of the resulting school buildings.

Norman  
PROS TF  
-2-

In my professional career, I was successful working with and leading large and varied groups to reach consensus on many different topics. Understanding the need for people to be heard and truly valued facilitated those successes.

I would bring my experience, interpersonal skills and training as well as my strongly held belief in the need for a wide variety of recreation and open spaces for a healthy thriving community, should I be selected to serve on the PROS Task Force.

Please do not hesitate to contact me with any questions or for clarification. I look forward to serving our community on the PROS Task Force. Thank you for your consideration of my submittal.

Sincerely,

Linda A. Norman  
630 Kings Glen Loop  
Grand Junction, CO 81504  
(209) 988-1599 Mobile  
[lanorman.1@netzero.net](mailto:lanorman.1@netzero.net)

February 24, 2020

Ken Sherbenou, Director  
City of Grand Junction Parks and Recreation

RE: Parks, Recreation, Open Space (PROS) Task Force

Dear Mr. Sherbenou:

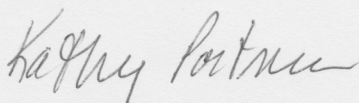
I am writing regarding my interest in being considered for the PROS Task Force. I recently retired from the City of Grand Junction's Community Development Department and would welcome the opportunity to give back to the community and be a part of the master planning process. My 34 years with the City allowed me to work on a variety of projects and issues, many of which were directly related to parks and open space. I also have extensive experience with planning documents, public involvement and community meetings.

I was new to the community in 1985 and on my first day of work at City Hall I headed down 7<sup>th</sup> Street to have lunch on the river and quickly found there was no public access to the banks of the Colorado River. Soon after that, I had the opportunity to help with the acquisition and development of trails and open space along the river corridor, working closely with the Riverfront Commission and many other departments and agencies.

In my decades of working in the Planning realm, I saw first hand the importance of parks and open space in the built environment and to a healthy community. During my tenure, plans and regulations were developed to address the need for parks and open space in conjunction with development. We worked closely with the Parks Department in identifying land and improvements needed. I was also staff to the Urban Trails Committee and worked on a number of projects to improve trail corridors in the community.

My family and I appreciate all the recreational opportunities offered, from the riverfront trail, the Monument Road corridor and Lunch Loops open space, the developed parks and sports facilities, and the beautiful Downtown Shopping Park. I'm so encouraged that the City has embraced the importance of parks and open space to the long-term livability and health of the community and would welcome the opportunity to serve on the PROS Task Force. Thank you for your consideration.

Sincerely,



Kathy Portner  
111 Donaldson Rd., Grand Junction, CO 81507  
970-778-7569  
kkjkmb@msn.com





February 24, 2020

Dear Members of the City Council;

I am interested in serving on the Parks, Recreation and Open Space Task Force as the CEO of the Grand Junction Area Chamber of Commerce. Representing 900 small businesses that employ over 37,000 people I can bring the unique perspective of how to balance public with private efforts to improve the quality of life for our citizens through recreation and creation of open space.

Grand Junction is in the position of being land rich and cash poor when it comes to developing our parks and recreational amenities. Mesa County is over 70% public lands and there is a lot of opportunities for individual recreation on those public lands. Meeting the needs of organized groups that wish to participate in recreation from pickle ball to little league to track and field is a challenge and there is a strong need for partnerships between entities to collaborate rather than duplicate opportunities for our citizens.

Having served on the Comprehensive Plan Steering Committee I understand how this process will work and am committed to being engaged and attending the 5-10 meetings.

Please let me know if you need anything else from me at this time.

Sincerely

A handwritten signature in black ink that reads 'Diane Schwenke'.

Diane Schwenke  
President/CEO  
970.263.2915  
diane@gjchamber.org



**Jeffrey A Smith**

840 Slickrock Dr. Mack, CO 81525

Phone: (971)337-7665

Email: jasmithoregon@gmail.com

► **City Council – City of Grand Junction**

250 N 5th St, Grand Junction, CO 81501

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**re: PROS Task Force**

**Council Members,**

Please consider my interest in serving on the task force. I moved to the Grand Valley a little over two years ago after retiring from the work force. I was drawn to this area by the vast recreational opportunities and what I saw as a community committed to supporting the health and social benefits of an active population. I have utilized many of the recreational facilities in Grand Junction as I live a very active life including golf, cycling, pickleball, tennis, swimming, kayaking, rafting, camping, fishing and general fitness training. I believe my background and skills would fit with the task force and look forward to hearing from you.

Positions/Organizations history:

- Board of Directors, Albertina Kerr Centers in Portland OR. A non-profit with a multi-million-dollar budget operating group homes and a full residential campus for persons with mental and physical disabilities. Started in 1920's. I served two terms, 1984 – 1991 as a general board member and fund-raising event chair.
- Boy Scouts of America. Scout Master 4 years. Troop 523 Beaverton OR. 1988 – 1992
- Youth sports coaching positions: Baseball (multiple teams), Soccer (multiple indoor and outdoor teams), Basketball, Tennis, Pickleball (developed the curriculum and coached the youth PB program for Grand Junction Parks & Rec, summer 2019)
- Served as team manager for two club soccer teams in Oregon for six years.
- President of two Home Owner Associations. One in Oregon before moving here and a current one here.
- President of the Western Slope Pickleball Club in Grand Junction since July 2019. Current membership count, 370.
- Retired from District Manager of Finance from the US Postal Service. Overseeing 456 facilities with responsibility for writing and enforcing policy, managing budgets, monitoring purchases and leases, directing a staff of subordinate managers and serving as a member of the senior staff for the district operations.

I participated in the door-to-door campaign for a Grand Junction Community Center and have attended City Council meetings in support of the developer fees. I believe the Parks and Rec department has a great many challenges ahead in our growing community and would like to assist in that process. I am an active member of the Fruita Community Center, using the facility daily and frequently swim laps at the Orchard Mesa Pool and Lincoln Park Pool in Summer. I have seen the impact of these types of facilities and know they provide services to people who are not inclined to membership at private athletic clubs. I realize this area offers a lot of natural recreational resources in the great outdoors but believe the city has an important role to fill providing inner-city activity options for the citizens of this area.

Sincerely,

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**Jeffrey A Smith**

Feb. 24, 2020

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TO: Grand Junction City Council  
Mayor Rick Taggart, Mayor Pro Tem Duke Wortmann, Council members  
Kraig Andrews, Chuck McDaniel, Phyllis Norris, Phillip Pe'a and Anna Stout

FROM: Mary Sornsin  
(970) 243-0831, [sornsin1@yahoo.com](mailto:sornsin1@yahoo.com)

DATE: February 26<sup>th</sup>, 2020

RE: Application for the PROS Task Force

This is my letter of interest to become involved with the Parks & Recreation Master Plan Task Force. I understand there will be a selection process conducted by the Grand Junction City Council.

My professional work covered adult education, real estate, an independent landman in the oil and gas industry, and a retail owner with four locations in Colorado and Minnesota. I earned a B.S. degree in Recreation from the University of Minnesota.

When Grand Junction became my permanent home, July of 2011, I actively spent time learning about county and city government as well as what recreational and community services were in place. As a result of what was a glaring shortcoming in my mind I then got involved with the community center efforts. That led me to become the volunteer coordinator for the Grand Junction Community Center Campaign. I also volunteer with an adult special needs group, "Just For The Fun Of It" twice a week where we attempt to utilize many places (i.e. parks, walking trails, craft areas, restaurants, pools) in order to feel connected to our community, to have fun as a group, and to become more visible to all of our citizens. A community center became my focus for those reasons.

My corporate work and outdoor recreation experience included working for a canoe outfitter. I handled the food and logistics for three years for group river trips that totaled approximately 125 participants a week during our summer season. The groups were self-contained and we ran 7 different Colorado and Utah rivers. I was also a river guide during the summer operational months. In addition, the job required defining customer safety protocols and developing social programs for on river group activities. With all the coordination and development my position was a 10 month activity each year.

To complete the circle, my journey began with a B.S. degree in recreation and social work from the University of Minnesota in 1971. In those early years I was greatly influenced by Sebastian DeGrazia who wrote in 1962 "Of Time, Work, and Leisure." As a political scientist he examined the concept of leisure. His teachings pointed out that Americans have become more and more committed to the clock and have less and less time for leisure. The importance of having quality options to recreate close to home has become a need and a priority. Thus, the creation and development of park and recreation departments within city governments around the country.

In Grand Junction I see under-utilized parks, overworked staff and gaps in the department's catalog offerings. Many of our parks have been taken over by homeless individuals and/or become drug hot spots. These issues need to be dealt with in an humanitarian way and my vision would include inviting relevant organizations to work hand-in-hand with the Parks and Recreation Department to enhance the quality of life for all our citizens. The goal would be to have our citizens become healthier through diverse and varied physical activity, making social connections, and most of all being able to be active during their leisure hours. A by-product would be connecting people more with their community and having a sense of pride to take care of what can be created for themselves and others.

Grand Junction could utilize my experience and expertise of understanding the responsibility that a city has in providing a wide range of activities to all of its citizens through its Park & Recreation Department. And, I do understand the financial challenge from a business viewpoint.

To have the opportunity to work with a group of Grand Junction residents and help craft a Master Plan for the Parks and Recreation Department would be an honor.

February 11, 2020

Grand Junction City Council  
c/o City of Grand Junction  
250 N 5<sup>th</sup> Street  
Grand Junction CO 81501

Re: PROS Task Force

Dear Council Members,

Please accept this letter expressing my interest in serving on the PROS Task Force. STRIVE has had oversight of the Western Colorado Botanical Gardens for the past 7 years, providing administration and managing day to day operations, in partnership with the City of Grand Junction. I believe it would be of benefit to both the PROS Task Force and STRIVE to allow me the opportunity to work collectively on projects and goals, and feel my skills would be an asset to this committee.

I have immersed myself in the non-profit sector of this community and have a comprehensive understanding of its needs and how we can work collaboratively with the City of Grand Junction to meet those needs. I have served as board president for agencies such as the Community Impact Council (64 non-profits), Habitat for Humanity, Colorado Mesa University Alumni Board and Guys Giving Club, and have a high-level of understanding of each organization. Allowing me to serve on this committee would give me the opportunity to put that knowledge into action by helping to support the efforts of this task force. I believe my experience with grant writing and fund-raising would also benefit in a number of different areas.

We have many wonderful opportunities to develop and enhance areas that were just ideas a few years ago, but my interest in membership to this task force is also personal. I've been involved with our community and the Parks and Rec department for over 40 years, and am so excited about the Las Colonias, Dos Rios and even Lincoln Park, areas which have so many possibilities for growth. It would be my honor to participate with this new leadership, inspiring and promoting fresh ideas and endeavors, for this amazing city we call home.

Thank you,



Douglas A. Sorter  
Vice President, STRIVE  
790 Wellington Ave, Grand Junction CO 81501  
(970) 250-1595  
[dsorter@strivecolorado.org](mailto:dsorter@strivecolorado.org)



February 24, 2020

RE: Grand Junction PROS Taskforce

I would like to express my interest in serving on the Grand Junction PROS Taskforce. I believe that having a robust and current Parks, Recreation and Open Space Master Plan is a key component of making Grand Junction a wonderful place to live, work and play. Downtown Grand Junction recently went through a year long process to update our Downtown Plan which has already had an immense positive impact by engaging community members and having a roadmap for the future. I believe I would bring valuable experience from this planning process as well as my background in urban planning. I also would help provide a Downtown perspective to the plan that I believe would be beneficial. I would be thrilled to serve on the PROS Taskforce and applaud the effort to bring diverse stakeholders and community members to the table to ensure that the future of our Parks, Recreation and Open Space continues to enhance our quality of life in Western Colorado.

Please do not hesitate to reach out if you have additional questions.

Sincerely,

*Brandon Stam*

Brandon Stam  
Executive Director  
Downtown Grand Junction  
[Brandon@downtowngj.org](mailto:Brandon@downtowngj.org)  
970-255-4924

February 26, 2020

Grand Junction City Council  
250 N 5th Street  
Grand Junction, CO 81501

Council Members:

Please accept this letter of interest as a sincere sign of my willingness to serve on the GJ Parks, Recreation, Open Space (PROS) Task Force. I am a retired businessman with thirty-five plus years of practical experience in a variety of profit and non-profit ventures. I would enjoy the opportunity to put my background, skill-set, and energy to work for this organization.

During my years as a business owner and consultant I gained hands-on knowledge of organizational administration, product development, marketing, project planning, personnel management, finance, and accounting. I am hoping my business acumen can be positively utilized by the PROS Task Force.

Since my early retirement, I have had the pleasure of volunteering for a variety of non-profit organizations. Currently I am the vice-chair on the GJ Urban Trails Committee and have been serving on that committee for three years. If I am fortunate to serve on both committees simultaneously, I hope to provide some synergistic insight to both organizations. In addition, my other non-profit organization experience includes time on the Fruita Recreation Center Steering Committee, GJ Soccer Club, GJ Dolphin Swim Club, and Powderhorn Racing Club boards. My wife and myself have also volunteered for Scenic Elementary, Redlands Middle School, Fruita High School, Colorado Discover Ability, and the Cocker Kids Foundation.

My interest in Parks and Recreation was fostered at an early age by my parents. They jointly ran the summer recreation program for Glenwood Springs. Activities included swimming, tennis, softball, bowling, badminton, and golf. My father was also in charge of the little league baseball program for the Roaring Fork Valley municipalities. My parents were recognized for their decades of charitable work by being inducted into the GS Community Hall of Fame.

One final note. My wife, Patti, and I are avid road cyclists, hikers, walkers, and swimmers. One of our personal quests, is to bicycle at least fifty miles in all fifty states. At the end of 2019 we have achieved this benchmark in forty-seven states. This active travel ambition has allowed us to explore and experience recreation in a variety of cities across the nation. I am hoping that some of this first-hand exposure to these diverse opportunities will offer insights and ideas for the PROS Task Force.

Your time and consideration are appreciated in advance.

Sincerely,



Gary Stubler  
970.216.2374  
[gstubler@icloud.com](mailto:gstubler@icloud.com)  
2374 Rana Road  
Grand Junction, CO 81507

# Bailie Tomlinson

Phone: 970.433.4330 Email: Btomlinson@rccwest.com

## River City Consultants-Planner



Grand Junction City Council,

As an individual who has a passion for turning spaces into places and utilizing the outdoors in a sustainable way, I would be a useful addition to the PROS Task Force. I understand the importance of Parks, Recreational, and Open Spaces within the community and how they can improve health within the community, benefit the city's stormwater treatment facilities, improve local tax base while increasing property values, and provide income from indirect revenues.

Just as water, sewer, and public safety are considered essential public services, parks are vitally important to establishing and maintaining the quality of life in a community, ensuring the health of families and youth, and contributing to the economic and environmental well-being of a community and a region.

Thank you for your time and consideration. I look forward to having the opportunity to talk with you soon.

Sincerely,

A handwritten signature in black ink, consisting of the letters 'BT' in a stylized, cursive font.

**Bailie Tomlinson**



# BAILIE TOMLINSON

Planner-River City Consultants

2309 Hawthorne Ave  
Grand Junction, CO  
970-433-4330, btomlinson@rccwest.com

## Work History

River City Consultants: November 2019- Present

Colorado Land Advisor: March 2018-November 2019

Red Bridge Energy and Development: July 2017 -March 2018

## Education

BA- Land/Energy Management

Colorado Mesa University

May 2017

## Experience and Qualifications

- Organize and lead projects with several cross-functional teams while diversifying myself, lowering risk, and making each team more efficient.
- Manage the approval process for multiple projects with the City/County and ensure compliance with all requirements and while considering zoning, standards, processing procedures, and compliance.
- Write technical reports and letters for drainage, stormwater management plans, and general project reports.
- Collaborate with developers, engineers, surveyors, architects, and the City/County staff.
- Assist in the preparation of conceptual, preliminary and detailed civil designs, site layouts, floor plans and supporting materials (reports, maps, drawings) for development projects.
- Experience with the 2020 Comprehensive Plan Update.

## Skills

- Land use planning, knowledge of legal, design, planning, and policy law aspects of land development and use.
- Adaptable, professional, organized, able to handle multiple ongoing projects at once.
- Auto-CAD, planning and design software, Excel, Word.

## Community Involvement

- For the past two seasons, I have been involved with Boneshaker Adventures as a youth mountain bike coach. Parks, recreation and open spaces make opportunities like these possible. It allows communities to utilize their parks in a sustainable way.

## 2020 Comprehensive Plan

- During 2020 Comprehensive Plan review, I was able to assist by taking feedback and collaborating with developers to produce exhibits for feedback.

## Thoughts on Current Parks, Recreation, and Open System

- Facilities should take advantage of the assets and culture of the community.
- Facilities should be designed to be as beautiful, exciting, and as functional as they can be, rather than merely adequate, regardless of the resources available.
- Improve the local trail system and connecting parks and open spaces with trails.
- Make sustainable communities for current and future generations.



February 28, 2020

Grand Junction City Council  
c/o Allison Little  
250 North 5<sup>th</sup> Street  
Grand Junction, CO 81501

Dear City Council Members:

I write today to express interest in serving on the upcoming Parks, Recreation and Open Space Master Plan (PROS) task force. For the past 10 years I have served as the VP of Intergovernmental & Community Affairs at Colorado Mesa University (CMU). This role has given me the opportunity to serve the community in a number of capacities including as a Board member in the following organizations:

- Club 20 (Executive Committee)
- Grand Junction Area Chamber of Commerce (Executive Committee)
- Grand Junction Business Incubator
- Greater Grand Junction Sports Commission (Chairman)
- Riverview Technology Corporation
- Grand Junction Air Service Alliance

In addition to my community involvement, it is also worth noting that I supervise the staff operating the CMU Hamilton Recreation Center. I believe coupling my community involvement with my ability to engage various constituencies within the CMU campus community will be an asset to the group moving forward.

Thank you in advance for your consideration. I look forward to hearing back – and helping the PROS Task Force whether I am selected to serve or not.

With thanks,

/s/

Derek Wagner  
Vice President  
Intergovernmental & Community Affairs  
Colorado Mesa University  
(970)-248-1553 office  
[dawagner@coloradomesa.edu](mailto:dawagner@coloradomesa.edu)

FROM THE HOTEL ROOM IN MEXICO OF

**AARON YOUNG**

February 26, 2020

Allison Little  
City of Grand Junction

Dear City Council,

I hereby submit my letter of interest for the upcoming PROS Task Force. My educational background in Geography and Environmental Management provide a sound foundation for this type of volunteer opportunity. In addition, I have experienced many of the cities parks and recreational facilities and may have insights on how to improve them for the community as a whole.

I'm currently driving all of the roads in the city of Monterrey, Mexico and thus don't have much time to write a long winded explanation for this workshops purposes, please forgive me. I will mention that my international travel exposure will provide a unique perspective to the task force and a progressive approach to municipal recreation in Grand Junction. I would be honored to serve at your discretion.

Sincerely yours,



Aaron Young

Feb. 27, 2020

Dear Council Members,

I am a pediatrician at Western Colorado Pediatric Associates. I am interested in being on the Parks, Recreation, Open Space Task Force.

About 1/3 of the children in our practice are overweight or obese. At every well child visit I talk about exercise, healthy eating and screen time. I hear from families their concerns about a safe place for their children to go for exercise and fun. Child health and disease prevention are passions of mine. I think my experience gives me a unique opportunity to represent the interest of children and young families on this task force.

I have been practicing in Grand Junction since 1996. We have raised our family here, taking advantage of many of the Grand Junction Parks and Recreation sites and recreation opportunities. I have served on a local Live Well committee and as a school district liaison and volunteer and other focus groups concerned with recreation in our valley. Many times at these meetings, I feel that I am speaking up for children who aren't always represented.

Eight years ago I created and continue to organize **We Can! Mesa County** the only continuous local program for overweight children and their families. Partners in this program include interns and students from Colorado Mesa University, Grand Junction Parks and Recreation, Mesa County Health Department, the CSU Community Alliance Program, Rocky Mountain Foundation and assistance initially from the Mesa County Health Department. These partnerships have allowed me to establish relationships with people from many areas interested in the health and wellbeing of children.

I feel that I have a unique perspective to offer the Task Force from my experience talking to so many families. The Grand Junction Parks and Recreation Department has been a great resource both personally and professionally and I would like to be a part of their future planning.

Barbara Zind MD

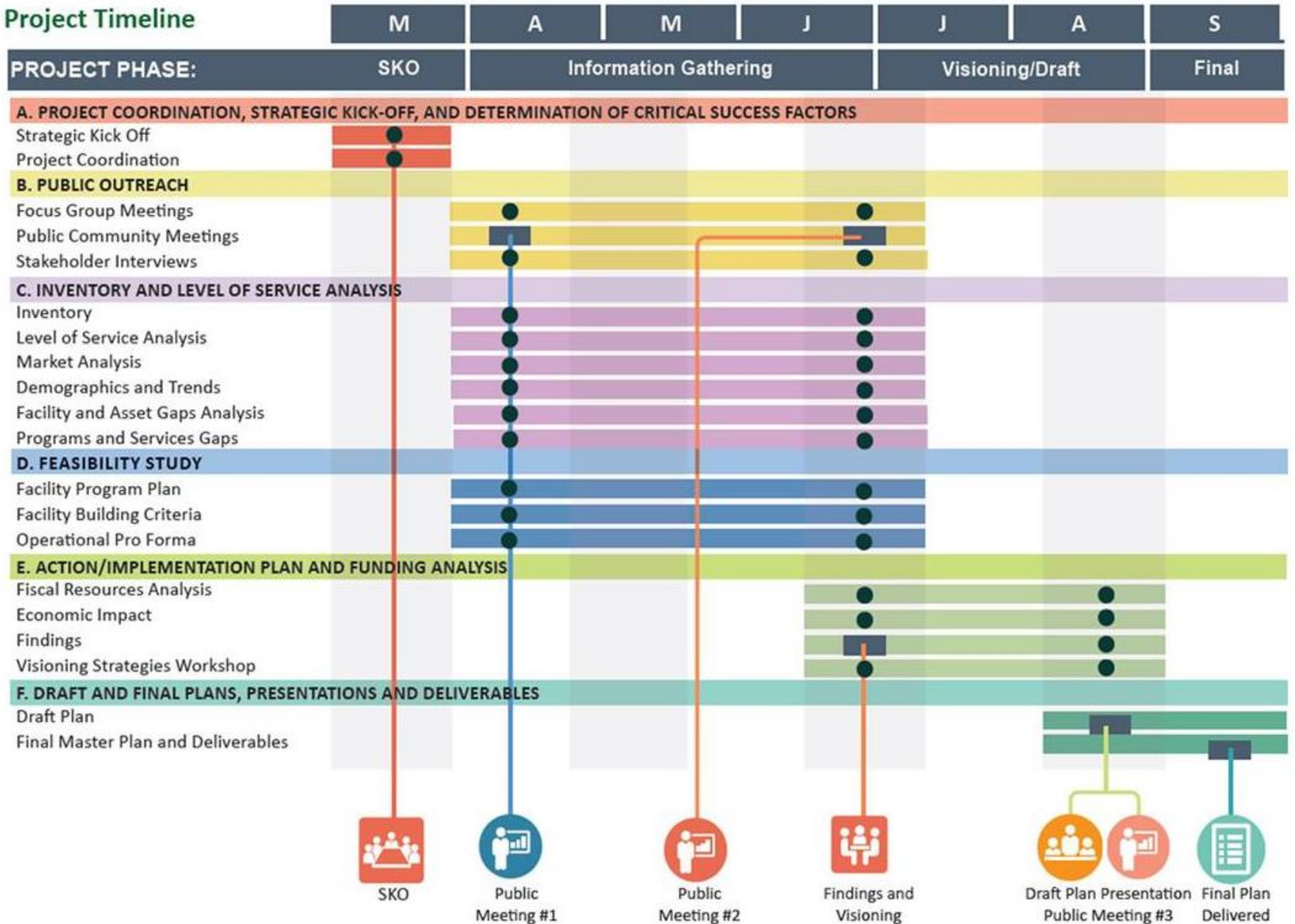
Western Colorado Pediatrics

3150 N 12<sup>th</sup> St Grand Junction CO 81506

Work 970-243-5437 Cell 970-640-4137

Email [prestonzind@gmail.com](mailto:prestonzind@gmail.com)

# Project Timeline





## Grand Junction City Council

### Workshop Session

Item #1.c.

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**Meeting Date:** March 16, 2020

**Presented By:** Greg Caton, City Manager

**Department:** City Manager's Office

**Submitted By:** Greg LeBlanc

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### **Information**

#### **SUBJECT:**

City Council Policies

#### **EXECUTIVE SUMMARY:**

Members of City Council have expressed interest in developing City Council policies. This item is brought forward at the direction of City Council.

#### **BACKGROUND OR DETAILED INFORMATION:**

The following list is based on input and feedback from City Council. Potential policies include:

- Creating an ad hoc subcommittee – This policy could provide a procedure for creating an ad hoc Council subcommittee.
- Mayor roles and responsibilities – This policy could define the roles and responsibilities of the Mayor. This policy could also include other procedures such as a process for appeals or complaints in the event a policy violation is asserted. This would also include a requirement for prior approval by Council for communications made in its name.
- Council members role on boards and commissions – This policy could define the role of City Council on boards and commissions.
- Use of City credit card – This policy would define the proper use of City purchasing cards and establish a procedure for using and reporting transactions.
- Use of electronic means for participation in meetings – This policy would establish a process for participating in meetings by electronic means.
- City Council vacancy – This policy would establish a process for filling a vacancy in the Council.

- Procedures for land use quasi-judicial hearings – These policies would include outline the parameters for the following: ceding time to another speaker; topics that may/may not be discussed by citizen commenters; burden of proof and persuasion and role of staff; and separate meetings for quasi-judicial matters
- Rules for public comments at Council meetings – this policy would establish a procedure for allowing public comments at Council meetings
- Guidelines for placing items on consent agenda – This policy would establish a process for placing items on the consent agenda
- Council decorum – this policy would establish guidelines for proper etiquette and behavior of Council, including council members' communications with media
- Council members' access to City staff - This policy would establish a procedure for interacting with City staff

**FISCAL IMPACT:**

N/A

**SUGGESTED ACTION:**

This item is intended for discussion and possible direction by City Council.

**Attachments**

1. Council Policies List Memo 021320
2. Resolution 40-18 Policies Regarding Council Meetings
3. Resolution 01-20 Policy Regarding Special Meetings
4. Resolution 07-20 Policies Regarding Agenda Travel Proclamations

## *Memorandum*

**TO:** Mayor and Members of Council  
**FROM:** Greg Caton, City Manager  
**DATE:** February 13, 2020  
**SUBJECT:** City Council Policy List

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City Council discussed three draft policies during the January 13th City Council Workshop. Following the discussion, Council directed staff to develop a list of potential City Council policies. After input from Council, the revised list of polies is included below.

**Proposed List of City Council Policies** – The following list is a recommendation for policies for City Council. The list is not meant to be exhaustive, but rather Staff's recommendation from which Council may choose and/or establish priority. Council could decide on any combination or hybridization of these suggestions. Staff recommends each policy include an introduction that explains the purpose of the policy. Suggested policies include:

- Creating an ad hoc subcommittee – This policy could provide a procedure for creating an *ad hoc* Council subcommittee.
- Mayor & Mayor *pro tem* roles and responsibilities – This policy could define the roles and responsibilities of the Mayor and Mayor *pro tem*. This policy could also include other procedures such as a process for appeals or complaints in the event a policy violation is asserted. This would also include a requirement for prior approval by Council for communications made in its name.
- Councilmembers role on boards and commissions – This policy could define the role of City Council on boards and commissions.
- Use of City credit card – This policy would define the proper use of City purchasing cards and establish a procedure for using and reporting transactions.
- Use of electronic means for participation in meetings – This policy would establish a process for participating in meetings by electronic means.
- City Council vacancy – This policy would establish a process for filling a vacancy in the Council.
- Procedures for land use quasi-judicial hearings – These policies would include outline the parameters for the following:
  - Ceding time to another speaker
  - Topics that may/may not be discussed by citizen commenters
  - Burden of proof and persuasion and role of staff
  - Separate meetings for quasi-judicial matters
- Rules for public comments at Council meetings – this policy would establish a procedure for allowing public comments at Council meetings
- Guidelines for placing items on consent agenda – This policy would establish a process for placing items on the consent agenda
- Council decorum – this policy would establish guidelines for proper etiquette and behavior of Council, including council members' communications with media
- Council members' access to City staff - This policy would establish a procedure for interacting with City staff

Please provide all feedback to the City Manager.



RESOLUTION NO. 40-18

A RESOLUTION ADOPTING POLICIES FOR THE CONDUCT OF CITY COUNCIL MEETINGS AND WORK SESSIONS

RECITALS:

The City Council has considered the attached *Procedures Governing the Conduct of City Council Meetings and Work Sessions* ("*Procedures*") and has determined that the adoption thereof will provide a systematic, consistent and standardized method for conducting City Council meetings.

The *Procedures* will help the Council to conduct efficient and effective meetings in its administration of the public's business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND JUNCTION:

- a) The *Procedures* shall constitute the policies for the conduct of meetings of the Grand Junction City Council; and,
- b) The *Procedures* are effective immediately and shall continue in effect until revised by subsequent resolution of the Council.

PASSED and ADOPTED this 18th day of July 2018.



Barbara Traylor Smith  
President of the City Council



Wanda Winkelmann  
City Clerk



# Procedures Governing the Conduct of City Council Meetings and Work Sessions

Adopted July 18, 2018  
Resolution No. 40-18

## Section 1. **Order of Business for Regular or Special Council Meetings.**

- a. Council business at regular Council meetings shall be conducted in the following order:
  - (1) Call Meeting to Order
  - (2) Pledge of Allegiance
  - (3) Invocation or Moment of Silence
  - (4) Presentations, Proclamations, Appointments, Certificate of Appointments
  - (5) Citizen Comments
  - (6) City Manager Report
  - (7) Council Reports
  - (8) Consent Agenda
  - (9) Council Pulled Consent Agenda Items
  - (10) Regular Agenda Items Needing Individual Consideration
  - (11) Non-Scheduled Citizens & Visitors
  - (12) Other Business
  - (13) Adjournment
  
- b. Council business at special Council meetings shall be conducted in the following order:
  - (1) Call Meeting to Order
  - (2) Pledge of Allegiance
  - (3) Invocation or Moment of Silence
  - (4) Individual Consideration of Items Identified in the Call of Special Meeting
  - (5) Adjournment
  
- c. Council business at Executive Sessions/Special Meetings shall be conducted in the following order:
  - (1) Call Meeting to Order
  - (2) Individual Consideration of Items Identified in the call of Executive Session/Special Meeting
  - (3) Adjournment
  
- d. Procedures for conduct of other types of special proceedings by the Council shall be established by the presiding member and shall comply with all applicable legal requirements.

**Section 2. Length of Meetings**

- a. Regular Council meetings will begin at 6:00 P.M.; Executive Session/Special Meetings will begin at the noticed time.
- b. Breaks may be taken during meetings at the presiding member's discretion; meeting length and agenda will be consideration for when breaks are taken.
- c. Regular Council meetings will end no later than 10:30 P.M., except that:
  - (1) any item of business commenced before 10:30 P.M. may as determined by a majority of the members be concluded before the meeting is adjourned; and,
  - (2) the Council, at any time prior to adjournment, may as determined by a majority vote of the members, extend a meeting until no later than midnight to consider additional item(s) of business.
  - (3) All matters scheduled for a meeting which have not yet been considered by the Council prior to 10:30 P.M. (or midnight if the meeting is extended), will be continued without separate motion to the next regular Council meeting and will be placed on the regular agenda for such meeting, unless Council determines otherwise.

**Section 3. Citizen Comment During Regular and Special Council Meetings.**

- a. Comment during Citizen Participation. Prior to the start of the Council meeting, citizens expressing an interest in addressing City Council during the "Citizen Comments" portion of the meeting shall complete a form provided by the City Clerk. Citizen comment will be allowed on matters of interest or concern to citizens except the following:
  - (1) items the Council will consider at that night's meeting that include time for citizen comment (such as items discussed during public hearings);
  - (2) matters that are the subject of a board or hearing member decision that will be appealable to the Council, if a submittal has been made to initiate the decision-making process.
- b. Comment on Agenda Items. Citizen input will be received with regard to:
  - (1) each item discussed during a public hearing on the regular agenda;
  - (2) each item pulled from the consent agenda;
  - (3) any item that is addressed by formal Council action under the "Other Business" portion of the meeting that directly affects the rights or obligations of any member of the general public.

Such citizen input will be permitted only once per item regardless of the number of motions made during Council's consideration of the item.

- c. **Time Limits for Speaking.** Each speaker will generally be limited to three minutes; however, the amount of time to be allotted to each speaker will be set by the presiding member based upon the number of persons expected to speak, in order to allow as many as possible to address the Council within a reasonable time given the scheduled agenda. The presiding member may ask those intending to speak to indicate their intention by a show of hands or some other means, and to move to a line of speakers (or to a seat nearby for those not able to stand while waiting). If necessary in order to facilitate Council's understanding of the item, or to allow the Council to consider and act upon the item in a timely fashion, the presiding member may increase or decrease the time that would otherwise be allowed for each speaker.
- d. **Manner of Addressing the Council.** Comment and testimony are to be directed to the Council. Unless otherwise directed by the presiding member, all comments must be made into the microphone.
- e. **Yielding the Lectern.** Each speaker shall promptly cease his/her comments and yield the lectern immediately upon the expiration of the time allotted or at the conclusion of questions from the Council.
- f. **Yielding of Time.** No speaker may yield part or all of his/her time to another speaker, and no speaker will be credited with time requested but not used by another.

**Section 4. Public Conduct During Regular and Special Council Meetings and Work Sessions.**

- a. **General Comment, or Expressions of Support or Opposition.** Members of the audience are not entitled to speak except as provided in these Rules of Procedure, or as expressly requested by the presiding member or City Manager or City Attorney and shall not engage in expressions of support or opposition, such as whistling, cheering, foot stomping, booing, hissing, speaking out, yelling, or other acts, that disturb, disrupt or impede the meeting or any recognized speaker.
- b. **Signs and Props.** With the exception of materials exhibited as part of a presentation to City Council, no signs or props are permitted in the Council chambers.
- c. **Distribution of Literature.** Distribution of fliers or other literature is permitted in the public lobby areas of City Hall only when City Hall is open for a public event. Distribution of fliers and other literature is permitted on the sidewalks and grounds around City Hall. (See, 9.04.160 et. seq. GJMC) Persons wishing to engage in such activities may do so only in a manner that does not interfere with the movement of persons or obstruct the passage of pedestrians or vehicles.

- d. Video and Audio Recording. Video and audio recording by the press or other members of the public is permitted in the Council chambers only if the person making the recording is seated, standing in the back of the Council chambers behind all seated persons, or standing in any other area pursuant to the direction of the presiding member in his or her reasonable discretion or designated for that purpose by the City.
- e. Areas Permitted for Seating and Standing. Except for persons waiting in line to speak in accordance with the presiding member's instructions, no persons shall sit in the Council chambers except in chairs or seats provided by the City or in wheelchairs or other assistive devices, and no persons shall stand in the aisles or other locations in the Council chambers except in the back of the Council chambers and only in accordance with other applicable limits for fire and building safety.

**Section 5. Procedural Decisions Subject to Modification by Council.**

Decisions by the presiding member regarding procedures and procedural issues, including but not limited to time limits for public comment, may be superseded by a majority vote of the Council.

**Section 6. Council Questions and Debate.**

Council questions and debate regarding an agenda item during a regular or special Council meeting will occur immediately following citizen input and prior to entertaining any main motion related to the item. Except when raising a point of order at a regular or special Council meeting, Councilmembers seeking to ask questions or participate in debate or discussion will do so only when recognized by the presiding member. The presiding member may limit or curtail questions or debate as he/ she deems necessary for the orderly conduct of business.

**Section 7. Basic Rules of Order for Regular and Special Council Meetings.**

These procedures are based on commonly used rules of order and these procedures will control the conduct of City Council business at regular and special Council meetings. Except as specifically noted, all motions require a second. These procedures are based upon *Robert's Rules of Order Newly Revised* and have been modified as necessary to conform to existing practices of the Council and to the requirements of the City Charter. For example, all motions of the Council, except a motion to go into executive session or a motion to adopt an emergency ordinance, may be adopted upon approval of a majority vote (four members) of the members of City Council, pursuant to Art. VI, Sec. 50 of the City Charter.

If a question is not addressed by these procedures then reference may be made to Robert's Rules of Order for clarification or direction, however, adherence to *Robert's Rules of Order Newly Revised* shall not be mandatory, and, in the event of any conflict between these procedures and Robert's Rules of Order Newly Revised, these procedures shall prevail. In the event of any conflict between these

procedures, Robert's Rules of Order Newly Revised and the City Charter and/or Code provision(s), the City Charter or Code provision shall prevail.

Any councilmember and the presiding member may make or second any motion, except as specifically limited by these procedures.

### **MAIN MOTIONS**

- Main motions are used to bring business before the Council for consideration and action.
- A main motion can be introduced only if no other business is pending.
- All main motions require a second and may be adopted by majority vote (4) of the members of City Council.
- A main motion may be made or seconded by any Councilmember, including the presiding member.
- A main motion is debatable and may be amended.

### **SUBSIDIARY MOTIONS**

These are motions that may be applied to another motion for the purpose of modifying it, delaying action on it, or disposing of it.

1. Motion to Amend. The point of a motion to amend is to modify the wording - and, within certain limits, the meaning - of a pending motion before the pending motion itself is acted upon.

- A motion to amend, once seconded, is debatable and may itself be amended once.
- A "secondary amendment," which is a change to a pending "primary amendment," cannot be amended.
- Once a motion to amend has been seconded and debated, it is decided before the main motion is decided.
- Certain motions to amend are improper.
  - For example, an amendment must be "germane" to be an order. To be germane, an amendment must in some way involve the same question that is raised by the motion to which it is applied.
  - Also, some motions to amend are improper, for example, a motion that would merely make the adoption of the amended question equivalent to a rejection of the original motion, or one that would make the question as amended identical with, or contrary to, one previously decided by the Council during the same session.
- "Friendly" amendments acceptable to the maker and the seconder of the main motion do not require a second and are permissible at any time before a vote is taken on motions to amend the main motion.

2. Withdrawal of a Motion. After a motion has been seconded and stated by the presiding member it belongs to the Council as a whole and the maker may withdraw his or her motion unless one or more members of the Council objects, in which case the majority of the Council must consent to withdrawal of the motion.

3. Motion to Postpone to a Certain Time (or Definitely). This is the motion by which action on an agenda item or a pending motion can be put off to a definite day, meeting or hour, or until after a certain event has occurred.

- A motion to postpone definitely can be debated only to the extent necessary to enable the Council to determine whether the main motion should be postponed and, if so, to what date or time.
- Similarly, it is amendable only as to the date or time to which the main motion should be postponed.

4. Motion to Lay on the Table. A motion to table is intended to enable the Council to lay the pending question aside temporarily, but only when something else of immediate urgency has arisen.

- Adoption of a motion to lay on the table immediately halts the consideration of the affected motion, since a motion to table is neither debatable nor amendable.

5. Motion to Postpone Indefinitely. A motion to postpone indefinitely is, in effect, a motion that the Council decline to take a position on an agenda item or main motion.

- Adoption of a motion to postpone indefinitely kills the agenda item or main motion and avoids a direct vote on the item or motion. It is useful in disposing of an item or motion that cannot either be adopted or expressly rejected without undesirable consequences.
- A motion to postpone indefinitely is debatable but not amendable.

6. "Calling the Question". "Calling the question" may sometimes motivate unanimous consent to end debate. If it does not, however, then debate does not automatically end.

- If any member objects to ending the debate, the presiding member should ask if there is a second to the motion and, if so, he must immediately take a vote on whether to end debate.
- A motion to call the question is not debatable or amendable.

### **INCIDENTAL MOTIONS**

These are motions which usually apply to the method of conducting business rather to the business itself.

1. Point of Order. If a Councilmember thinks that the rules of order are being violated, he or she can make a point of order, thereby calling upon the presiding member for a ruling and an enforcement of the regular rules.

- A “point of order” takes precedence over any pending question out of which it may arise *and does not require a second*.
- A “point of order” is not amendable.
- Technically, a “point of order” is not debatable; however:
  - With the presiding member's consent, the member raising the point of order may be permitted to explain his or her point.
  - In response to a point of order, the presiding member can either immediately rule, subject to appeal to the Council, or the presiding member can refer the point of order to the judgment of the Council, in which case the point becomes debatable.
  - In making his or her ruling, the presiding member may consult with the City Attorney and/or members of the Council.
  - No member has the right to express an opinion unless requested to do so by the presiding member.
- When the presiding member has made a ruling, any two Councilmembers can appeal the ruling (one making the appeal and the other seconding it).
  - When an appeal is taken, the matter is decided by majority vote of the Council.
  - A tie vote sustains the decision of the presiding member.
- If a point of order is to be raised, it must be raised promptly at the time the perceived violation of the rules occurs.

2. Motion to Divide a Question. If a motion relating to a single subject contains several parts, each of which is capable of standing as a complete proposition by itself, the parts of the motion can be separated for consideration and voted on as if they were distinct questions by the adoption of a motion for division of the question.

- A motion to divide a question, if seconded, takes precedence over the main motion and is not debatable.
- The motion to divide must clearly state the manner in which the question is to be divided, and while the motion to divide is pending, another member can propose a different division by moving an amendment to the motion to divide, in which case the amended form of the motion, if seconded, would be decided first.
- Often, little formality is involved in dividing a question, and it is arranged by unanimous consent.

3. Motion to Suspend the Rules. When the Council wishes to do something that it cannot do without violating one or more of its regular rules, it can adopt a motion to suspend the rules that interfere with the proposed action.

- A motion to suspend the rules can be made at any time that no question is pending and can be applied to any rule except those that are fundamental principles of the City Charter, City Code or other applicable laws.
- This motion is neither debatable nor amendable.



## RESTORATIVE MOTIONS

These are motions that bring a question again before the Council for its consideration.

1. Motion to Take from the Table. The object of this motion is to take from the table and make pending again before the Council a motion or series of adhering motions that previously had been laid on the table.

- A motion to take an item from the table is neither debatable nor amendable.
- When a question is taken from the table, it is before the Council with everything adhering to it, exactly as it was when laid on the table.

2. Motion to Reconsider. This motion enables a majority of the Council to bring back for further consideration a motion which has already been voted on.

- A motion to reconsider is in order only if made on the same date that the vote to be reconsidered was taken, and can be made only by a member who voted with the prevailing side of the vote to be reconsidered.
- The purpose of reconsidering a vote is to permit the correction of hasty, ill-advised, or erroneous action, or to take into account added information or a changed situation that has developed since the taking of a vote.
- When a member who cannot make a motion for reconsideration believes that there are valid reasons for one, he or she can try, if there is time or opportunity, to persuade someone who voted with the prevailing side to make such a motion.
- A motion to reconsider is debatable whenever the motion proposed to be reconsidered was debatable. And, when debatable, opens to debate the merits of the question to be reconsidered.
- A motion to reconsider is not amendable.
- The effect of the adoption of a motion to reconsider is that the question on which the vote was reconsidered is immediately placed before the Council in the exact position it occupied the moment before it was voted on originally.

3. Motion to Rescind or Amend Something Previously Adopted. By means of the motions to rescind or to amend something previously adopted, the Council can change an action previously taken or ordered.

- A motion to rescind or amend something previously adopted is debatable and amendable.
- In contrast to a motion to reconsider, there is no time limit on making a motion to rescind or a motion to amend something previously adopted (provided that no action has been taken by anyone in the interim that cannot be undone), and these motions can be moved by any member of the Council, regardless of how he or she voted on the original question.
- The effect of passage of this motion is not to place the matter back before the assembly as it was just prior to a vote being taken.
  - Instead, it either entirely nullifies the previous action or modifies it, depending

- upon which motion is used.
- For that reason, adoption of a motion to rescind or amend something previously adopted should be carefully considered if third parties may have relied to their detriment on the previous action.
- In order to modify an adopted ordinance, Council must adopt a new ordinance making the desired modification, in compliance with all formalities applicable to adoption of an ordinance.

### **PRIVILEGED MOTIONS**

These motions are of such urgency or importance that they are entitled to immediate consideration, even when another motion is pending. This is because these motions do not relate to the pending business but have to do with special matters of immediate and overriding importance which, without debate, should be allowed to interrupt the consideration of anything else.

1. Motion to Adjourn. Generally, the presiding member adjourns the meeting at his or her discretion at the completion of the agenda. However, any Councilmember may move to adjourn the meeting at any time.

- A motion to adjourn requires a second.
- A motion to adjourn is always a privileged motion except when the motion is conditioned in some way, as in the case of a motion to adjourn at, or to, a future time.
  - Such a conditional motion is not privileged and is treated just as any other main motion.
  - A conditional motion to adjourn at or to a future time is always out of order while business is pending.
- An unconditional, privileged motion to adjourn takes precedence over most other motions.
- The privileged motion to adjourn is neither debatable nor amendable, while a conditioned motion to adjourn is debatable and may be amended.

2. Motion to Recess. A motion to recess is essentially a motion to take a break during the course of a Council meeting.

- A motion to recess must be seconded.
  - A motion to recess that is made when no question is pending is a main motion and should be treated as any other main motion.
  - A motion to recess is said to be privileged if it is made when another question is pending, in which case it takes precedence over all subsidiary and incidental motions and most other privileged motions. It is not debatable and is amendable only as to the length of the recess.
- After a recess, the meeting resumes when the presiding member has called the meeting back to order.

**Section 8. Voting Procedure.**

1. Casting a vote.
  - a. A roll call vote will be taken for items on the Discussion Agenda that require a Public Hearing. The City Clerk will call each Councilmember's name individually and the results shall be recorded in the official minutes.
  - b. For non-roll call agenda items, the Presiding member will call for a voice vote whereby the response will either be in the affirmative ("Aye" or "Yes") or negative ("Nay" or "No").

**CITY OF GRAND JUNCTION**

**RESOLUTION NO. 01-20**

**A RESOLUTION DESIGNATING THE LOCATION FOR THE POSTING  
OF THE NOTICE OF MEETINGS, ESTABLISHING THE 2020 CITY COUNCIL  
MEETING SCHEDULE, AND ESTABLISHING THE PROCEDURE FOR  
CALLING OF SPECIAL MEETINGS FOR THE CITY COUNCIL**

**Recitals.**

The City Council of the City of Grand Junction is a "local public body" as defined in C.R.S. §24-6-402 (1)(a).

The City Council holds meetings to discuss public business.

The C.R.S. §24-6-402 (2)(c) provides that "Any meetings at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance, shall be held only after full and timely notice to the public. In addition to any other means of full and timely notice, a local public body shall be deemed to have given full and timely notice if the notice of the meeting is posted in a designated public place within the boundaries of the local public body no less than 24 hours prior to the holding of the meeting. The public place or places for posting of such notice shall be designated annually at the local public body's first regular meeting of each calendar year."

Signed on April 25, 2019, House Bill 19-1087 permits local public bodies to transition from posting physical notices in physical locations to posting notices online. The local public body shall be deemed to have given full and timely notice of a public meeting if it posts the notice (with specific agenda information) no less than twenty-four hours prior to holding the meeting on a public website.

The Grand Junction Municipal Code, Section 2.04.010, provides that the meeting schedule and the procedure for calling of special meetings of the City Council shall be established by resolution annually.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND JUNCTION,  
COLORADO THAT:**

1. The **Notice of Meetings** for the local public body shall be posted on the City of Grand Junction's website [www.gjcity.org](http://www.gjcity.org). If an event (such as a power outage or disruption in internet service) occurs that prevents the public from accessing the **Notice** online, the glassed-in exterior notice board at 250 North 5<sup>th</sup> Street, City Hall is designated as the official posting location for the duration of that event.

2. The meeting schedule for the regular meetings of the City Council in 2020 is:

| Month     | Dates                |
|-----------|----------------------|
| January   | (01 is canceled), 15 |
| February  | 05, 19               |
| March     | 04, 18               |
| April     | 01, 15               |
| May       | 06, 20               |
| June      | 03, 17               |
| July      | 01, 15               |
| August    | 05, 19               |
| September | 02, 16               |
| October   | 07, 21               |
| November  | 04, 18               |
| December  | 02, 16               |

3. Additional meetings may be scheduled or cancelled dependent on the number of items coming before the City Council. The City Council will determine that on a case by case basis. Proper notification for any change in the meeting schedule will be provided.

4. Additional special meetings may be called by the President of the City Council for any purpose and notification of such meeting shall be posted twenty-four hours prior to the meeting. Each and every member of City Council shall be notified of any special meeting at least twenty-four hours in advance.

Read and approved this 15<sup>th</sup> day of January, 2020.



President of the Council

ATTEST:



City Clerk



RESOLUTION NO. 07-20

A RESOLUTION ADOPTING CITY COUNCIL AGENDA, TRAVEL AND  
PROCLAMATION POLICIES

RECITALS.

At its work session on January 13, 2020 the City Council considered drafts of policies relating to City Council agendas, a process for City Council proclamations and a City Council travel policy. The City Council recommended changes to the draft policies and the City staff prepared those policies for final consideration and adoption by Council.

The adoption of policies is authorized by the City Charter and consistent with principles of good governance. In the main, adoption of the proposed policies will help guide the actions of City Council and provide a framework for efficient communication with citizens and City staff.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND JUNCTION THAT:

The Agenda, Proclamation and Travel policies attached to and incorporated by this reference as if fully set forth are adopted.

Each policy shall serve, until amended or repealed and replaced by subsequent resolution of the City Council, to guide the course of action and conduct of the City Council pertaining to the matters addressed therein.

Adopted this 5th day of February 2020.



J. Merrick Taggart  
President of the Council

ATTEST:



Wanda Winkelmann  
City Clerk





**CITY OF GRAND JUNCTION**  
**AGENDA POLICY**

**1. PURPOSE:**

This policy establishes the procedures for agendizing subjects and/or proposed action items on regular and special meeting and work session agendas of the City Council ("Council"). This policy provides City Councilmembers with a procedure for initiating or removing new business, policy issues and other matters that a member(s) desires to be heard or that he/she desires to sponsor. The procedure shall help City Councilmembers respond to constituent inquiries and enhance communication between City Council and City Staff.

**2. AGENDA PREPARATION:**

**A. PROCEDURE FOR REGULAR AND SPECIAL MEETINGS:**

The following procedures shall apply to regular and special meeting agendas:

A. The Agenda Committee consisting of the Mayor and Mayor *pro tem* may place or remove any agreed upon item on a regular or special meeting agenda. Members of City Council may add or remove items from the agenda by approaching members of the Agenda Committee through normal means of contact. Alternatively, Councilmembers may bring topics during workshops or at least four (4) Council Members may place an item on a regular meeting agenda. Members of the general public may initiate an agenda item(s) by approaching a Councilmember, who will then work with a member of the Agenda Committee.

B. The agenda as set by the Agenda Committee will be noticed by the City Manager, or designee, in consultation with the City Attorney as the City Manager deems necessary and will be distributed by the City Manager to City Council by at least twenty-four (24) hours before the scheduled meeting.

C. The City Manager, in coordination with the Agenda Committee, shall be responsible for scheduling all regular and special meeting agenda items. If the Agenda Committee or four (4) or more Council Members request that an item be placed on a regular or special meeting agenda, the City Manager shall determine, in coordination with the Agenda Committee which meeting agenda is and practically appropriate for such item(s).

D. Public comment, issues that arise at or during meetings, or topics that Council refers to the City Manager can be responded to in a variety of ways including scheduled meetings with the City Manager, memoranda, or at the Council's next regular meeting or work session. The City Manager, with the consultation with the Agenda Committee if the City Manager deems such consultation necessary, will determine whether referred matters necessitate referral to an agenda or may be addressed separately (through the scheduled meetings, memoranda or by a verbal report to Council or other appropriate means of resolution and/or reporting.)

**B. PROCEDURE FOR WORKSHOP SESSIONS:**

The following procedures shall apply to workshop session agendas:

A. The Agenda Committee consisting of the Mayor and Mayor *pro tem* may place or remove any agreed upon item on a workshop agenda. Members of City Council may add or remove items from the agenda by approaching members of the Agenda Committee through normal means of contact. Alternatively, Councilmembers may bring topics during workshops or at least four (4) Council Members may place an item on a workshop meeting agenda. Members of the general public may initiate an agenda item(s) by approaching a Councilmember, who will then work with a member of the Agenda Committee.

B. The agenda as set by the Agenda Committee will be noticed by the City Manager, or designee, in consultation with the City Attorney as the City Manager deems necessary and will be distributed by the City Manager to the members of City Council at least twenty-four (24) hours before the scheduled meeting.

C. The City Manager, in coordination with the Agenda Committee, shall be responsible for scheduling all workshop agenda items. In other words, if the Agenda Committee or four (4) or more Council Members request that an item be placed on a workshop agenda, the City Manager shall determine, in coordination with the Agenda Committee, which workshop agenda is and practically appropriate for such item(s).

D. Items pertaining to City strategic goals shall receive priority on work session agendas.

E. Guests and outside presenters shall generally be scheduled before other items on the agenda.

**3. METHOD OF NOTIFICATION:**

A. The agenda of meetings shall be posted at least twenty-four (24) hours prior to the meeting. Any other notice allowable by law shall be permissible. In addition, a reasonable effort will be made to notify the media normally covering a City Council meeting when a meeting is scheduled or cancelled. Notice of a Council meeting shall be posted at the designated posting location on the City website.

B. Meeting agendas will be distributed to City Council members at least twenty-four (24) hours before the scheduled meeting. Councilmembers who request changes to the agenda must request such changes through the Agenda Committee at least twenty-four (24) hours before the scheduled meeting.

**4. AGENDA AND PACKET DISTRIBUTION:**

The following procedures shall apply to the distribution of work session, regular and special meeting agendas and packets. Materials included in meeting packets vary based on the type of meeting:



A. Prior to each meeting of the Council, each Councilmember shall receive the following when applicable based on type of meeting:

- A copy of the agenda of the meeting, stating each matter to be discussed by the Council by title, description and/or synopsis.
- A copy, in its latest form or edition, of each ordinance, resolution, or other written or printed document to be presented at the meeting, including background information, analysis and recommendation to City Council when applicable. This policy and respective procedures may not apply to Emergency Meetings.
- A copy of the minutes of the previous meeting.

B. Copies of the agenda also shall be kept at City Hall and shall be available in the City Hall Auditorium on the night of a regular, special or emergency meeting, and shall be made available to any member of the public who so requests.

- A copy of the information provided to City Council will be available in meeting location for any member of the public to inspect with all material for the meeting except the material that is subject to the client/attorney privilege.

**CITY OF GRAND JUNCTION**  
**TRAVEL POLICY**

**1. PURPOSE:**

This policy establishes the procedures for travel by members of City Council (“Council”) required for business on behalf of the City of Grand Junction. This policy provides City Councilmembers with a procedure and guidelines for making travel arrangements, scheduling payment, and reimbursements. The procedure shall allow City Staff to adequately aid City Councilmembers plan for travel as required by official business on behalf of the City of Grand Junction.

**2. CONFERENCES, SEMINARS, OR SPECIAL MEETINGS:**

A. Councilmembers sometimes have an opportunity to attend conferences and seminars related to their duties as a municipal official. Councilmembers shall bring the registration form to the City Manager’s Office and staff will complete necessary registration forms and arrange for fees to be paid by the City or reimbursed if the Councilmember pays the fee directly.

B. Conferences and seminars vary in size and scope depending on the intended purpose. Conferences or seminars with a national focus and are typically held in locations out of the state and require greater amounts of travel arrangements. Since the policy decisions made by City Council revolve around local issues, the attendance of national-level conferences or seminars is limited. Resulting, travel costs for conferences that exceeds \$1,000 shall be brought to Council as a whole for review by the group. Costs associated for travel and registration for conferences is limited by the amount designated in the Annual Budget. Conferences and seminars with a focus on localized or state-wide issues are typically held within the state and attendance requires day-of travel or simple travel arrangements. Councilmembers are encouraged to attend in-state conferences or seminars more frequently than out-of-state conferences or seminars due to the relevance of information presented. Travel may also be required for Councilmembers to attend the meetings of committees that members of City Council have been assigned.

**3. TRAVEL ARRANGEMENTS:**

A. When attending a City-related out of town conference or meeting, Administrative staff will make travel arrangements in advance of the trip. Please inform staff as soon as possible regarding out-of-town conferences. Staff will make arrangements for convenient travel dates, airline reservations, accommodation preferences, etc.

B. The City makes every effort to get the most economical airfares and room accommodations. Many airline reservations are *non-refundable*. Please be mindful that if cancellations are necessary, the City will end up paying the extra costs. Airfare, hotel, conference registration, car rental or taxis, mileage or shuttle expenses, and meal expenses

will be paid by the City. You may use your City purchasing card for these expenses or you may use cash.

C. Documentation needed for out-of-town travel and in-town meals must include an itemized receipt as well as the names of individuals being fed, the place or location, the business purpose, the time or date and the type of meal (lunch, breakfast or dinner.) However, if a City employee is picking up the tab for a group meal, the names of those individuals attending need to be included on the receipt. This information is required by the City's auditors and is required of both staff and Council.

D. A per diem rate for meal expenses will be issued by Administrative staff for out-of-town trips and conferences. With a per diem, you would not need to provide receipts for meal expenses at the end of your trip.

E. Your guest may travel with you, but the City will only pay for your share of the expenses. For example, airfare for your guest will not be covered, and if the hotel rate is higher for double occupancy, the City will only pay for single occupancy.

#### **4. CITY CREDIT CARDS**

A. As a Councilmember, you will be issued a City of Grand Junction purchasing card (P-card) to cover expenses related to official City business. Generally, the appropriate expenses incurred on City credit cards include expenses associated with travel (hotel, meals, car rental); City-related meetings (meals); and seminar registrations.

B. The City Manager's Office will process incurred City credit card expenses. Retain all credit card receipts and bring them to Administrative staff. Documentation needed for out-of-town travel and in-town meals must include an itemized receipt as well as a notation regarding the names of individuals being fed, the place or location, the business purpose, the date and which meal was purchased (lunch, breakfast or dinner).

C. City policy prohibits the use of City funds for purchasing alcohol. Alcoholic beverages must be placed on a separate tab from which City funds are used. If alcoholic beverages are included on a restaurant or hotel bill by accident, Councilmembers shall reimburse that amount to the City through cash or check. If a hotel bill includes charges for entertainment such as in-room movies, Councilmembers shall reimburse these charges to the City.

D. Please be aware that credit card expenses are public information and have been requested for review in the past. These accounts may also be audited.

#### **5. MILEAGE REIMBURSEMENT:**

A. Councilmembers are entitled to reimbursement for mileage incurred while attending out of town conferences and seminars. The City reimburses at the same per-mile rate as the IRS allows for tax purposes. Councilmembers may submit a mileage reimbursement form to the City Manager's Office on a monthly basis.

**CITY OF GRAND JUNCTION**  
**PROCLAMATION PROCESS POLICY**

**1. PURPOSE:**

This policy establishes the procedures for selecting proclamations to be read by the City Council ("Council"). This policy provides City Councilmembers with a procedure for differentiating between *Civic Proclamations* and *Social Proclamations*. The procedure will help City Councilmembers manage the length of time spent on agenda items during regular meetings while supporting proclamation recipients.

**2. PROCLAMATION PROCESS:**

When a Councilmember receives a request for a proclamation, he/she will refer the requestor to the Mayor and City Manager for discussion at the next Agenda Review Committee meeting. Proclamations will be designated as *civic* or *social*.

**A. PROCEDURE FOR CIVIC PROCLAMATIONS:**

The following procedures apply to civic proclamations:

A. The Agenda Review Committee consisting of the Mayor and Mayor *pro tem* may designate proclamations as *civic*. *Civic* proclamations are those which pertain to holidays or issues of local significance. These proclamations are read and presented at City Council meetings and one representative is designated to receive the proclamation.

B. The preferred number of *civic* proclamations read at a meeting is no more than three.

**B. PROCEDURE FOR SOCIAL PROCLAMATIONS:**

The following procedures apply to social proclamations:

A. The Agenda Review Committee consisting of the Mayor and Mayor *pro tem* may designate proclamations as *social*. *Social* proclamations are those which pertain to awareness issues or topics championed by service clubs. These proclamations are mailed to the requester or issued at the event, when applicable. The titles of the social proclamations issued in a given month will be read aloud by the Mayor at the Council meeting.

B. There is no preferred number of *social* proclamations.