

**ADDENDUM NO. 1**

**Date: October 16, 2024**  
**From: City of Grand Junction Purchasing Division**  
**To: All Offerors**  
**RE: Brand Identity Development Services for the New Community Recreation Center, RFP-5523-24-KF**

Offerors responding to the above-referenced solicitation are hereby informed that requirements have been clarified, modified, superseded, and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

1. **Q:** Will the awarded vendor be required to hold the required meetings in-person? Or will virtual meetings be accepted? I am asking for the two public engagement meetings and the meetings with the Parks & Recreation Advisory Board and City Council

**A:** The public engagement meetings are required to be held in person. The Parks and Recreation Department (P&R) will provide a location for these meetings. While in-person attendance is preferred for meetings with the Parks & Recreation Advisory Board (PRAB) and City Council, virtual meetings may be considered for these sessions if necessary. P&R will coordinate with the awarded firm on the logistics for all meetings.

2. **Q:** For the engagement deliverables, do they need to all be done in person (2 public engagement meetings, PRAB meeting, City council presentation), or can some/all be virtual?

**A:** Please refer to the response to Question 1.

The original solicitation for the project noted above is amended as indicated. Please acknowledge receipt of this addendum on the Solicitation Response Form signature page of the proposal documents.

All other conditions of the subject remain unchanged.

Respectfully,



Kathleen Franklin, Senior Buyer  
City of Grand Junction, Colorado