



Purchasing Division

ADDENDUM NO. 1

DATE: December 18, 2024
FROM: City of Grand Junction Purchasing Division
TO: All Offerors
RE: Tree Planting & Tree Watering Services IFB-5551-24-KN

Offerors responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

1. **Q:** Can you please provide a link to the "Purchasing policy and procedure manual"? The link in the IFB does not open.
A: Please see the link for the City Procurement Policy below.
<https://trimview.gjcity.org/?=POLPROEV/222>
2. **Q:** When is the virtual solicitation opening?
A: The virtual solicitation opening is at the time of responses being due (12/26/2024 2:00 P.M.). The link for the virtual solicitation opening can be found on Section 1.8.
3. **Q:** For stumps encountered while planting, will the City provide size and location information to the contractor before planting operations begin?
A: The City will provide size and location details for visible existing stumps within a targeted planting space.
4. **Q:** How many trees are estimated to be planted under this contract?
A: The City is targeting the planting of ~100 trees.
5. **Q:** How many contractors will be awarded for planting and watering on this contract?
A: The City would like to select one primary contractor and establish a secondary contractor to ensure we have the capacity to complete the goals of this grant. The secondary contractor may be utilized if the primary contractor is failing to perform or meet necessary reasonable timelines for completion of work orders.
6. **Q:** Can contractors bid on only the planting OR watering? Or do bids need to include pricing/ability for both services?
A: Contractors may bid on one or both work types.

7. **Q:** Can you please provide an example of ‘minor changes in work’ as discussed in section 2.13?
A: This is a new contract for the City and we don’t have past history to refer back to for this question. To provide a response, the following may be examples of minor changes in work: requests to not stake trees or make alterations to the City’s planting standards due to site constraints or shifting planting space due to unforeseen underground conflict.
8. **Q:** Will the initial watering be authorized for newly planted trees if the temperature is below 45 degrees?
A: The City would prefer to see watering take place when temperatures are 40 degrees or higher.
9. **Q:** How will the City mark planting locations?
A: Planting locations will be flagged and marked with white spray paint. Digital maps showing planting locations can be provided when necessary.
10. **Q:** Will containerized stock require staking?
A: Staking containerized stock will not be required.
11. **Q:** Will the City require specific staking materials? I.e) Wooden stakes vs T-Posts, wire vs a dynamic strap for guying, etc.
A: The City is open to wooden stakes, T-posts, tree straps and wire, or dynamic strapping materials. The preference of the City will be to minimize the number of trees staked. The City would prefer to not stake / strap trees unless the root ball is unable to support the tree.
12. **Q:** Who’s responsible for repairing damage to irrigation as a result of standard tree planting?
A: Damage to visible above-ground drip irrigation that is damaged during planting will need to be repaired by contractor.
Underground irrigation not marked through locate requests will be repaired with cost being covered by the City. Depending on the situation, the City may repair with in-house staff, irrigation contractor, or by the planting contractor upon agreement to fair miscellaneous bid for repair.
13. **Q:** Regarding section 3.4.3: Do trailers need business name and phone number if they are towed by a truck with this information?
A: Trailers do not need business names and phone number when towed by a truck with this information.
14. **Q:** In regard to section 3.4.4: Who is responsible for furnishing traffic control plans
A: The City can coordinate with a local traffic control provider to have the control plan developed and executed.
15. **Q:** Does the city have an area for contractors to dump extra sod, soil, and waste from planting operations?
A: The City will provide an area for dumping green waste / organic matter and the contractor will be allowed to dump other non-organic waste generated directly from the project’s materials within a designated dumpster.
16. **Q:** What licenses does the City anticipate the awarded contractor(s) to obtain?
A: No specialized licenses are anticipated to be required for this contract.

17. **Q:** What permits does the City anticipate the awarded contractor(s) to obtain?

A: No specialized licenses are anticipated to be required for this contract.

18. **Q:** Will there be any warranty component for contractors planting trees?

A: The contractor will be expected to plant trees to City standards. Once trees are in place, there is no extended tree health warranty required through this contract.

The original solicitation for the project noted above is amended as noted.

All other conditions of subject remain the same.

Respectfully,

A handwritten signature in black ink that reads "K Nelson". The signature is written in a cursive, flowing style.

Kassy Nelson, Buyer

City of Grand Junction, Colorado