

SS-5510-24-KH

CITY OF GRAND JUNCTION
SOLE SOURCE JUSTIFICATION FORM

Date: 09/10/2024 Requested By: Deputy Chief Baker
 Department: Police Department Division: Services
 Vendor Name: Diamond Truck Body Manufacturing Net Cost Delivered: \$ 32,795.00

Provide G/L Account where funds are budgeted: 201-430-010.7900
 Project code, if applicable D2403

SOLE SOURCE JUSTIFICATION

(INITIAL ALL ENTRIES THAT APPLY)

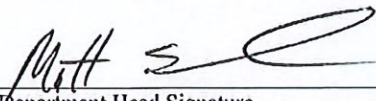
Material/Service Description: Animal Services Truck Outfitting

1. - Uniqueness: Is unique and unavailable from any other source due to proprietary rights, patents, copyrights, secret processes, or monopoly control;
2. - Compatibility: There is a need for compatibility with existing equipment, technologies, or processes, and only a specific product or service can satisfy that need;
3. X - Urgency: Delay would lead to serious injury, death, or significant financial loss;
4. - Expertise: The vendor has unique experience, expertise, or capabilities unavailable elsewhere;
5. - Standardization: There is a need to standardize specific equipment or supplies to reduce training, inventory, or maintenance costs, and only one vendor can meet this need;
6. - Written demonstration and justification is available which reasonably and practicably establishes that the selection of a sole source vendor is in the best interest of the City.

Attach Justification Memo and Pricing Documentation, then proceed with signatures below.
After Dept Head approval, forward to Purchasing.

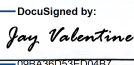
Department Director Approval:

I recommend that competitive procurement be waived and that the service or material described herein be purchased as a sole source.

Signed: , 9/10/24
 Department Head Signature Date

Purchasing Approval:


Based on the above and attached documents, I have determined this to be a sole source with no other vendor practicably available.

Signed: , 9/10/2024
 Purchasing Manager Signature Date

Final Authorization

City Manager Approval Required (\$25K to \$50K)

yes / no

Signed: , 9/11/2024
 City Manager Signature Date

City Council Approval Required (over \$50K)

yes / no



Memorandum

TO: Purchasing
FROM: Police Department
Chief Smith
DATE: September 10, 2024
SUBJECT: Sole Source for Outfitting the Animal Services Truck

To Whom It May Concern,

In early July 2024, we were notified by Mesa County regarding the termination of their contract for animal services. From mid-July through August, we held meetings with Animal Services, the Sheriff's Office, and former employees of Animal Services to conduct a needs assessment. The goal was to evaluate the necessary steps and factors required to establish this new line of business by January 1, 2025.

By mid-August, the city manager authorized the purchase of a vehicle for animal control in 2024, allowing us to prepare for taking over responsibilities by January 1. Deputy Chief Baker began researching how to outfit a vehicle with the necessary equipment for animal services. However, there are limited companies that can meet our specifications. One company had a wait time of 365 days, while another offered potential availability due to cancellations. Given our limited timeframe and the urgency to have a fully equipped truck by January 1, 2025, our options are now very restricted. Diamond Truck Body Manufacturing is the only identified company that can build out our truck in the restricted timeframe that we have to the qualifications that are necessary to start this line of business on such short notice.

Matt Smith, Police Chief

A handwritten signature in black ink, appearing to read "Matt Smith", with a stylized flourish at the end.



Diamond Truck Body Mfg. Co. Inc.,

1908 E. Fremont St.
Stockton, CA 95205

Phone: (209) 943-1655 Fax: (209) 943-0805

QUOTATION

DATE	QUOTATON #
8/20/2024	23704

NAME / ADDRESS		Ship To	
ANIMAL CONTROL YOUR PRICE QUOTE.			
Customer Contact		Customer Phone	

P.O. NO.	TERMS	DUE DATE	REP	FOB	PROJECT	TRK COLOR
	COD	9/20/2024	JC	STOCKTON CA.		WHITE

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
503	<p>CITY OF GRAND JUNCTION CO. [ANIMAL CONTROL] BILL BAKER OFFICE. 970-5495118 ANIMAL CONTROL</p> <p>8' FOOT DIAMOND ANIMAL TRANSPORT BODY MODEL # AB-6AC-98. PAINTED WHITE AND INSTALLED TO MOUNT ON FORD, CHEVY, 3/4 TON CHASSIS. 2024 YR. 56-58" CA. WHITE IN COLOR.</p> <p>BASE ANIMAL BODY INCLUDES THE FOLLOWING:</p> <ul style="list-style-type: none"> --STAINLESS STEEL OUTER CAGE TUBING. --[6] SIX LIVE ANIMAL CAGE COMPARTMENTS. --[1] ONE UPPER REAR TOOL COMPARTMENT. --[1] ONE LOWER DEAD ANIMAL COMPARTMENT --INNER SAFETY CAGE DOORS. NEW STAINLESS TYPE. --STAINLESS STEEL SLOPING FLOORS [OUTWARD] --ALL LIVE ANIMAL CAGE DOORS LOUVERED FOR VENTING --A/C ROOF DUCTING & INSULATION INCLUDED. "A/C PREP" --L.E.D. COMPARTMENT LIGHTING. SWITCH IN CAB --[2] TWO 12V. ROOF EXHAUST FANS. SWITCH IN CAB. --STAINLESS STEEL T-HANDLE LOCK POCKETS. --STAINLESS STEEL FUEL BEZEL. --STAINLESS STEEL WHEEL WELL TRIM --INNER CAGE PARTITIONS TO BE SOLID W/ UPPER HOLES --UNDER COATED. --6" INCH REAR STEP BUMPER WITH L.E.D. LIGHTS --UNIT INSTALLED ON CUSTOMERS CHASSIS. 	1	24,550.00	24,550.00T

Quoted by This bid is valid for 30 days. thank you for the opportunity to bid your order.

SUBTOTAL**SALES TAX (9.0%)****TOTAL**



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	COD	9/20/2024	JC	STOCKTON CA.		WHITE

ITEM	DESCRIPTION	QTY	PRICE	TOTAL
	OPTIONAL ITEMS. PRICE INCLUDES INSTALLATION OF LISTED ITEMS. [NOT IN PRICE ABOVE.]			
503	EXTREAM INSULATION PACKAGE. 4" FOAM ROOF INSULATION, 1" FRONT AND REAR WALLS, 1" FLOORS. FRONT SIX ONLY, AND 1/2" IN ALL LIVE ANIMAL DOORS.	0	3,695.00	0.00T
503	PPG HIGH GLOSS CLEAR COAT	0	1,495.00	0.00T
503	AB-8AC-98 [8] EIGHT LIVE ANIMAL TRANSPORT BODY. [ADD AMOUNT TO AB-6AC-98]	0	1,500.00	0.00T
503	100% ALUMINUM DIAMOND ANIMAL BODY. UPGRADE	0	7,200.00	0.00T
503	RED DOT 6101 ROOF A/C W/ 2ND COMPRESSOR. DIESEL ENGINES ADD \$800	0	7,550.00	0.00T
503	RED DOT 9777 ROOF HEAT / AC WITH 2ND COMPRESSOR DIESEL ENGINES ADD \$800	0	9,185.00	0.00T
503	FRONT PULL OUT RAMP. ACCESS CURB SIDE.	0	585.00	0.00T
503	FRONT PULL OUT RAMP. ACCESS BOTH SIDES.	0	695.00	0.00T
503	CURB SIDE FRONT COMPARTMENT DOG STEP.	0	625.00	0.00T
503	CURB SIDE ACCESS DOOR TO DEAD COMPARTMENT.	0	625.00	0.00T
503	STREET SIDE ACCESS DOOR TO DEAD COMPARTMENT.	0	625.00	0.00T

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SUBTOTAL

\$32,795.

SALES TAX (9.0%)**TOTAL**