

Parks Improvement Advisory Board Regular Meeting – October 1, 2013

Item 1: Meeting Called to Order by Bruce Hill at 12:03 p.m.

Location: Lincoln Park Tower – Hospitality Suite

Roll Call

Board Members Present: Bruce Hill
Lena Elliott
John Justman
Sam Susuras

Alternate Members Present: Walt Bergman
Paul Cain
Donna Ross

Alternate Members Absent: Barbara Traylor Smith
Tim Foster

Parks & Recreation Staff Present: Rob Schoeber, Director
Tressa Fisher, Administrative Specialist

City Staff Present: Jay Valentine, Financial Operations

Guest: Tom Spicer

Bruce Hill requested the PIAB members introduce themselves and state their affiliation with the Board.

Item 2: Approve Minutes

Sam Susuras moved to approve the July 2, 2013 Parks Improvement Advisory Board minutes. Lena Elliott seconded. Motion was approved unanimously.

Motion adopted by the Parks Improvement Advisory Board: Yes 4 No 0

Item 3: Welcome City Council Member Barbara Traylor Smith

Council Member Barbara Traylor Smith was unable to attend the meeting.

Item 4: Fees and Charges Review

Rob Schoeber reviewed the Fees and Charges summary (see attached), stating the spreadsheet only consists of the fees that affect the partners and that have proposed increases. Mr. Schoeber said the City is not proposing to readjust the partner flat fee contract for a three year period, which began in 2011. (The flat fees will be re-negotiated in 2014 for a January 1, 2015 effective date.)

City staff will be meeting with School District 51 and Colorado Mesa University in the near future to discuss potential changes in the contracts, such as additional needs that were not originally included in the flat fees.

Rob Schoeber reviewed the worksheet in detail, specifically discussing the hospitality suite, as well as the substantial fee differences that currently exist between renting the football field versus the baseball field. Paul Cain expressed concern regarding the cost of scheduling baseball games at Suplizio Field versus Canyon View Park. Rob Schoeber stated the baseball games were included in the flat fee, so the increase would not impact the School District or CMU. Bruce Hill expressed concern that the City and the partners have discontinued tracking spectator numbers, stating there will not be anything to base the flat fees on during future negotiations. Tom Spicer requested the next flat fee be based on a three year budget and stated he would prefer the fee remain the same versus potentially decreasing then later spiking again. Paul Cain expressed concern that the IGA's and the flat fees were not included in the fees and charges summary worksheet.

Paul Cain moved to support the proposed 2014 Fees and Charges policy in addition to the existing IGA's and flat fee rates with School District 51, Colorado Mesa University, JUCO, and Rockies. Sam Susuras seconded.

Motion adopted by the Parks Improvement Advisory Board: Yes 4 No 0

Item 5: Calendar for next year

The Board members approved the proposed 2014 meeting calendar and said they will continue to schedule extra meetings as needed for any special projects and/or agenda items.

Item 6: Financial Report

Jay Valentine passed out a revised copy of the financial report (see attached) and stated the reason for the revision was due to the name change from Mesa College to Colorado Mesa University. Ending funds available: \$178,653.07, which does not include the \$50,000 transfer for the Lincoln Park tennis courts project. Mr. Valentine briefly discussed the mysterious dividends that keep showing up, stating this stock was sold quite some time ago and the investment company has been contacted on numerous occasions.

Item 7: Other Business

Tom Spicer discussed the proposed additions to the stadium track and field, due to the University's new men's track and field program. At this time there are no facilities in the valley that are equipped to host a collegiate tournament. The proposed additions to the stadium would have to include a steeplechase, larger throw areas and a cage for the disc and shot put, and a hammer throw area. Due to drainage and water issues, the steeplechase has turned out to be more cost prohibitive than originally expected. Tom Spicer stated the University would like to pursue a collaborative effort towards funding the track and field additions, as they are currently in line to host the RMAC men's and women's track and field meet in spring of 2016, which could potentially bring 1,000 people to the community. Mr. Spicer stated the high schools and CMU would be able to share the new amenities and that the student athlete experience would drastically improve as it would provide the students the opportunity to train in a proper facility. Discussion

ensued regarding the reasoning for PIAB to fund the entire project when it appears the new amenities would only benefit “one” of the partners. Tom Spicer expressed bringing collegiate tournaments to Grand Junction would result in a positive economic impact on the community and requested the opportunity to bring forward a financial request once final project numbers have been received. Bruce Hill stated the proposal could be made at any of the scheduled quarterly PIAB meetings; however, if the University felt time was of the essence, a special meeting could also be requested. Donna Ross stated there could be other partners with future financial requests as well. Lena Elliott expressed the need for clarification regarding CMU’s project priorities, stating the last three PIAB meetings have included conversations regarding the University’s funding request for the west bleachers.

Rob Schoeber provided a brief update on the Lincoln Park tennis courts, stating they will be open for use on Friday.

Item 8: Adjourn

The meeting was adjourned at 1:05 p.m. by acclamation.

Respectfully submitted,

Tressa Fisher
Administrative Specialist

PARKS AND RECREATION FEES AND CHARGES - FACILITIES

CATEGORY	LOCATION	2012 FEE	2013 FEE	PROPOSED 2014 FEE	2014 UNIT	FEE STRUCTURE CHANGE	FEE CHANGE
BASEBALL FIELDS	Canyon View - game fee	\$85.00	\$85.00	\$95.00	Game	No change	\$10 increase due to increased maintenance costs; last increase 2011
DAMAGE FEES	All Facilities	\$0-\$200	\$0-\$200	*	Each	Damage "deposits" will not be collected in advance of events; damage fees will be billed after the fact for the few issues encountered	*Damages will be directly billed based on the actual replacement costs at the conclusion of the event
FIELDS	Canyon View/Long - game fee	\$85-\$115	\$85-\$115	\$20.00	Hour	Changing from 1/2 day and full day to hourly	Averaged several fees to develop one hourly fee, so \$6 increase for full day rental and \$2 decrease for 1/2 day rental; last increase 2011
	Canyon View/Long - practice fee	\$15.00	\$15.00	\$25.00	Each	No change	\$10 increase due to increased maintenance costs; last increase 2011
	Dixson - field use	\$25-\$50	\$25-\$50	\$10.00	Hour	No change	Reduced fee to one hourly charge based on usage demands
	Hospitality Suite - rental fee	\$300-\$400	\$300-\$400	\$75.00	Hour	Changing from 1/2 day and full day rental fees to hourly fees; Minimum of 4 hours required; Previous rental fee ranged from \$50-\$75/hour for public events.	Averaged several fees to develop one hourly fee; \$15-\$25 increase for future rentals of 6 hours or more
HOSPITALITY SUITE	Hospitality Suite - JUCO	\$0.00	\$0.00	\$0.00	Hour	No change	No change; Included in Management Agreement
	Hospitality Suite - PIAB	\$150-\$200	\$150-\$200	\$37.50	Hour	No change	No change
	Hospitality Suite - ROCKIES (during season)	\$0.00	\$0.00	\$0.00	Hour	No change	No change
	Hospitality Suite - ROCKIES (non season)	\$40.00	\$40.00	\$40.00	Hour	No change	No change
	AV Equipment	\$50.00	\$50.00	\$50.00	Day	No change	No change
	Bar Set Up	\$50.00	\$50.00	\$50.00	Each	No change	No change
	Bar Set Up - Zero Invoice (donated alcohol)	\$100.00	\$100.00	\$100.00	Each	No change	No change
	AV Equipment	\$1-\$15	\$1-\$15	\$1-\$15	Each	No change	No change
	Cash Bar - Beer/Wine	\$1-\$50	\$1-\$50	\$1-\$50	Each	No change	No change
	Host Bar	\$1-\$50	\$1-\$50	\$1-\$50	Each	No change	No change
	Catering Warmer - All users	\$100.00	\$100.00	\$100.00	Day	No change	No change
	Security	\$25.00	\$25.00	\$25.00	Hour	No change	\$15 increase due to increased utility costs; last increase 2007
LIGHTS	Canyon View/Columbine/Kronkright	\$35.00	\$35.00	\$50.00	Hour	No change	\$15 increase due to increased utility costs; last increase 2007
	Stadium - Football/Track/Baseball	\$100.00	\$100.00	\$100.00	Hour	No change	No change
MAINTENANCE FEES	All Facilities - (Clean up, Set Up, and/or Tear Down)	\$100.00	\$100.00	*	Each	*Maintenance fees will be directly billed, based on the event needs, at the conclusion of the event; Combined clean up, set up, and tear down into one range	*Maintenance fees will be directly billed, based on the event needs, at the conclusion of the event; Combined clean up, set up, and tear down into one range
SOFTBALL FIELDS	Canyon View	\$85-\$130	\$85-\$130	\$35.00	Per Field Per Hour	No change	No change

PARKS AND RECREATION FEES AND CHARGES - FACILITIES

CATEGORY	LOCATION	2012 FEE	2013 FEE	PROPOSED 2014 FEE	2014 UNIT	FEE STRUCTURE CHANGE	FEE CHANGE
SOFTBALL FIELDS (cont.)	Columbine	\$85-\$130	\$85-\$130	\$20.00	Per Field Per Hour		
	Columbine - extra prep fee	N/A	N/A	\$15.00	Per Field	Previous fees were based on 1/2 and full day rentals	Averaged several fees to develop one hourly fee; \$15-\$25 increase depending on hours used; last increase 2011
	Kronkright	\$85-\$130	\$85-\$130	\$20.00	Per Field Per Hour		
	Kronkright - extra prep fee	N/A	N/A	\$15.00	Per Field Per Hour		
STADIUMS	Suplizio Stadium - Baseball game	\$105.00	\$105.00	\$175.00	Each Game	No change	\$70 increase per game due to account for all services provided and expenses incurred; last increase was 2011
	Stocker Stadium - Football/Track	\$75 Track/\$175 Football	\$75 Track/\$175 Football	\$175.00	Each Game/ Meet	Football and track have been combined into one facility because separate bookings cannot be accommodated	\$100 increase per track meet because the level of service and expenses incurred are not different between track and football; last increase was prior to 2004 (unable to locate exact year)
	Stocker Stadium - Graduation	\$175.00	\$175.00	\$250.00	Each	Increase in fee to be consistent with non baseball/football rental	\$75 increase per event due to account for all services provided and expenses incurred; last increase was prior to 2004 (unable to locate exact year)
	Stocker Stadium - Athletic Use, Per Hour	N/A	\$30.00	\$30.00	Per Hour	No change	No change
	Suplizio Stadium - Non Baseball	\$250.00	\$250.00	\$250.00	Day	No change	No change
	Suplizio Stadium - Non Football/Track	\$250.00	\$250.00	\$250.00	Day	No change	No change
	Suplizio Stadium - JUCO	\$450.00	\$450.00	\$450.00	Day	No change	No change
	Suplizio Stadium - ROCKIES	\$500.00	\$500.00	\$500.00	Each Game	No change	No change; Included in Management Agreement

The 2014 Fees and Charges do not include any marketing specials and/or package rates that may be offered throughout the year.

2014

PARKS IMPROVEMENT ADVISORY BOARD MEETINGS

JANUARY					FEBRUARY					MARCH					APRIL				
S	M	T	W	T	S	M	T	W	T	S	M	T	W	T	S	M	T	W	T
			1	2					1									1	2
3	4	5	6	7	2	3	4	5	6	2	3	4	5	6	3	4	5	6	7
8	9	10	11	12	7	8	9	10	11	7	8	9	10	11	8	9	10	11	12
13	14	15	16	17	16	17	18	19	20	16	17	18	19	20	13	14	15	16	17
18	19	20	21	22	23	24	25	26	27	23	24	25	26	27	18	19	20	21	22
23	24	25	26	27						28	29	30	31		23	24	25	26	27
28	29	30	31												28	29	30		

MAY					JUNE					JULY					AUGUST				
S	M	T	W	T	S	M	T	W	T	S	M	T	W	T	S	M	T	W	T
1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
6	7	8	9	10	6	7	8	9	10	6	7	8	9	10	6	7	8	9	10
11	12	13	14	15	15	16	17	18	19	13	14	15	16	17	10	11	12	13	14
16	17	18	19	20	22	23	24	25	26	20	21	22	23	24	17	18	19	20	21
21	22	23	24	25	29	30				27	28	29	30	31	24	25	26	27	28
26	27	28	29	30											29	30	31		

SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER				
S	M	T	W	T	S	M	T	W	T	S	M	T	W	T	S	M	T	W	T
1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
6	7	8	9	10	6	7	8	9	10	2	3	4	5	6	7	8	9	10	11
11	12	13	14	15	13	14	15	16	17	9	10	11	12	13	14	15	16	17	18
16	17	18	19	20	19	20	21	22	23	16	17	18	19	20	21	22	23	24	25
21	22	23	24	25	26	27	28	29	30	23	24	25	26	27	28	29	30	31	
26	27	28	29	30						30									

 PIAB Meeting
 Holiday



Calendar 2013
703 Park Imp
Advisory Board
Fund

As of 9/30/13

	Adopted Budget	Amended Budget	Actual Amount	Percentage Used w/o Encumbrances
Revenue	(113,900)	(113,900)	(113,219)	99.40%
Charges for Service	(43,000.00)	(43,000.00)	(42,300.00)	98.37%
Marketing Services Revenue	(43,000.00)	(43,000.00)	(42,300.00)	98.37%
Interest	(900.00)	(900.00)	(919.18)	102.13%
Dividend Income	0.00	0.00	(520.29)	
Interest Income	(900.00)	(900.00)	(398.89)	44.32%
Intergovernmental	(56,000.00)	(56,000.00)	(56,000.00)	100.00%
PIAB Contrib_City General	(14,000.00)	(14,000.00)	(14,000.00)	100.00%
PIAB Contrib_Mesa County Gen	(14,000.00)	(14,000.00)	(14,000.00)	100.00%
PIAB Contrib_Mesa County Stadium	0.00	0.00	0.00	
PIAB Contrib_School Dist Gen	(14,000.00)	(14,000.00)	(14,000.00)	100.00%
PIAB Contrib_School Dist Stadium	0.00	0.00	0.00	
PIAB Contrib_CMU Gen	(14,000.00)	(14,000.00)	(14,000.00)	100.00%
PIAB Contrib_CMU Stadium	0.00	0.00	0.00	
Other	(14,000.00)	(14,000.00)	(14,000.00)	100.00%
Donations	(14,000.00)	(14,000.00)	(14,000.00)	100.00%
Expenses	91,010	118,297	59,581	50.37%
Operating	91,010.00	118,297.00	59,580.88	50.37%
Charges/Fees_Filing	10.00	10.00	10.00	100.00%
Comm Participat	58,000.00	85,287.00	35,286.63	41.37%
Contract Svcs	33,000.00	33,000.00	24,284.25	73.59%
Grand Total	(22,890)	4,397	(53,638)	-1219.88%

Beginning Funds Available	125,014.77
Net Source (Use) of Funds	<u>53,638.30</u>
Ending Funds Available	178,653.07