

To access the Agenda and Backup Materials electronically, go to www.gjcity.org



HISTORIC PRESERVATION BOARD AGENDA

**250 NORTH 5TH STREET
CITY HALL AUDITORIUM**

TUESDAY, NOVEMBER 5, 2024 - 4:00 PM

Call to Order/Announcements

Approval of Minutes

1. Approval of Minutes from the October 9th, Special Meeting.

Discussion Items

1. By-Law Changes - alternative members
2. Old Spanish Trail Sign - Quote

Updates

1. Webpage updates
2. New Historic District updates

Other Business/Public Comment

Adjournment



Grand Junction Planning Commission

Regular Session

Item #1.

Meeting Date: November 5, 2024

Presented By:

Department: Community Development

Submitted By:

Information

SUBJECT:

Approval of Minutes from the October 9th, Special Meeting.

RECOMMENDATION:

EXECUTIVE SUMMARY:

BACKGROUND OR DETAILED INFORMATION:

SUGGESTED MOTION:

Attachments

1. Historic Preservation Board Minutes -2024-Oct 9 - Special meeting

Historic Preservation Board Regular Hearing
Minutes – October 9th, 2024

Board Members Present: Vida Jaber, Dave Fishell, Sidney Wood, Dustin Anzures, Kevin Tinsley

Others in Attendance: Councilmember Scott Beilfuss, Jessica Johnsen from Community Development

CALL TO ORDER/ANNOUNCEMENTS

The meeting was called to order at 4:05 pm by Chair Sidney Wood.

APPROVAL OF MINUTES

The Board considered the minutes of the September 4th, 2024, regular hearing which were passed 6-0 on a motion by Vida Jaber and a second by Dave Fishell.

DISCUSSION ITEMS

1. Webpage updates
 - a. Content call – items and information to be shared with IT
2. Signage for the Old Spanish Trail
 - a. Dave F. to provide a stencil or image
 - b. Jessica to get a quote from sign company
3. Current applicants for the Historic Preservation Board - By Law changes
 - a. 3 alternates if possible
 - b. By law changes
 - i. Share draft with group before next meeting
4. Fronton (handball court) Grant Updates
 - a. Kristen pursuing grants for the structural reinforcement of the handball court.

UPDATES

- ADU - CMU Program update
 - Competition within the next month. Results will be shared

ADJOURNMENT

The meeting was adjourned 5:00 PM with a motion from Dustin Anzures and a second by Kevin Tinsley.



Grand Junction Planning Commission

Regular Session

Item #1.

Meeting Date: November 5, 2024

Presented By:

Department: Community Development

Submitted By:

Information

SUBJECT:

By-Law Changes - alternative members

RECOMMENDATION:

EXECUTIVE SUMMARY:

BACKGROUND OR DETAILED INFORMATION:

SUGGESTED MOTION:

Attachments

1. Bylaws_HPB (draft changes Nov 2024)

Bylaws of the GRAND JUNCTION HISTORIC PRESERVATION BOARD

Article 1. Purpose. Board. Place of Business.

- (a) The purpose of the Board is to promote and enhance the community's architectural, historical and cultural heritage through: recommendation on designation on the City's local Register of Historic Sites, Structures and Districts; providing educational opportunities to increase the public appreciation of the local heritage; and generally advising City Council on matters related to preserving the historic character of the City.
- (b) The business and affairs of the Board shall be managed by its members, comprised of no less than five (5), and no more than seven (7) persons and (2 or 3) alternates appointed by the Grand Junction City Council and consistent with the rules and these bylaws adopted by said City Council for such Board.
- (c) The place of business of the Historic Preservation Board ("Board") shall be in Grand Junction, Colorado with a mailing address of 250 N. 5th Street, Grand Junction CO 81501.

Article 2. Appointment of Members.

The members of the Board shall be appointed by the Grand Junction City Council for individual terms of four (4) years, for no more than two (2) terms.

Article 3. Officers.

- (a) At the first meeting of the board each calendar year, the members of the board shall select three officers: a chairperson, a vice-chairperson and a ~~secretary~~ **City Staff Liaison**.
- (b) The chair shall preside at meetings of the Board, and shall be the titular head of the Board but otherwise shall be one of the members. The chair may sign for the Board and the ~~secretary~~ **City Staff Liaison** shall attest to such signature. The chair shall perform all duties incidental to such office and such other duties as may be prescribed by the members.
- (c) In the absence of the chair, or in the event of the inability or refusal of the chair to act, the vice-chair shall perform the duties of the chair, and when so acting, shall have all the authority and duties of the chair.
- (d) The ~~secretary~~ **City Staff Liaison** shall record the affairs of the Board, shall see to the correspondence of the Board, and shall perform such other duties as may be assigned by the chair or the members.

Article 4. Terms. Conditions.

- (a) Members shall hold office until their successors have been appointed and qualified, ~~unless the member is no longer a city resident and city residency is a prerequisite~~. A director may be appointed for one or more terms. An appointment to fill a partial term shall only be for the remainder of the full term.
- (b) If the City Council has imposed ~~city~~ Mesa County residency as a condition of being a member, the seat shall be immediately vacant upon the member no longer being a resident of the ~~City~~ **County**.

- (c) Members living outside of the City limits of Grand Junction would be limited to three (3) total members.
- (d) A majority of the total members of the Board may recommend to the City Council that a member be removed upon such member's failure to routinely attend the meetings of the Board or to participate in the work and mission of the Board.

Article 5. Conflicts. Compensation. Expenses.

No compensation shall be paid to any member of the Board for their services. The Board shall not enter into any contract with any member nor pay or authorize any remuneration to any member. The rules and requirements of the City Charter and state law that apply to members of the City Council regarding conflicts of interest, disclosure, gifts and appearances of impropriety shall likewise apply to each member of the Board.

In accordance with the rules and requirements of the City, a member may be reimbursed for his reasonable expenses incurred in the performance of his duties as a member, provided however that all such expenses shall be paid only by the finance director of the City.

Article 6. Meetings. Notice. Open Meetings.

- (a) Regular meetings shall be held at least once each month, as necessary, at the place of business of the Board.
- (b) Any member may call a special meeting and it shall then be the duty of the **Secretary City Staff Liaison** to cause notice of such meeting to be properly given. Special meetings may be held at any place within the City of Grand Junction.
- (c) Notice of any meeting of the Board, including the purpose thereof, shall be given to each member by mail, facsimile, e-mail, or in an equivalent manner at least 72 hours before the scheduled meeting. Attendance by a member at any meeting of the Board shall be a waiver of notice by him/her of the time and place thereof. Any lawful business of the Board may be transacted at any meeting for which proper notice has been given.
- (d) Any meeting may be held by telephone or video conference call.
- (e) The members shall conduct all affairs of the Board as though the Board is a local government subject to the Open Meetings Act and the Open Records Acts, as amended.

Article 7. Quorum.

A majority of the authorized number of members of the Board shall constitute a quorum for the transaction of business. However, if at any meeting a quorum is no longer present whether due to conflict of interest or otherwise, a majority of those present may adjourn the meeting. The act of a majority of the members present at a meeting in which a quorum is present shall be the act of the Board. Any member may vote on an issue at a meeting at which he or she is not present if that member provides a written proxy in writing prior to the meeting as to his or her position on a certain issue.

Article 8. Action of Members without a Meeting.

Any action that could have occurred at a meeting of the members can also be accomplished without a meeting if all of the members entitled to vote with respect to the subject matter thereof sign a written consent specifying the action.

Article 9. Contracts. Expenditures.

The Board and its members ordinarily do not have authority to bind the City, unless the City Council has specifically provided otherwise in writing. Expenditures on behalf of the Board and its work shall be exclusively through the City's Finance Department.

Article 11. Notices.

Any notice of claim, demand or other legal process served on or received by the Board or any of its members should be immediately delivered to the City Clerk or the City Attorney.

Article 12. Legal Advice. Finances.

The City Attorney shall serve as the legal advisor for the Board. The City's Finance Director shall serve as the treasurer for the Board.

Article 13. Amendment of the Bylaws. The Board may, by the affirmative vote of a majority of its members, amend or alter the bylaws of the Board provided that no such alteration or amendment by the Board shall increase the powers of the Board or expose the City to any additional liabilities, responsibilities or expenses. The **Secretary City Staff Liaison** of the Board, or any member, shall send a copy of such proposed changes to the City Clerk prior to adoption by the Board.

APPROVED AND ADOPTED by the Historic Preservation Board this 7th day of March 2006.

Vida JaberSidney Wood, Chair

ATTEST:

Jessica Johnsen — Senior PlannerZoning Supervisor
Staff Liaison to City Historic Preservation Board



Grand Junction Planning Commission

Regular Session

Item #2.

Meeting Date: November 5, 2024

Presented By:

Department: Community Development

Submitted By:

Information

SUBJECT:

Old Spanish Trail Sign - Quote

RECOMMENDATION:

EXECUTIVE SUMMARY:

BACKGROUND OR DETAILED INFORMATION:

SUGGESTED MOTION:

Attachments

None



Grand Junction Planning Commission

Regular Session

Item #1.

Meeting Date: November 5, 2024

Presented By:

Department: Community Development

Submitted By:

Information

SUBJECT:

Webpage updates

RECOMMENDATION:

EXECUTIVE SUMMARY:

BACKGROUND OR DETAILED INFORMATION:

SUGGESTED MOTION:

Attachments

None



Grand Junction Planning Commission

Regular Session

Item #2.

Meeting Date: November 5, 2024

Presented By:

Department: Community Development

Submitted By:

Information

SUBJECT:

New Historic District updates

RECOMMENDATION:

EXECUTIVE SUMMARY:

BACKGROUND OR DETAILED INFORMATION:

SUGGESTED MOTION:

Attachments

None