

City of Grand Junction
Public Works Administration
333 West Ave
GRAND JUNCTION, CO 81501

City of Grand Junction
Public Works Administration
333 West Ave
GRAND JUNCTION, CO 81501

Reprinted Purchase Order No. 2024-00000259

DATE 05/16/2024

Ph. (970) 244-1546

Fax

VENDOR NO.9841

KLJ Engineering LLC ACH PO Box 4130

Bismarck, ND 58502 Phone: (970) 450-7474 PAGE 1 of 1 SHIP VIA DELIVER BY FREIGHT TERMS

Payment Terms: Net 30 Days Buyer Name: Kassandra Hackett Buyer Email: kassyh@gjcity.org

Award for RFP-5357-24-KH

0.0		57 ZH IXII	V-		120
QUANTITY	UNIT	DESCRIPTION	STATUS Open	79,915.0400	**************************************
			PURCHASE	ORDER TOTAL	\$79,915.04

Special Instructions: PURCHASE ORDER No.	MUST APPEAR	ON ALL INVOICES,	, SHIPPERS,	PACKAGES,	CORRESPON	DENCE
Tax Exempt No. 98-03544						
20 TO LOT UNIT IN AN ENTRE COLUMN TO DESTRUCTURES AND ARTHOUGH CHECK SELECTION OF THE COLUMN TO SELECTION OF THE SELECTION OF						

By:

CHANGE ORDER

Number 1

Date: March 13, 2025
To: KLJ Engineering, LLC

From: City of Grand Junction, Department of Engineering & Transportation

Project: 7th Street Active Transportation Facility Feasibility Study RFP-5357-24-KH

P.O.: **2024-00000259**

It is agreed to modify the Contract for the Project as follows:

To add additional scope, per Henry Brown, as referenced in attachments below.

Summary of Contract price adjustments - itemized on the attached sheet(s):

Original Contract Amount \$79,915.04
Approved Change Orders \$0.00
This Change Order \$15,002.00
Revised Contract Amount \$94,917.04

This modification constitutes compensation in full for all costs and mark-ups directly and/or indirectly attributable to the changes ordered herein, for all delays, impacts and disruptions related thereto and for performance of the changes within the Contract Time.

Owner:	City of Grand Junction	
Prepared by:	Duane Stoff Ir., Contract administrator — City of Grand Junction	Date: 3/13/2025
	Duane Hoff Jr. Contract Administrator	2/26/2025
Recommended by:	tenry Brown - Mobility Planner, City of Grand Junction	Date: 3/26/2025
	Henry Brown, Mobility Planner	
Approved by:	DocuSigned by:	Date: 3/26/2025
	Trent Prall, Director of Engineering and Transportation	
Contractor:	KLJ Engineering, LLC	
Signature:	Signed by: Mak Andu-	Date: 3/13/2025
Name and Title:	Mark Anderson - Senior VP Public Works and Transportat	ion Services, KLJ Engineering LL

Completed Scope:

Task 1 Study Coordination

- > 7 Monthly PM Check-in Calls and Monthly Invoice Summaries
 - o Friday, May 10, 2024 Kickoff Meeting
 - Tuesday, June 4, 2024 PMT #2
 - Thursday, June 27, 2024 PMT #3
 - Tuesday, July 2, 2024 PMT #4
 - Tuesday August 6, 2024 PMT #5
 - Tuesday September 3, 2024 PMT #6
 - o Thursday, January 23rd, 2025 Scope Alignment
- > Setup and facilitate 1 pop-up event and online survey
 - o Thursday, July 11, 2024 Farmer's Market Pop Up
- > Public and Stakeholder Engagement Plan / Summary in Report
- ➤ KLJ led 2 Steering Committee Meetings (SCMs)
 - 3 in RFP reduced to 2 with existing/typical section into 1 meeting.
 - Tuesday, June 18, 2024 SCM #1
 - o Tuesday, September 10, 2024 SCM #2
- Added 7th Street Bike Audit and helped organize out of scope value added.

Task 2 Existing Conditions & No Build Analysis

- Peer Review of previous corridor planning and documents
- Pedestrian and Bicycle Usage Graphics
- Existing and Future Issues Analysis Results
- Estimated Future Travel Demand
- Existing and Future Conditions Summary Document

Task 3 Feasibility Assessment:

- > Up to 48 Typical Sections for segments of 7th Street
- > Evaluation Matrix Criteria and Weighting
- Alternatives Analysis Summary Document

Task 5 Produce Final Report

- > Implementation and Funding Plan
- Draft Report
 - o City Council Meeting completed for Draft Report

Remaining Scope:

Task 5 Produce Final Report

- Final Report
 - Clear description of which elements may fit into the approaches identified – 4.5.3
 - Review with Stakeholders as part of added SCM #3 4.5.4.2
 - Executive Summary in English and in Spanish (ADA compliant)

Clarified Contract Scope:

Task 4.5.4.4 does state that a presentation will be made to the Grand Junction Urban Trails Committee however this was assumed to be a part of the SCM #2. Michael Holt was invited to SCM #2 but wasn't able to attend. This coordination was executed as part of SCM #2 but no additional questions or concerns were made by the Urban Trails Committee representative(s). With additional coordination requested, we have added in a presentation/meeting into the added scope below.

Added Scope:

Task 1 Study Coordination

- > Up to 4 additional Monthly PM Check-in Calls
 - This covers both internal and external communication.
- > Up to 1 additional Steering Committee Meeting with KLJ to lead.
- > Additional City Council Meeting for Final Report
- ➤ Attendance/Input into the City of Grand Junction Urban Trails Committee Meeting 4.5.4.4

Task 6 Evaluate New Alternatives:

- > Grand to North: 2 Added Alternatives
 - o High-risk elements
 - New cross sections
 - New aerial views
 - O Clear analysis of how each impacts the four key priority areas
- > South of Horizon: 1 Added Alternative
 - o High-risk elements
 - New cross section
 - New aerial view
 - Clear analysis of how each impacts the four key priority areas

Docusign Envelope ID: DFFA11D2-317B-4248-BE30-E033DFC3C97F

	Job Classification:		Senior Engineer	Engineer in Training II	Sr Public Engagement Strategist	Project Assistant II	XXV
Task Code	Description	Atkins,Rebecca	Devore, Joe S	Ribbens, Kerry	Brooks, Sarah	Riot, Rebecca	TASK TOTAL
1	Study Coordination	\$ 234.00			\$ 167.00	\$ 114.00	
	up to 4 PM Meetings (external and internal)	4	4	4	4		\$ 2,992
	1 SCM Meetings (KLJ Lead)	4	8	4	4		\$ 3,824
	City Council Meeting - Final Report Presentation	2		8	2		\$ 1,91
	Urban Trails Committee Attendance	2		2	2		\$ 1,080
	Invoicing/Coordination	2				2	\$ 690
		14	12	18	12	2	\$ 10,50
6	Evaluation New Alternatives	\$ 234.00	\$ 208.00	\$ 139.00	\$ 167.00	\$ 114.00	
	Grand to North Alterantive Analysis (23)		2	8			\$ 1,52
	South of Horizon Alterantive Analysis (1)		2	4			\$ 97
	Updates to Report	2	2	8			\$ 1,99
		2	6	20			\$ 4,49

7th Street Amendment #1.xlsm Printed on 2/25/2025 Page 1 of 1



CITY OF GRAND JUNCTION, COLORADO

CONTRACT

This CONTRACT made and entered into this 2nd day of May, 2024 by and between the City of Grand Junction, Colorado, a government entity in the County of Mesa, State of Colorado, hereinafter in the Contract Documents referred to as the "Owner" and KLJ Engineering LLC hereinafter in the Contract Documents referred to as the "Firm."

WITNESSETH:

WHEREAS, the Contract has been awarded to the above named Firm by the Owner, and said Firm is now ready, willing and able to perform the Services specified in the Notice of Award, in accordance with the Contract Documents;

NOW, THEREFORE, in consideration of the compensation to be paid the Firm, the mutual covenants hereinafter set forth and subject to the terms hereinafter stated, it is mutually covenanted and agreed as follows:

ARTICLE 1

<u>Contract Documents</u>: It is agreed by the parties hereto that the following list of instruments, drawings, and documents which are attached hereto, bound herewith, or incorporated herein by reference constitute and shall be referred to either as the "Contract Documents" or the "Contract", and all of said instruments, drawings, and documents taken together as a whole constitute the Contract between the parties hereto, and they are fully a part of this agreement as if they were set out verbatim and in full herein:

The order of contract document governance shall be as follows:

- a) The body of this contract agreement
- b) Negotiated Not to Exceed Cost
- c) Solicitation Documents for the Project; **7th Street Active Transportation Facility Feasibility Study**;
- d Firms Response to the Solicitation
- e) Services Change Requests directing that changed Services be performed);

f) Change Orders.

ARTICLE 2

<u>Definitions:</u> The clauses provided in the Solicitation apply to the terms used in the Contract and all the Contract Documents.

ARTICLE 3

<u>Contract Services:</u> The Firm agrees to furnish all labor, tools, supplies, equipment, materials, and all that is necessary and required to complete the tasks associated with the Services described, set forth, shown, and included in the Contract Documents as indicated in the Solicitation Document.

ARTICLE 4

<u>Contract Time</u>: Time is of the essence with respect to this Contract. The Firm hereby agrees to commence Services under the Contract on or before the date specified in the Solicitation from the Owner, and to achieve Substantial Completion and Final Completion of the Services within the time or times specified in the Firm's negotiated project schedule.

ARTICLE 5

Contract Price and Payment Procedures: The Firm shall accept as full and complete compensation for the performance and completion of all of the Services specified in the Contract Documents, the not to exceed cost of Seventy-Nine Thousand, Nine Hundred Fifteen and 04/100 Dollars \$79,915.04). The negotiated rate amounts are as stated in the Firm's updated submitted Fee Proposal and include a prompt payment discount. If this Contract contains unit price pay items, the Contract Price shall be adjusted in accordance with the actual quantities of items completed and accepted by the Owner at the unit prices quoted in the Solicitation Response. The amount of the Contract Price is and has heretofore been appropriated by the Grand Junction City Council for the use and benefit of this Project. The Contract Price shall not be modified except by Change Order or other written directive of the Owner. The Owner shall not issue a Change Order or other written directive which requires additional Services to be performed, which Services causes the aggregate amount payable under this Contract to exceed the amount appropriated for this Project, unless and until the Owner provides Firm written assurance that lawful appropriations to cover the costs of the additional work have been made.

ARTICLE 6

<u>Contract Binding:</u> The Owner and the Firm each binds itself, its partners, successors, assigns and legal representatives to the other party hereto in respect to all covenants, agreements and obligations contained in the Contract Documents. The Contract Documents constitute the entire agreement between the Owner and Firm and may only be altered, amended or repealed by a duly executed written instrument. Neither the Owner nor the Firm shall, without the prior written consent of the other, assign or sublet in whole or in part its interest under any of the Contract Documents and specifically, the Firm shall not assign any moneys due or to become due without the prior written consent of the Owner.

City of Grand Junction Colorado

ARTICLE 7

<u>Severability:</u> If any part, portion or provision of the Contract shall be found or declared null, void or unenforceable for any reason whatsoever by any court of competent jurisdiction or any governmental agency having the authority thereover, only such part, portion or provision shall be effected thereby and all other parts, portions and provisions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, City of Grand Junction, Colorado, has caused this Contract to be subscribed and sealed and attested in its behalf; and the Firm has signed this Contract the day and the year first mentioned herein.

only of Grana banction, Golorado		
By: Rackett	5/2/2024	
Kassy Hackett, Buyer	Date	
KLJ Engineering LLC		
DocuSigned by:		
By: Mak Andu	5/2/2024	
Mark Anderson	Date	

Letter of Intent for 7th Street Active Transportation Facility Feasibility Study RFP-5357-24-KH

Kassy Hackett <kassyh@gjcity.org>

Wed 4/3/2024 3:39 PM

To:Mark Anderson <mark.anderson@kljeng.com>

1 attachments (167 KB)

Letter of Intent RFP-5357-24-KH.pdf;

Hello,

Please see the attached City of Grand Junction Letter of Intent for 7th Street Active Transportation Facility Feasibility Study (RFP-5357-24-KH). Please feel free to contact me with any questions.

Please confirm receipt.

Thank you,

Kassy Hackett

Buyer City of Grand Junction 910 Main Street O: 970-244-1546 gjcity.org | EngageGJ















LETTER OF INTENT

Date: April 3, 2024

Company: KLJ Engineering LLC

Project: 7th Street Active Transportation Facility Feasibility Study RFP-5357-24-KH

Based upon review of the proposals received, and interviews held, for 7th Street Active Transportation Facility Feasibility Study RFP-5357-24-KH, your firm has been selected as the preferred proposer.

It has been determined that next step negotiations must be made in order to move forward to a possible contract award for this project. Upon successful negotiations, it is the intent of the City of Grand Junction to award the aforementioned project to your firm as is listed in the RFP documents, your proposal response, and negotiated terms.

Specifically, an updated not to exceed cost to reflect the following:

- Remove the demonstration project.
- Combine segments from 12 to 6.
- Less (or no) tie-in to future grant analysis.
- Combine kickoff / existing condition SCM meetings.
- Keep Prompt payment discount of 10% of net dollar if invoice is paid within 30 days after receipt of invoice.

If negotiations are successful, the award for the project must be approved by City Manager prior to an official award and contract issued.

The evaluation committee looks forward to your response.

Feel free to contact me with any questions at 970-244-1545.

Thank you and Best Regards,

Kassy Hackett, Buyer

RE: Letter of Intent for 7th Street Active Transportation Facility Feasibility Study RFP-5357-24-KH

Mark Anderson < Mark. Anderson@kljeng.com>

Thu 4/4/2024 11:28 AM

To:Kassy Hackett <kassyh@gjcity.org>

** - EXTERNAL SENDER. Only open links and attachments from known senders. DO NOT provide sensitive information. Check email for threats per risk training. - **

Good afternoon, Kassy:

Following up on my earlier voice message, below is a summary of our updated pricing proposal for the referenced project aligned with the interview presentation:

Made the following adjustments:

- -Remove the demonstration project
- -Combine segments from 12 to 6
- -Less (or no) tie-in to future grant analysis
- -Combine kickoff/existing conditions SCM meetings

In reference to the Prompt payment discount, we propose the following for your consideration:

-There is an economy of scale in the work tasks for the original 10% discount offered that was aligned with the originally proposed not to exceed amount of \$112,504. Due to the reduction in scope (economy of scale), we also reduced our discount in the proposed not to exceed amount of \$85,016. We have included an adjusted discount of 6.55% in the proposed price of \$85.016. Again, reason for the lesser amount of discount is the reduction in project scope (economy of scale) from what we originally proposed. We understand there could have been some confusion or lack of clarity on our part regarding the total discount outside of the original proposed scope so we are proposing to add an additional 3.45% discount to the \$85,016 on the reduced scope of work. That would reduce our overall not to exceed cost to \$82,083. If you would like further clarification, this doesn't make sense or would like to discuss this or other options, please let me know and we can get on a call.

Thank you for the potential opportunity to work with the city of Grand Junction on this exciting project. Our team is really looking forward to it!

Mark Anderson, SVP



701-355-8765 Direct 701-739-6920 Cell

kljeng.com

RE: Letter of Intent for 7th Street Active Transportation Facility Feasibility Study RFP-5357-24-KH

Mark Anderson < Mark. Anderson@kljeng.com>

Wed 4/17/2024 1:58 PM

To:Kassy Hackett <kassyh@gjcity.org>

1 attachments (317 KB)

Response form for neg RFP-5357-24-KH KLJ 4 17 2024.pdf;

** - EXTERNAL SENDER. Only open links and attachments from known senders. DO NOT provide sensitive information. Check email for threats per risk training. - **

Here you go Kassy. With the 6% discount for payment within 30 days of receiving invoice, the cost comes in at \$79,915. Please let me know if we need to revise or update anything on the attached completed form. Thank you!

Mark Anderson



701-355-8765 Direct 701-739-6920 Cell

kljeng.com

Section 7.0. Solicitation Response Form

RFP-5357-24-KH "7th Street Active Transportation Facility Feasibility Study"

Offeror must submit the entire Form completed, dated, and signed.

1) Not to exceed cost to provide design services for the 7th Street Active Transportation Facility Feasibility Study, per specifications:

NOT TO EXCEED COST \$85,016.00

WRITTEN: Eighty five thousand, sixteen dollars.

The City reserves the right to accept any portion of the services to be performed at its discretion.

The undersigned has thoroughly examined the entire Request for Proposal and therefore submits the proposal and schedule of fees and services attached hereto.

This Proposal is firm and irrevocable for sixty 60) days after the time and date set for receipt of proposals.

The undersigned Offeror accepts and agrees, in accordance with the *terms and conditions contained in this Request for Proposal,* that it is prepared, ready, and willing to perform and provide services as described in the attached Proposal if the same is accepted by the City.

The undersigned Offeror acknowledges the right of the City to reject any and all Proposal(s submitted and to waive any informality(ies) and irregularity(ies) therein in the City's sole discretion.

By submission of the Proposal, each Offeror certifies, and in the case of a joint Proposal each party thereto certifies as to its capability, that the Offer has been arrived at independently, without collusion, consultation, communication, or agreement as to any matter relating to the Proposal with any other Offeror or with any competitor.

Prices in the Proposal have not knowingly been disclosed with another Offeror and will not be before award.

- Prices in the Proposal have been arrived at independently, without consultation, communication, or agreement to restrict competition.
- No attempt has been made nor will be to induce any other person or Firm to submit a proposal to restrict competition.
- The individual signing the Proposal certifies that it is a legal agent of the Firm, authorized to represent the Firm, and is legally responsible for the offer concerning supporting documentation and prices provided.

- Direct purchases by the City of Grand Junction are tax-exempt from Colorado Sales or Use Tax. Tax-exempt No. 98-903544. The undersigned certifies that no Federal, State, County, or Municipal tax will be added to the above-quoted prices.
- City of Grand Junction payment terms shall be Net 30 days.
- Prompt payment discount of 6 percent of the net dollar will be offered, to the Owner if the invoice is paid within 30 days after the receipt of the invoice.

RECEIPT OF ADDENDA: The undersigned Firm acknowledges receipt of the Addenda to the Solicitation, Specifications, and other Contract Documents.

State number of Addenda received: Two (2)

It is the responsibility of the Offeror to ensure all Addenda have been received and acknowledged.

Submit a letter signed by the entity Owner or a Statement of Authority delegating authority to act on behalf of the Offeror. Before executing a Contract, the Offeror is required to furnish a completed W-9 form.

KLJ Engineering, LLC

(Typed or Printed)

1601 Riverfront Drive; Suite 204

Address of Offeror

Grand Junction, CO 81501-3829

City, State, and Zip Code

Mark Anderson - Senior Vice-President

Authorized Agent, Title - (Typed or Printed)

701-355-8765

Telephone Number

mark.anderson@kljeng.com

E-mail Address of Agent

4/17/2024

Date

Name & address of Subcontractor Name, City, State)	Description of Service s) to be performed	Est. Value of <u>Service(s)</u>
	_	

The undersigned Offeror acknowledges the right of the City to reject any and all Offers submitted and to waive informalities and irregularities therein in the City's sole discretion.

By submission of the Proposal, each Offeror certifies, and in the case of a joint Proposal each party thereto certifies as to its own organization, that this Offer has been arrived at independently, without collusion, consultation, communication, or agreement as to any matter relating to this Proposal with any other Offeror or with any competitor.



Request for Proposal RFP-5357-24-KH

7th Street Active Transportation Facility Feasibility Study

RESPONSES DUE:

March 8, 2024, before 2:00 p.m. (Mountain Time)

Accepting Electronic Responses Only
Submitted Through the
Rocky Mountain E-Purchasing System (RMEPS)

https://www.bidnetdirect.com/colorado/city-of-grand-junction

Purchasing Agent does not have access or control of the Vendor side of RMEPS. If the website or other problems arise during response submission, the Offeror MUST contact RMEPS to resolve the issue before the response deadline 800-835-4603)

NOTE: All City solicitation openings will be held virtually, information is in Section 1.9.

Purchasing Agent:

Kassy Hackett, Buyer kassyh@gjcity.org 970-244-1546

REQUEST FOR PROPOSAL

TABLE OF CONTENTS

Section 1.0 **Administrative Information and Conditions for Submittal** 2.0 **General Contract Terms and Conditions** 3.0 **Insurance Requirements Specifications/Scope of Service** 4.0 **Preparation and Submittal of Proposals** 5.0 6.0 **Evaluation Criteria and Factors** 7.0 **Solicitation Response Form Appendices** 8.0 Appendix 1 – 2023 Pedestrian and Bicycle Plan

Appendix 2 – 2023 Forestry Management Plan

REQUEST FOR PROPOSAL

Section 1.0: Administrative Information & Conditions For Submittal

- 1.1. Americans with Disability Act (ADA) Compliance Mandate: Following HB21-1110. all documents produced and submitted in response to this solicitation must adhere to the provisions outlined in §§24-85-101, C.R.S., and subsequent sections, as well as the Accessibility Standards for Individuals with a Disability, as established by the Office of Information Technology under section §24-85-103 2.5), C.R.S. Additionally, all documents must align with the State of Colorado's technology standards related to accessibility, including Level A.A. conformity with the latest iteration of the Web Content Accessibility Guidelines WCAG) as integrated within the State of Colorado's technology standards.
- **1.2. Required Review:** The Offeror is responsible for thoroughly reviewing all solicitation documentation to gain a comprehensive understanding of the scope, specifications, project requirements, and all associated rules, regulations, laws, conditions, instructions, and procurement policies related to the solicitation process and the Project or Work outlined in this Request for Proposal.
- **1.3. Issuing Office:** The Request for Proposal RFP) is issued by the City of Grand Junction City). The Purchasing Agent responsible for the conduct of this procurement is:

Kassy Hackett kassyh@gjcity.org

Except for pre-bid or site visit meeting(s) all inquiries, concerns, clarifications, or communication about this solicitation, including process, specifications, and project scope, must be in writing to the Purchasing Agent. Other communication may result in disqualification.

- **1.4. Purpose:** The City of Grand Junction, Colorado is requesting proposals from qualified professional Firms capable of determining the feasibility of establishing/improving a low-stress Active Transportation facility which connects the Riverfront Trail to the Shared Use Paths along 26 ½ Road planned from Horizon Drive to Summer Hill Way) and Horizon Drive existing between 26 ½ Road and G Rd and proposed between 26 ½ Road and 26 Road). Services shall be provided under the terms and conditions provided in this RFP.
- **1.5. Non-Mandatory Pre-Proposal Meeting:** Prospective Offerors are encouraged to attend a non-mandatory pre-proposal meeting on **February 21, 2024, at 11:00 a.m.** via Microsoft Teams Meeting. The purpose of this visit will be to clarify the contents of this RFP. *Nothing stated during the site visit meeting will modify the solicitation. Only information provided in an addendum will modify the RFP.*

(See Meeting Link on Next Page)

Microsoft Teams meeting

Join on your computer, mobile app or room device

Click here to join the meeting Meeting ID: 220 951 058 944

Passcode: nS7j9m

Download Teams | Join on the web



<u>Learn More</u> | <u>Meeting options</u>

- **1.6. The Owner:** The City is the "Owner" which will act by and through its authorized representative(s; "Owner" or "City" may be used interchangeably throughout this Solicitation.
- **1.7. Compliance:** All Offerors, by submitting a proposal, commit to adhere to all conditions, requirements, and instructions in this RFP as stated or implied herein or modified by addenda. Should the Owner omit anything necessary to the clear understanding of the requirements, or should it appear that various instructions conflict, the Offeror s shall secure instructions from the Purchasing Agent before the submittal deadline.
- **1.8. Procurement Process:** The 2023 version of the City <u>Procurement Policy</u> applies to this Solicitation.
- **1.9. Submission:** <u>See section 5.0 of this Solicitation for Preparation and Submittal Terms.</u> Proposals shall be formatted as directed, in Section 5. Proposals that fail to follow the format may be found non-responsive. To participate in the solicitation opening, please utilize the following information and link:

Solicitation Opening, 7th Street Active Transportation Facility Feasibility Study RFP-5357-24-KH

Mar 8, 2024, 2:00 - 2:30 PM (America/Denver

Please join my meeting from your computer, tablet or smartphone.

https://meet.goto.com/679173045

You can also dial in using your phone.

Access Code: 679-173-045

United States: +1 (571) 317-3122

- One-touch: tel:+15713173122,,679173045#

Join from a video-conferencing room or system.

Meeting ID: 679-173-045

Dial in or type: 67.217.95.2 or inroomlink.goto.com

Or dial directly: 679173045@67.217.95.2 or 67.217.95.2##679173045

Get the app now and be ready when your first meeting starts: https://meet.goto.com/install

- 1.10. Public Disclosure: Under the Colorado Open Records Act CORA, all information within any bid or proposal is subject to public disclosure. Upon the issuance of an award, both the solicitation file and the proposal s contained therein are subject to a <u>CORA request</u>. In instances of Solicitation or Project cancellation, public disclosure is contingent upon adherence to pertinent laws.
- **1.11. Altering Proposals:** Any alterations made before the opening date and time, must be initiated by the Offeror. Proposals may not be altered or amended after the submission deadline.
- **1.12. Withdraw of Proposals:** A proposal must be firm and valid for award and may not be withdrawn or canceled by the Offeror for sixty 60) days following the submittal deadline date, and only before award.
- 1.13. Acceptance of Proposal Content: The Proposal selected by the Owner shall become a part of the Contract Documents. Failure of the successful Offeror to accept the obligations in the Contract shall result in cancellation of the award and such Offeror shall be removed from future solicitations. When a Contract is executed by and between the Offeror and the City, the Offeror may be referred to as the "Consultant" or "Firm."
- **1.14.** Addenda: Official response to questions, interpretations, corrections, and changes to this solicitation or extensions to the opening/receipt date will be made by the Purchasing Agent by a written Addendum to the solicitation. The sole authority to authorize addenda shall be vested in the Purchasing Division. Addenda will be issued electronically through BidNet E-Purchasing Direct Rockv Mountain System website at https://www.bidnetdirect.com/colorado/city-of-grand-junction. Offeror s An must acknowledge receipt of all addenda in the proposal s).
- 1.15. Exceptions and Substitutions: All proposals meeting the intent of this RFP will be considered for award. An Offeror taking exception to the specifications does so at the Offeror's risk. The Owner reserves the right to accept or reject any or all substitutions or alternatives. When offering substitutions and/or alternatives, the Offeror must state any exception(s) in the section to which the exception(s) pertain(s. Exception/substitution, if accepted, must meet, or exceed the stated intent and/or specification s. The absence of stated exception(s) indicates that the Offeror has not taken exception(s), and if awarded a Contract, shall hold the Offeror responsible for performing in strict accordance with the Contract Documents.
- 1.16. Confidential Material: All materials submitted in response to this RFP shall ultimately become public record and shall be subject to inspection after the Contract award. "Proprietary or Confidential Information" is defined as any information that is not generally known to competitors and which provides a competitive advantage. Unrestricted disclosure of proprietary information places it in the public domain. Only submittal information identified with the words "Confidential Disclosure" and uploaded as a separate document may establish the information as confidential or proprietary. Any material the Offeror s intends to be treated as confidential or proprietary in nature must

include a written explanation for the request. Consistent with the Colorado Open Records Act CORA, the request shall be reviewed and decided by the Owner. If denied, the Offeror will have the opportunity to withdraw its proposal or to remove confidential or proprietary information. Neither cost nor pricing information nor the entire proposal may be claimed as confidential or proprietary.

- 1.17. Response Material Ownership: All proposals become the property of the Owner upon receipt and may only be returned to the Offeror at the Owner's option. Selection or rejection of the proposal shall not affect this right. The Owner shall have the right to use all ideas or adaptations of the ideas contained in any proposal received in response to this RFP, subject to limitations in the materials marked as "Confidential Material." Disqualification of a proposal does not eliminate the City's right.
- **1.18. Minimal Standards for Responsible Prospective Offerors:** The Offeror must affirmatively demonstrate its responsibility. A prospective Offeror must meet the following minimum requirements:
 - Be able to comply with the required or proposed schedule.
 - Have a satisfactory record of performance of projects of similar scope and size.
 - Have a satisfactory record of integrity and ethics.
 - Be otherwise qualified and eligible to receive an award and enter into a Contract with the Owner.
- **1.19. Sales Tax:** The Owner is exempt from State, County, and Municipal Taxes and Federal Excise Tax; therefore, all fees shall not include taxes.
- 1.20. Public Opening: Proposal s shall be opened publicly in a virtual meeting following the proposal deadline. Offerors, representatives, and interested persons may be present. Proposals shall be received and acknowledged only so as to avoid disclosure of process. Only the company name(s) and business location of the proposing Offeror(s) will be disclosed

Section 2.0: General Contract Terms and Conditions

2.1. Acceptance of RFP Terms: A proposal submitted in response to this RFP shall constitute a binding offer which shall be acknowledged by the Offeror on the Letter of Interest or Cover Letter. The Offeror must be legally authorized to execute a Letter of Interest or Cover Letter together with contractual obligations. By submitting a proposal, the Offeror accepts all terms and conditions including compensation, as set forth herein/the Contract Documents. An Offeror shall identify clearly and thoroughly any variations between its proposal and the Owner's requirements. Failure to do so may be deemed a waiver of any right(s to subsequently modify the term s of performance, except as specified in the RFP. A proposal that includes terms and conditions that do not conform to the terms and conditions of this Request for Proposal is subject to rejection as non-responsive. The Owner reserves the right to permit the Offeror to withdraw nonconforming terms and conditions from its proposal before a determination by the Owner of non-responsiveness based on the submission of nonconforming terms and conditions.

- 2.2. Execution, Correlation, Intent, and Interpretations: The Contract Documents shall be signed by the Owner and the Firm. By executing the Contract, the Firm represents that it has familiarized itself with the conditions under which the Service is to be performed and correlated its observations with the requirements of the Contract Documents. The Contract Documents are complementary, and what is required by anyone, shall be as binding as if required by all. The Contract Documents intend to include all labor, materials, equipment, services, and other items necessary for the proper execution and completion of the Scope of Services as defined in the technical specifications contained herein.
- 2.3. Permits, Fees, & Notices: The Firm shall secure and pay for all permits, governmental fees, and licenses necessary for the proper execution and completion of the Services. The Firm shall give all notices and comply with all laws, ordinances, rules, regulations, and orders of any public authority, including the City, bearing on the performance of the Service(s). If the Firm observes that any of the Contract Documents are at variance in any respect, it shall promptly notify the Purchasing Agent in writing, and necessary changes will be made to reconcile the variation as determined to be in the best interest of the City. If the Firm performs any Services knowing it to be contrary to such laws, ordinances, rules, and regulations, and without such notice to the Owner, it shall assume full responsibility and shall bear all costs attributable to the non-conforming Services.
- **2.4.** Responsibility for those Performing the Services: The Firm shall be responsible to the Owner for the acts and omissions of all its employees and all other persons performing any of the Services under the Contract.
- 2.5. Payment Completion: The Contract Sum is stated in the Contract and is the total amount payable by the Owner to the Firm for the performance of the Service(s) under the Contract. Upon receipt of written notice that the deliverable(s is ready for final inspection and acceptance and upon receipt of the invoice for payment, the Owner's Project Manager will promptly make such inspection and, when the Owner finds the Service(s) acceptable under the Contract and the Contract fully completed, the Owner shall make payment in the manner provided in the Contract Documents. Partial payments will be based upon estimates prepared by the Firm, of the value of Service(s performed per the Contract Documents. The Service(s performed by the Firm shall follow generally accepted professional practices and the level of competency presently maintained by other practicing professional Firms in the same or similar type of Service(s) in the community. The Service(s) to be performed by the Firm hereunder shall be done in compliance with applicable laws, ordinances, rules, and regulations.
- **2.6. Protection of Persons and Property:** The Firm shall comply with all applicable laws ordinances, rules, regulations, and orders of any public authority having jurisdiction for the safety of persons or property or to protect it from damage, injury, or loss.
- 2.7. Changes in the Services: The Owner, without invalidating the Contract, may order changes in the Services within the general scope of the Contract consisting of additions, deletions, or other revisions. All such changes in the Services shall be authorized by Change Order/Amendment and shall be executed under the applicable conditions of the Contract. A Change Order/Amendment is a written order to the Firm signed by the Contact Administrator issued after the execution of the Contract, authorizing a change in the Services or an adjustment in the Contract sum or the Contract time.

- **2.8. Minor Changes in the Services:** The Owner shall have the authority to order minor changes in the Services not involving an adjustment in the Contract Sum or an extension of the Contract Time and not inconsistent with the intent of the Contract.
- **2.9. Protection of Persons and Property:** The Firm shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public authority having jurisdiction for the safety of persons or property or to protect it from damage, injury, or loss.
- 2.10. Correction of Services: The Firm shall promptly correct all Services found by the Owner as defective or as failing to conform to the Contract. The Firm shall bear all costs of correcting such rejected Services, including the cost of the Owner's additional Services thereby made necessary. The Owner shall give such notice promptly after discovery of the condition. All such defective or non-conforming Services under the above paragraphs shall be removed from the site where necessary and the Services shall be corrected to comply with the Contract without cost to the Owner.
- **2.11. Acceptance Not Waiver:** The Owner's acceptance or approval of Service(s) furnished hereunder shall not in any way relieve the Firm of its responsibility to maintain the high quality, integrity, and timeliness of its Services. The Owner's approval or acceptance of, or payment for, any Services shall not be construed as a future waiver of any right(s under the Contract, or of any cause of action arising out of performance under this Contract.
- **2.12. Change Order/Amendment:** No oral statement of any person shall modify or otherwise change, or affect the terms, conditions, or specifications stated in the Contract. All amendments to the Contract shall be made in writing by the Contract Administrator.
- **2.13. Assignment:** The Firm shall not sell, assign, transfer, or convey the Contract resulting from this RFP, in whole or in part, without the prior written approval from the Owner.
- 2.14. Compliance with Laws: Proposals must comply with all Federal, State, County, and local laws governing the Service and the fulfillment of the Service(s) for and on behalf of the public. The Firm hereby warrants that it is qualified to assume the responsibilities and render the Services described herein and has all requisite corporate authority and professional licenses in good standing as required by law.
- **2.15. Debarment/Suspension:** The Firm hereby certifies that the Firm is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any governmental department or agency.
- **2.16.** Confidentiality: All information disclosed by the Owner to the Offeror and/or the Firm for the Services to be performed or information that comes to the attention of the Firm during the course of performing such Services is to be kept strictly confidential.
- **2.17. Conflict of Interest:** No public official and/or Owner employee shall have interest in the Contract resulting from this RFP.
- **2.18. Contract:** This solicitation, submitted documents, and any negotiations, when properly accepted by the Owner, shall constitute an enforceable agreement equally binding between the Owner and the Firm. The Contract represents the entire and integrated agreement between the City and the Firm and supersedes all prior negotiations,

- representations, or agreements, either written or oral, including the solicitation documents. The Contract may be amended or modified only with Amendment.
- **2.19. Cancelation of Solicitation:** Any solicitation may be canceled by the Owner or any solicitation response by a Firm may be rejected in whole or in part when it is in the best interest of the City.
- **2.20. Contract Termination**: The Contract shall remain in effect until any of the following occurs: (1) Contract expires; (2) completion of Services; (3) final acceptance of Services; or 4) for convenience terminated by either party with a written *Notice of Cancellation* stating therein the reasons for such cancellation and the effective date of cancellation at least thirty days past notification.
- **2.21. Employment Discrimination:** During the performance of any Services, the Firm agrees to
 - **2.21.1.** Not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, citizenship status, marital status, veteran status, sexual orientation, national origin, or any legally protected status except when such condition is a legitimate occupational qualification reasonably necessary for the normal operations of the Firm. The Firm agrees to post in conspicuous places, visible to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - **2.21.2.** In all solicitations or advertisements for employees placed by or on behalf of the Firm, shall state that such Firm is an Equal Opportunity Employer.
 - **2.21.3.** Notices, advertisements, and solicitations placed in accordance with federal law, rule, or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
- 2.22. Immigration Reform and Control Act of 1986 and Immigration Compliance: The Firm certifies that it does not and will not during the performance of the Contract employ personnel without authorization services or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986 and/or law regulating immigration compliance.
- **2.23. Ethics:** The Firm shall not accept or offer gifts or anything of value and/or enter into any business arrangement with any employee, official, or agent of the Owner.
- **2.24. Failure to Deliver:** In the event of failure of the Firm to perform under the Contract, the Owner, after due oral or written notice, may procure Services from other sources and hold the Firm responsible for all costs resulting in the purchase of additional Services and materials necessary to perform the Service(s . This remedy shall be in addition to any other remedies that the Owner may have.
- **2.25. Failure to Enforce:** Failure by the Owner at any time to enforce the provisions of the Contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the Contract or any part thereof, or the right of the Owner to enforce any provision of the Contract at any time under the terms thereof.

- **2.26.** Force Majeure: The Firm shall not be held responsible for failure to perform the duties and responsibilities imposed by the Contract due to legal strikes, fires, riots, rebellions, and acts of God beyond the control of the Firm unless otherwise specified in the Contract.
- 2.27. Indemnification: The Firm shall defend, indemnify, and save harmless the Owner and all its officers, employees, insurers, and self-insurance pool, from and against all liability, suits, actions, or other claims of any character, name, and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the Firm, or of any Firm's agent, employee, subcontractor or supplier in the execution of, or performance under, the Contract which may result from proposal award. The Firm shall pay any judgment with costs which may be obtained by and/or against the Owner arising out of or under the performance or non-performance.
- 2.28. Independent Firm: The Firm shall be legally considered an independent of the Firm and neither the Firm nor its employees shall, under any circumstances, be considered servants, or agents of the Owner. The Owner shall be at no time legally responsible for any negligence or other wrongdoing by the Firm, its servants, or agents. The Owner shall not withhold from the Contract, payments to the Firm any federal or state unemployment taxes, federal or state income taxes, Social Security, or any other amounts for benefit(s) to the Firm. Further, the Owner shall not provide to the Firm any insurance coverage or other benefits, including Workers' Compensation, normally provided by the Owner to its employees.
- **2.29. Ownership:** All documents, plans, concepts, and work prepared under the Contact, *etc.*, created by the Firm for this Service, shall become the property of the Owner. All information furnished by the Owner is and shall remain the Owner's property.
- **2.30. Oral Statements:** No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in this document and/or the Contract. All modifications to this request and any agreement must be made in writing by the Owner.
- **2.31.** Patents/Copyrights: The Firm agrees to protect the Owner from any claims involving infringements of a patent(s) and/or copyright(s and/or other intellectual property protection. In no event shall the Owner be liable to the Firm for any claims, damages, awards, and/or costs of defense arising on the grounds of patent(s)/copyright(s) infringement. Patent/copyright infringement shall null and void any agreement resulting from response to this Solicitation.
- **2.32. Governing Law**: Any agreement as a result of responding to this RFP shall be deemed to have been made in, and shall be construed and interpreted by, the laws of the City of Grand Junction, Mesa County, Colorado. Any action arising out of or under this Solicitation and/or Contract shall be in District Court 21st Judicial District, Mesa County, Colorado.
- **2.33.** Expenses: Expenses incurred in the preparation, submission, and presentation of a proposal in response to this solicitation are the responsibility of the Firm and shall not be charged to the Owner.

- **2.34. Sovereign Immunity:** The Owner specifically reserves and asserts its rights to sovereign immunity under Colorado Law.
- 2.35. Public Funds/Non-Appropriation of Funds: Funds for payment have been provided through the Owner's budget approved by the City Council for the stated fiscal year only. Colorado law prohibits the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated obligations that may arise past the end of the stated Owner's fiscal year shall be subject to budget approval. The Contract will be subject to and provide a non-appropriation of funds clause under Colorado law.
- 2.36. Collusion Clause: Each Offeror, by submitting a proposal, certifies that it is not involved in any collusive action(s) or activity(ies) that may violate applicable federal or state antitrust laws, rules, and/or regulations. Any proposal s found to have evidence or reasonable belief of collusion among the Offerors will be rejected. The Owner reserves the right, at its discretion, to accept future proposals for the same service(s or work from participants identified in such collusion.
- 2.37. Gratuities: The Firm certifies and agrees that no gratuities or kickbacks were paid in connection with this Contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Contract. If the Firm breaches or violates this warranty, the Owner may, at its discretion, terminate the Contract without liability to the Owner.
- **2.38. Performance of the Contract:** The Owner reserves the right to enforce the performance of the Contract in any manner prescribed by law or equity as deemed by the Owner to be in the best interest of the Owner in the event of breach or default of resulting Contract award.
- **2.39. Default:** The Owner reserves the right to terminate the Contract in the event the Firm fails to meet delivery or completion schedules, or otherwise perform under the Contract. Breach of Contract or default authorizes the Owner to purchase like services elsewhere and charge the full cost to the defaulting Firm.
- **2.40. Multiple Offers:** If an Offeror submits more than one proposal, THE ALTERNATE PROPOSAL must be marked "Alternate PROPOSAL". The Owner reserves the right to make the award in the best interest of the Owner.
- 2.41. Cooperative Purchasing: Purchases as a result of this solicitation are primarily for the Owner. Other governmental entities may be extended the opportunity to utilize the resultant Contract award with the agreement of the successful Offeror and the participating Firms. All participating entities will be required to abide by the specifications, terms, conditions, and prices established in this Proposal. The quantities furnished in this proposal document are for only the Owner. It does not include quantities for any other jurisdiction. The Owner will be responsible only for the award for its jurisdiction. Other participating entities will place its own awards on its respective Purchase Orders through its purchasing offices or use its purchasing cards for purchase/payment as authorized or agreed upon between the provider and the individual entity. The Owner accepts no liability for payment of orders placed by other participating jurisdictions that choose to "piggyback"

on the solicitation. Orders placed by participating jurisdictions under the terms of this solicitation will indicate its specific delivery and invoicing instructions.

2.42. Definitions:

- **2.42.1.** "City" or "Owner" is the City of Grand Junction, Colorado, and is referred to throughout the Contract Documents.
- **2.42.2.** "Consultant" or "Firm" is the person, organization, entity, or consultant identified as such in the proposal and throughout the Contract. The term encompasses the Consultant, Firm, or its authorized representative(s.
- **2.42.3.** "Key Personnel" designate the crucial individual(s from the Firm essential for the successful execution and completion of the Project. The individual(s will possess specialized skills, knowledge, or experience required for the Project's specific scope of work.
- **2.42.4.** "Offeror" refers to the person(s) legally authorized by the Firm to make an offer and/or submit a response fee proposal in response to the RFP.
- **2.42.5.** "Project" or "Work" refers to the endeavor outlined in this solicitation to create the product, service, or deliverable.
- **2.42.6.** "Services" includes all labor, materials, equipment, and/or professional skills necessary to produce the requirements of the Contract Documents.
- **2.42.7.** "Subcontractor is a person(s) or organization that has a direct contract with the Firm to perform any of the service(s). The term subcontractor is referred to throughout the Contract and means the subcontractor or its authorized representative.
- **2.43. Public Disclosure Record:** If the Offeror knows its employee s or subcontractors having an immediate family relationship with an Owner employee or elected official, the Offeror must provide the Purchasing Agent with the name(s) of the individuals. The individuals are required to file a "Public Disclosure Record", and/or a statement of financial interest, before conducting business with the Owner.

Section 3.0: Insurance Requirements

3.1. Insurance Requirements: The selected Firm agrees to procure and maintain, at its own cost, policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Firm according to the Contract. Such insurance shall be in addition to any other insurance requirements imposed by the Contract or by law. The Firm shall not be relieved of any liability, claims, demands, or other obligations assumed under the Contract because it failed to procure or maintain insurance in sufficient amounts, durations, or types.

The Firm shall procure and maintain and, if applicable, shall cause any subcontractor of the Firm to procure and maintain insurance coverage listed below. Such coverage shall be procured and maintained with forms and insurers acceptable to the Owner. All coverage shall be continuously maintained to cover all liability, claims, demands, and other obligations assumed by the Firm under the Contract. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Minimum coverage limits shall be as indicated below unless specified otherwise in the Special Conditions:

- (a) Worker Compensation: The Firm shall comply with all State of Colorado Regulations concerning Workers' Compensation and other statutory insurances as required.
- (b) General Liability insurance with minimum combined single limits of:

ONE MILLION DOLLARS (\$1,000,000) for each occurrence and

ONE MILLION DOLLARS (\$1,000,000) per job aggregate.

The policy shall apply to all premises, products, and completed operations. The policy shall include coverage for bodily injury, broad form property damage including completed operations), personal injury including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interest provision.

(c) Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than:

ONE MILLION DOLLARS (\$1,000,000) for each occurrence and

ONE MILLION DOLLARS (\$1,000,000) aggregate

Concerning each of the Firm's owned, hired, or non-owned vehicles assigned to be used in the performance of the Services/Work.

(d) Professional Liability & Errors and Omissions Insurance policy with a minimum of:

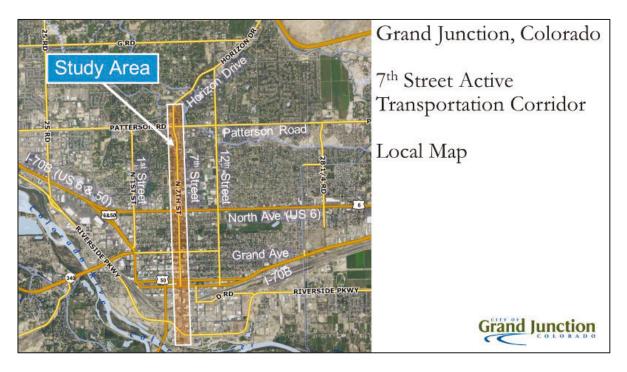
ONE MILLION DOLLARS (\$1,000,000) per claim

This policy shall provide coverage to protect the Firm against liability incurred as a result of the professional services performed as a result of responding to this Solicitation.

3.1.1. Additional Insured Endorsement: The policies required by paragraphs b), d, and f above shall be endorsed to include the City of Grand Junction, its elected and appointed Officials, employees, and volunteers as Additional Insureds. Every required policy above shall be primary insurance, and any insurance carried by the Owner, its officers, or its employees, or carried by or provided through any insurance pool of the Owner, shall be excess and not contributory insurance to that provided by the Firm. The Firm shall be solely responsible for any deductible losses under any policy required above.

Section 4.0: Specifications/Scope of Services

4.1. General: The purpose of this RFP is to obtain proposals from qualified professional firms to determine the feasibility of creating a low-stress Active Transportation facility along 7th Street/26 ½ road, a 2.75 mile stretch of road, which connects the Riverfront Trail at Las Colonias to the Shared Use Paths along 26 ½ Road planned from Horizon Drive to Summer Hill Way) and Horizon Drive existing between 26 ½ Road and G Rd and proposed between 26 ½ Road and 26 Road). This will improve access within and between the Riverfront Trail at Las Colonias offering recreation, entertainment, retail shopping, and low-stress east/west connections); to the Downtown District (offering retail shopping, dining, entertainment, and services); to Colorado Mesa University, Grand Junction High School, and Tope Elementary; to St. Mary's Hospital; and to substantial new and existing residential areas.



- **4.2. Study Area:** The immediate study area encompasses 7th Street from the Riverfront Trail/Struthers Avenue to Horizon Drive (Note: 7th Street changes name to 26 ½ Road at Patterson Road). Study impacts will extend beyond the immediate study area to account for corridor access via key east/west connections. The above map presents the Project Study Area in greater detail.
- 4.3. Background: As the geographical center of Grand Junction's original square mile, 7th Street is a significant corridor for north/south travel for pedestrian, bicycle, transit, and personal vehicle traffic and is classified as a Minor Arterial throughout most of the Study Area. As one of few corridors which allows crossing of railroad tracks adjacent to downtown, 7th Street is the most popular corridor for accessing recreation, entertainment, and east/west travel upon the Riverfront Trail at Las Colonias. North of I-70B, 7th Street borders the heart of the walkable Downtown District on Main Street and Colorado Avenue. North of Grand Avenue, some of Grand Junction's most grand homes and historical trees can be found on the 7th Street Historical District. Crossing US Highway 6 at North Avenue,

7th Street separates Colorado Mesa University, Hotel Maverick, and the Eureka Science Center from Grand Junction High School and the Art Center. With substantial dining and retail shopping within 3 blocks of 7th Street along North Avenue, this is a busy pedestrian area during school months. North of Orchard Avenue, 7th Street runs adjacent to Tope Elementary School, St. Mary's Hospital and numerous other healthcare offices and clinics, as well as retail shopping. After crossing Patterson to the north, 7th Street changes name to be 26 ½ Road and takes on a more residential nature, providing access to senior living facilities and Horizon Drive. Grand Valley Transit serves 7th Street with Route 3 between South Avenue and Orchard Avenue and Route 7 between North Avenue and Patterson Road.

The cross-section and width of the 7th Street Right-of-Way ROW) varies across this 2-3/4-mile section:

Segment length	Southern extent	Northern extent	Pedestrian facility	Cycle facility	Median	Parking	Typ. ROW
0.4-mile 2/3-lane section, 10'-16' lanes typ.	South of Struthers Avenue	Glenwood Springs Subdivision Union Pacific railway line at D Road alignment)	Attached walk, 8' typ. Crossing distance up to 97', no refuge.	Striped curb lane, 4'+ typical. No intersection treatments.	N/A	Intermittent private parking access. Street parking limited to 3 rd to 4 th Avenues.	60'- 95'
0.6-mile 2/3-lane section, 9.5'-11' lanes typ.	Glenwood Springs Sub.	South of Grand Avenue	Detached walk, 8' typ. Crossing distance up to 65', full refuge.	Striped lane in door zone, 4'+ typical. No intersection treatments.	Intermittent landscaped median, esp. north of I-70B at Ute Avenue.	Intermittent curb-adjacent angled or parallel street parking.	100'
0.3-mile 4-lane section, 9.5'-10.5' lanes typ.	South of Grand Avenue	South of Teller Avenue	Detached walk, 5' typ. Crossing distance up to 68', partial refuge.	N/A	Landscaped median limits cross access to full intersections only.	N/A	100'
1.4-mile 5-lane section, 9.5'-12' lanes typ.	South of Teller Avenue	North of Horizon Drive	Alternating attached/ detached walk, 5' typ. Crossing distance up to 122', full refuge.	N/A	N/A	Frequent private parking access.	100'- 110'

- a) Struthers Avenue to Glenwood Springs Subdivision (Union Pacific railway line at D Road alignment) 0.4-mile: sparsely landscaped 2/3-lane section with striped bike lanes, attached sidewalks, and intermittent private parking access conflicts in a ROW width of 60'-94' typ.
- b) Glenwood Springs Subdivision to Grand Avenue 0.6-mile: tree-lined 2/3-lane section with striped bike lanes, detached sidewalks, and on-street parking in a ROW width of 100' typ. including intermittent landscaped median and refuge islands and one roundabout at Main Street

- c) Grand Avenue to Teller Avenue 0.3-mile: tree-lined 4-lane section with detached sidewalks, and no private access conflicts and crossing restricted to intersections in a ROW width of 100' typ. including landscaped median.
- d) Teller Avenue to Horizon Drive 1.4-mile: alternating attached/detached sidewalks and frequent private access conflicts in a ROW width of 100'-110' typ.

Due to the unique characteristics outlined above and proximity to many key destinations, 7th Street earns a "High Priority" designation for both Pedestrian retrofit/missing sidewalks and for bicycle treatments from the recently adopted Pedestrian and Bicycle Plan.

- 4.4. Study Participants: Staff from the City of Grand Junction will lead the project. A project Steering Committee will provide additional guidance and input during the process. Anticipated members of the Steering Committee include representatives from Grand Junction Historic Preservation Board, Grand Junction Urban Trails Committee, Grand Junction Forestry Board, Colorado Mesa University, School District 51, Colorado Department of Transportation, Grand Valley Regional Transportation Planning Office RTPO), Grand Valley Transit, St. Mary's Hospital, The Art Center of Western Colorado and residents or business/property owners impacted by proposed changes.
- **4.5. Study Tasks:** The below scope of services is required for the 7th Street Active Transportation Facility Feasibility Study. Any documents produced for public or Steering Committee consumption must be ADA-compliant to comply with Colorado State law.
 - **4.5.1. Study Coordination:** Conduct a minimum of three Steering Committee meetings, including the kickoff meeting, over the course of the project. Additional meetings/interviews with relevant individuals or organizations may be necessary.
 - **4.5.2. Existing Conditions** No-build Analysis: The selected Consultant will need to prepare an analysis of existing conditions:
 - **4.5.2.1.** Inventory available data (e.g., Origins Destinations, pedestrian/bicycle/ automobile traffic volumes and forecasts, turn movements, crash rates, parking availability and utilization, transit boardings/alightings, passenger and commercial loading activity, etc. and identify gaps in information, if any.
 - **4.5.2.2.** Collect data where desired but currently unavailable or outdated.
 - **4.5.2.3.** Analyze existing conditions to produce multi-modal Levels of Service/Levels of Stress for all street segments and intersections in the Study Area.
 - **4.5.2.4.** Using reasonably expected growth and planned projects, forecast future multi-modal traffic conditions in the Study Area based on the data collected in Task 4.5.2. The Grand Valley RTPO maintains a regional vehicular travel model with a current horizon year of 2045 and can provide regional-level vehicular travel model output to inform the forecasting process.
 - **4.5.2.5.** Provide Existing Conditions No-build Analysis Report to the Steering Committee for review and comment.

After completing this task, the Consultant will conduct the first of two Public Meetings to solicit input on observations, issues, and needs related to multi-modal circulation, parking demand and needs, and traffic circulation in the Study Area. Feedback received from this meeting shall be incorporated into next steps.

- **4.5.3. Feasibility Assessment:** The Consultant shall identify no more than 4 alternative street cross-sections for each of the corridor segments identified in section 4.3., comprising a connected corridor between the Riverfront Trail at Las Colonias and Shared Use Paths at Horizon Drive and 26 ½ Road. The alternatives may combine aspects of the following approaches:
 - a) Reallocating existing portions of the roadway (i.e., Road diet).
 - b) Repurposing non-roadway portions of the Right-of-Way i.e., new or expanded facilities).
 - c) Acquisition of additional Right-of-Way.
 - d Utilization of nearby/parallel corridors.

The Assessment shall include details on recommended cross-sections, transitions, and intersection treatments, with clear recommendations of which elements may fit into one, some, or all of the approaches a)-(d) listed above. Taken together, these will comprise distinct recommendations for a connected corridor. Key metrics shall be reported for each recommended alternative. These include:

- **4.5.3.1.** Level of Stress. As defined in the 2023 Pedestrian and Bicycle Plan (see Appendix 1), the Pedestrian and Bicycle Levels of Stress may be reported by "peak" stress highest level of stress reached along the corridor and/or "average" stress (level of stress averaged across the length of the corridor).
- 4.5.3.2. Impact to existing street trees and landscaping. The 2023 Forestry Management Plan see Appendix 2) identifies opportunities to improve the sustainable tree cover in the City. Trees and landscaping add complexity but also safety and comfort for sidewalk or cycle-lane users.
- **4.5.3.3.** <u>Impact to vehicular flow</u>. Impact to vehicular flow may be reported as the difference between Level of Service under the proposed alternative and under the no-build condition.

Secondary metrics are also of important consideration and shall be reported:

- **4.5.3.4.** <u>Directness</u>. Directness versus out-of-path) travel.
- **4.5.3.5.** <u>Inter-modal conflict</u>. The total length of conflicts including features such as driveways, alleys, turn-lanes and cross streets, which may be dimensionalized by frequency and relative risk of conflict.
- **4.5.3.6.** <u>Impact to on-street parking.</u> The net change in number of on-street parking stalls for each block and/or for the corridor overall.
- **4.5.3.7.** <u>Impact to private and local access</u>. From a safety, comfort, and flow perspective, alley, local, and private access onto arterials should be limited

to the greatest extent possible. However, maintaining established access is valued by landowners. Especially for portions of the corridor along an arterial i.e., 7th Street from Pitkin Avenue to Patterson Road and 26 ½ Road from Patterson Road to Horizon Drive), it may be appropriate to consider limiting alley, local, and private access when alternate accesses exist or can be established. Modal filters, raised crosswalks, Right-in/Right-outs or other traffic calming measures i.e., infrastructure may be considered as well, when full closures are not feasible.

- **4.5.3.8.** Cost. While exact implementation costs are not expected as a part of this assessment, representative cost estimates may be founded on the magnitude of changes to the streetscape.
- 4.5.3.9. Benefit. While benefits can be challenging to quantify, readily available tools from the US Department of Transportation may be used to monetize benefits such as prolonged life, modal choice, congestion reduction, etc. Economic impact may also be possible to estimate from review of similar projects implemented in peer cities. This metric should be discussed in the proposal and identified if it is within reasonable scope of the project to use relevant studies to estimate potential economic impacts.
- 4.5.4. Produce Final Report: Viable alternatives identified in the Feasibility Study shall be reviewed in the second public meeting. Input shall inform and be incorporated into a draft Feasibility Report to be reviewed by the Steering Committee. The input received from the Steering Committee shall inform, and be incorporated via appropriate revision into, a Final Report, which shall recommend a preferred alternative for each segment and specific recommendations for transitions. The Consultant shall prepare an Executive Summary of the Final Report.
 - **4.5.4.1.** Present viable alternatives during a public meeting; seek public input.
 - **4.5.4.2.** Based on comments received during the public meeting, prepare a Draft Feasibility Report for review and comment by the Steering Committee, seek input and incorporate revisions.
 - **4.5.4.3.** Based on comments received from the Steering Committee, produce a Final Report and Executive Summary.
 - **4.5.4.4.** Present the Final Report to the City of Grand Junction Urban Trails Committee for review and recommendation and then to City Council. Proposer may also be asked to present to the Grand Valley RTPO. Presentation to City Council is preferred to occur in person while other presentations may be conducted virtually.
- **4.6. Products:** The following documents, data, and other information represent the primary deliverables expected to be produced over the course of the 7th Street Active Transportation Corridor feasibility study:

- **4.6.1.** Final Report documenting project process, findings, alternatives, recommendations, and metrics listed in 4.5.4. ADA-compliant *pdf only);
- **4.6.2.** Executive Summary, in English and Spanish, suitable for policymakers (ADA-compliant *pdf only);
- **4.6.3.** Electronic files created for the project including all data, documents, presentations, Synchro runs, SimTraffic files, etc. (USB drive); and
- 4.6.4. Minutes and/or summaries of all Steering Committee and public meetings
- **4.7. Oversight Activities:** The Consultant's activities will be coordinated by a principal of the company, or its designee, who will be responsible for coordination with the Project Manager. When required by the City, the principal for Consultant shall attend project review meetings, provide oversight of project activities, provide status reports of activities, and schedule updates.
- 4.8. Special Conditions & Provisions:
 - **4.8.1. Non-Mandatory Pre-Proposal Meeting:** Prospective Offerors are encouraged to attend a non-mandatory pre-proposal meeting on **February 21, 2024, at 11:00 a.m.** via Microsoft Teams Meeting. The purpose of this visit will be to clarify the contents of this RFP. *Nothing stated during the site visit meeting will modify the solicitation. Only information provided in an addendum will modify the RFP.*

Microsoft Teams meeting

Join on your computer, mobile app or room device

Click here to join the meeting Meeting ID: 220 951 058 944

Passcode: nS7j9m

Download Teams | Join on the web



Learn More | Meeting options

4.8.2. Fee Proposal: Pricing for the services shall be <u>all-inclusive</u>, including, but not limited to: labor, materials, equipment, travel, design, drawings, work, shipping/freight, licenses, permits, fees, and any related costs. etc.

Provide a <u>not to exceed</u> cost using Solicitation Response Form found in Section 7, accompanied by a complete list of costs breakdown. <u>Firm shall provide Fee Proposal electronically with their bid submission as a separate electronic file titled "Fee Proposal."</u>

The Owner shall not pay nor be liable for any other additional costs including but not limited to taxes, insurance, interest, penalties, termination payments, attorneys fees, liquidated damages, *etc.*

All fees and pricing will be subject to negotiation by the Owner.

- **4.8.3.** Laws, Codes, Rules, and Regulations: The Firm shall ensure that all Services provided meet all Federal, State, County, and City laws, codes, rules, regulations, and requirements for providing such Services.
- **4.8.4. Project Schedule:** The Offeror shall include standard delivery time for day-to-day testing results, delineating calendar timelines for services.
- **4.8.5. Contract:** A binding Contract shall consist of 1) the RFP and any Addendum(s) thereto, 2) the Offeror's response Proposal to the RFP, 3 any clarification of the Proposal, if applicable, and 4 the City's Purchasing Department's acceptance of the proposal through a "Notice of Award." All Exhibits and Attachments within the RFP are incorporated into the contract by reference.
 - A. The Contract expresses the complete agreement of the parties and, performance shall be governed solely by the specifications and requirements contained therein and other laws as applicable.
 - B. Any change to the Contract, whether by modification and/or supplementation, must be accomplished by a formal Contract Amendment signed and approved by and between the duly authorized representative of the Offeror and the Contract Administrator or by a modified Purchase Order/Contract prior to the effective date of such modification. The Offeror expressly and explicitly understands and agrees that no other method and/or no other document, including acts and oral communications by or from any person, shall be used or construed as an amendment or modification to the Contract.
- 4.8.6. Project Manager/Administrator: The Project Manager, representing the Owner, will promptly make decisions regarding services proposed or performed by the Firm. The Project Manager is responsible for approving and accepting all services within the performance of the Contract. <u>During the performance of the Contract</u>, all notices, letters, submittals, and other communications directed to the City shall be delivered to

Henry Brown, Mobility Planner City of Grand Junction, Community Development 250 N 5th St. Grand Junction, CO 81501

4.8.7. Contract Administrator: The Contract Administrator for the City is Duane Hoff, Jr., CPPB. Contract-related inquiries, issues, change orders, amendments, and communications related to the Contract will be directed to:

Duane Hoff, Jr., Contract Administrator duaneh@gicity.org 970) 244-1545

4.9. Contract: Contract shall commence upon contract award and full completion by December 10, 2024.

4.10. Attached Documents: (click links for access)

Appendix 1 – 2023 Pedestrian and Bicycle Plan

Appendix 2 – 2023 Forestry Management Plan

4.11. RFP Tentative Time Schedule:

Request for Proposal available

Non-Mandatory Pre-Proposal Meeting

• Inquiry deadline, no questions after this date

Final Addendum Posted

• Submittal deadline for proposals

Owner evaluation of proposals

• Interviews, if required

Final Selection

Contract execution

February 5, 2024

February 21, 2024, 11:00 a.m.

February 28, 2024

March 1, 2024

March 8, 2024

March 8-25, 2024

April 1-2, 2024

April 3, 2024

April 10, 2024

4.12. Questions Regarding Scope of Services:

Kassy Hackett, Purchasing Agent kassyh@gicity.org

Section 5.0: Preparation and Submittal of Proposals

Submission: Each proposal shall be submitted in electronic format only, and only through BidNet Direct Rocky Mountain E-Purchasing System website link: (https://www.bidnetdirect.com/colorado/city-of-grand-junction). This site offers both "free" and "paying" registration options which allow for full access to the City's documents and electronic submission of proposals. (Note: "free" registration may take up to 24 hours to process. Please Plan accordingly.) Please view the "Electronic Vendor Registration Guide" at https://www.gjcity.org/501/Purchasing-Bids for details. Purchasing Agent does not have access or control of the Vendor side of RMEPS. If there are website or other problems that arise during response submission, the Offeror MUST contact RMEPS to resolve the issue before the response deadline 800-835-4603).

For proper comparison and evaluation, the City requests that proposals be formatted as directed in Section 5.0 "Preparation and Submittal of Proposals." The uploaded response to this RFP shall be a single PDF document with all required information included. Offerors are required to indicate interest in this Project, show specific experience, and address the capability to perform the Scope of Services in the Project Schedule as set forth herein. For proper comparison and evaluation, the Owner requires that proposals be formatted from A to H:

Proposals are requested to not exceed 20 pages, excluding attachments & figures.

- A. Cover Letter: A cover letter shall be provided that explains the Offeror's interest in the Project. The letter shall contain the name, address, phone number, and email of the person designated as the Firm's principal contact person. Furthermore, it shall identify individual s authorized to make presentations and commitments on behalf of the Firm. The cover letter shall bear the signature of the person having the proper authority to make formal commitments on behalf of the Firm, stating the individual s role and signature authority. By submitting a response to this Solicitation, the Offeror agrees to all requirements herein.
- **B.** Qualifications/Experience/Credentials: Offeror s must present qualifications and demonstrate relevant experience and credentials for consideration as a contract provider to the City of Grand Junction. This should encompass a strong track record in handling projects of a similar nature.
- C. Strategy and Implementation Plan: The Offeror is expected to provide a detailed description of its interpretation of the Owner's objectives outlined in this RFP. Describe the proposed strategy or plan for achieving these objectives. The Offeror has the flexibility to use a written narrative or any other appropriate format to demonstrate its capability to fulfill the Scope of Services. The narrative should present a logical progression of tasks and efforts, commencing with the initial steps or tasks and extending to a complete description of all proposed tasks, demonstrating how the RFP objectives will be met. Additionally, specify the standard delivery time for day-to-day testing results as part of your proposed strategy.
- **D.** References: Provide a minimum of three 3 government and/or municipal references that can attest to the Firm's experience in projects of similar scope and size. Include a

- **summary of the project completed with** the client name, address, point of contact person, telephone number, email address, project dates, project description, original project budget, final project cost, explanation of variation from original budget to final project cost, pictures, *etc*.
- **E. Solicitation Response Form:** The Offeror shall complete and submit the attached Solicitation Response form with the proposal.
- F. Fee/Pricing Proposal: Provide a comprehensive list of all, direct charges and potential costs associated with geotechnical engineering and materials testing, laboratory rate services, employee and subcontractor classification with experience and state hourly rate, standard procedures and testing descriptions, methods, and price per test, breaking items down into both hourly rates and flat rate fees, as applicable.
- G. Legal Proceedings/Lawsuits: Provide a comprehensive list of any legal proceedings or lawsuits involving the Firm, employees, or subcontractors of the Firm who may be providing services to the City. The list shall include current litigation and the status, and any matter s filed, settled, and/or otherwise adjudicated in the last five years. For each instance describe the underlying reason or cause of action, as well as the outcome or current status.
- H. Additional Data: Furnish any additional pertinent information that is directly related to the qualifications and capabilities of the Firm. This may include details about specific expertise, innovative technologies, approaches, or any other information that will enhance the evaluation of the Firm's suitability to provide the services outlined in this RFP.

Section 6.0. Evaluation Criteria and Factors

- 6.1. Overview: An evaluation committee, appointed by the City, will assess all qualified responses. Proposal(s) will be selected based on the ability to demonstrate the necessary expertise and capability essential for delivering the scope of services. Additionally, the committee will consider the integrity and reliability of the proposals, to ensure the highest degree of confidence in full faith and performance.
- 6.2. Intent: Only Respondents who meet the qualification criteria will be considered. Therefore, the submitted proposal must indicate the Offeror's ability to provide the services described herein.
 - I. Evaluation Summary: Proposals will be prioritized based on the criteria categories and values described below. The City reserves the right to reject any portions of proposals and take into consideration past performance of previous awards and contracts with the Owner of any Offeror, or service provider in determining a final award(s), if any.

Evaluation Criteria and Weighted Values shall be worth ninety (90) %

- Responsiveness of Submittal to the RFP twenty (20) %
 The Offeror has submitted a proposal that is fully comprehensive, inclusive, and conforms in all respects to the RFP and all of its requirements, including all forms and substance.
- Understanding of the Project and Objectives twenty (20) %
 The Offeror's ability to demonstrate a thorough understanding of the City's goals for this specific Project.
- Experience twenty (20) %
 Offeror's proven proficiency in the successful completion of similar projects.
 Offeror's ability to demonstrate appropriate skill levels, certifications, and all other skill sets necessary to provide Services.
- Strategy & Implementation thirty (30) %
 Offeror has provided a clear interpretation of the City's objectives regarding the required Services, and a fully comprehensive plan to achieve successful completion. See Section 5.0. Item C Strategy and Implementation Plan for details.

The following Criteria shall be worth ten (10) %

- Fees ten (10) %
 All fees associated with the Services are provided and are complete and comprehensive.
- 6.3. Shortlisting Offerors: The City expects to follow the process below to shortlist proposals. The City reserves the right to modify this process if it is in the best interest of the City.

- All proposals will be reviewed for compliance with mandatory requirements as outlined in this RFP. Proposals deemed non-responsive will be eliminated from consideration. The Purchasing Agent may contact Offerors for clarification of its proposal.
- Committee members will independently evaluate and score proposals and submit scores back to the Purchasing Agent. Scores will be entered into an Evaluation Matrix to assist in analyzing and prioritizing the responsive Proposals.
- **6.4. Negotiations:** The City may undertake negotiations with the top-rated Offeror(s) and will not negotiate with lower-rated Offeror(s) unless negotiations with higher-rated Offeror(s) have been unsuccessful and terminated.
- **6.5. Interview(s) and Tour s**: The Owner retains the right to extend an invitation to the highest-rated Offeror s for in-person interview s). Offeror s may be requested to deliver a presentation and facilitate a facility tour if deemed necessary for a comprehensive evaluation.
- **6.6. Award:** Offeror s) shall be ranked based on the criteria listed in Section 6.3. The City reserves the right to consider all of the information submitted and/or presentations, if required, in selecting the Project Firm.

Section 7.0. Solicitation Response Form

RFP-5357-24-KH "7th Street Active Transportation Facility Feasibility Study"

Offeror must submit the entire Form completed, dated, and signed.

1) Not to exceed cost to provide design services for the 7th Street Active Transportation Facility Feasibility Study, per specifications:

NOT TO EXCEED COST \$	
WRITTEN:	dollars.
The City reserves the right to accept any portion of	of the services to be performed at its discretion.

The undersigned has thoroughly examined the entire Request for Proposal and therefore submits the proposal and schedule of fees and services attached hereto.

This Proposal is firm and irrevocable for sixty 60) days after the time and date set for receipt of proposals.

The undersigned Offeror accepts and agrees, in accordance with the *terms and conditions contained in this Request for Proposal,* that it is prepared, ready, and willing to perform and provide services as described in the attached Proposal if the same is accepted by the City.

The undersigned Offeror acknowledges the right of the City to reject any and all Proposal(s submitted and to waive any informality(ies) and irregularity(ies) therein in the City's sole discretion.

By submission of the Proposal, each Offeror certifies, and in the case of a joint Proposal each party thereto certifies as to its capability, that the Offer has been arrived at independently, without collusion, consultation, communication, or agreement as to any matter relating to the Proposal with any other Offeror or with any competitor.

Prices in the Proposal have not knowingly been disclosed with another Offeror and will not be before award.

- Prices in the Proposal have been arrived at independently, without consultation, communication, or agreement to restrict competition.
- No attempt has been made nor will be to induce any other person or Firm to submit a proposal to restrict competition.
- The individual signing the Proposal certifies that it is a legal agent of the Firm, authorized to represent the Firm, and is legally responsible for the offer concerning supporting documentation and prices provided.

- Direct purchases by the City of Grand Junction are tax-exempt from Colorado Sales or Use Tax. Tax-exempt No. 98-903544. The undersigned certifies that no Federal, State, County, or Municipal tax will be added to the above-quoted prices.
- City of Grand Junction payment terms shall be Net 30 days.

Prompt payment discount of	percent of the net dollar will be offered, to the		
Owner if the invoice is paid within	days after the receipt of the invoice.		
RECEIPT OF ADDENDA: The undersign to the Solicitation, Specifications, and other	ned Firm acknowledges receipt of the Addenda er Contract Documents.		
State number of Addenda received:			
It is the responsibility of the Offeror to acknowledged.	ensure all Addenda have been received and		
	r or a Statement of Authority delegating authority cuting a Contract, the Offeror is required to furnish		
Company Name – (Typed or Printed)	Authorized Agent, Title – Typed or Printed)		
Authorized Agent Signature	Telephone Number		
Address of Offeror	E-mail Address of Agent		
City, State, and Zip Code	Date		

Name & address of Subcontractor Name, City, State)	Description of Service s) to be performed	Est. Value of <u>Service(s)</u>
	_	

The undersigned Offeror acknowledges the right of the City to reject any and all Offers submitted and to waive informalities and irregularities therein in the City's sole discretion.

By submission of the Proposal, each Offeror certifies, and in the case of a joint Proposal each party thereto certifies as to its own organization, that this Offer has been arrived at independently, without collusion, consultation, communication, or agreement as to any matter relating to this Proposal with any other Offeror or with any competitor.



Purchasing Division

ADDENDUM NO. 1

DATE: February 16, 2024

FROM: City of Grand Junction Purchasing Division

TO: All Offerors

RE: 7th Street Active Transportation Facility Feasibility Study RFP-5357-24-KH

Offerors responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

1. Section 5.C. Strategy and Implementation shall be modified as follows:

Strategy and Implementation: The Offeror is expected to provide a detailed description of its interpretation of the Owner's objectives outlined in this RFP. Describe the proposed strategy or plan for achieving these objectives. The Offeror has the flexibility to use a written narrative or any other appropriate format to demonstrate its capability to fulfill the Scope of Services. The narrative should present a logical progression of tasks and efforts, commencing with the initial steps or tasks and extending to a complete description of all proposed tasks, demonstrating how the RFP objectives will be met. Additionally, include a **time schedule** for completion of the Proposer's implementation and an estimate of time commitments from the Owner personnel.

2. Section 5.F. Fee/Pricing Proposal shall be modified as follows:

Fee/Pricing Proposal: Provide your fee proposal, as stated in Section 4.8.2 Fee Proposal, using the Solicitation Response Form found in Section 7.

The original solicitation for the project noted above is amended as noted.

All other conditions of subject remain the same.

Respectfully,

Kassy Hackett, Buyer

City of Grand Junction, Colorado



Purchasing Division

ADDENDUM NO. 2

DATE: March 1, 2024

FROM: City of Grand Junction Purchasing Division

TO: All Offerors

RE: 7th Street Active Transportation Facility Feasibility Study RFP-5357-24-KH

Offerors responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

- 1. **Q:** To ensure that we 'right-size' our services to your budget, it would be helpful to know what the consultant fee is for this project. Can you provide this fee or a fee range?
 - **A:** The City will not be releasing the budget for this project.
- 2. **Q:** Can a graphical cover and tab dividers be included in the proposal and excluded from the page count?
 - **A:** A cover and section breaks can be excluded from the page limit. Graphics may be included in an appendix which can be excluded from the page limit.
- 3. **Q:** If necessary for legibility, can an 11x17 page be used for the schedule and/or fee? If yes, will the 11x17 page count as one page or two?
 - **A:** An 11x17 page can be used for the schedule and can be included in an appendix which can be excluded from the page limit. Otherwise, pages should be limited to standard 8.5x11 size.
- 4. **Q:** Section 5D requests references for projects of similar scope and size and to "include a summary of the project completed...." Do references have to be for completed projects, or can we use references from ongoing projects?
 - **A:** While references from partners on completed projects may be stronger due to demonstrating capability for the whole process, a firm may choose to include references for inprogress projects.

5. **Q:** Should the Solicitation Response Form be provided with the Fee Proposal as a separate electronic file or at the end of the proposal file?

A: It should be provided with the Fee Proposal.

6. **Q:** Do all project references need to be from completed projects or can they be a mix of completed and ongoing projects?

A: Please reference answer to question four.

7. **Q:** Should we assume that the schedule in RFP Section 4.8.4 should be modified to follow the revisions to Section 5.C shown in Addendum #1?

A: Section 4.8.4 shall be removed from the solicitation. Please reference Section 5.C shown in Addendum 1.

8. **Q:** The introduction to Section 5.0 indicates that we should submit one pdf with all required information, including Item 5.F. Fee/Pricing Proposal. However, Section 4.8.2 requires that the fee proposal be submitted separately. Please clarify.

A: Please provide everything in one PDF document.

9. Section 4.8.2 Fee Proposal shall be modified as follows:

Fee Proposal: Pricing for the services shall be all-inclusive, including, but not limited to: labor, materials, equipment, travel, design, drawings, work, shipping/freight, licenses, permits, fees, and any related costs. etc.

Provide a not to exceed cost using Solicitation Response Form found in Section 7, accompanied by a complete list of costs breakdown.

The Owner shall not pay nor be liable for any other additional costs including but not limited to taxes, insurance, interest, penalties, termination payments, attorneys fees, liquidated damages, *etc.*

All fees and pricing will be subject to negotiation by the Owner.

10. Q: Are we allowed to use landscape pages? Are we allowed to use 11x17 size pages and do they count as one page?

A: Landscape pages are allowed. Body text pages should be 8.5x11 size. If necessary to appropriately depict schedules, graphics, or illustrations, appendices/attachments may be 11x17 size.

- 11. **Q:** What counts toward the 20-page limit shown in Section 5.0:
 - Does the required cover letter RFP Section 5.A) count?
 - Does the required Solicitation Response Form (RFP Section 5.E) count?
 - Are resumes counted in the page limit or could they be in the attachments?
 - Are graphical covers, tabs, or table of contents counted?

A: Any text pages in the application will count towards the page limit. Title pages, covers, tabs, contents, etc. will not count towards the page limit. Graphics, schedules, or resumes included in appendices/attachments will not count towards the page limit. The Solicitation Response Form will not count towards the page limit.

The original solicitation for the project noted above is amended as noted.

All other conditions of subject remain the same.

Respectfully,

Kassy Hackett, Buyer

City of Grand Junction, Colorado



7th Street

Active Transportation Facility Feasibility Study

RFP-5357-24-KH

CITY OF GRAND JUNCTION, CO

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March 8, 2024

Kassy Hackett
City of Grand Junction Purchasing Agent
250 North 5th Street
Grand Junction, CO 81501
kassyh@gicity.org

RE: Request for Proposals (RFP) for the 7th Street Active Transportation Facility Feasibility Study

Dear Members of the Selection Committee:

KLJ Engineering LLC (KLJ) understands that every transportation network we work on is the lifeblood of the community we are serving. KLJ's traffic team works as an extension of our clients to plan a solid and robust community network of streets, walkways, and trails that accommodate the needs of all users. This philosophy has led to many successful KLJ-led projects that established a plan for future improvements, grant pursuits, and capital improvement budgeting. Our team has an equity and safety-focused process of identifying potential network improvements to greatly improve multimodal facilities and movements. Adding bicycle lanes is an ideal way to add mobility for non-motorized users, but in practice, it can be difficult due to the constraints of the corridor right-of-way (ROW) and the potential impacts to current users. We have identified the following areas as critical to the success of Grand Junction's Active Transportation Study:

A LOCAL PERSPECTIVE

Rebecca Atkins, PE will serve as KLJ's project manager and lives in the vicinity of the 7th Street project area. Several KLJ team members use this corridor daily. We look forward to working with the City to expand multimodal facilities that our Grand Junction employees and their families will use. We also understand the local disadvantaged communities (low income, lack of green space, and high housing costs) and students (middle school, high school, and college) along the corridor rely on multimodal connections to commute. KLJ completed the traffic study of 26 1/2 Road from Horizon Drive to Summer Hill Court in April 2023 as part of our Transportation Capacity Improvements project with the City. 26 1/2 Road turns into 7th Street south of Horizon Drive, and accordingly the 7th Street project is an extension of the work already completed by KLJ. Our staff utilize this corridor in both vehicles and via multimodal means. This corridor is utilized by a significant number of commuters to Saint Mary's Hospital and Medical Campus, Colorado Mesa University, Grand Junction High School, East Middle School, Downtown, and the Riverfront Trail access to the south. Accordingly, our team brings a unique local understanding and knowledge of this project.

INNOVATION

Nationwide, communities are investing in adding more multimodal facilities to existing roadway networks to address the increase in multimodal users and the rise in the multimodal user fatality rate. More often than not, the place where non-motorized users would benefit the



Rebecca Atkins, PE | Project Manager 1601 Riverfront Drive, Suite 204 Grand Junction, CO 81501-3829 970-450-7474

KLJENG.COM



most from adding multimodal facilities is on the arterial corridors of the network. 7th Street is currently fully built out with vehicle lanes, sidewalk, green spaces, and development, leaving little room for additional facilities without significantly impacting the existing street section. KLJ has led numerous studies of just this nature to great success, including 26 1/2 Road just north of is study area. We have identified innovative strategies from across the country and have challenged some preconceived norms of our industry to great effect. Joe DeVore, PE, PTOE, RSP2 has an extensive background of converting corridors to better benefit all potential users. He has developed pilot programs that give communities a chance to temporarily implement these improvements so that their impact on the greater network can be studied and the public gets a chance to have their opinions influenced by real world experiences.

EQUITABLE APPROACH

Multimodal mobility and accessibility has been identified as an equity issue that needs to be addressed. People from low-income neighborhoods are more reliant on multimodal facilities and sometimes located within the more dangerous roadway systems. We will incorporate an equity lens to the entire project to integrate early findings from the equity review into how multimodal safety is implemented along the 7th Street corridor. This feasibility study will prioritize locations that have been historically ignored or not promoted, building on the changes to policy over the past decade.

KLJ has the nationwide experience and innovation, local knowledge to implement it, and the equity and vulnerable user focus to make an immediate roadway safety benefit along the 7th Street corridor. Our safety-first experience will be a differentiator for Grand Junction identifying specific projects and funding for the 7th Street corridor to have implementable results. We look forward to continuing to work with Grand Junction on the 26 1/2 and 7th Street corridor.

Sincerely,

KLJ Engineering LLC

Rebecca Atkins

Rebecca Atkins, PE

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KLJ Engineering LLC (KLJ) has a rapidly growing footprint of projects in the Western Slope including Grand Junction, Mesa County, Parachute, Gunnison County, Ouray County, Montrose, and Delta. Our project experience includes the 26 1/2 Road Improvements between G Road and Horizon Drive, which is part of the Grand Junction Transportation Capacity Improvements (TCI) Project. KLJ's traffic and planning experience includes safety analysis, a complete streets approach, intersection evaluations, and the integration of multimodal and American with Disabilities Act (ADA)-compliant facilities for all modes of transportation and abilities.

We bring the same project leadership with Marc Kenney, PE continuing to serve as the City's Client Manager. Rebecca Atkins, PE will be the Project Manager for the 7th Street Active Transportation Plan and your Primary Point of Contact, mirroring her role on the TCI Project. Her unique mix of planning, safety, engineering experience, and local knowledge (she's a Grand Junction native) will identify implementable multimodal improvements to expand the active transportation along 7th Street.

Marc Kenney is our Client Manager and Project Principal who lives in Grand Junction, along with other project team members. He brings more than 18 years of experience working in Grand Junction and Mesa County. Marc's local stakeholder relationships will prove crucial to maintaining the schedule and successfully overseeing the delivery of this project. Marc regularly utilizes the City's existing multimodal facilities to commute and exercise.

Rebecca Atkins will be the Project Manager, and is based in KLJ's Grand Junction Office. She is a former Colorado Department of Transportation (CDOT) Region 3 project engineer with the Traffic and Safety program, managing several safety projects within Mesa County. Rebecca has performed a multitude of Safety Operational Analyses across Region 3 that will greatly benefit the project and also provide a local resource within minutes of the project area. She is the Project Manager for the City of Grand Junction Transportation Capacity Improvements project, so her knowledge of the corridor, City staff, and project stakeholders presents an opportunity for efficiency and consistency between the two projects.

Our traffic team, led by Joe DeVore, PE, PTOE, RSP2, has completed more than 80 multimodal corridor studies in the past 10 years with similar data collection, traffic analysis, recommendations, cost estimates, prioritization, and implementation/action plans developed. We have provided planning, traffic analysis, public engagement, and design of 20 complete streets projects in the past 10 years, including for the Cities of Grand Junction (26 1/2 Road), Rifle, Montrose, and Delta and Towns of Parachute

and Poncha Springs in Colorado. Our team members also have provided planning and implementation on numerous Safe Routes to School Plans (SRTS), Bike and Safety Plans, and Transit Plans for communities across our service territory.

A significant advantage of KLJ's team is our ability to incorporate future funding opportunities into our implementation plans. KLJ is one of a few engineering firms on the Western Slope with a full-time, dedicated grant writing team. We have helped our municipal clients secure more than \$480 million in grants over the past 15 years. While the feasibility study will focus on what pedestrian, bicycle, transit, and micro mobility improvements can be made, an important aspect of keeping momentum going is identifying where funding will occur and identify what federal and state grant options are available. KLJ recognizes that the City has several excellent grant writers on staff, but we can offer support, should they need it. Additionally, our knowledge of grant requirements for both State and Federal grant programs will allow KLJ to prepare a traffic study that addresses key topics for grant scoring. Our team can identify potential funding sources that can be integrated into the City's capital improvement plan (CIP) and identify where funding needs to be secured for short and long-term priorities. Having a plan that includes next steps for Grand Junction and your community partners will be key in developing a unified funding plan to secure safety and multimodal funding, such as Multimodal Transportation and Mitigation Options Fund (MMOF), Rebuilding American Infrastructure with Sustainability and Equity (RAISE), and Highway Safety Improvement Program (HSIP) grants depending on the size of the improvements.

NAME	COMMITTED TIME	AVAILABLE TIME	7TH STREET COMMITMENT
Rebecca Atkins	60%	40%	20%
Marc Kenney	75%	25%	5%
Blake Wilcox	60%	40%	5%
Joe DeVore	50%	50%	15%
Mark Powers	40%	60%	15%
Dave Wiosna	40%	60%	10%
Jamie Olson	50%	50%	10%
Pete Boyle	35%	65%	10%
Avi Zohari	35%	65%	10%
Kerry Ribbens	10%	90%	20%





Team Experience and Professional Qualifications

REBECCA ATKINS, PE | PROJECT MANAGER 13 Yrs Exp | KLJ Grand Junction, CO | Professional Engineer — CO

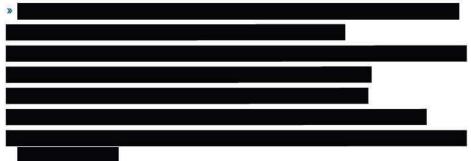
Rebecca will serve as a Project Manager, responsible for scope, schedule, budget, and resources. She grew up on the Western Slope and is dedicated to helping local communities engineer solutions that improve the quality of life for their residents. Rebecca is a former CDOT Project Engineer for Region 3 in Grand Junction and has worked on transportation projects across the Western Slope. She is well-versed in local agency coordination and CDOT design standards. Rebecca is the Project Manager for the Mesa County Riverfront Trail Alternative Analysis Project. Her relevant experience includes:





MARC KENNEY, PE | CLIENT LIAISON/QUALITY MANAGER 27 Yrs Exp | KLJ Grand Junction, CO | Professional Engineer - CO, WY, UT, NM, ND Marc will serve as the City's Client Manager and will ensure Rebecca has all the resources she needs to execute the project in a manner

that will exceed client expectations. Marc will also provide quality control over deliverables for this project and continue to build on KLJ's successful projects with the City of in Grand Junction. His relevant experience includes:



BLAKE WILCOX | FUNDING ADVISOR AND IMPLEMENTATION 9 Yrs Exp

Blake has nine years of experience focusing on community engagement and building strong partnerships. He is an effective communicator who has worked at both the state and federal level of government. Blake serves as a government specialist at KLJ and focuses on grant writing, funding tracking, and public engagement. He is experienced at managing several projects simultaneously using strict timelines, concrete goals, and is able to meet deadlines while staying within budget. Blake's experience and track record of government work positions him perfectly as he looks to further utilize those skills to lead stakeholder groups,



analyze and research the appropriate funding mechanisms, and help our clients secure those resources.

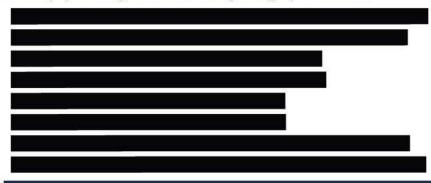




JOE DEVORE, PE, PTOE, RSP2 | ASSISTANT PROJECT MANAGER/TRAFFIC LEAD

13 Yrs Exp | Professional Engineer - CO, ND, MN, SD, MT, FL, WY | Certified Professional Traffic Operations Engineer, Certified Road Safety Professional 2

Joe will serve as the Assistant Project Manager and Traffic Lead with a focus on all technical components of the project. He has led more than 10 safety and multimodal-focused corridor studies in the last five years providing more than 200 intersection evaluations, input on 60 other corridor studies, 12 grant related applications, and design of 17 roundabouts. He has quantified safety and multimodal benefits for areawide long range transportation plans (LRTP), County/District Safety Plans, multimodal system studies, corridor studies, and intersection safety audits across the Midwest. Joe is one of KLJ's leading safety engineers whose Road Safety Professional Certification demonstrates his commitment to transportation and complete streets safety initiatives. He provides a unique background of both macro and micro safety analysis and provides the detailed future safety analysis needed for this project's future multimodal safety. Joe is a frequent national speaker on safety strategies, traffic modeling, and Intersection Control Evaluation (ICE) guidance. His relevant project management and traffic engineering experience includes:





JAMIE OLSON | PUBLIC ENGAGEMENT SUPPORT 18 Yrs Exp

Jamie leads KLJ's public engagement for Departments of Transportation (DOT), Metropolitan Planning Organizations (MPO), and municipalities.

Jamie is a former North Dakota Department of Transportation (NDDOT) public information officer for 10 years prior to joining KLJ. Her expertise includes communicating project information in an approachable way and customizing material to fit the appropriate audience. This includes website development, social media posts, video scripts, printed material, press releases, speeches and talking points, presentation material, and more. Each project brings its own unique set of challenges and Jamie works diligently to understand issues, listen, and inform through a thoughtful, consensus building approach. Her relevant public engagement experience includes:

3	

MARK POWERS, PE, PTOE | MULITMODAL LEAD 13 Yrs Exp | Professional Engineer - MN | Certified Professional Traffic Operations Engineer

Mark has 13 years of experience working in traffic engineering and takes great pride in providing safe and equitable solutions to the communities he serves. Mark has worked on many multimodal studies and has helped bring about much needed change on the study corridors so that they may better serve all members of the community.

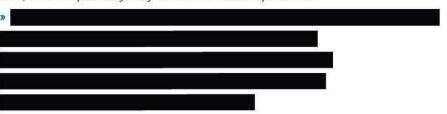
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PETE BOYLE, PLA | LANDSCAPE ARCHITECT 16 Yrs Exp | Professional Landscape Architect - ND, MT, MN

Pete is a versatile professional landscape architect with more than 16 years of experience in landscape architecture design and construction. Prior to joining KLJ, he ran his own landscape architecture firm where he provided landscape architecture design and construction for commercial sites, residential developments, parks, and private residences. Pete has a deep understanding of native plants in Midwest and Mountain West. He works hand-inhand with clients to build a mutual understanding of their requirements, level of effort, and unique story they want their landscape to tell.





Dave is a planner with seven years of experience in transportation and community planning. He has worked on corridor studies, county transportation plans, LRTPs, transit plans, land use analysis, city and county comprehensive plans, hazard mitigation plans, Tribal transportation plans, and various GIS projects. Dave has extensive experience performing GIS analysis and has contributed to subsequent planning documents. His experience includes:

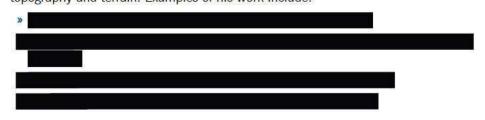




Kerry is an engineer in training with KLJ working on traffic and transportation projects in Western Colorado. He is a graduate of Colorado Mesa University and has spent his career working on projects in Grand Junction, Mesa County, and Western Colorado. Kerry will provide local knowledge and traffic support for the 7th Street Active Transportation Facility Feasibility Study.



Avi is a talented visual designer specializing in 3D modeling for various infrastructure projects including highways, power plants, and landscape architecture. He has seven years of experience producing high-quality visuals and animation for engineering design projects with a strong attention to technical details. Additionally, Avi is proficient in CAD drafting software and programs and has a large amount of experience working with the 3D grading of site topography and terrain. Examples of his work include:



In addition to the proposed team, KLJ has a team of transportation planners and engineers available should the need arise for additional expertise or to accelerate the schedule. Our Grand Junction team is accustomed to collaborating among KLJ offices to find resources required to provide our clients with the best service and product.

Project Understanding



MESA COUNTY/COLORADO CRASH TRENDS

One trend that has been evident in Colorado over the last five years is that as vehicles get larger, pedestrians, cyclists, and vulnerable users that interact with these vehicles become more at risk. Following this emerging trend, US pedestrian fatalities reached the highest level in 40 years, more than 7,500 deaths in 2022. Colorado specifically has had 111 pedestrians killed in 2022 with that trend continuing to increase in 2023. This emerging trend has shifted a focus to maximizing pedestrian safety along collector and arterial corridors throughout country, a step that Grand Junction has also made in your recently adopted Pedestrian and Bicycle Plan.

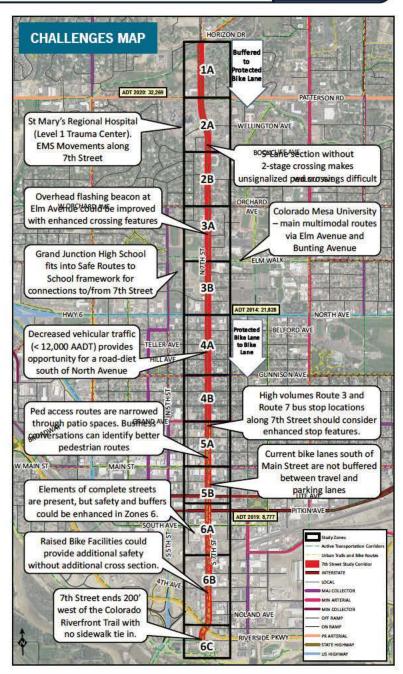
PRIORITIZING MULTIMODAL FACILITIES

As part of the Grand Junction Pedestrian and Bicycle Plan (2023), stakeholders made a goal to provide low-stress, high-comfort multimodal facilities along all city roadways. This starts with providing dedicated and/or protected bike and ped facilities for all users along the 7th Street corridor. With traffic volumes ranging from 12,500 -16,500 north of Grand Avenue and 3,500 – 7,400 to the south, these different segments provide a much different comfort level of pedestrian facilities directly adjacent to travel lanes. 7th Street was identified as one of the highest priority corridors within Grand Junction to improve facilities that included the following recommendations:

- » Buffered Bike Lane from Horizon Drive to Patterson Road
- » Trail, Cycletrack, or Protected Bike Lane from Patterson Road to Grand Avenue
- » Bike Lane from Grand Avenue to Struthers Avenue

The Pedestrian and Bicycle Plan does a good job of fitting bicycle improvements within the general segment right-of-way (ROW) and available roadway facility space, the 7th Street Active Transportation Plan is needed to proved a detailed analysis of the corridor to uncover locations where these proposed facilities may need additional coordination or design trade-offs to fit into a fully functional cross section. Locations going through intersections with right-turn lanes, narrow cross sections, and segments with a wider median will need consideration on how bike safety is transitioned through intersections and from facility type to facility type. Locations where multimodal crashes have occurred today will also be studied to understand how segment recommendations can address the nature of historic crashes.

Safety countermeasures of implementing dedicated and protected multimodal facilities can provide more than an 85 percent reduction in severe multimodal crashes along roadway segments (CMF Clearinghouse). The recently completed Grand Junction Pedestrian and Bicycle Plan identified several multimodal facility gaps south of Patterson Road; however, existing pedestrian facilities were confirmed along the entire corridor. The main focus of this study will be to further segment the 7th Street corridor into 12, approximately 1/4mile segments that will better identify the unique multimodal environment to fit bicycle, pedestrian, transit, and micro mobility uses. Where space still exists, buffers and additional protection for multimodal users will be provided in the future cross section recommendation.



Project Understanding and Strategy



PRESERVING AND EXPANDING URBAN CANOPY

7th Street is currently in the 70-90 out of 100 for the canopy equity scores for the portions of corridor north of Pitkin Avenue. Around Grand Avenue these trees create a beautiful boulevard that encourages multimodal travel (even with the existing divided four-lane prioritizing vehicles). However, south of Pitkin Avenue, this canopy equity score drops to 60-70 out of 100 showing an area that could benefit from additional boulevard canopy. This canopy will be prioritized in commercial and mixed-use areas of the 7th Street corridor due to those land uses having a lower canopy percentage compared citywide. Conversations will need to occur with Rob Davis and input from the Grand Junction Forestry Board to identify opportunities for boulevard plantings for final segment cross section recommendations. Merging cross section concepts with a targeted corridor landscaping vision will be a huge benefit to encourage multimodal use throughout the year.



North of Grand Avenue, a beautiful canopy of mature trees creates opportunities to repurpose vehicular lanes into on-street buffered bike lanes. AADT supports a road diet for this zone of 7th Street and could be a prime location for a pilot test.

TASK 1 STUDY COORDINATION

Project Manager, Rebecca Atkins, will coordinate project meetings for the seven-month project duration holding monthly PM meetings with the Grand Junction Project Manager to coordinate public and stakeholder outreach, review technical items, and update schedule and deliverable progress. Utilizing a project-specific SharePoint site will provide Grand Junction staff and your partners quick access to meeting minutes, agendas, and project deliverables as they become available. KLJ project management duties include:

- » Communication and correspondence with Grand Junction project staff and other stakeholders
- » Setup and facilitate two pop-up events for input on existing conditions and possibly a demonstration project
- » Project setup, staffing, invoicing, and closeout activities
- » Work plan and contract development

A Public and Stakeholder Engagement Plan will be developed at the beginning of the project to identify time frames and topics for each of the engagement opportunities throughout the study. Our engagement strategies will be tailored to fit Grand Junction's wanted feedback for the study and will combine both in-person pop-ups and online surveys to solicit input. KLJ's range of public educational materials for two pop-up events and virtual engagement can be seen on the next page.

Following each in-person and online survey round, KLJ will summarize findings in an engagement report that can be utilized by the project team. This will allow for a fully inclusive study that truly reflects the needs and desires of the community.

Rebecca Atkins will lead four Steering Committee Meetings (SCM) that will consist of representatives from the City of Grand Junction, CDOT, Grand Valley Regional Transportation Planning Office (RTPO), other interested groups/organizations identified in the RFP, as well as residents, business owners, and representatives along the corridor. The SCMs will be interactive and will use tools such as Mentimeter to ensure all voices of the committee are being heard, and not just the loudest in the room. Rebecca and the team will facilitate meaningful and productive conversations that will guide the committee to a majority agreed upon final recommendation for each unique segment of 7th Street taking into account how these segments connect and interact with Grand Junction's multimodal network.



BUSINESSES OUTREACH OPPORTUNITIES

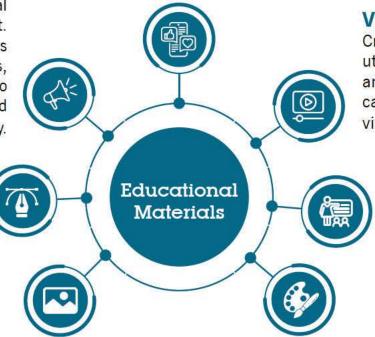
Work with area businesses to provide material to get their customers involved in the project. Our team has created materials such as coffee sleeves, coasters, sidewalk stickers, door clings, and more and distributed to local business to get more involvement and awareness for the community.

VISUAL GRAPHICS AND RENDERINGS

Relaying technical information in a visually appealing way helps the public understand the project and reaches broader audiences. Our team will develop infographics, flyers, and 3D renderings to illustrate and educate the public.

SOCIAL MEDIA CONTENT AND SCHEDULE

Develop organic and paid social media campaign, along with graphics, that can be utilized by various organizations.



VIDEOS

Create a series of videos that can be utilized in presentations, social media, and websites. Our in-house video capabilities include script writing and video editing for a variety of audiences.

DEMONSTRATION **PROJECTS**

Sometimes seeing is believing! Set up a temporary project, such as pedestrian bump-outs or bicycle lanes, so people can understand potential solutions.

ARTIFICIAL INTELLIGENCE

Midjourney is an AI image generation platform our team has experience using. The application can be utilized to illustrate project implementation.

ARTS-BASED ENGAGEMENT

Arts-based activities will build interest and get people involved in the project. Photovoice is a technique in which participants capture experiences and perspective through photography. These photos can then be shared with the community to spark discussion.



SCM #1 – Kick-off, Existing Plan Review, and Current Issues Identification

- . Meet study stakeholders and understand unique goals of the study.
- Focus on useable information from 2023 Pedestrian and Bicycle Plan.
- Identify high-risk locations throughout the 7th Street study corridor.
- Plan for Public Pop-up #1.

SCM #2 - Existing Conditions and Typical Section Charrette

- · Review the unique issues and opportunities of each segment.
- · Identify evaluation criteria and develop prioirty weighting.
- · Review range of Beyond Typicals sections for each segment.
- Identify if a Pilot Test location should be conducted.

Public Pop-Up #1 - Existing Conditions

- How does the public use the corridor today?
- . Where are gaps and limitations along 7th Street today?
- · Pre-Pilot Test input on 7th Street segment and Online Survey.

SCM #3 - Public Input Review and Project Prioritization

- · Summarize public needs along the corridor.
- · Review preliminary list of projects, strategies, and measures.
- · Identify SCM preferred projects.
- Review possible funding stratagies for each segment.

Public Pop-Up #2 – Demonstration Implementation and Feedback

- Schedule and host a 7th Street Corridor bike ride demonstation.
- Solicit public input on the event and host online survey.

SCM #4 - Implementation Plan

- Review results of the Pilot Test Implementation.
- Develop implementation plan of multimodal improvements along 7th Street.
- Identify preferred funding for each project and review Draft Report.

TASK 2 EXISTING CONDITIONS AND NO BUILD ANALYSIS

Joe DeVore, PE, PTOE, RSP2 will lead our team of skilled traffic engineers to analyze the current conditions of the corridor. The team will begin by gathering all available traffic and safety data from the City and all other entities represented in the committee. This will include coordinating previous recommendations for each segment of the 7th Street corridor and consolidating multimodal usage along each segment too. By splitting the project into 12 zones, each zone can have a detailed analysis to identify the most preferred cross section for each unique ROW constraint.

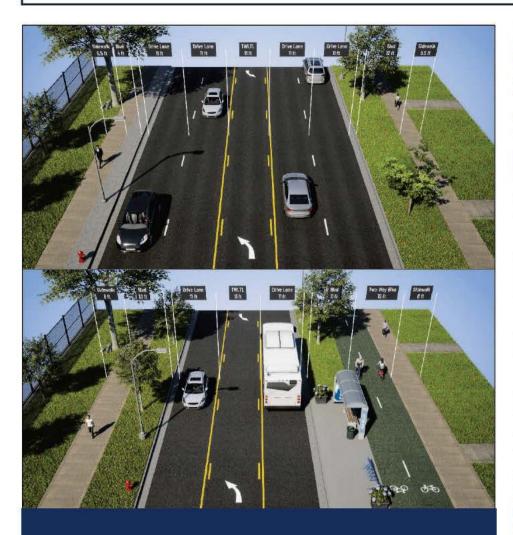
StreetLight Data will be utilized to review and validate the provided data, as well as fill in any gaps. The existing conditions will be analyzed for safety concerns, multimodal level of service (LOS), and vehicle operations LOS using Synchro/Simtraffic. Forecast volumes will be developed using the Grand Valley RTPO forecast model to analyze expected traffic conditions in the future as a basis of comparison to all potential improvements. Active transportation mode shift will also be quantified to understand benefits of dedicated facilities. The results of the analysis will be summarized in the final report.

KLJ's team will identify the top pedestrian and bicycle route generators within the study area both along 7th Street and within a three-block buffer on E-W connections. Utilizing StreetLight pedestrian/bike volume data to cross reference multimodal usage perceptions, we can confirm essential segments being used along 7th Street. Transit stops, schools, and walk-up businesses will be considered in the analysis to identify sidewalk gaps or capacity constraints and identify the need for enhanced crossings at higher volume roadways.

TASK 3 FEASIBILITY ASSESSMENT

After evaluating the existing and forecast no build conditions, and gathering input from the public and steering committee, KLJ will develop up to four potential cross section alternatives for each of the 12 zones identified in the understanding that have unique volumes, traffic, and existing facilities. Images of No Build and each alternative will be created using Beyond Typicals to show an accurate representation of multimodal facilities for each zone. Intersection and transitions between zones will also be considered to create continuous running multimodal facility vision.





Beyond Typicals visualizations can show both stakeholders and the public how multimodal features can be added to the corridor. These features can include bike facilities, additional boulevard space/trees, bus shelters, bike infrastructure, or green infrastructure.

Based on inputs from the Steering Committee and the public, an evaluation matrix will be developed to score each alternative. Criteria will be weighted based on input from the Steering Committee, and each alternative will be technically scored on how they will address the issue. Criteria will include but not be limited to: Multimodal facility LOS, Vehicular LOS, Level of Stress, Impacts/Benefits to Landscaping, Intermodal Conflicts and Safety, Impact on Parking, Impact to Private/Local Access, and Cost. Other criteria for evaluation may be determined in initial SCMs.

SCORING CRITERIA	TECHNICAL MEASURE
Multimodal Facility LOS	Bicycle and Pedestrian LOS User Comfort Calculator
Vehicular LOS	Synchro intersection LOS results with multimodal modal-shift
Bicycle Level of Traffic Stress (LTS) Measures	Grand Junction Ped and Bike Plan Criteria
Landscaping	Quantify impacts or benefits compared to existing landscaping (# of Locations)
Intermodal Conflicts and Safety	Estimated Multimodal Safety Benefit from CMF Clearinghouse
Impact on Parking	# of parking spaces impacted
Impact to Private/Local Access	Reduction or addition of dedicated turning lanes
Cost	Cost on a Low, Mid, and High breakdown

TASK 4 DEMONSTRATION PROJECT – ADDED VALUE

7th Street between Grand Avenue and North Avenue was identified as a potential location of a road diet that could shift focus from a four-lane divided roadway into a two-lane divided roadway with a buffered bikeway. KLJ has found that implementing a demonstration project of this type during a study can allow the project team to get immediate benefits and feedback from the community if road diet type improvements should be made at a specific location or elsewhere on the corridor. Because this section of corridor does not have a center turn lane for Emergency Medical Service (EMS) vehicles to use, a demonstration project will be useful to show that a buffered bike lane could be a huge multimodal benefit while keeping vehicle operations acceptable and providing needed space for vehicles to still pull over for EMS vehicles. It is recommended that a two to three--week demonstration period be coordinated to test the two-lane roadway with buffered bike lanes, which could be implemented with construction barrels and planters with very few additional materials.





KLJ has organized and participated in community bicycle demonstration projects that can raise awareness of needed multimodal improvements and create momentum for multimodal funding.

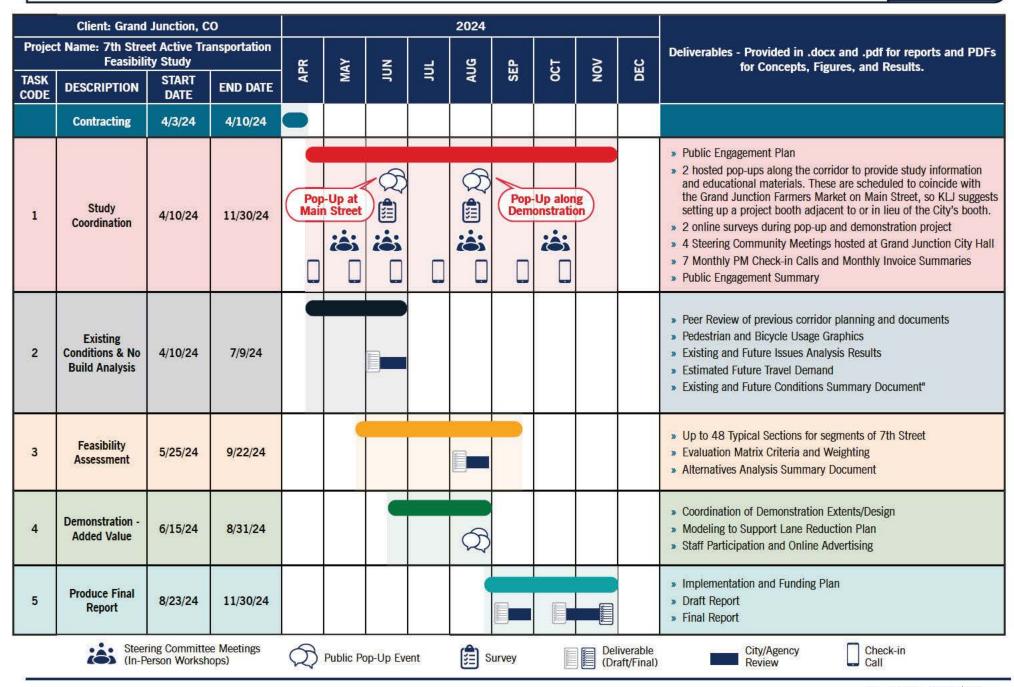
TASK 5 PRODUCE FINAL REPORT

As preferred alternatives for each zone of the project are identified, an implementation plan will be created to identify the phasing and need of each improvement. Funding will also be an important part of this conversation and Blake Wilcox will be able to guide the Steering Committee through possible funding options for each improvement. Based on the high need of a full corridor multimodal improvement project from Horizon Drive to Struthers Avenue, a larger grant option like RAISE or other MPDG grants can be considered, but would need a substantial local match at one time.

With the feasibility assessment and the evaluation matrix completed, KLJ will develop a final report to post for public comment. This public comment period will allow stakeholders and the public one final input opportunity on the final recommendations for 7th Street. The draft report will also be presented to the Steering Committee and the Grand Junction City Council to maximize input into the final vision. Comments received on the draft report will be incorporated into the final draft of the report. Once the report is finalized, the results will be incorporated into the City of Grand Junction future planning documents.

Timeline/Schedule

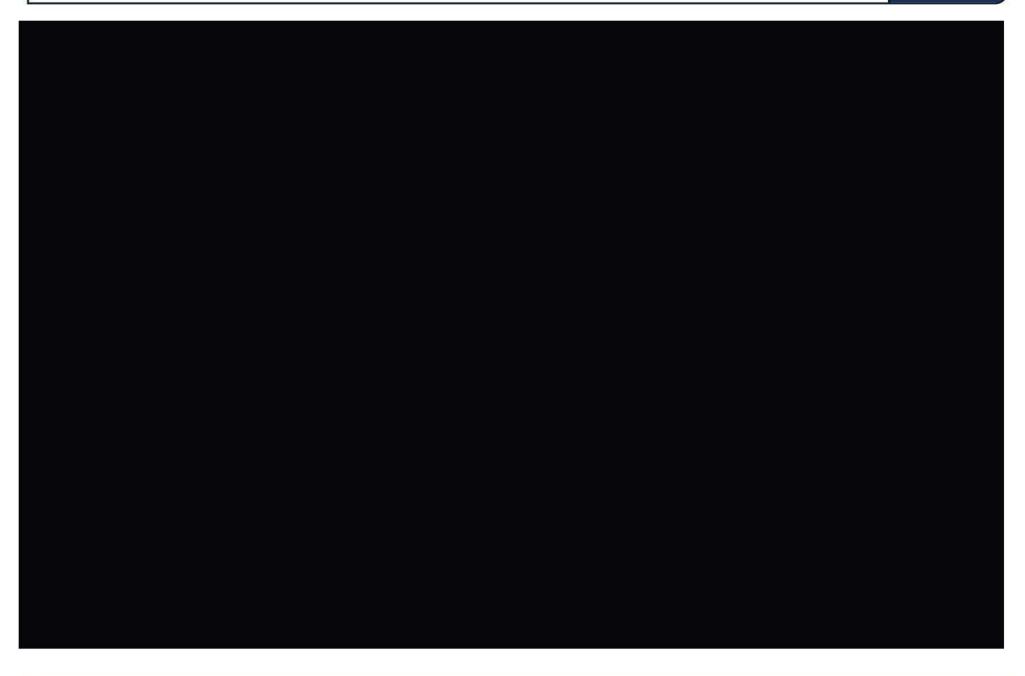






The KLJ team has a broad experience integrating safety planning into multimodal transportation plans all the way to detailed corridor design. This team provides experience through the following projects to know the local area, understand where multimodal facilities need to be expanded, work with stakeholders to develop an implementation plan, and jump start Grand Junction and your partners in expanding multimodal travel along 7th Street.













Section 7.0. Solicitation Response Form

RFP-5357-24-KH "7th Street Active Transportation Facility Feasibility Study"

Offeror must submit the entire Form completed, dated, and signed.

1) Not to exceed cost to provide design services for the 7th Street Active Transportation Facility Feasibility Study, per specifications:

NOT TO EXCEED COST \$112,504.00	
WRITTEN: One Hundred and Twelve Thousand, Five Hundred and Four	dollars.
The City reserves the right to accept any portion of the services	s to be performed at its discretion.

The undersigned has thoroughly examined the entire Request for Proposal and therefore submits the proposal and schedule of fees and services attached hereto.

This Proposal is firm and irrevocable for sixty 60) days after the time and date set for receipt of proposals.

The undersigned Offeror accepts and agrees, in accordance with the *terms and conditions contained in this Request for Proposal*, that it is prepared, ready, and willing to perform and provide services as described in the attached Proposal if the same is accepted by the City.

The undersigned Offeror acknowledges the right of the City to reject any and all Proposal s) submitted and to waive any informality(ies) and irregularity(ies) therein in the City's sole discretion.

By submission of the Proposal, each Offeror certifies, and in the case of a joint Proposal each party thereto certifies as to its capability, that the Offer has been arrived at independently, without collusion, consultation, communication, or agreement as to any matter relating to the Proposal with any other Offeror or with any competitor.

Prices in the Proposal have not knowingly been disclosed with another Offeror and will not be before award.

- Prices in the Proposal have been arrived at independently, without consultation, communication, or agreement to restrict competition.
- No attempt has been made nor will be to induce any other person or Firm to submit a proposal to restrict competition.
- The individual signing the Proposal certifies that it is a legal agent of the Firm, authorized to represent the Firm, and is legally responsible for the offer concerning supporting documentation and prices provided.

- Direct purchases by the City of Grand Junction are tax-exempt from Colorado Sales or Use Tax. Tax-exempt No. 98-903544. The undersigned certifies that no Federal, State, County, or Municipal tax will be added to the above-quoted prices.
- City of Grand Junction payment terms shall be Net 30 days.

•	Prompt payment discount of	10	percent o	of the net dollar will be offered, to the
	Owner if the invoice is paid within		30	days after the receipt of the invoice.

RECEIPT OF ADDENDA: The undersigned Firm acknowledges receipt of the Addenda to the Solicitation, Specifications, and other Contract Documents.

State number of Addenda received: ____Two (2)

It is the responsibility of the Offeror to ensure all Addenda have been received and acknowledged.

Submit a letter signed by the entity Owner or a Statement of Authority delegating authority to act on behalf of the Offeror. Before executing a Contract, the Offeror is required to furnish a completed W-9 form.

Mark Anderson PF

KLJ Engineering LLC	Senior VP Public Works and Transportation		
Company Name – (Typed or Printed)	Authorized Agent, Title - Typed or Printed)		
Mark Ander	701-355-8765		
Authorized Agent Signature	Telephone Number		
1601 Riverfront Drive, Suite 204	mark.anderson@kljeng.com		
Address of Offeror	E-mail Address of Agent		
Grand Junction, CO 81501-3829	3/6/2024		
City, State, and Zip Code	Date		

The undersigned Offeror proposes to subcontract the following portion of Services:

Name address of	Description of Service s)	Est. Value of
Subcontractor Name, City, State)	to be performed	Service s
	-	
	_	

The undersigned Offeror acknowledges the right of the City to reject any and all Offers submitted and to waive informalities and irregularities therein in the City's sole discretion.

By submission of the Proposal, each Offeror certifies, and in the case of a joint Proposal each party thereto certifies as to its own organization, that this Offer has been arrived at independently, without collusion, consultation, communication, or agreement as to any matter relating to this Proposal with any other Offeror or with any competitor.

Fee/Pricing Proposal



Task	Description	Rebecca Atkins	Joe DeVore	Marc Kenney	Mark Powers	Kerry Ribbens	Jamie Olson	Blake Wilcox	Pete Boyle	Dave Wiosna	Avi Zohari	Susie Winthers	TASK TOTAL
	Loaded Hourly Rates	\$234.00	\$200.00	\$288.00	\$175.00	\$130.00	\$136.00	\$134.00	\$126.00	\$101.00	\$110.00	\$74.00	TOTAL
1	Study Coordination	49	8	4	0	56	86	2	2	0	0	8	\$34,306.00
2	Existing Conditions and No Build Analysis	4	8	0	26	100	0	0	0	16	0	0	\$21,702.00
3	Feasibility Assessment	4	14	0	40	90	0	0	24	0	48	0	\$30,740.00
4	Demonstration - Added Value	24	16	0	0	8	24	0	0	0	0	0	\$13,120.00
5	Produce Final Report	6	16	2	24	62	0	24	0	0	0	0	\$20,656.00
	Total Hours	87	62	6	90	316	110	26	26	16	48	8	795
	Direct Labor Cost	\$20,358	\$12,400	\$1,728	\$15,750	\$41,080	\$14,960	\$3,484	\$3,276	\$1,616	\$5,280	\$592	\$120,524.00

Total Estimated Engineering Costs	
Total Estimated Engineering Cost without Added Value	\$112,504.00

Legal Proceedings/Lawsuits

All details regarding conflicts, disputes, and litigation are confidential matters, the details of which are limited by our client-engineer relationship. Similar to other firms, KLJ is occasionally engaged in various types of litigation. We work diligently in our relationships to eliminate conflicts, disputes, and litigations, which includes not hesitating to confront potential conflicts and disputes early to minimize possible impacts to all parties concerned. We will provide you with the best possible consulting services and would not knowingly enter into an agreement if we believed our service to you as a client would be compromised.

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MARCH 2024

KLJENG.COM

Engineering, Reimagined



1-800-213-3860









× Accessibility Report

Document

Rule Name	Status	Description
Accessibility permission flag	Passed	Accessibility permission flag must be set
Image-only PDF	Passed	Document is not image-only PDF
Tagged PDF	Passed	Document is tagged PDF
Logical Reading Order	Needs manual check	Document structure provides a logical reading order
Primary language	Passed	Text language is specified
<u>Title</u>	Passed	Document title is showing in title bar
<u>Bookmarks</u>	Passed	Bookmarks are present in large documents
Color contrast	Needs manual check	Document has appropriate color contrast

Page Content

Rule Name	Status	Description
Tagged content	Passed	All page content is tagged
Tagged annotations	Failed	All annotations are tagged
Tab order	Passed	Tab order is consistent with structure order
Character encoding	Passed	Reliable character encoding is provided
Tagged multimedia	Passed	All multimedia objects are tagged
Screen flicker	Passed	Page will not cause screen flicker
Scripts	Passed	No inaccessible scripts
Timed responses	Passed	Page does not require timed responses
Navigation links	Passed	Navigation links are not repetitive

Forms

Rule Name	Status	Description
Tagged form fields	Passed	All form fields are tagged
Field descriptions	Passed	All form fields have description

Alternate Text

Rule Name	Status	Description
Figures alternate text	Passed	Figures require alternate text
Nested alternate text	Passed	Alternate text that will never be read
Associated with content	Passed	Alternate text must be associated with some content
Hides annotation	Failed	Alternate text should not hide annotation
Other elements alternate text	Passed	Other elements that require alternate text

Tables

Rule Name	Status	Description
Rows	Passed	TR must be a child of Table, THead, TBody, or TFoot
TH and TD	Passed	TH and TD must be children of TR
<u>Headers</u>	Passed	Tables should have headers
Regularity	Passed	Tables must contain the same number of columns in each row and rows in each column
<u>Summary</u>	Skipped	Tables must have a summary

Lists

Rule Name	Status	Description
<u>List items</u>	Passed	LI must be a child of L
Lbl and LBody	Passed	Lbl and LBody must be children of LI

Headings

Rule Name	Status	Description
Appropriate nesting	Failed	Appropriate nesting

Back to Top