

SS-5668-25-KN

CITY OF GRAND JUNCTION
SOLE SOURCE JUSTIFICATION FORM

Date: <u>04/09/2025</u>	Requested By: <u>Commander Jason Sawyer</u>
Department: <u>Grand Junction Police Dept</u>	Division: <u>Patrol-Canine</u>
Vendor Name: <u>Rocky Mountain Canine Academy, LLC</u>	Net Cost Delivered: \$ <u>26,400</u>

Provide G/L Account where funds are budgeted: _____
 Project code, if applicable: _____

SOLE SOURCE JUSTIFICATION

(INITIAL ALL ENTRIES THAT APPLY)

Material/Service Description: Police Trained Canine

1. _____ - Uniqueness: Is unique and unavailable from any other source due to proprietary rights, patents, copyrights, secret processes, or monopoly control;
2. JAS - Compatibility: There is a need for compatibility with existing equipment, technologies, or processes, and only a specific product or service can satisfy that need;
3. _____ - Urgency: Delay would lead to serious injury, death, or significant financial loss;
4. JAS - Expertise: The vendor has unique experience, expertise, or capabilities unavailable elsewhere;
5. JAS - Standardization: There is a need to standardize specific equipment or supplies to reduce training, inventory, or maintenance costs, and only one vendor can meet this need;
6. _____ - Written demonstration and justification is available which reasonably and practicably establishes that the selection of a sole source vendor is in the best interest of the City.

Attach Justification Memo and Pricing Documentation, then proceed with signatures below.
After Dept Head approval, forward to Purchasing.

Department Director Approval:

I recommend that competitive procurement be waived and that the service or material described herein be purchased as a sole source.

Signed:  4/21/2025
DocuSigned by: 2FFFDAB3E8DE478 Department Head Signature Date

Purchasing Approval:

Based on the above and attached documents, I have determined this to be a sole source with no other vendor practicably available.

Signed:  4/21/2025
DocuSigned by: 09BA36D53ED04B7 Purchasing Manager Signature Date

Final Authorization

City Manager Approval Required (\$25K to \$50K)

yes / no

Signed:  4/21/2025
DocuSigned by: 724562BCAB8F4F3 City Manager Signature Date

City Council Approval Required (over \$50K)

yes / no



MEMORANDUM

TO: Olivia Bray
FROM: Cdr. Jason Sawyer 02-12
DATE: 04/10/2025
SUBJECT: Sole Source Narrative for Police Canines

In 2006 the Grand Junction Police Department was utilizing Bill Delay with Rocky Mountain Canine Academy under a sole source to supply the canines and training for them and the handlers. Following 2006 for several additional canines we utilized other sources. Each one of these officers and their partner canines were sent out of state to get trained and certified for several weeks through the National Police Canine Association (NPCA). They would return and have to certify through Colorado Police Canine Association (CPCA). This caused hardships at home as they could not come home on weekends for several weeks.

After purchasing the last canine from another agency, we utilized Bill Delay for the training only. This was conducted in Denver, Colorado area and thus the officer was able to return home on weekends to spend with family. Both the handler and the canine received acceptable training through Rocky Mountain Canine Academy.

Bill Delay has been involved in canine purchasing, training, and all aspects of canine work for several decades. Rocky Mountain Canine Academy allows the Grand Junction Police Department a "one stop shop" in purchasing canines for the department. It provides research, selection, and evaluation of a canine that meets the standards we provide. It also provides in-state training and certifications for the canine and the handler, certification in both NPCA and CPCA, and additional training and aid in training if needed. Bill Delay is also current on Colorado laws, policies, and requirements and if expert testimony is needed in any of these fields, he is local and is less costly for the department in bringing him in for testimony. If there are issues with the canine during training and administration needs to be involved in decisions, it is closer and easier for us to be involved. Finally for training purposes the officers would have to take a patrol vehicle to transport the canine to training. If it is an out of state training, it would be a much longer travel time and potentially cost more in hotels, food, and time away from patrol.

The cost of purchasing a canine, training for 6 to 8 weeks, and additional training is an all-inclusive cost with the Rocky Mountain Canine Academy, and it is my recommendation we utilize Rocky Mountain Canine Academy as a sole source for purchasing the canines for the Grand Junction Police Department.

A handwritten signature in blue ink that reads "Jason Sawyer" followed by "02-12".

Commander Jason Sawyer / Grand Junction Police Dept.

555 Ute Avenue, Grand Junction, CO 81501 • P 970-549-5221 • F 970-549-5201 • jasons@gjcity.org

INVOICE

Rocky Mountain Canine Academy, LLC
Remit to: 392 Karlann Dr
Black Hawk, Colorado 80422

rmca.bd@gmail.com
+1 (303) 549-7696

Bill to
Grand Junction Police Department

Invoice details
Invoice no.: 410
Invoice date: 03/27/2025
Due date: 04/26/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Sale Of	Two Labrador Retrievers suitable for Drug Detection and Tracking.	2	\$10,000.00	\$20,000.00
2.		Services	Train two Labrador Retrievers and two Handlers for Tracking and Drug Detection. Six to eight week school.	1	\$6,400.00	\$6,400.00

Total \$26,400.00

Ways to pay



Note to customer
Thank you for your business.

View and pay