



CITY OF
Grand Junction
COLORADO

General Services Director





THE COMMUNITY

Grand Junction is a friendly, vibrant community on Colorado's Western Slope, surrounded by some of the most stunning landscapes in the state. From the cliffs of the Colorado National Monument to the forests of the Grand Mesa, outdoor adventure is part of everyday life. Nestled at the meeting point of the Colorado and Gunnison Rivers, the city offers quick access to hiking, biking, rafting, and skiing—all just minutes from your front door.

As the regional hub for western Colorado and eastern Utah, Grand Junction offers top-tier healthcare, education, shopping, and entertainment. It's home to Colorado Mesa University, a growing institution with over 11,000 students and a strong presence in the community. The city is also well-connected, with a regional airport offering direct flights to Denver, Dallas, Phoenix, and Las Vegas.

Downtown Grand Junction is full of energy, with year-round events, local shops, galleries, and restaurants that bring people together. With over 250 days of sunshine, short commutes, and uncrowded trails, Grand Junction makes it easy to enjoy the outdoors and still be home in time for dinner. It's a great place to live, work, and raise a family.

THE DEPARTMENT

Since 2018, the General Services Department has been the engine behind the scenes—delivering high-quality internal support that keeps City departments running smoothly, efficiently, and cost-effectively. From maintaining fleets and facilities to managing streets and storm systems, our team handles the essential services that help build a better city every day. We also oversee operations such as parking, solid waste and recycling, ensuring our community services are sustainable, effective, and forward-thinking.

With a commitment to excellence, professionalism, and integrity, we strive for continuous improvement and strong partnerships that make a lasting impact.

With over 870 full-time employees, the City provides a full range of municipal services including Public Safety, Utilities, Parks and Recreation, Engineering and Transportation, Community Development, and Destination Marketing. As a values-driven organization, city employees exemplify the core values of Continuous Improvement, Collaborative Partnerships, and Exemplary Service in meeting the needs of our community members, visitors and businesses.

THE POSITION

The General Services Director is a senior executive responsible for leading a broad range of internal City operations, including fleet services, facilities maintenance, solid waste and recycling, custodial services, and parking. This role sets the strategic direction for the department, oversees long-term planning and budgeting, and ensures services are delivered efficiently to support the City's mission and meet the needs of the community.

Working closely with City leadership, the General Services Director aligns departmental goals with organizational priorities while driving continuous improvement across all areas of the operation. The position also supports staff development and promotes a culture of professionalism, innovation, and service excellence. As a key behind-the-scenes leader, the General Services Director plays a critical role in keeping City operations running smoothly and effectively.

THE IDEAL CANDIDATE

This is an outstanding opportunity for an experienced public service leader to oversee a diverse portfolio of essential City operations, including fleet and facilities, solid waste and recycling, custodial services, and parking. The General Services Director sets the vision for the department, guiding long-term planning efforts aligned with the City's strategic goals.

The ideal candidate will possess the following:

- Proven leadership in managing large-scale operations, including capital improvement projects and asset management strategies.
- Strong financial expertise to oversee multimillion-dollar budgets and drive cost-effective, efficient service delivery.
- A collaborative approach to building cross-department partnerships and enhancing customer satisfaction.
- Excellent communication skills, with the ability to present to executive leadership, City Council, and the public.
- A commitment to staff development, continuous improvement, and operational excellence.



COMPENSATION & BENEFITS

The annual salary range for the General Services Director is \$146,932 to \$164,756; placement within this range is dependent upon qualifications and experience. The City also offers an attractive benefits package including:

- Medical Insurance
- Employer paid Dental Insurance
- Vision Insurance
- 401a Retirement with 9% City match
- 457 Retirement - 1% City funding with 2% employee contribution
- Life Insurance
- Employee Health Clinic
- Employee Child Care Center
- Paid Time Off, including eleven paid holidays

HOW TO APPLY

The City of Grand Junction is committed to building a diverse and inclusive workforce. All interested applicants are encouraged and welcome to apply for this position.

To apply, submit a completed City application online at www.gjcity.org/Jobs. This position is open until filled.

Apply at gjcity.org

City of Grand Junction

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