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**CITY COUNCIL AGENDA  
MONDAY, NOVEMBER 25, 2024  
CITY HALL AUDITORIUM  
250 NORTH 5<sup>TH</sup> STREET  
5:00 PM – SPECIAL MEETING**

- 1. Call to Order, Pledge of Allegiance, Moment of Silence**
- 2. Public Comment**
- 3. Other Action Items**
  - a. Resource Center Lease/Possible Direction Regarding Suspension and/or Termination of the Lease of City Property at 261 Ute Avenue for Resource Center Operations
  - b. Discussion and Possible Direction Concerning an Alternative Site(s) for Resource Center Operations
  - c. Downtown Security Measures
- 4. Other Business**
- 5. Adjournment**



## Grand Junction City Council

### Regular Session

Item #3.a.

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**Meeting Date:** November 25, 2024

**Presented By:** Andrea Phillips, Interim City Manager

**Department:** City Manager's Office

**Submitted By:** Andrea Phillips, Interim City Manager

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### **Information**

#### **SUBJECT:**

Resource Center Lease/Possible Direction Regarding Suspension and/or Termination of the Lease of City Property at 261 Ute Avenue for Resource Center Operations

#### **RECOMMENDATION:**

For Council Discussion and Possible Action

#### **EXECUTIVE SUMMARY:**

At the regular Council meeting on November 20, 2024, Council requested scheduling a special meeting to discuss the Resource Center. At prior meetings and workshops, Council discussed the operating timeline of the Resource Center. The Center is managed through an agreement with Homeward Bound, through a partnership with United Way. The tent was purchased through ARPA funds that were provided to Homeward Bound for this purpose. The current lease agreement began on December 18, 2023, and is for a two-year plus period. It is set to expire on April 1, 2026 unless amended, terminated or extended (see both documents attached).

#### **BACKGROUND OR DETAILED INFORMATION:**

Council has discussed several options for the Resource Center, including, but not limited to the following:

1. Amending the agreement to provide an earlier end date. April 1, 2025 has been discussed.
2. Establishing a temporary closure for a period of time.
3. Ending the agreement.

Staff is seeking direction on how Council wishes to proceed.

**FISCAL IMPACT:**

The City's 2025 budget includes \$415,800 to Homeward Bound for the Resource Center operating agreement. Additional funds were requested at prior workshops for additional staffing at the Center and for United Way for a Services Coordinator. Staff recommends that these additional funds be allocated from the approximately \$539k in un-earmarked housing funds in the 2025 budget. Homeward Bound has requested additional funds for operation of the North Avenue Shelter in 2025.

**SUGGESTED MOTION:**

Council may make various motions depending on the desired direction.

**Attachments**

1. Resource Center Lease Signed Agreement (1)
2. Resource Center Operation Signed agreement

## LEASE/LICENSE AGREEMENT

This Lease/License Agreement ("Lease" or "License") is made and entered into as of the 18<sup>th</sup> Day of December 2023, by and between the City of Grand Junction, a Colorado home rule municipality, hereinafter referred to as "the City", and Homeward Bound of the Grand Valley, hereinafter referred to as "Lessee". The City and the Lessee may be referred to collectively as the Parties.

### Recitals.

A. The City is the owner of certain real property in the Grand Junction, Mesa County, Colorado, commonly known as 261 Ute Avenue and legally described on **Exhibit A** and as depicted on Exhibit B (Site Plan) attached hereto and incorporated herein by reference as if fully set forth, hereinafter referred to as "the Property".

B. Lessee desires to lease from the City the Property under the terms and conditions of this Lease Agreement for the construction and operation of an 8400 square foot non-permanent structure, together with the placement and use of a restroom/shower trailer, all as shown and described on the Site Plan.

C. The City has agreed to lease the Property to Lessee and license it to use the same under the terms and conditions of this Lease and the Beneficiary Agreement (Agreement) by and between the Parties. The Agreement is attached hereto and incorporated herein by reference as if fully set forth.

NOW, THEREFORE, in consideration of the Recitals above and the terms, covenants and conditions contained herein, the Parties hereto agree as follows:

1. Grant and Acceptance of Lease. The City hereby leases the Property to Lessee, and Lessee hereby accepts and leases the Property from the City, for the term stated in paragraph 2 below and for the specific purposes and uses of the Property in accordance with the terms and conditions of this Lease and the Agreement.

2. Term. The term of this Lease shall commence on December 18, 2023, and shall continue through April 15, 2026 at which time this Lease shall expire.

3. Reservations from Lease. The City reserves from this Lease and retains unto itself:

a. all oil, gas coal and other minerals and mineral rights underlying and/or appurtenant to the Property;

b. all rights to grant, sell, bargain, convey and dedicate any ownership interest(s) in and to the Property, or any division thereof, to any other party, including the conveyance of easement(s) for the City's planned reuse of the Property, so long as such action will not interfere with Lessee's use and enjoyment of the Property for the purposes set forth in this Lease and the Agreement;

c. the proceeds of any award or claim for damages, direct or consequential, in connection with any condemnation or other taking of any part of the Property, in



whole or in part, even if such taking is made by and/or for the purposes of the City, or for the conveyance in lieu of condemnation. Lessee hereby assigns and transfers to the City any claim Lessee may have to compensation, including claims for damages, as a result of any condemnation.

4. No Rent.

4.1 The Parties agree that the Lessee is not required to pay the City rent; however, it is required to provide and perform certain services in support of the Award and the purposes for which the award has been given all as more particularly described in the Beneficiary Agreement (Agreement) by and between the Parties. Lessee's full and faithful performance of the Agreement shall constitute due and adequate consideration for the Lessee's use of the Property.

4.2 In the event the Lessee substantially fails to perform, subject to the provisions of paragraph 9, this Lease may terminate without notice and the City may immediately retake possession of the Property.

5. Lessee's Use and Occupancy of the Property. Lessee's use and occupancy of the Property shall be in accordance with the Site Plan and the Agreement.

6. Specific Duties and Obligations of Lessee. As consideration for the Lease and to occupy and use the Property, Lessee shall, at no cost or expense to the City:

6.1 Install gates and fencing as shown on the Site Plan,

6.2 Construct the pavilion facility,

6.3 Maintain all aspects of the Property and keep the Property in a clean, safe, and healthy condition and in compliance with all applicable codes, ordinances, regulations, rules, and orders,

6.4 Timely pay any and all real estate, use and possessory taxes which may be levied upon and against the Property and any taxes or assessments levied against the livestock and other personal property of Lessee or any other leasehold interest acquired by Lessee under this Lease,

6.5 Forever waive and forego any claim, cause of action or demand Lessee may have against the City, its officers, employees, agents and assets for injury to or destruction of any property of Lessee or any other party that may be lost, injured, destroyed or devalued as a result of the act, or failure to act, of Lessee or any other person; and to indemnify, defend and hold the City and the City's officers, employees, agents and assets harmless from any and all fines, suits, procedures, claims, damages, actions, costs and expenses of every kind, and all costs associated therewith (including the costs and fees of attorneys, consultants and experts) in any manner arising out of or resulting from Lessee's use, occupancy, maintenance and improvement of the Property.

6.6 Not violate nor permit to be violated any code, rule, regulation or order pertaining to the use, application, transportation, and storage of any hazardous, toxic, or regulated substance or material, including, but not limited to, herbicides, pesticides, and

petroleum products. Lessee agrees that any spill, excessive accumulation or violation of any code, rule, regulation or order pertaining to the use, application, transportation and storage of any such material or substance shall be reported immediately to the City. Lessee further agrees that all costs and responsibilities for cleaning, removing and abating any violation pursuant to this paragraph shall be borne solely by Lessee.

6.7 Purchase and at all times during the term of this Lease maintain in effect suitable comprehensive general liability and hazard insurance which will protect the City and the City's officers, employees, agents, and assets from liability in the event of loss of life, personal injury or property damage suffered by any person or persons on, about or using the Property, including Lessee. Such insurance policy(ies) shall have terms and amounts approved by the City's Risk Manager. Such insurance shall not be cancelable without thirty (30) days prior written notice to the City and shall be written for at least a minimum of One Million Dollars (\$1,000,000.00), combined single limit. The certificate of insurance must be deposited with the City and must designate "The City of Grand Junction, its officers, employees, agents and assets" as additional insureds. If a policy approved by the City's Risk Manager is not at all times in full force and effect during the term of this Lease, this Lease shall automatically terminate.

## 7. Hazardous Substances.

7.1 The term "Hazardous Substances", as used in this Lease, shall mean any substance which is: defined as a hazardous substance, hazardous material, hazardous waste, pollutant or contaminant under any Environmental Law enacted by any federal, state and local governmental agency or other governmental authority; a petroleum hydrocarbon, including, but not limited to, crude oil or any fraction thereof; hazardous, toxic or reproductive toxicant; regulated pursuant to any law; any pesticide or herbicide regulated under state or federal law. The term "Environmental Law", as used in this Lease, shall mean each and every federal, state, and local law, statute, ordinance, regulation, rule, judicial or administrative order or decree, permit, license, approval, authorization or similar requirement of each and every federal state and local governmental agency or other governmental authority, pertaining to the protection of human health and safety of the environment, either now in force or hereafter enacted.

7.2 Lessee shall not cause or permit to occur by Lessee and/or Lessee's agents, guests, invitees, contractors, licensees, or employees:

- a. any violation of any Environmental Law on, under or about the Property or arising from Lessee's use and occupancy of the Property, including, but not limited to, air, soil and groundwater conditions; or
- b. the use, generation, accidental or uncontrolled release, manufacture, refining, production, processing, storage, or disposal of any Hazardous Substance on, under or about the Property, or the transportation to or from the Property of any Hazardous Substance in violation of any federal state or local law, ordinance, or regulation either now in force or hereafter enacted.



8. Condition of the Property.

8.1 Lessee affirms that Lessee has inspected the Property and has received the Property in good order and condition. Lessee further affirms that the condition of the Property is sufficient for the purposes of Lessee. The City makes no warranties nor promises, either express or implied, that the Property is sufficient for the purposes of Lessee.

8.2 In the event the Property is damaged due fire, flood or any other act of nature or casualty, or if the Property is damaged to the extent that it is no longer functional for the purposes of Lessee, the City shall have no obligation to repair the Property nor to otherwise make the Property usable or occupiable; damages shall be at Lessee's sole and absolute risk.

9. Default, Sublet, Termination.

9.1 Should Lessee: (a) default in the performance of Lessee's agreements, duties or obligations set forth under this Lease and any such default continue for a period of thirty (30) days after written notice thereof is given by the City to Lessee, or (b) abandon or vacate the Property, or (c) suffer death, or (d) be declared bankrupt, insolvent, make an assignment for the benefit of creditors, or if a receiver is appointed, the City may, at the City's option, cancel and annul this Lease at once and enter and take possession of the Property immediately without any previous notice of intention to reenter, and such reentry shall not operate as a waiver or satisfaction, in whole or in part, of any claim or demand arising out of or connected with any breach or violation by Lessee of any covenant or agreement to be performed by Lessee. Upon reentry, the City may remove the property and personnel of Lessee and store Lessee's property in a warehouse or at a place selected by the City, at the expense of Lessee and without liability to the City. Any such reentry shall not work a forfeiture of nor shall it terminate the rent(s), fees, assessments or the covenants and agreements to be performed by Lessee for the full term of this Lease; and upon such reentry, the City may thereafter lease or sublease the Property for such rent as the City may reasonably obtain, crediting Lessee with the rent so obtained after deducting the cost reasonably incurred in such reentry, leasing or subleasing, including the costs of necessary repairs, alterations and modifications to the Property. Nothing herein shall prejudice or be to the exclusion of any other rights of the City to obtain injunctive relief based on the irreparable harm caused to the City's reversionary rights.

9.2 Except as otherwise provided for (automatic and immediate termination), if Lessee is in default in the performance of any term, condition, duty or obligation of this Lease, the City may, at its option, terminate this Lease upon giving thirty (30) days written notice. If Lessee fails within any such thirty (30) day period to remedy each and every default specified in the City's notice, this Lease shall terminate. If Lessee remedies such default, Lessee shall not thereafter have the right of thirty (30) days to remedy with respect to a subsequent similar default, but rather, Lessee's rights shall, with respect to a subsequent similar default terminate upon the giving of notice by the City.

9.3 Lessee shall not assign or sublease this Lease or any right or privilege connected therewith, or allow any other person, except as provided herein and except

the employees of Lessee, to occupy the Property or any part thereof. Any attempted assignment, sublease or permission to occupy the Property conveyed by Lessee shall be void and shall, at the option of the City, provide reasonable cause for the City to terminate this Lease. The interest of Lessee in this Lease is not to be assignable by operation of law without the formal approval of the City.

10. Miscellaneous Provisions.

10.1 The City, by entering into this Lease, does not part with its entire possession of the Property, but only so far as is necessary to enable Lessee to use and occupy the Property and to carry out the duties, obligations, terms, and provisions of this Lease. The City reserves the right to at reasonable times have its officers, employees and agents enter into and upon the Property and every part thereof and to do such acts and things as may be deemed necessary for the protection of the City's interests therein.

10.2 It is expressly agreed that this Lease is one of lease and not of partnership. The City shall not be or become responsible for lost profits, lost opportunities or any debts contracted by Lessee. Lessee shall keep the Property free from any and all liens whatsoever, including, but not limited to, liens arising out of any work performed, materials furnished or obligations incurred by Lessee. Lessee shall save, indemnify and hold the City and the City's officers, employees, agents and assets harmless against all liability and loss, and against all claims or actions based upon or arising out of any claim, lien, damage or injury (including death), to persons or property caused by Lessee or sustained in connection with Lessee's performance of the duties, obligations, terms and conditions of this Lease or the conditions created thereby, or based upon any violation of any statute, ordinance, code, rule or regulation, either now in force or hereinafter enacted, and the defense of any such claims or actions, including the costs and fees of attorneys, consultants and experts. Lessee shall also save, indemnify and hold the City and the City's officers, employees, agents and assets harmless from and against all liability and loss in connection with, and shall assume full responsibility for the payment of, all federal, state and local taxes, fees or contributions imposed or required under unemployment insurance, social security and income tax laws with respect to employees engaged by Lessee.

10.3 Lessee shall not pledge or attempt to pledge or grant or attempt to grant as collateral or security any of Lessee's interest in any portion of the Property.

10.4 As agreed to by the Parties the improvements placed upon, under or about the Property or attached to the Property by Lessee shall not be or become part of the Property and shall be the sole and separate property of the Lessee, subject to conveyance by the Lessee to City upon the expiration or termination of this Lease.

11. Surrender, Holding Over. Lessee shall, upon the expiration or termination of this Lease, peaceably surrender the Property to City in good order, condition and state of repair. In the event Lessee fails, for whatever reason, to vacate and peaceably surrender the Property upon the expiration or termination of this Lease, Lessee agrees that Lessee shall pay to the City the sum of \$100.00 per day for each and every day thereafter until Lessee has effectively vacated and surrendered the Property. The parties agree that it would be difficult to establish the actual damages to the City in the



event Lessee fails to vacate and surrender the Property upon the expiration or termination of this Lease, and that said \$100.00 daily fee is an appropriate penalty amount.

12. Enforcement, Partial Invalidity, Governing Law.

12.1 In the event the City uses its Attorney or engages an attorney to enforce the City's rights hereunder, Lessee agrees to pay any and all attorney fees, plus costs, including the costs of any experts.

12.2 The invalidity of any portion of this Lease shall not affect the validity of any other provision contained herein. In the event any provision of this Lease is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to the expungement of the invalid provision(s).

12.3 This Lease shall be governed by and construed in accordance with the laws of the State of Colorado. Venue for any action to enforce any covenant or agreement contained herein shall be in Mesa County, Colorado.

13. Notices. All notices to be given with respect to this Lease shall be in writing delivered either by United States mail or personally by hand or by courier service, as follows:

To the City:

City of Grand Junction  
Attn: City Manager  
250 North 5<sup>th</sup> Street  
Grand Junction, CO 81501-2668

With Copy to:

City of Grand Junction  
Attn: City Attorney  
250 North 5<sup>th</sup> Street  
Grand Junction, CO 81501-2668

To Lessee:

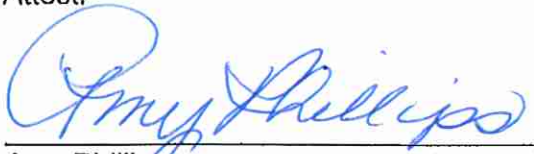
HOMEWARD BOUND OF THE GRAND VALLEY  
562 29 RD  
Attn: Rick Smith, Executive Director  
Grand Junction, CO 81501

All notices shall be deemed given: (a) if sent by mail, when deposited in the mail, or (b) if delivered by hand or courier service, when delivered. The Parties may, by notice as provided above, designate a different address to which notice shall be given.

14. Legal Counsel/Ambiguities. The City and Lessee have each obtained the advice of its/their own legal and tax counsel regarding this Lease or has knowingly declined to do so. Therefore, the Parties agree that the rule of construing ambiguities against the drafter shall have no application to this Lease.

The Parties hereto have each executed and entered into this Lease as of the day and year first above written.

Attest:



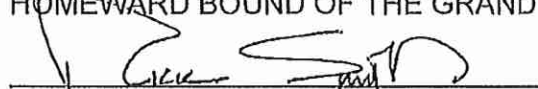
Amy Phillips  
City Clerk

The City of Grand Junction,  
a Colorado home rule municipality



Greg Caton  
City Manager

HOMEWARD BOUND OF THE GRAND VALLEY



Executive Director or \_\_\_? \_

EXHIBIT "A"

DESCRIPTION OF THE PROPERTY

*Lots 1-16, inclusive of Block 142 City of Grand Junction.*



NOT FOR CONSTRUCTION

Exhibit B "Site Plan"

**TEMP UNHOUSED  
SERVICE FACILITY**

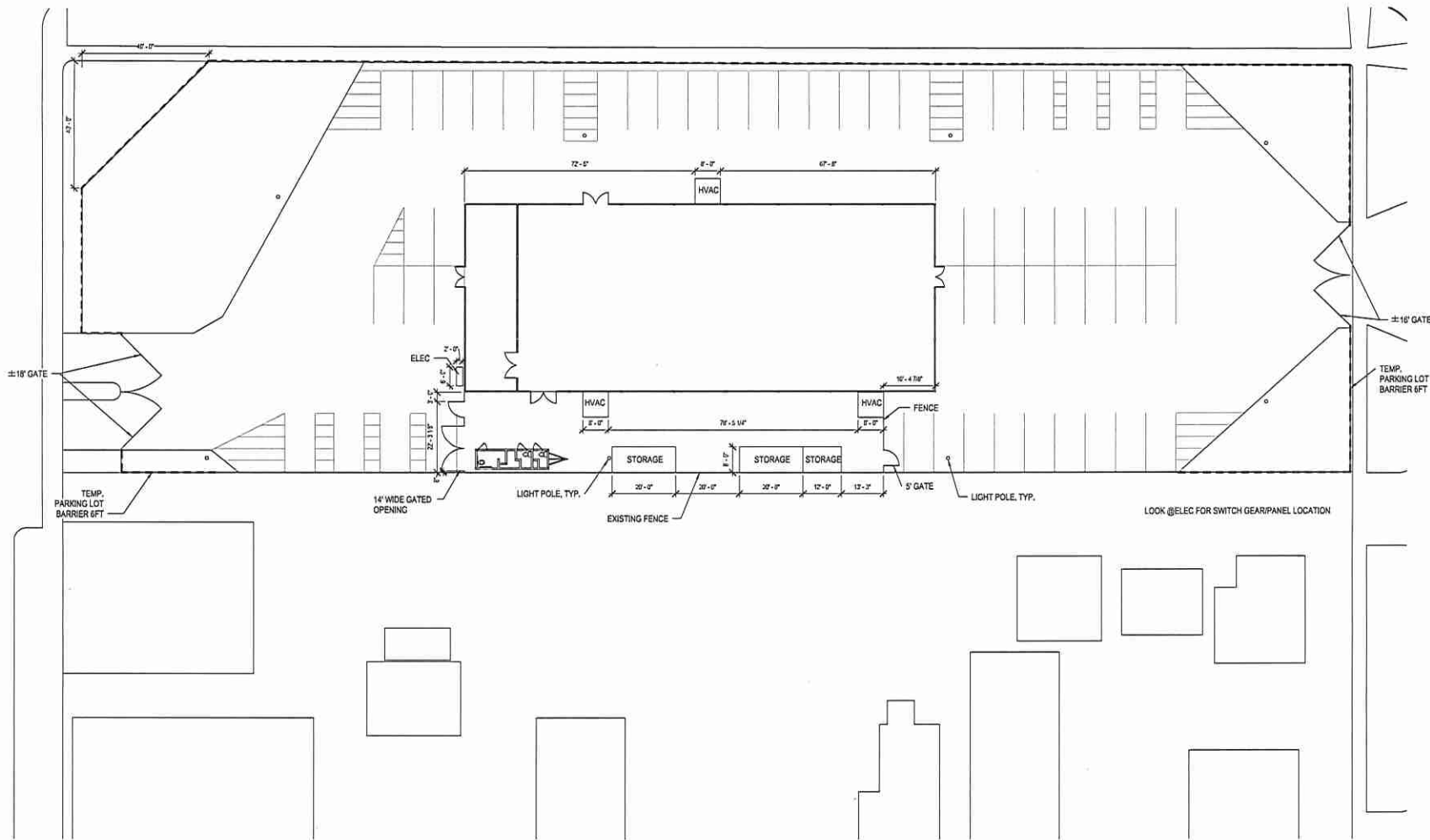
261 UTE AVENUE  
GRAND JUNCTION, COLORADO  
81501

**ARCHITECTURAL  
SITE PLAN**

NO. ISSUED FOR: DATE:

PROJECT STATUS: PERMITTING

DATE: 12/08/2023 SHEET NO: PROJECT NO: 2337 **A011**



**SNOW REMOVAL PROTOCOL:**  
AT ANY POINT IN TIME, DURING THE FACILITY BEING USED IN A 24HR PERIOD, WHERE SNOW ACCUMULATION IS 2 INCHES OR GREATER ON THE FABRIC ROOF THEN THE STAFF WILL HAVE HILLTOP PROPERTY SERVICES STAFF PERFORM SNOW REMOVAL. SNOW REMOVAL WILL ENTAIL THE HILLTOP STAFF DISLODGING THE SNOW FROM THE FABRIC SO THAT IT SLIDES DOWN THE ROOF SLOPE TO EDGE OF THE BUILDING. HILLTOP STAFF WILL THEN REMOVE THE SNOW FROM THE PERIMETER OF THE BUILDING SO THAT ALL ENTRIES REMAIN CLEAR AND SNOW IS NOT ALLOWED TO GATHER AT THE BASE OF THE STRUCTURE.

1 AMERICAN RESCUE PLAN ACT BENEFICIARY AGREEMENT by and between  
2 CITY OF GRAND JUNCTION, COLORADO

3  
4 and

5 HOMEWARD BOUND OF THE GRAND VALLEY FOR AMERICAN RESCUE PLAN ACT (ARPA)  
6 FUNDS FOR THE PURCHASE, CONSTRUCTION AND OPERATION OF A RESOURCE CENTER  
7 FOR SERVICES FOR HOMELESS AND OTHER VULNERABLE PERSONS

8 THIS AGREEMENT (AGREEMENT) is made between the City of Grand Junction, a  
9 Colorado Home Rule Municipality (CITY), and HOMEWARD BOUND OF THE GRAND  
10 VALLEY INC., a 501(c)(3) nonprofit organization (BENEFICIARY).

11 Collectively the CITY and the BENEFICIARY may be referred to as the PARTIES.

12 RECITALS:

13 On March 11, 2021, President Joseph R. Biden signed into law the American Rescue  
14 Plan Act of 2021 (ARPA.)

15 On May 10, 2021, the United States Department of the Treasury published guidance  
16 that allowed the CITY to accept Coronavirus State and Local Fiscal Recovery Funds  
17 (FUNDS) distributed to the City as eligible local government revenue replace in  
18 accordance with the ARPA guidance.

19 The CITY was allocated FUNDS in the amount of \$10.4 million and although the CITY  
20 received its FUNDS as revenue replacement, it chose to allocate \$9 million of the  
21 FUNDS, and generally to use that sum of money for purposes that would positively  
22 impact homelessness, mental health, and affordable housing.

23 The City has expended the majority of the FUNDS; however, due to an urgent need and  
24 an innovative proposal from the BENEFICIARY, in collaboration with United Way of Mesa  
25 County, for the purchase, construction and operation of a resource center to offer  
26 services for homeless and other vulnerable persons ("RESOURCE CENTER" OR "CENTER")  
27 on property owned by the CITY, on November 1 and November 15, 2023, the City  
28 Council approved Resolutions 95-23 and 103-23, ("RESOLUTIONS") and on November 15,  
29 the City by and with Ordinance 5182 appropriated FUNDS in the amount of \$912,400.00  
30 (AWARD) to be used by the BENEFICIARY in support of the CENTER.

31 When constructed the Center will operate as a low barrier to entry facility and will  
32 provide access to supportive services; the Center will be staffed and operated by the  
33 BENEFICIARY, with faith-based and other service providers contributing to the delivery of  
34 services, food, and basic needs.

35 The CENTER, and the services it will provide, are consistent with the Council's direction  
36 for use of the ARPA funds. The AWARD will be used for capital acquisition, including the  
37 structure that will be purchased, constructed, and used for the CENTER, a restroom and  
38 shower trailer to be placed on the site designated for the CENTER, and for related start-  
39 up and one month of operational costs.



By and with this AGREEMENT the BENEFICIARY has committed to use the AWARD for the purposes stated herein and in the RESOLUTIONS.

NOW, THEREFORE, in consideration of the foregoing RECITALS, the RESOLUTIONS which are incorporated herein by reference, and the terms and conditions set forth below, and other good and valuable consideration the sufficiency of which is acknowledged, the BENEFICIARY and the CITY do agree to the terms of this AGREEMENT for the use of the AWARD for the stated purposes as follows:

#### 1. EFFECTIVE DATE AND TERM

This Agreement shall commence when executed by all the BENEFICIARY and the CITY and remain in effect to no later than April 30, 2026, unless sooner terminated by the CITY in writing as provided in the separate Lease/License Agreement by and between the BENEFICIARY and the CITY. The Lease/License Agreement ("Lease") is incorporated by this reference as if fully set forth.

#### 2. AWARD TO BE PAID TO BENEFICIARY

The CITY will pay the BENEFICIARY in accordance with this AGREEMENT the sum of \$912,400.00 (AWARD). The BENEFICIARY acknowledges receipt of \$600,000.00 paid to it by the CITY on November 16, 2023 and \$312,400 on November 21, 2023.

#### 3. USE OF THE AWARD

The BENEFICIARY shall ensure that all expenditure(s) of the AWARD received in accordance with this AGREEMENT shall be limited to only the work and services described in this AGREEMENT and/or as applicable the Lease.

- a) The CENTER is intended to help people experiencing houselessness and other vulnerable persons, that may be in a sheltered or an unsheltered setting, access services, resources and have a place to gather.
- b) The BENEFICIARY has demonstrated experience in its provision of shelter/shelter services. Because of its experience, together with the support of United Way of Mesa County, the CITY and the BENEFICIARY have entered into this AGREEMENT. By and with its signature hereon the BENEFICIARY represents and agrees that it is capable of performing and that it is ready, willing, and able to do so. That experience and those representations and the commitment of the AWARD in support of the CENTER serve as good and sufficient consideration for the making and enforcement of this AGREEMENT.
- c) The Center should maintain on their website and have available at the Center: the address, phone number for location, person to contact with concerns or questions, outcomes/metrics for success, hours of operation, and a policy handbook and plan available to guests and community that includes: 1) safety plan to ensure day to day staff, guest, and volunteer safety; 2) standards for protecting guest privacy and personal information; 3) emergency procedures and evacuation plan; 4) staff roles and responsibilities and organizational



80 contact information, 5) procedures for guest use of facilities 6) volunteer and  
81 service provider use procedures and protocols 7) grievance procedures and  
82 guidelines for staff, volunteers and service providers for solving problems,  
83 conflicts, de-escalation, and appropriate steps that would be utilized for  
84 disciplinary issues.

85  
86 d) The BENEFICIARY will be responsible for operations of the CENTER for a minimum  
87 of eight hours per day and be adjusted according to the needs of the guests  
88 and service providers, for approximately seven days a week, 365 days per year.  
89 Closures related to staffing concerns, public health or safety, severe inclement  
90 weather or other emergencies will be made by the BENEFICIARY's Executive  
91 Director in conjunction with the appropriate government agency when  
92 applicable. Notifications of closure must be made in a reasonable time frame  
93 and made public through the BENEFICIARY'S communication structures and with  
94 a physical sign to be located at the Center's physical location.

95  
96 e) The BENEFICIARY will ensure that communal and individual spaces are kept,  
97 clean, safe and that it will provide and maintain a high standard of quality of  
98 and service and that the Center will maintain a drug, alcohol and weapon free  
99 environment.

100  
101 f) The BENEFICIARY will serve any person at the CENTER, subject to certain basic  
102 rules of conduct, so that those persons ("Guests") have access to warmth,  
103 cooling, restrooms, showers, food, person centered resources and supportive  
104 services including on-site medical triage, referrals to physical, behavioral, and  
105 mental health services; benefit, employment, and resource navigation; housing  
106 navigation etc. ("Guest Services").<sup>1</sup>

107  
108 g) The Center will ensure that a Homeward Bound staff is on-site and available  
109 during all business operating hours. Additionally, a member of the management  
110 team will be available on-site a minimum of 10 hours a week. The Center will  
111 ensure that there is at least one staff and/or trained lead volunteer for every 40  
112 guests at the Resource Center. The Staff and Lead Volunteers shall be  
113 considered trained when they have completed the same training and  
114 experience that the BENEFICIARY requires at its other facilities in conflict de-  
115 escalation and trauma informed care, including but not limited to current  
116 training in the administration of cardiopulmonary resuscitation (CPR), first aid,  
117 automated external defibrillator (AED), mental health first aid, and naloxone  
118 (NARCAN) within 30 days of start date. CENTER Staff and trained lead volunteers  
119 will provide hospitality/orientation, referrals to support, facilitate on-site food

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<sup>1</sup> a) The site plan attached to the Lease provides for certain common areas and certain private offices for the provision of services. The BENEFICIARY shall have exclusive use and control thereof to conduct Guest Services, operations, programming, whether conducted by community partners, outside agencies including advocacy groups, organizers, and care providers.

120 service, enforce program expectations, and help to ensure a safe environment.  
121 Staff will provide orientation to the Center and check in process for each new  
122 Guest including provision of a Guest handbook/expectations document.  
123

124 h) Guest Services will be offered to all Guests through collaborative partnerships  
125 with other local service providers and resources, for direct, on-site provision of  
126 referrals/pathways to housing-focused supportive services, which may include:

- 127 1. Mental and/or Behavioral health and or certified peer support,
- 128 2. Substance use treatment,
- 129 3. Workforce training/employment counseling,
- 130 4. Benefit/financial counseling,
- 131 5. Medical/dental services,
- 132 6. Provide resources and connections in the community for Guests  
133 needing assistance with Activities of Daily Living (ADL).
- 134 7. Staff will endeavor to provide Guest Services for Limited English  
135 Proficiency (LEP) Guests to try to ensure Guests have access to services in  
136 their language of choice.
- 137 8. And, seek to provide Housing Navigation and referral services to many  
138 agencies based on identified guest needs.

139 h) In support of the proper expenditure of the AWARD for the purposes of the  
140 AGREEMENT the BENEFICIARY will:

- 141 1. provide management to oversee the day-to-day operations  
142 and maintenance of the CENTER and to endeavor to ensure  
143 compliance with building and fire codes, health and applicable  
144 food service regulations, and general safety; and,
- 145 2. convene a minimum of a quarterly service council comprised of  
146 at least one local community partner, one employee of the City of  
147 Grand Junction, one unhoused individual and one member of the  
148 local business community to assist in the development of The  
149 Centers goals, outcomes, and metrics for success, provide  
150 feedback on daily procedures and operations, recruit and support  
151 volunteers, review guest behavioral concerns and plans, provide  
152 feedback on calendar of events and scheduling of partner  
153 agencies, and overall site management, and seek additional  
154 community input, ideas and concerns.
- 155 3., maintain the CENTER's infrastructure and amenities, pay for  
156 utilities, and provide regularly scheduled and general repairs and

157 maintenance services such as trash, exterior litter removal, pest  
158 control, snow removal from sidewalks, roof, and entries; repairs to  
159 plumbing and HVAC; and provide necessary emergency  
160 maintenance service/repair; and,

161 4. as reasonably available coordinate periodic meal service and  
162 provide meal consumption area(s); provide handwashing area(s),  
163 tables, utensils and serving supplies; and,

164 5. provide secure, short-term storage for Guests' personal property;  
165 and,

166 6. as reasonably available, schedule transportation for Guests to  
167 Homeward Bound or other shelter(s) and supportive services; and

168 7. manage safety and security to establish and enforce security  
169 protocols to ensure the safety of Guests and Staff. Security  
170 measures on-site will include an appropriate number of trained  
171 Staff and gates/fencings, and a log documenting incidents  
172 regarding safety, emergency, law enforcement or emergency  
173 service involvement, etc. Additional security measures may be  
174 required if deemed necessary in consultation with the Grand  
175 Junction Police Department

176 8. Allow fully vaccinated or are working towards full vaccination  
177 and non-aggressive behaviorally appropriate pets to accompany  
178 guests in approved pet areas

179 9. meet legal requirements relating to nondiscrimination and  
180 nondiscriminatory use of Federal funds. Those requirements include  
181 ensuring that the BENEFICIARY does not deny benefits or services, or  
182 otherwise discriminate on the basis of race, color, national origin  
183 (including limited English proficiency), disability, age, or sex  
184 (including sexual orientation and gender identity), in accordance  
185 with the following authorities: Title VI of the Civil Rights Act of 1964  
186 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the  
187 Department's implementing regulations, 31 CFR part 22; Section 504  
188 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112,  
189 as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the  
190 Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq.,  
191 and the Department's implementing regulations, 31 CFR part 28;  
192 Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et  
193 seq., and the Department implementing regulations at 31 CFR part  
194 23,

195 4. REPORTING REQUIREMENTS



196 To ensure compliance with this AGREEMENT/the purposes of the AWARD, the  
197 BENEFICIARY shall provide to the CITY a comprehensive and detailed report of  
198 expenditures on an itemized statement and shall also provide any backup  
199 documentation as may reasonably be required by the CITY to support such  
200 expenditure(s) (REPORT). The REPORT must include a written statement, signed by the  
201 BENEFICIARY, indicating that all expenditure(s) of the AWARD made by the BENEFICIARY  
202 comport with this AGREEMENT.

#### 203 5. SUPPLEMENTAL ARPA DIRECTION FROM THE U.S. TREASURY

204 The CITY may request supplemental information, different from and/or supplementary  
205 to the REPORT from the BENEFICIARY to meet any different standard(s), guideline(s), or  
206 requirement(s) of the United States Treasury, if any, regarding the use of the AWARD  
207 and/or additional reporting requirement(s) that may be established by the U.S.  
208 TREASURY during the term of this AGREEMENT and made applicable to the CITY and/or  
209 the BENEFICIARY.

#### 210 6. TERMINATION

211 This AGREEMENT will terminate after BENEFICIARY's full and complete performance of  
212 the work/services contemplated by this AGREEMENT and/or as provided in the Lease.

#### 213 7. INDEPENDENT CONTRACTOR

214 Neither the CITY nor the BENEFICIARY shall be deemed by virtue of this AGREEMENT to  
215 be engaged in an association, partnership, joint venture, or a relationship of principal  
216 and agent, or employer and employee. The BENEFICIARY shall not be, or be deemed  
217 to be, or act or purport to act, as an employee, agent, or representative of the CITY for  
218 any purpose.

#### 219 8. HOLD HARMLESS AND INDEMNIFICATION

220 The BENEFICIARY agrees to defend, indemnify, and hold the CITY, its officers, officials,  
221 employees, and agents harmless from and against any and all claims, injuries,  
222 damages, losses or expenses, whether in contract or tort, including without limitation  
223 personal injury, bodily injury, sickness, disease, or death, or damage to or destruction of  
224 property, which are alleged or proven to be caused in whole or in part by an act or  
225 omission of the BENEFICIARY, its officers, directors, employees, and/or agents relating to  
226 the BENEFICIARY'S performance, or failure to perform, under this Agreement. The  
227 BENEFICIARY'S obligation to indemnify and hold the CITY its officers, officials,  
228 employees, and agents harmless shall survive the expiration or termination of this  
229 AGREEMENT.

#### 230 9. COMPLIANCE WITH LAWS AND GUIDELINES

231 The BENEFICIARY shall comply with all federal, state, and local laws and all requirements  
232 regarding the expenditure(s) of the AWARD and its performance under this  
233 AGREEMENT.

234 10. MAINTENANCE AND AUDIT OF RECORDS

235 The BENEFICIARY shall maintain records, books, documents, and other materials  
236 relevant to its performance, or non-performance, under this AGREEMENT. Records,  
237 including but not limited to those informing the REPORT, shall be subject to inspection,  
238 review, and audit by the CITY or its designee(s) for five (5) years following termination of  
239 this AGREEMENT. If it is determined during the course of an audit that the BENEFICIARY  
240 failed to expend any or all of the AWARD for any purpose other than performing the  
241 work/services as provided in this AGREEMENT, or if the BENEFICIARY fails to substantially  
242 perform the work/services as provided in this AGREEMENT, the BENEFICIARY shall  
243 reimburse the CITY for each, every, and all improper and/or unmade expenditure(s).  
244 The BENEFICIARY agrees to make such reimbursement(s) to the CITY within 30 days of a  
245 written request(s) made to the BENEFICIARY by the CITY.

246 11. NOTICES

247 Any notices desired or required to be given hereunder shall be in writing, and shall be  
248 deemed received three (3) days after deposit with the United States Postal Service  
249 postage fully prepaid, return receipt requested, and addressed to the party to which it  
250 is intended at its last known address, or to such person or address as either party shall  
251 designate to the other from time to time in writing forwarded in like manner;

252 BENEFICIARY

253       HOMEWARD BOUND OF THE GRAND VALLEY  
254       562 29 Rd  
255       Attn: Rick Smith, Executive Director  
256       Grand Junction, CO 81501

257 CITY

258       CITY OF GRAND JUNCTION  
259       250 N. 5<sup>th</sup> Street  
260       Attn: City Manager  
261       Grand Junction, CO 81501

262

263 12. IMPROPER INFLUENCE

264 The BENEFICIARY warrants that it did not employ, retain, or contract with any person or  
265 entity on a contingent compensation basis for the purpose of seeking or obtaining this  
266 AGREEMENT.

267 13. CONFLICT OF INTEREST

268 The elected and appointed officials and employees of the CITY warrant that they  
269 individually and collectively have, and shall not have, any personal interest, direct or  
270 indirect, which gives rise to a conflict of interest.

271 14. TIME



272 Time is of the essence in this Agreement. The BENEFICIARY has represented that it  
273 Intends to perform the work/services as expeditiously as possible.

274 15. SURVIVAL

275 The provisions of this AGREEMENT that by their purpose should survive expiration or  
276 termination of the AGREEMENT shall so survive. Those provisions include without  
277 limitation Hold Harmless and Indemnification and Maintenance and Audit of Records.

278 16. AMENDMENT

279 No amendment or modification to the AGREEMENT shall be effective without prior  
280 written consent of the authorized representatives of the Parties.

281 17. GOVERNING LAW; VENUE

282 This AGREEMENT shall be governed in all respects by the laws of the State of Colorado,  
283 both as to interpretation and performance, without regard to conflicts of law or choice  
284 of law provisions. Any action arising out of or in conjunction with the AGREEMENT may  
285 be instituted and maintained only in a court of competent jurisdiction in Mesa County,  
286 Colorado.

287 18. NON-WAIVER

288 No failure on the part of the CITY to exercise, and no delay in exercising, any right  
289 hereunder shall operate as a waiver thereof, nor shall any single or partial exercise by  
290 the CITY of any right hereunder preclude any other or further exercise thereof or the  
291 exercise of any other right. The remedies provided herein and at law or in equity are  
292 cumulative and not exclusive.

293 19. BINDING EFFECT

294 This AGREEMENT shall be binding upon and inure to the benefit of the Parties.

295 20. ASSIGNMENT

296 The BENEFICIARY shall not assign or transfer any of its interests in or obligations under this  
297 AGREEMENT without the prior written consent of the CITY.

298 21. ENTIRE AGREEMENT

299 This AGREEMENT together with the attachments constitutes the entire agreement  
300 between the CITY and the BENEFICIARY for the use of the AWARD paid/received under  
301 this AGREEMENT.

302 22. NO THIRD-PARTY BENEFICIARIES

303 Nothing herein shall or be deemed to create or confer any right, action, or benefit in,  
304 to, or on the part of any person or entity that is not a party to this AGREEMENT. This  
305 provision shall not limit any obligation that either the CITY or the BENEFICIARY has (or  
306 may have) to the United States Treasury in connection with the use of ARPA funds,



307 including the obligations to provide access to records and cooperate with audits as  
308 provided in this AGREEMENT.

309 23. SEVERABILITY

310 If one or more provisions of this AGREEMENT shall be determined to be invalid by any  
311 court of competent jurisdiction or agency having jurisdiction thereof, the remainder of  
312 the AGREEMENT shall remain in full force and effect and the invalid provisions shall be  
313 deemed severed.

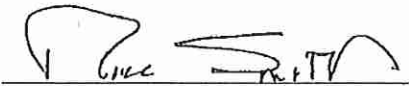
314 24. AUTHORIZATION

315 By signing the BENEFICIARY and the CITY represent and warrant to the other that the  
316 signer has the full power and authority to execute this AGREEMENT on behalf of the  
317 entity for whom he/she signs and to bind that entity to the terms hereof.

318

319 HOMEWARD BOUND OF THE GRAND VALLEY INC. – BENEFICIARY

320

321 By:  \_\_\_\_\_

Date: Dec. 15, 2023

322

323 Executive Director

324

325 By:  \_\_\_\_\_

Date: Dec. 18, 2023


326

327 CHAIR OF the Board

328

329 City of Grand Junction Colorado - CITY

330

331 By:  \_\_\_\_\_

Date: 12/15/2023

332

333 Greg Caton  
City Manager



## Grand Junction City Council

### Regular Session

Item #3.b.

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**Meeting Date:** November 25, 2024

**Presented By:** Andrea Phillips, Interim City Manager

**Department:** City Manager's Office

**Submitted By:** Andrea Phillips, Interim City Manager

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### **Information**

#### **SUBJECT:**

Discussion and Possible Direction Concerning an Alternative Site(s) for Resource Center Operations

#### **RECOMMENDATION:**

Direct staff to the next steps on purchase or lease negotiation for a site, if desired, and/or direction regarding the current site lease.

#### **EXECUTIVE SUMMARY:**

As directed by City Council, staff has been researching, touring and evaluating multiple alternative sites for locating the Resource Center services. Per Council's direction, staff is seeking a brick and mortar or metal building that is close to move-in ready. Additional criteria are attached for site evaluation. The staff is touring additional sites on Friday, November 22nd with the City's realtor. More information will be presented at the Council meeting.

#### **BACKGROUND OR DETAILED INFORMATION:**

Staff will bring the most recent information on sites/facilities to the Council at the special meeting.

#### **FISCAL IMPACT:**

Funds for a purchase will need to come from General Fund reserves.

#### **SUGGESTED MOTION:**

\_\_\_\_\_.

### **Attachments**

1. Resource Center Site Update Memo\_11.14.2024



## *Memorandum*

**TO:** Members of City Council  
**FROM:** Andrea Phillips, Interim City Manager  
**DATE:** November 14, 2024  
**SUBJECT:** Resource Center - Update on Alternative Sites

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The purpose of this memo is to provide a brief update on the status of the search for alternative sites for the Resource Center. As discussed in prior council workshops, there is a great deal of concern from the downtown business community regarding the current location of the Resource Center. The current lease provides that the tent be utilized for a limited time and has been in place at Ute Ave. since January of 2024. The lease extends through April of 2026, although Council may determine that it wishes to end the lease period earlier, with proper notice to the operator.

Discussions with Homeward Bound and United Way concluded that the current site is not ideal due to the impact on neighboring properties, tourism, and the Main Street business community. Council directed staff to accelerate the search for alternative sites for the delivery of these services with the goal of moving off the property by spring of 2025. There was consensus that an existing permanent structure was preferred rather than trying to construct a new building or move the existing tent due to cost and complexity.

Staff have engaged with the City's realtor to review multiple listings and have toured eight properties to date. Criteria for selection includes, but is not limited to:

- 1) **Location.** The site should be a location that provides minimal disruption to nearby residents and businesses, especially those businesses relying on foot traffic. Specifically, a site should not be proximate to schools and daycare centers, retail-oriented businesses, heavily populated offices, residential areas, and tourism-based businesses. A site that is located near transit and other health, behavioral, housing or other service providers/resources is preferred, and not too far from the city core to increase accessibility.
- 2) **Size.** Based on feedback, Staff are exploring site locations that offer a minimum of 7,000 SF of interior space, along with an adequate outdoor space for both people and pets, sufficient parking for service providers and visitors, and storage for supplies and guest belongings.
- 3) **Condition of the Property.** Due to cost and timing, staff are seeking a building that does not require extensive remodeling, and that is close to move-in ready.
- 4) **Cost.** There does not seem to be consensus from Council as to whether a lease versus buy option is preferred. No specific budget has been allocated for this project. Therefore, staff are considering both, with a preference for lease.

- 5) **Long-Term Purpose.** It is unclear to staff whether Council desires a temporary solution through the initial lease period of April 2026 or desires to “be in the business” of providing the facility for a longer period. It is also unclear whether Council would like to see a change in the operator, service delivery model, and perhaps to augment the site in the future to add overnight emergency shelter, interim housing and/or a permanent supportive shelter.
- 6) **Safety/Security.** Staff continue to seek input and include the Grand Junction Police Department, Mesa County Building Department, and the Grand Junction Fire Department in site tours to ensure that sites being considered meet building codes, fire codes, accessibility (ADA), and are acceptable to reduce or mitigate issues on surrounding property owners.
- 7) **Acceptability for Service Providers.** In identifying a location, staff is working through the MCCUH, to ensure that the selected site meets the needs of the service provider community, including space for supply distribution, adequate parking, and ample storage. Additionally, site location considerations include conditioned office space for guest-provider consultations, provision of medical services, and the ability to install proper plumbing to allow for meal preparation, showers and possibly laundry. Sites that may also be able to be used as temporary shelter will be prioritized.

To date, several properties have been toured, however, they have not met all the above-mentioned criteria. Staff will continue to actively seek available properties that meet these criteria. Once one or more viable options are identified that meet the criteria they will be presented to Council for consideration. Should there be a desire by council to modify or otherwise inform these criteria, please notify Interim City Manager Andrea Phillips.

*C: John Shaver, City Attorney  
Department Directors*



## Grand Junction City Council

### Regular Session

Item #3.c.

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**Meeting Date:** November 25, 2024

**Presented By:** Matt Smith, Chief of Police, Andrea Phillips, Interim City Manager

**Department:** City Manager's Office

**Submitted By:** Andrea Phillips, Interim City Manager

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### **Information**

#### **SUBJECT:**

Downtown Security Measures

#### **RECOMMENDATION:**

Council discussion and possible direction to staff regarding additional security measures, and if security is determined to be necessary, then authorization for the City Manager to make the requisite expenditure of funds.

#### **EXECUTIVE SUMMARY:**

Downtown businesses and residences have expressed several concerns related to security and safety issues, including property damage. The purpose of this item is for the City Council to discuss security augmentation in the Downtown area.

#### **BACKGROUND OR DETAILED INFORMATION:**

Council requested to discuss additional security measures for the Downtown area. Police Chief Smith will bring information and discuss options, and provide price quotes from Citadel Security Company.

Staff have also addressed the streetlight outages.

#### **FISCAL IMPACT:**

Fiscal impacts will depend on the direction of Council. Overtime costs will increase and, if Citadel is utilized for additional patrols, there will be a budgetary impact.

#### **SUGGESTED MOTION:**

### **Attachments**



None