



Minutes

Regular Board Meeting of the Horizon Drive Business Improvement District

July 16, 2025

743 Horizon Court, Suite 332

10:30am-11:15am

Attendance:

Sharah Russell Jim Cagle Kevin Harrison
Brian Burford (joined via phone)

(Excused: Jason Nguyen, Kristy Citrola, Cameron Reece)

Call to Order: The meeting was called to order at 10:47am by Sharah Russell. The meeting was recorded.

Consent Agenda: The consent agenda, consisting of the May and June Treasurer Report, May Minutes, and Executive Director Report; all material was received by all board members. Approval of the consent agenda: minutes, treasurer report and Directors Report was moved by Kevin Harrison, seconded by Jim Cagle and unanimously passed.

New Business: Voted to approve 2024 Audit, moved by Kevin Harrison, seconded by Brain Burford and unanimously passed. Reviewed District survey. I walked through the 2025 budget and percentage of spend per department. We currently spend approximately 45% on District Services and Marketing, I will create the 2026 budget with a similar expenditure. 2026 Preliminary budget will be presented in August where adjustments can be made. The final vote of approval will be during our September meeting. Announced I have moved office suites, we are in Suite 323.

Old Business:

Next Meeting: The next regular board meeting is scheduled for August 20, 2025.

Adjournment: The meeting was adjourned at 11:05am with Thanks to all.

Horizon Drive District

By: 
Sharah Russell, President

Date: August 20, 2025

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www.HorizonDriveDistrict.com

970.985.1833

743 Horizon Court, Suite 323, Grand Junction, CO 81506