

CITY OF GRAND JUNCTION

SOLE SOURCE JUSTIFICATION FORM

Date: 9/18/2025 Requested By: Mark Ritterbush
 Department: Utilities Division: Water
 Vendor Name: De Nora Water Tech Net Cost Delivered: \$ 29,573.98

Provide G/L Account where funds are budgeted: 301-630-802-7101
 Project code, if applicable _____

SOLE SOURCE JUSTIFICATION

(INITIAL ALL ENTRIES THAT APPLY)

Material/Service Description: CT75 Cell Assembly

1. _____ - Uniqueness: Is unique and unavailable from any other source due to proprietary rights, patents, copyrights, secret processes, or monopoly control;
2. MR - Compatibility: There is a need for compatibility with existing equipment, technologies, or processes, and only a specific product or service can satisfy that need;
3. _____ - Urgency: Delay would lead to serious injury, death, or significant financial loss;
4. _____ - Expertise: The vendor has unique experience, expertise, or capabilities unavailable elsewhere;
5. _____ - Standardization: There is a need to standardize specific equipment or supplies to reduce training, inventory, or maintenance costs, and only one vendor can meet this need;
6. _____ - Written demonstration and justification is available which reasonably and practicably establishes that the selection of a sole source vendor is in the best interest of the City.

Attach Justification Memo and Pricing Documentation, then proceed with signatures below.
After Dept Head approval, forward to Purchasing.

Department Director Approval:

I recommend that competitive procurement be waived and that the service or material described herein be purchased as a sole source.

Signed by: _____
 Signed: Randi Kim - Utilities Director, 9/18/2025
F3B7E50470004277 Department Head Signature Date

Purchasing Approval:

Based on the above and attached documents, I have determined this to be a sole source with no other vendor practicably available.

Signed by: _____
 Signed: Jay Valentine, 9/18/2025
09BA36D53ED04B7... Purchasing Manager Signature Date

Final Authorization

City Manager Approval Required (\$25K to \$50K) yes / no

Signed by: _____
 Signed: [Signature], 9/18/2025
7245B26547484740 City Manager Signature Date

City Council Approval Required (over \$50K) yes / no



Memorandum

TO: Randi Kim, Utilities Director
Kassy Nelson, Buyer

FROM: Mark Ritterbush, Water Services Manager

Cc: Andy Thatcher, Water Operations Supervisor

DATE: September 18, 2025

SUBJECT: Sole Source Justification – De Nora On Site Chlorine Generator Reactor Cell

This memorandum requests approval for the purchase of a replacement reactor cell assembly for one of the Water Treatment Plant's sodium hypochlorite (bleach) generators. Our existing De Nora generators are only compatible with De Nora cell assemblies for both fit and function and thus requires replacement parts to only be acquired from De Nora.

Sincerely,

A handwritten signature in dark ink that reads "Mark Ritterbush".

Mark Ritterbush
Water Services Manager

Approval:

Signed by:

A handwritten signature in dark ink that reads "Randi Kim - Utilities Director".

Randi Kim, Utilities Director

Date: 9/18/2025

DocuSigned by:

A handwritten signature in dark ink that reads "Dolly Daniels".

Dolly Daniels, Senior Buyer

Date: 9/18/2025

| | | | |
|---------------------------|---------------------------|---------------------------|------------------------|
| QUOTATION | NUMBER 20045671 | DATE 06/04/2025 | Page 1 of 2 |
| CUSTOMER REFERENCE | | | CURRENCY USD |



| | | | |
|---|--|---|------------------------------|
| SHIPPING METHOD COURIER | | END OF VALIDITY 07/04/2025 | |
| PAYMENT TERMS Net 30 days | | SHIPPING POINT ADDRESS DE NORA WATER TECH LLC. 1110 Industrial Boulevard Sugar Land, TX 77478 USA | PACKAGING Included |
| INCOTERMS EXW - Ex Works | | | |
| DE NORA CONTACT Herbert Barbee ph: +12812748464 mail: Herbert.Barbee@denora.com | | SOLD TO PARTY 30002392 GRAND JUNCTION, CITY OF 333 WEST AVE BLDG E GRAND JUNCTION, CO 81501 USA | |
| SHIP TO PARTY 30002392 | | | |

| ITEM / CODE / DESCRIPTION | U.M | QTY | PRICE | CURRENCY | AMOUNT |
|--|-----|-----|-----------|----------|------------------|
| 10 47000323 CELL ASSEMBLY, CT75, DRINKING/NSF, Legacy Part Number: CT6-0075B2 | PC | 1 | 29,469.46 | USD | 29,469.46 |
| 20 40000521 Crate, CT75, Tube Assembly Legacy Part Number: 5607-143 | PC | 1 | 104.52 | USD | 104.52 |
| <p>Thank you for considering our quotation. By signing below, you acknowledge your acceptance of the terms and conditions outlined in this document, thereby forming a binding agreement for the purchase. Any terms proposed by the buyer that conflict with those stated herein are explicitly rejected.</p> <p>Order Cancellation & Returns: A 30% restocking fee of the total order value will be charged for cancellations or returns, which covers administrative and handling costs. Your signature below confirms your acceptance of this fee.</p> <p>Signature: _____ Date: _____</p> <p>Important Order Information:</p> <ul style="list-style-type: none"> • Quote Reference: Please include the quote number on all orders. • Minimum Order: \$500.00 • Country of Origin: USA • Sch B: 8421.99.0040 • ECCN: NLR-EAR99 • Freight: Shipping charges are not included in the quote. Your order will be shipped using the Prepay and Add shipping method unless you request otherwise. • Lead Time: Estimated at 6-8 weeks (confirmed in the order acknowledgment). • Shipping Terms: EXW (Ex-Works) from our crating company in Houston, TX. | | | | | |

| | | | | |
|-----------------|-------------------------|----------------------|------------------------|----------------------|
| TAX BASE | SALES TAX AMOUNT | TOTAL PRODUCT | TOTAL SALES TAX | TOTAL |
| 29,573.98 USD | 0.00 USD | 29,573.98 USD | 0.00 USD | 29,573.98 USD |

| | | | |
|---------------------------|---------------------------|---------------------------|------------------------|
| QUOTATION | NUMBER 20045671 | DATE 06/04/2025 | Page 2 of 2 |
| CUSTOMER REFERENCE | | | CURRENCY USD |



- Certificate of Conformance: \$50.00 per certificate. Post-shipment requests will incur a \$100.00 fee.
- TMEC: \$50.00 per certificate. Post-shipment requests will incur a \$100.00 fee.

To proceed with your order, please sign the attached quote and provide your billing and shipping addresses. Be sure to reference the quote number to avoid processing delays.

Additional Considerations:

- Product availability is subject to prior sale.
- A minimum order of \$500.00 is required.
- Standard documentation and packaging are provided. Military specifications and barcoding services are unavailable.
- We reserve the right to assign orders to affiliates, with prior notice. Manufacturing may occur at any of our affiliated facilities worldwide.

Force Majeure Clause:

If performance is delayed or hindered by events such as COVID-19 or similar pandemics/epidemics, or any related governmental actions, the affected party will be excused from performance for the duration of the disruption. Neither party will be liable for costs or damages associated with the delay. Both parties will make reasonable efforts to address any issues and will promptly notify the other of any interruptions.

For more details, please refer to the attached De Nora Water Technologies Texas LLC Terms and Conditions.

Contact Information:

For any questions or assistance, feel free to reach out:

Herbert R. Barbee

Inside Sales Representative

De Nora Water Technologies LLC

Direct: +1 (281) 274-8464

Mobile: +1 (267) 245-3902

✉ Email: Herbert.Barbee@denora.com

Website: www.denora.com

Service Support: naservicesupport.dnwt@miox.zendesk.com

Best regards,

Herbert R. Barbee

De Nora and Customer agree that the General Terms and Conditions of Sale set forth at <https://www.denora.com/info/Sales-Terms---Conditions.html> (the "Terms") shall exclusively govern the transactions described or contemplated in this Purchase Order or Proposal, as applicable, and any other sales or related transaction between the parties herein, and such Terms are expressly incorporated by reference herein and to any related agreements between the parties. Any additional or different terms or conditions which may appear in any communication from Customer, including, without limitation, in any printed form provided, are hereby expressly objected to and rejected in full and shall not be effective or binding in any capacity unless expressly accepted in an authorized writing by De Nora, regardless of, and fully notwithstanding, De Nora's supply of any goods and services or the execution of any document or acceptance by any person other than an officer or authorized agent of De Nora.

| TAX BASE | SALES TAX AMOUNT | TOTAL PRODUCT | TOTAL SALES TAX | TOTAL |
|-----------------|-------------------------|----------------------|------------------------|----------------------|
| 29,573.98 USD | 0.00 USD | 29,573.98 USD | 0.00 USD | 29,573.98 USD |

De Nora Water Technologies LLC., 1110 Industrial Boulevard, Sugar
Land, TX 77478 USA

TIN: 23-2259749, Tel: 1-281-240-6770 Fax: 1-281-274-8492 Web:

www.denora.com