



Request for Proposal


RFP-5750-25-KN

Summer Facility Use Opportunity for Suplizio Field at the Lincoln Park Stadium Complex in Grand Junction, Colorado

Proposal Deadline

November 19, 2025, before 2:00 PM (Mountain Time)

Electronic Submission Only

Proposals Must Be Submitted Exclusively Through
BidNet Direct® – Rocky Mountain E-Purchasing System (RMEPS)
 <https://www.bidnetdirect.com/colorado/city-of-grand-junction>

Important Notice

The City of Grand Junction does not control or administer vendor access to the BidNet® Direct system. Proposers are solely responsible for ensuring a successful submission. Technical assistance must be requested directly from BidNet at (800) 835-4603.

Virtual Solicitation Opening

All City solicitation openings will be conducted virtually.
For meeting access and participation details, refer to Section 2.3.

Purchasing Agent Contact

Kassy Nelson
kassyn@gjcity.org
970-244-1546

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Section 1.0. Project Summary

1.1. Purpose and Background

As the largest community in Western Colorado and as the hub of the western slope, Grand Junction serves as the gathering place for numerous surrounding communities, for retail, entertainment, and recreation. The Lincoln Park Stadium Complex serves the entire City and Mesa County population (approximately 157,000) as well as surrounding towns, along with a vibrant number of tourists. The closest other major stadiums are in Salt Lake City and Denver. Grand Junction is roughly equidistant from SLC and Denver.

The Lincoln Park Stadium Complex is an epicenter of the Grand Junction community. Consisting of Suplizio Field, a high-end baseball field home to the Junior College World Series (JUCO) for over 60 years, and Stocker Stadium, a high-end football field home to Colorado Mesa University' (CMU) football program and 4 varsity high schools in Mesa County Valley School District 51 (D51). The facilities comprised of the Lincoln Park Stadium see a high level of utilization.

Despite heavy usage from D 51, CMU and JUCO throughout the year, the summer usage of Suplizio is available. From 2011- 2025 a minor league baseball team has had their home at Suplizio. New office space was added in 2011, and many other major renovations have proceeded over the years to ensure the Stadium is a high-quality facility capable of hosting a diversity of events, from CMU and D 51 graduations, to track meets, to football and baseball games, and many other community uses (285 events in 2025).

In 2010, a 4-story tower was constructed consisting of 1000 chair backs attached to the tower, a second-floor open air, ADA level, a third-floor press box and the fourth-floor hospitality suite. The hospitality suite offers 360-degree views of the surrounding landscape including the Colorado National Monument, the Grand Mesa, and the Bookcliffs. In 2022, a major renovation proceeded that included new grandstands behind Homeplate and along 3rd base with another 1000 chair backs and 3000 bleacher seats at Suplizio, new west stands at Stocker, new LED sports lighting throughout the complex and a new soft goods building on the Suplizio side. Since then, additional major improvements have ensued including painting the A-D stands, replacing the red rubber adjacent to the infield and dugouts, a new scoreboard, a new outfield fence and associated landscape including a batting cage in home run alley, new flooring throughout and new furniture throughout. All aforementioned improvements were funded in collaboration with the City, JUCO, CMU, and D 51. Additional improvements are envisioned in the 2019 Stadium Master Plan, pending funding from the partners. Please see the appendices for design plans for the aforementioned facility improvements.

The City seeks proposals from qualified organizations to enter **into a Suplizio Field facility use agreement for Suplizio Field for the summer months**; the relocation of a minor league ball club created an opportunity to activate the Field for uses aligned with the City's goals. The City seeks to activate Suplizio Field through a structured facility use agreement that promotes community engagement, enhances public

attendance, and generates consistent, measurable revenue for the City. The selected organization will be required to operate in a manner that increases utilization of the facility, attracts public interest, and contributes to the City's fiscal and community benefit objectives.

Enclosed with this RFP is a description of facilities that an organization may access. This includes the Suplizio side of the complex, the four-story tower during events, dedicated offices that include a conference room and four offices (to be negotiated into a use agreement), a locker-room, two-sided concessions stands and associated infrastructure to support large events such as public restrooms.

1.2. Objective

To establish a **structured agreement** for summer usage with a qualified entity/ies for scheduled use of Suplizio Field and payment to the City in exchange for such use.

1.3. Right to Multiple Awards:

The City reserves the right to make multiple awards under this solicitation if it is determined to be in the City's best interest. The City may award agreements to more than one firm for the same or similar services, use periods, or locations, as deemed necessary to ensure adequate coverage, scheduling flexibility, or program diversity.

1.4. Non-Mandatory Virtual Pre-Proposal Meeting: Prospective Proposers are strongly encouraged to attend a non-mandatory virtual pre-proposal meeting to gain a comprehensive understanding of the project scope, technical requirements, and submission expectations.

Meeting Details:



Date: October 30, 2025



Time: 2:00 p.m. (Mountain Standard Time)



Location: Virtual via Microsoft Teams

Join Online:



[Join the meeting now](#)



Meeting ID: 270 269 909 952 0



Passcode: T4cG6zf3

Purpose and Participation

This virtual meeting is intended to:

- Address questions about the Scope of Services deliverables, schedule, or project coordination
- Clarify submission procedures and technical requirements

Proposers are expected to have thoroughly reviewed the entire solicitation prior to attending the meeting.

While attendance is not required to submit a proposal, it is strongly recommended to ensure proposals are complete, responsive, and aligned with the City's expectations.

Important Notices

- Statements made during the meeting do not modify the solicitation.

Any changes, clarifications, or interpretations of the RFP will be issued exclusively by written addendum and shall be considered official and binding.

1.5. Scope of Services / Use Parameters

Specify expectations clearly:

- **Proposed Use:** Describe the intended use (games, practices, events) and anticipated attendance.
- **Schedule Requirements:** Anticipated number of days/weeks of use with an exact schedule if possible.
- **Maintenance Responsibilities:** The City historically performs maintenance of the facility including field preparation and care, provision of event staff to handle trash and cleaning during events and maintenance staff to handle groundskeeping and facility needs. Stadium users provide programming staff such as ticket takers and staff required to provide all programming and/or event operational needs. The City will require a refundable security deposit of \$20,000 for any tenant. Any maintenance or custodial issues caused by proposer(s) will be billed against the security deposit. Any remaining amount of the deposit will be refunded within 60 days of the end of the season.
- **City Access:** Define days proposer anticipates the Stadium will be available for other users or if exclusive use is required.
- **Revenue or Payment:** The proposer shall outline a payment model that provides reliable revenue to the City. Models may include a flat annual fee, per-event fee, percentage of ticket or concession revenue, or a combination thereof. A minimum guaranteed payment may be required as part of the final agreement.
- **City and Community Event Priority:** The City reserves the exclusive right to schedule and utilize Suplizio Field for the **JUCO World Series** and any other event as determined by the Parks and Recreation Department. The selected Proposer shall coordinate its proposed schedule around JUCO and other designated priority events in cooperation with the City's authorized representative. The City will provide reasonable advance notice of City-scheduled activities to facilitate planning. Please specify if your organization will require exclusive use. If not, please describe your flexibility.

1.6. Proposal Requirements

Request proposers to include:

- Proposed schedule and duration of use.
- Proposed payment or compensation to the City.
- Description of operations, staffing, and management.
- Insurance and safety plan.
- Community engagement or public benefit plan.

1.7. **Contract Term and Renewal**

The Facility Use Agreement (“Contract”) will become effective upon full execution by the parties and shall remain in effect through the **2026 calendar year**, unless otherwise terminated or amended in accordance with the terms set forth herein.

At the City’s sole discretion, and subject to mutual written agreement, the Contract may be **renewed for up to three (3) additional three-year terms**. Renewal shall be contingent upon:

- **Satisfactory performance** by the Contractor in meeting all operational and maintenance obligations;
- **Timely payment** of all fees, revenues, and other amounts due to the City;
- **Demonstrated financial and operational sustainability**, as determined through annual review by the City in its sole discretion; and
- **Annual appropriation of funds and/or City Council approval.**

The Contractor shall submit an **Annual Performance and Financial Report** to the City no later than sixty (60) days following the end of each calendar year. The report shall summarize:

- Facility usage statistics (dates, events, attendance);
- Revenues generated and payments made to the City;
- Implementation of community engagement initiatives; and
- Any issues, challenges, or proposed improvements for the following term.

Unless modified by a duly executed written amendment, **all terms, conditions, and financial provisions** of the original Contract shall remain in full force and effect during any renewal period. Renewal shall not be automatic and shall require written confirmation from the City’s Authorized Representative.

The City reserves the right to terminate the Agreement prior to renewal if the Contractor fails to meet minimum financial performance benchmarks or demonstrates inadequate facility maintenance or public engagement results.

1.8. **Attached Documents**

Appendices (Links)

Appendix 1 – [2019 Stadium Master Plan](#)

Appendix 2 – [2011 Locker Building and Addition Design Excerpts](#)

Appendix 3 – [2022 Stadium Renovation Design Excerpts](#)

Appendix 4 - [City's General Contract Terms and Conditions & Insurance Requirements](#) *(Specific Contract terms TBD)*

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Section 2.0. Instructions for Proposers

2.1. Submission Requirements

Proposals must be submitted electronically via BidNet® Direct Rocky Mountain E-Purchasing System: <https://www.bidnetdirect.com/colorado/city-of-grand-junction>

- The platform offers both free basic registration and paid subscription plans. Free registration may take up to 24 hours to activate, so early registration and submission are recommended.
- Please refer to the [BidNet Electronic Vendor Registration](#) page.
- The City does not control or administer the vendor access to the BidNet® Direct system. Proposers are solely responsible for ensuring a successful submission. Technical assistance must be requested directly from BidNet at **(800) 835-4603** before the proposal deadline.

Late submissions will not be accepted under any circumstances.

2.2. Issuing Office: This solicitation is issued by the City of Grand Junction, Colorado ("City"). The Purchasing Agent responsible for this procurement is:

Kassy Nelson

kassyh@gjcity.org

Except for pre-proposal or site visit meeting(s), all inquiries, concerns, clarifications, or communications regarding this solicitation—including those about the process, specifications, or project scope—must be submitted in writing to the Purchasing Agent. Any communication directed to other City personnel may result in the disqualification of the Proposer's submission.

2.3. Solicitation Opening: To participate in the public **proposal opening**, please refer to the following virtual meeting information:

Solicitation Opening: RFP-5750-25-KN

Summer Facility Use Opportunity for Suplizio Field at the Lincoln Park Stadium Complex in Grand Junction, Colorado

Date/Time: November 19, 2025, 2:00 PM (America/Denver)

Please join the meeting from a computer, tablet, or smartphone:

<https://meet.goto.com/423479093>

Or join the meeting by phone.

Access Code: 423-479-093

United States: +1 (872) 240-3212

To join from a video-conferencing room or system:


Meeting ID: 423-479-093

Dial in or type: 67.217.95.2 or inroomlink.goto.com
Or dial directly: 423479093@67.217.95.2 or 67.217.95.2##423479093

Get the app now and be ready when the meeting starts:

 <https://meet.goto.com/install>

- 2.4. Required Review:** The Proposer is responsible for thoroughly reviewing all solicitation documentation to gain a comprehensive understanding of the scope, specifications, project requirements, and all associated rules, regulations, laws, conditions, instructions, and procurement policies related to the solicitation process and the Project or Work outlined in this Request for Proposal (RFP).
- 2.5. Addendum:** Official response to questions, clarifications, interpretations, corrections, modifications, or extensions to the proposal submission deadline shall be issued exclusively by the Purchasing Agent through a written addendum. The authority to issue the addenda is vested solely in the Purchasing Division.

All addenda will be distributed electronically through the BidNet Direct Rocky Mountain E-Purchasing System at  <https://www.bidnetdirect.com/colorado/city-of-grand-junction>. The Proposer(s) are responsible for monitoring this platform for issued addenda.

The Proposer(s) must acknowledge receipt of all addenda on the completed Solicitation Response Form located in Section 5.0., which must be submitted with the proposal.

Tentative Calendar of Events:

Event and Details	Date
Solicitation Issued/Posted Published via BidNet® Direct – RMEPS	October 24, 2025
Non-Mandatory Virtual Pre-Proposal Meeting Please refer to Section 1.4.	October 30, 2025
Inquiry deadline No questions are accepted after the close of business on this date	November 6, 2025
Final Addendum Issued (if applicable)	November 12, 2025
Proposal Submission Deadline Electronic submission via BidNet® Direct only	November 19, 2025
Evaluation of proposals Internal review by City-appointed committee	November 20 to November 26, 2025
Interviews (if required)	December 4, 2025, time TBD (please hold date in your calendar)

Interviews, whether virtual or in-person, will be conducted by the City by invitation only. Tentative interview time blocks are as follows:	
Notice of Intent to Award (tentative) Subject to City Council Approval	December 8, 2025
City Council Approval (if required)	December 17, 2025
Contract execution Contingent upon Council approval and funding availability	December 19, 2025

Note: All dates listed above are tentative and subject to change at the City's sole discretion. Any updates or changes will be communicated via a written addendum posted to BidNet® Direct.

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Section 3.0. Preparation and Submittal of Proposals

3.1. Proposal Format

Proposals shall be submitted as a single, searchable PDF file. To ensure a fair and consistent review, proposals shall not exceed twelve (12) pages in total length, excluding the required Solicitation Response Form in Section 5.0. and Submittal Questionnaire. If a proposal exceeds this limit, the City will evaluate only the first twelve (12) pages provided.

Proposals shall be clear, concise, and organized to address the requirements outlined in this solicitation. Proposers are strongly encouraged to follow the order of sections provided herein to support a consistent and objective evaluation process.

3.2. Cover Letter

Proposers shall submit a cover letter summarizing its interest in entering into a **Facility Use Agreement for Suplizio Field**, its understanding of the City's objectives, and its capacity to meet operational, scheduling, and financial obligations.

The cover letter must include:

- A summary of relevant organizational experience operating or managing sports or recreation facilities including at least three (3) references, each with a phone number and email address.
- A brief statement of the proposed use of Suplizio Field and anticipated schedule.
- Contact information for the primary point of contact (name, title, address, phone, email).
- Identification of the individual(s) authorized to make representations and enter into binding agreements.
- Signature of an authorized representative with printed name and title.

By submitting a proposal, the Proposer certifies agreement to comply with all requirements, conditions, and terms outlined in this solicitation, including adherence to applicable City, state, and federal regulations.

3.3. Solicitation Response Form

Proposers shall complete and submit the **Solicitation Response Form** provided in Section 5.0. and the required Proposal Submittal Questionnaire.

3.4. Fee/Price Proposal

Proposers shall submit a **detailed, itemized proposal** outlining their financial offer to the City for use of Suplizio Field. The proposal should include:

- Proposed fee or payment structure (e.g., per event, per season, annual lease amount, and/or revenue share).
- Payment schedule and method of payment to the City.
- Any proposed in-kind services or capital investments (if applicable).

The total proposed compensation amount shall align with the Not-to-Exceed Price identified in the Solicitation Response Form and shall support—but not exceed—that amount.

For reference, the previous summer tenant held over 40 games per year from the first week in June to the first week in September. Fees for 2025 were \$33,600 in game fee, \$38,000 in seat fees, \$7,500 in utility payments, \$5,000 towards the \$25,000 cost of the 4th of July fireworks show (the City paid the other \$20,000) and a \$25,000 annual payment to JUCO.

3.5. Organizational Capacity, and Experience

Proposers must demonstrate capability and experience managing, operating, or coordinating the use of sports, athletic, or recreational facilities.

Proposals should highlight:

- **Relevant Experience** – Demonstrated success operating similar sports venues, fields, or recreation programs, including scheduling, event coordination, and facility maintenance.
 - **Key Personnel and Organization**—Identify the individuals responsible for daily operations, scheduling, and communication with the City. Include roles, qualifications, and experience.
 - **Operational Resources** – Description of staffing, equipment, and other resources available to support safe and effective facility use.
 - **References** – Provide at least three (3) references for comparable facility use agreements, leases, or similar arrangements within the past five (5) years.
-

3.6. Facility Use and Operations Plan

Proposers shall provide a detailed plan describing how Suplizio Field will be used, managed, and maintained during the agreement term. The plan should include:

- **Proposed Schedule of Use** – Days, times, and frequency of proposed activities or events, including anticipated season(s) of use. Proposer will need to coordinate scheduling, and facility access in cooperation with City Parks and Recreation.
- **Maintenance and Cleanup Responsibilities**—Describe post-use cleanup, infield and outfield turf care, and coordination with City maintenance staff.
- **Community Access or Public Benefit** – Opportunities for community engagement, youth participation, or public events (if applicable). This also includes other uses or events when not used by the proposer (if agreeable).
- **Safety and Security** – Description of protocols to ensure participant and spectator safety, including crowd management and emergency procedures.

3.7. Sustainability and Community Impact

Proposers are encouraged to include information that demonstrates a commitment to **sustainable operations** and **financial viability** that supports the long-term success of Suplizio Field and the City of Grand Junction. Examples include:

- **Financial Sustainability:** Innovative or proven revenue models that generate reliable income for the City and ensure the facility remains self-supporting.
- **Operational Sustainability:** Practices that preserve and protect field quality, extend facility life, and minimize operational disruptions.
- **Community Engagement:** Opportunities that promote public access, local partnerships, youth sports programs, or events that enhance the community's return on investment.

The City values proposals that balance **fiscal responsibility and community benefit** as part of a comprehensive, sustainable facility use plan.

3.8. Financial Capacity and Investment

Proposers shall demonstrate financial stability and the ability to meet proposed payment obligations. Include:

- Summary of organizational financial capacity or recent financial statements.
- Description of any proposed capital improvements or investments at Suplizio Field.
- Explanation of how proposed payments or investments benefit the City and community.

3.9. Legal Proceedings and Litigation

Proposers must disclose any legal proceedings, lawsuits, or regulatory actions involving the Proposer, its employees, or any subcontractors who may be involved in performing services under this Agreement. This includes:

- All pending or current litigation, including the status of each case.
- Any matter filed, settled, or adjudicated within the past five (5) years

For each case, provide:

- A brief description of the underlying issue
- The status or outcome

Failure to disclose relevant legal proceedings may impact the evaluation process.

3.10. Additional Data (Optional)

Proposers may include additional information that demonstrates unique qualifications or capabilities beyond the requirements of this solicitation, such as:

- Plans for community programming, outreach, or co-use opportunities.
- Innovative scheduling or revenue-sharing models.
- Sustainability practices or environmentally responsible operations.
- Other distinguishing factors that highlight the proposer's ability to enhance the use and value of Suplizio Field for the community.

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Section 4.0. Evaluation Criteria and Factors

4.1. Overview

An evaluation committee appointed by the City will review all qualified proposals based on the Proposer's ability to demonstrate **financial responsibility, operational capability, and long-term sustainability** in use of Suplizio Field. The committee will assess each proposal's responsiveness, integrity, and overall credibility to ensure confidence in contract performance and alignment with the City's recreation and community objectives.

4.2. Evaluation Summary

Proposals will be evaluated and prioritized based on the criteria, categories, and weighting described below.

The City reserves the right to:

- Accept or reject any portion of a proposal.
 - Consider the Proposer's past performance on agreements with the City or other entities as a part of the evaluation process.
 - Make an award, if any, or multiple awards, whatever is deemed in the best interest of the City.
-

4.3. Scoring Criteria

Each evaluation committee member will independently score qualitative criteria on a scale of 1 to 10, where **1 indicates an unsatisfactory response** and **10 indicates a highly qualified response** that fully meets or exceeds solicitation requirements. Raw scores will be multiplied by the assigned weight to calculate weighted scores. The total score will be the sum of all weighted scores across all evaluation criteria.

4.3.1. Evaluation Criteria and Weighted Values (Qualitative – 70%)

Criterion	Weight	Description
Responsiveness to Solicitation	5%	Clarity, completeness, and adherence to submittal instructions and format requirements.
Understanding Facility Use Objectives	10%	Demonstrated understanding of the City's goals for Suplizio Field, including community access, financial return, and facility stewardship.
Operational Capacity and Experience	20%	Proven ability to manage similar athletic or recreation facilities, coordinate scheduling, and maintain compliance with operational standards.

Financial Sustainability and Revenue Plan	25%	Soundness of proposed fee structure, financial capacity to meet obligations, and potential to generate reliable, sustainable revenue for the City.
Community Engagement and Benefit	10%	Demonstrated commitment to community participation, youth engagement, or public benefit programming.

Subtotal Qualitative: 70%

4.3.2. Financial Offer Evaluation (30%)

Cost will be evaluated using the following formula:

$(\text{Highest Responsive Financial Return} \div \text{Proposer's Financial Return}) \times \text{Weight} = \text{Score}$

- The Proposer offering the **highest total financial return or payment value to the City** will receive the maximum available points.
- All other proposals will receive proportionally fewer points.
- The City reserves the right to consider the **reasonableness, reliability, and sustainability** of proposed payments or revenue models in assigning scores.
- Unrealistic, unsubstantiated, or speculative revenue projections may result in reduced scoring or disqualification.

4.4. Shortlisting Proposers

The City will use the following process to shortlist proposals, but it reserves the right to modify this process if deemed in the City's best interest:

- **Compliance Review:** All proposals will be reviewed to ensure compliance with this solicitation's mandatory requirements. Non-responsive proposals will be eliminated from consideration. The Purchasing Agent may request clarification from Proposers if needed.
- **Evaluation and Scoring:** Evaluation committee members will independently review and score proposals based on the criteria. Scores will be compiled into an Evaluation Matrix to assist in ranking and prioritizing responsive proposals.

4.5. Reference Checks

The City reserves the right to conduct reference checks for the top-ranked Proposer(s) to verify past performance, reliability, and qualifications. Reference checks may include, but are not limited to, inquiries regarding:

- Facility management experience and adherence to schedules, payment obligations, and maintenance standards.

- Responsiveness, professionalism, and community relations.
- Financial responsibility and ability to meet prior contractual obligations.

The City may contact the references provided by the Proposer and/or other relevant sources familiar with the Proposer's performance. The City may also inspect comparable facilities managed by the Proposer.

The City may also request copies of final reports or deliverables and, if applicable, conduct site visits to further assess the Proposer's capabilities and verify the information submitted in the proposal.

4.6. Interviews

At its discretion, the City may invite Proposers scoring within the top 85% to 100% for an interview (virtual or in-person) to further assess qualifications, operational approach, and financial capability. The City reserves the right to adjust this threshold based on proposal quality and the number of competitive responses.

Shortlisted Proposer(s) will be notified if interviews are required. Interview dates will follow the schedule outlined in the #Tentative Calendar of Events. Proposers will receive details regarding:

- Interview format and expectations
- Duration and structure
- Location (virtual or in-person)

4.7. Negotiations

The City reserves the right to negotiate with the highest-ranked Proposer following the evaluation process. The City will not negotiate with lower-ranked Proposer(s) unless negotiations with higher-ranked Proposer(s) are unsuccessful and formally concluded.

If selected for negotiations, the Proposer may be required to submit revisions to its proposal, which may include, but are not limited to:

- Payment structure or Best and Final Offers (BAFOs).
- Adjustments to proposed schedule, operational scope, or maintenance terms.
- Clarifications necessary to align with City objectives for fiscal and operational sustainability.

All negotiations shall be conducted at the City's sole discretion and in a manner deemed to serve the City's best interest.

4.8. Award

The City reserves the right to:

- Award a contract in whole or in part, award to one or more Proposers, or to designate a primary and secondary user, if deemed in the City's best interest.
- Reject any or all proposals and waive informalities or irregularities.
- Consider a Proposer's history of financial and operational performance with the City or other public agencies when determining responsibility and final award suitability.

The City may, at its sole discretion, determine that no award will be issued if it is not in the City's best interest.

4.9. Contract Execution

- The selected Proposer must execute the contract within a specified timeframe after award notification. Failure to do so may result in a contract award to the next highest-ranked proposer or re-solicitation.
 - The award is contingent upon final City approval.
-

4.10. Notice of Intent to Award & Protest Procedures

- A Notice of Intent to Award may be issued before final contract execution.
- Any formal protest must be submitted in writing within a specified timeframe following the Notice of Intent to Award, following the City's [Procurement Policy](#).

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Section 5.0. Solicitation Response Form

RFP-5750-25-KN “Summer Facility Use Opportunity for Suplizio Field at the Lincoln Park Stadium Complex in Grand Junction, Colorado”

The proposer must submit the completed, dated, and signed form.

The City reserves the right to accept any portion of the services to be performed at its discretion.

The undersigned has thoroughly examined the entire Solicitation and hereby submits a proposal, including the payment or revenue schedule attached hereto.

This Proposal is firm and irrevocable for ninety (90) days after the time and date set for receipt of proposals.

The undersigned Proposer hereby acknowledges and agrees to the terms and conditions outlined in this solicitation. By submitting this Proposal, the Proposer certifies that it is fully prepared, willing, and able to comply with all obligations, responsibilities, and payment requirements described herein, should the City accept and award the Facility Use Agreement.

The undersigned Proposer acknowledges the City’s sole discretion to reject any Proposal, waive informalities or irregularities, and take any action deemed in the City’s best interest.

By submitting this Proposal, the Proposer certifies— and, in the case of a joint Proposal, each participating party certifies independently— that the Proposal has been developed and submitted without collusion, consultation, communication, or agreement with any other Proposer or competitor regarding any aspect of the Proposal, including pricing, terms, or strategy.

By submitting this Proposal, the **Proposer** certifies that:

- The prices in the Proposal have not been knowingly disclosed to any other Proposer and will not be disclosed before the award.
- No attempt has been made, nor will be made, to induce any other person or entity to submit or refrain from submitting a Proposal in a manner that restricts competition.
- The individual signing the Proposal is a duly authorized agent of the Proposer and has the legal authority to bind the Proposer to all representations, supporting documentation, and fees/prices provided in the Proposal.

Acknowledgment of Addenda

The undersigned Proposer acknowledges receipt of all Addenda issued for this Solicitation, including modifications to the Specifications and Contract Documents.

- **Total number of Addenda received:** _____

The Proposer is solely responsible for ensuring that all Addenda have been received, reviewed, and acknowledged as part of the Proposal submission.

Additionally, the Proposer must submit:

- A letter signed by the entity's Owner or a Statement of Authority delegating authorization to act on behalf of the Proposer.
- A completed and current IRS Form W-9 before contract execution.

Proposer Information and Authorization

Entity Name: _____

Authorized Agent Name & Title: _____

Authorized Agent Signature: _____

Telephone Number: _____

Email Address of Agent: _____

Business Address: _____

City, State, ZIP Code: _____

Date: _____

Proposal Submittal Questionnaire

(To be completed and submitted with the Proposal)

RFP-5750-25-KN

**Summer Facility Use Opportunity for Suplizio Field at the Lincoln Park Stadium
Complex in Grand Junction, Colorado**

City of Grand Junction, Colorado

1. Organizational Information

1.1. Legal name of organization: _____

1.2. Type of organization (e.g., nonprofit, LLC, corporation, partnership):

1.3. Primary contact person (name, title, phone, and email):

1.4. Years of experience operating, leasing, or coordinating sports or recreation
facilities: _____

1.5. Has your organization previously contracted with a municipality or public entity?

☐ Yes ☐ No

If yes, please describe:

2. Proposed Use of Suplizio Field

2.1. Describe the proposed use(s) of Suplizio Field (e.g., games, tournaments,
practices, events):

2.2. Provide the proposed schedule of use (days of week, months, or event season):

2.3. Estimated annual attendance or participation:

2.4. Proposed duration of use (single season, multi-year, or recurring event) and dates of use if known:

2.5. Are any co-users or partner organizations involved? ☐ Yes ☐ No

If yes, identify all entities and their roles:

3. Financial Offer to the City

3.1. Proposed base annual fee or minimum guaranteed payment to the City:

\$ _____

3.2. Proposed revenue share or per-event payment (if applicable):

3.3. Proposed payment schedule (monthly, quarterly, annually, per event):

3.4. Estimated total annual revenue to the City:

\$ _____

3.5. Describe any proposed capital improvements, infrastructure upgrades, or in-kind contributions that will directly benefit Suplizio Field or City operations:

3.6. Describe how your organization will ensure timely and accurate payment reporting to the City:

4. Operational and Maintenance Responsibilities

4.1. Describe how your organization will contribute to or manage field preparation, maintenance, and clean-up after each event:

4.2. Identify the staff or contractors responsible for these duties:

4.3. How will your organization coordinate with the City regarding facility condition, maintenance standards, and repair needs?

5. Community and Event Coordination

5.1. JUCO and other City-sponsored events will have scheduling priority.

Please describe how your organization will coordinate its schedule around these events while maintaining flexibility:

5.2. Describe your plan to promote public attendance and community engagement at your events:

5.3. Will your organization offer community access for other programs such as youth sports opportunities (travel baseball), or public benefit initiatives? ☐ Yes ☐ No

If yes, please describe:

6. Sustainability and Environmental Practices

6.1. Describe how your operations will minimize environmental impact (e.g., waste reduction, recycling, turf care, etc.):

6.2. Describe how your operations will contribute to the long-term sustainability and preservation of Suplizio Field:

7. Experience and References

7.1. List at least three (3) references for similar facility use agreements or athletic event management projects within the past five (5) years. Include:

- Client or facility name
- Point of contact (name, phone, and email)
- Nature and duration of agreement
- Revenue generated for the host entity (if applicable)

Reference 1: _____

Reference 2: _____

Reference 3: _____

Certification

By signing below, the Proposer certifies that all responses provided in this Questionnaire are true and complete to the best of their knowledge.

Authorized Signature: _____

Printed Name and Title: _____

Date: _____