



ADDENDUM NO. 3

Date: November 4, 2025

From: City of Grand Junction Purchasing Division

To: All Proposers

RE: *Furniture for the New City of Grand Junction Community Recreation Center, RFP-5748-25-KF*

Proposers responding to the above-referenced solicitation are hereby advised that certain requirements have been **clarified, modified, or supplemented** as of the date of this Addendum, as outlined below.

Please take note of the following clarifications:

1. **Clarification – Project Webpage and 3D Model Access**

Proposers are encouraged to visit the City's Community Recreation Center project webpage for additional background, visual context, and access to the 3D model by clicking "**Take a virtual tour of the Community Recreation Center**" in the right-side menu:

 [Community Recreation Center Project Page](#)

This page provides an overview of the facility layout, design intent, and user experience objectives. The 3D model is provided as a visual reference only and does not supersede the specifications or documentation outlined in the solicitation.

2. **Clarification – Cost Expectations and Budget Considerations**

While the City has not disclosed a specific budget for this project, proposers should be aware that funding is not unlimited. Cost will be a key factor in the evaluation process, and proposals must be realistic, cost-effective, and appropriate for a public recreation facility.

All pricing should reflect durable, commercial-grade furniture suitable for high-use environments and should demonstrate value without sacrificing quality, functionality, or long-term performance.

The City reserves the right to reject proposals that are not financially feasible or are inconsistent with the intended use, environment, or operational goals of the Community Recreation Center.

The City recognizes that not all proposers will submit pricing for every furniture category or room. As stated in the RFP, proposers may bid on one or multiple full room categories, and all submissions will be evaluated accordingly.

While unit pricing may vary, the City expects pricing to be competitive, consistent with market standards, and appropriate for the proposed solutions and intended use. Evaluation will focus on value, completeness, and alignment with the City's design intent and performance standards, rather than conducting a direct price comparison across all proposals line by line.

The evaluation team will consider each proposal on its own merit, whether for a single room or a broader package, and will assess pricing in the context of quality, durability, and overall suitability. Partial proposals are acceptable and will not be penalized if they address the full scope of the room(s) proposed.

3. **Question:** The 40-page limit doesn't appear to allow space for full specifications for every item. Does the City want only the links provided in the Excel document?

Response: Proposers are encouraged to provide clear, item-level specifications for all proposed furniture. Narrative content submitted under Section 5.0 must remain within the 40-page limit—concise, well-organized proposals are strongly encouraged. Detailed product information—such as specifications, images, finishes, and product links—should be appropriately incorporated or referenced (e.g., in Attachment A or as separate appendices, if needed).

Should a proposal rank highly, the City anticipates reviewing item-level specifications in greater detail prior to interviews.

4. **Question:** Are you looking for anything under GPOs (Group Purchasing Organizations), e.g., Equalis, TIPS, OMINA, because of guaranteed pricing? That makes it easier for the City to purchase.

Response: The City welcomes proposals that include cooperative purchasing options through GPOs; however, participation in a cooperative is not a requirement. Refer to Section 4.6.5 – Cooperative Purchasing and Future Orders; Section 5.5. Cost Proposal, and Section 7.0 – Solicitation Response Form. Proposers offering cooperative pricing should include all requested details in its proposal.

5. **Question:** Is the City looking for people who are actually certified in ergonomics and safety? What criteria is the City looking for from your Proposers?

Response: While formal certification in ergonomics or safety is not required, proposers must demonstrate that its furniture solutions meet commercial-grade standards for ergonomics, safety, and durability. Refer to Section 4.5.3 – Product Testing and Performance **and** Section 4.5.5 – Performance Standards and Service Levels. Additional design intent and functional context are outlined in Attachments A–C.

6. **Question:** What about cleanability, durability, and warranty issues with product selection? Demographics are key. Whether you have a lower number of pre-K

users or a larger number of geriatric users, it makes a difference in what you use for furniture and the fabrics and finishes. Ensuring that clinically relevant codes are updated to reflect the new health codes.

Response: The solicitation outlines requirements addressing cleanability, durability, and warranty under multiple sections. All products must be new, meet or exceed ANSI/BIFMA or ACT performance standards, and include a minimum 12-year warranty (lifetime preferred). Proposers are required to describe upholstery performance—including abrasion resistance, stain resistance, and flammability ratings—and specify how materials perform when exposed to moisture, pool chemicals, and chlorinated environments.

The City was also intentional in identifying furniture appropriate for areas serving a range of users, including seniors, by specifying armchairs, supportive furnishings, and inclusive design elements where appropriate. Refer to Section 4.5.3 – Product Testing and Performance, Section 4.5.5 – Performance Standards and Service Levels, and the Furniture Specifications and Plans (Attachments A–C) for detailed material and performance expectations.

7. **Question:** Does the City want to see colorized renderings, or should that be reserved for interviews?

Response: Proposers are encouraged to use their proposal space to present their solutions in the most effective way possible. If colorized renderings help convey your product vision, they are welcome in the proposal. This is your opportunity to put your best foot forward and showcase your company's capabilities, product offerings, and design intent.

8. **Question:** Will we receive our evaluation results post-award to see how we ranked?

Response: Yes. Once contract(s) are awarded, the City offers debriefs upon request. All proposers will receive a single post-evaluation update via email indicating whether they advanced to the interview phase. At that time, you may request a debrief, and the City will coordinate accordingly once final awards are in place.

9. **Question:** Will you send out a list of all meeting attendees?

Response: Yes. The Virtual Pre-Proposal Sign-in Sheet will be posted as soon as possible on both BidNet Direct and the City's Purchasing Bids webpage.

10. **Question:** Is there a proposed budget so we know what we are targeting?

Response: The City will not be disclosing a budget amount. Proposers should submit cost-effective and competitive proposals that align with the Scope of Services.

11. **Question:** The proposal deadline falls on December 2, which is the Tuesday after the Thanksgiving holiday. Many representatives and key contacts may be unavailable the week prior. Would the City consider extending the deadline by two or three days to allow adequate time for final coordination and submission?

Response: The current submission deadline of December 2, 2025, was established with the holiday week in mind and reflects an extended timeline compared to typical City RFP schedules. To maintain alignment with project milestones and internal review timelines, the City will proceed according to the stated proposal deadline.

12. **Question:** The deadline for submitting RFP questions is listed as November 11. What time are questions due?

Response: Questions must be submitted by the close of business on November 11, 2025. The City will accept questions submitted at any time that day, including in the evening hours, to accommodate varying work schedules.

13. **Question:** Would the City consider identifying a key room or the most important area and allowing vendors to focus on that, so you can then narrow the field—maybe selecting the best five—since this is a big project?

Response: No. While the City recognizes the scope of the project, all areas are important to its overall success. The solicitation is structured to allow partial proposals by room name/category, acknowledging that not all vendors may be able to respond to the entire project.

14. **Question:** Some of us are wondering why there wasn't a more in-depth analysis or direction from the architectural and interior design team. They are the ones being paid to make these recommendations, whereas companies like ours are taking our best shot, even though we're trying to present a professional proposal. We're not paid like the architects.

Response: The City greatly values the work of its architectural and design partners, who helped establish the foundational design direction and overall vision. That said, the purpose of this solicitation is to invite qualified furnishing experts to contribute their specialized knowledge, explore competitive options, and bring creativity and value to the final selections. This approach ensures we receive well-rounded, cost-effective proposals that serve the project and community at the highest level.

15. **Question:** What height does the City want the panels to be for the desking on page 16 of the RFP design direction document?

Response: The RFP encourages proposers to recommend panel heights that best support ergonomic function, spatial needs, and aesthetic goals for each area. Page 16 of the design direction document illustrates the general intent, but the City is open to receiving professional recommendations. Proposed

panel heights should strike a balance between user privacy, openness, and accessibility, especially in shared or collaborative spaces.

16. **Question:** Is it the City's preference to use a vendor that will have experienced installation crews that have passed basic background checks and drug screening?

Response: Yes. While not explicitly required in the solicitation, the City prefers vendors that utilize experienced, professional installation crews who are appropriately vetted. Proposers are encouraged to describe its installation team's qualifications and any screening protocols as part of its response to support confidence in safe, reliable project execution.

17. **Question:** You have requested durable, long-lasting furniture. For any warranty service, minor repairs, or adjustments, would you prefer a vendor that can guarantee a 24-hour on-site response time, or is the City okay with waiting two or three weeks for an installation crew to be sent from Denver?

Response: The City values responsive, timely service. While a 24-hour on-site response time is ideal, it is not an explicit requirement. Proposers should clearly describe its warranty service approach, typical response times, and local or regional service capabilities so the City can evaluate the practicality and responsiveness of support offered.

18. **Question:** Will the City require references or positive recommendations of at least 3 Grand Junction area businesses or organizations to substantiate the vendor's ability to provide timely after-sales service & warranty?

Response: References are required as part of the proposal evaluation process. While local references are appreciated, they are not required to be specific to the Grand Junction area. Proposers should include references that best demonstrate its ability to provide reliable after-sales service and warranty support, particularly for projects of similar scope and complexity.

This addendum amends the original solicitation for the referenced project as outlined above. All other terms and conditions of the solicitation remain unchanged.

Proposers must acknowledge receipt of this addendum by completing the acknowledgment section on the **Solicitation Response Form** (Section 7.0).

Thank you for your attention to this matter.

Respectfully,



Kathleen Franklin
Senior Buyer/Purchasing Agent
City of Grand Junction