



ADDENDUM NO. 4

Date: November 5, 2025

From: City of Grand Junction Purchasing Division

To: All Proposers

RE: *Furniture for the New City of Grand Junction Community Recreation Center, RFP-5748-25-KF*

Proposers responding to the above-referenced solicitation are hereby advised that certain requirements have been **clarified, modified, or supplemented** as of the date of this Addendum, as outlined below.

Please take note of the following clarifications:

1. **Question:** C-2 Task Stool- What height surfaces will these be used on? Stools come with either counter or bar height stool kits and may differ in pricing.

Response: The City desires counter/bar-adjustable task stools to accommodate varying counter heights, ranging from 28 to 40 inches.

2. **Question:** T-10 Table- Do you want power on the table for users? If yes, a floor core will be required?

Response: Floor cores are available. Power is preferred but not required. The City would appreciate pricing for both powered and non-powered table options.

3. **Question:** T-11 Table- Do you want power on the table for users? If yes, a floor core will be required.

Response: Floor cores are available. Power is preferred but not required. The City would appreciate pricing for both powered and non-powered table options.

4. **Question:** SF-2 on Attachment D page 8 shows the code for a sofa. I think you mistakenly used the same product code on page 25 for the modular lounge. Would you like to assign a new code to one of these?

Response: The City will not assign a new furniture code. The duplication of furniture item codes within both Attachment D – Furniture Specifications Document and Attachment A – Furniture RFP Response Spreadsheet is acceptable. Each instance is associated with a different room and functional context.

5. **Question:** B-1 is used for benches and bookcases. Would you like to assign a new code to one of these?

Response: The City will not assign a new furniture code. The duplication of furniture item codes within both Attachment D – Furniture Specifications

Document and Attachment A – Furniture RFP Response Spreadsheet is acceptable. Each instance is associated with a different room and functional context.

6. **Question:** Room 1100B- Please assign a Furniture ID to Cubicle Panels on Attachment A

Response: *Attachment A – Furniture RFP Response Spreadsheet* has been updated to assign the furniture ID **WP-1** to the cubicle panels in Room 1100B. Please refer to the updated version available via the solicitation link. For convenience, a copy is also included below.

[Attachment A – Furniture RFP Response Spreadsheet](#)

7. **Question:** T-10 is used for a Child Table & a standard height table. Would you like to assign a new code to one of these?

Response: The City will not assign a new furniture code. The duplication of furniture item codes within both Attachment D – Furniture Specifications Document and Attachment A – Furniture RFP Response Spreadsheet is acceptable. Each instance is associated with a different room and functional context.

8. **Question:** Union or Non-Union Labor?

Response: The City does not require union labor for Furniture, Fixtures, and Equipment (FF&E) or related installation services. All qualified Proposers are welcome to respond, provided they meet all requirements and performance standards outlined in the solicitation.

9. **Question:** Is there a loading dock, or will this be curbside delivery requiring a liftgate?

Response: Please refer to Addendum 2, Response to Question 5.

10. **Question:** Are there any other delivery restraints that we need to be aware of?

Response: Delivery and installation must be closely coordinated with the City's designated representative and project team.

11. **Question:** Will the General contractor provide floor and wall protection?

Response: No. It is the responsibility of the awarded Contractor to provide all necessary floor, wall, and surface protection during delivery and installation. Refer to Section 2.6. –Protection of Persons and Property.

12. **Question:** Will the awarded Contractor be able to use a trash dumpster provided by the City to dispose of packing materials on site?

Response: No. Refer to Section 2.6.6. and Section 4.6.7.

13. **Question:** Will the area be free and clear of all other construction subcontractors during the awarded Contractor's installation timeline?

Response: The site will still be an active construction zone. Coordination with the City and the CRC construction team will be required. Refer to Section 2.6 – *Protection of Persons and Property*, Section 4.5.8 – *Site Conditions & Installation Requirements*, and Section 4.5.10 – *Delivery Schedule*.

14. **Question:** Will the awarded Contractor's installation team be responsible for anchoring into the concrete outdoor areas?

Response: If anchoring is required as part of the installation, the awarded Contractor's team will be responsible for completing it. Related installation services—such as delivery, assembly, placement, anchoring, clean-up/disposal of packaging, and warranty support—should be included in the proposal scope and pricing. Proposers should clearly indicate whether anchoring is required and included in its response. Coordination with the project schedule and site conditions is also expected.

15. **Question:** Can BRS provide the detailed specs on all the finishes and not just photos? This way, Proposers can create actual as-built renderings.

Response: Please refer to Addendum 2, Response to Question 4. The City has chosen not to release detailed finish specifications. The images provided are intended to serve as design guidelines only and should be interpreted as a reference for design intent—not final selections.

16. **Question:** I understand this is a new construction project; however, does the City currently have an existing furniture partner they've procured from in the past? If so, do you know how that partnership has been going? I'm wondering whether this RFP is primarily a procurement requirement or if the City is seeking a new partner?

Response: The City has successfully collaborated with various furniture contractors on past projects and values these partnerships. However, this RFP represents an open and competitive solicitation intended to identify qualified contractors who can provide commercial-grade furniture that aligns with the City's design vision, functional needs, and performance expectations for this new facility. The City welcomes proposals from both current and new vendors and encourages all interested parties to participate in this opportunity.

17. **Question:** Regarding the Solicitation Response Form in Section 7.0, can you confirm that it should be submitted with the full proposal and not beforehand?

Response: The completed and signed Solicitation Response Form must be submitted with the Proposer's full proposal through **BidNet Direct** by the proposal due date. It is not submitted in advance.

18. **Question:** For the Letter of Interest, should that be emailed to you in advance, or will it also be included with the proposal's submission?

Response: A separate Letter of Interest does not need to be emailed in advance. Refer to Section 5.0 – *Preparation and Submittal of Proposals*.

This addendum amends the original solicitation for the referenced project as outlined above. All other terms and conditions of the solicitation remain unchanged.

Proposers must acknowledge receipt of this addendum by completing the acknowledgment section on the **Solicitation Response Form** (Section 7.0).

Thank you for your attention to this matter.

Respectfully,



Kathleen Franklin
Senior Buyer/Purchasing Agent
City of Grand Junction