





Memorandum

TO: All Bidders
FROM: Kassy Nelson, Buyer
DATE: January 29, 2026
SUBJECT: Award for Patterson Sidewalk 24 ½ Rd – 25 ½ Rd IFB-5743-26-KN

The City recommended award to Mountain Valley at the January 21 Council meeting, and the recommendation was approved. As shown in the bid tabulation, Mountain Valley acknowledged all addenda. At the time of the bid opening, it was noted that the bid appeared to utilize the Addendum 1 price schedule rather than the Addendum 3 version. The bid tabulation also reflects that the City would review all responses during evaluation.

Upon further review, we confirmed that Mountain Valley did, in fact, utilize the Addendum 3 bid price schedule. All line items matched exactly and were consistent with the submissions from the other contractors. The only discrepancy was that the document title referenced Addendum 1.

In this instance, Mountain Valley acknowledged all addenda, and the incorrect document title—where pricing and line items were otherwise accurate—was determined to be a minor irregularity.

Page 18 of the City's Procurement Policy states that the City reserves the right to waive minor irregularities in submitted proposals, bids, or contract documents when they do not affect price, quality, quantity, or delivery schedule. Based on this provision, the City determined Mountain Valley's bid to be responsive.

Sincerely,

A handwritten signature in black ink that reads "K Nelson". The signature is written in a cursive, flowing style.

Kassy Nelson, Buyer
City of Grand Junction, Colorado