

## **ADDENDUM NO. 2**

**Date:** February 26, 2026

**From:** City of Grand Junction Purchasing Division

**To:** All Proposers

**RE:** *Solid Waste and Recycling Cost-of-Service and Rate Study, RFP-5847-26-KF*

Proposers responding to the above-referenced solicitation are hereby advised that certain requirements have been **clarified, modified, or supplemented** as of the date of this Addendum, as outlined below.

Please take note of the following:

1. **Question:** Is a PowerPoint, along with the presentation to the City Council, included in the scope? If yes, will the presentation be virtual or in person?

**Answer:** A formal PowerPoint presentation or presentation to the City Council is not included in the Scope of Services.

2. **Question:** When was the City's most recent cost of service or rate study for solid waste and/or recycling completed?

**Answer:** The City has not conducted a comprehensive cost-of-service and rate study of the scope identified in this solicitation.

3. **Question:** Was the prior study conducted by City staff or by an external consultant? If external, which firm performed the work?

**Answer:** No prior study.

4. **Question:** Has the City identified a budget or anticipated not-to-exceed range for this project?

**Answer:** The City is not disclosing the project budget or anticipated not-to-exceed amount at this time. Proposers are expected to submit pricing reflective of the Scope of Services described in the solicitation. All pricing will be evaluated in accordance with the criteria set forth in the RFP.

5. **Question:** Task 6 - please provide the expected number of years for forecasted costs/rates (5-year, 10-year, etc.).

**Answer:** The RFP requires preparation of multi-year rate projections; however, a specific forecast duration has not been identified. Proposers should recommend an appropriate projection period based on industry best practices, the City's objectives, anticipated growth, and planned operational changes, including the development and expansion of the Materials Recovery Facility (MRF). Proposers shall clearly describe

the assumptions underlying the recommended forecast period, including assumptions related to customer growth, service demand, capital investment, and implementation of the new MRF.

The recommended projection period should be sufficient to evaluate near-term and mid-term financial impacts associated with the MRF and related program changes.

6. **Question:** Task 2 - What other partners is the City planning to accept materials from at the regional MRF?

**Answer:** Planning for the regional MRF is ongoing. At this time, the City has not finalized specific partner agreements or identified a definitive list of participating jurisdictions or entities. The intent of the regional facility is to provide expanded processing capacity and serve a broader service area; however, the final mix of participating partners and ultimate throughput levels has not yet been determined.

Proposers should assume that participation and capacity utilization may evolve over time and should identify any assumptions made regarding facility throughput, regional participation, and associated cost or revenue impacts in their proposals.

7. **Question:** Task 8 - Does the City anticipate requesting support to prepare presentation materials and attend one or more City Council meetings?

**Answer:** Please refer to the response to Question 1 above for clarification.

8. **Question:** Task 8 - Does the City want a training session(s) and/or user guide to support staff use on the detailed usage of the model inputs, assumptions, and outputs as a deliverable?

**Answer:** Please refer to Sections 4.3.7 and 4.3.8, which require delivery of clearly documented models and tools usable by City staff, as well as collaboration and knowledge transfer sufficient to support staff understanding of the study results and future use of the model. The City has not prescribed a specific training format or required a standalone user guide.

Proposers may recommend an appropriate knowledge transfer approach (e.g., training session(s), written documentation, or other methods) to ensure City staff can effectively use and update the model after project completion.

9. **Question:** 4.7.6 - Please clarify our understanding, the Rate Schedule and Task-Based Level of Effort (with estimated hours and associated costs for each task) should be included in the proposal narrative/submission outline Section 5.5 Price Proposal?

**Answer:** Yes. The detailed Rate Schedule and Task-Based Level of Effort, including estimated consultant hours by labor classification and associated costs by major task or task area, shall be included in the proposal narrative under Section 5.5 – Price Proposal, consistent with the requirements of Section 4.7.6.

The total not-to-exceed (NTE) amount shall be submitted only on the Solicitation Response Form provided in Section 7.0. The NTE amount must be fully supported by the detailed pricing information included in the proposal's narrative.

- 10. Question:** 5.2 - Do resumes count toward the 40-page limit? Or can they be provided in an Appendix without page numbering?

**Answer:** Resumes do count toward the forty (40) page limit. All narrative content, including resumes or biographical summaries of proposed personnel, must be included within the forty (40) page maximum identified in Section 5.2.

Proposers are encouraged to provide concise biographical summaries highlighting relevant qualifications and experience directly applicable to the Scope of Services. Pages exceeding the stated limit will not be reviewed or scored.

**No further questions will be accepted.**

This addendum amends the original solicitation for the referenced project as outlined above. All other terms and conditions of the solicitation remain unchanged.

Proposers must acknowledge receipt of this addendum by completing the acknowledgment section on the **Solicitation Response Form** (Section 7.0).

Thank you for your attention to this matter.

Respectfully,



Kathleen Franklin  
Senior Buyer/Purchasing Agent  
City of Grand Junction