

SS-5862-26-KN

CITY OF GRAND JUNCTION
SOLE SOURCE JUSTIFICATION FORM

Date: 1/29/26 Requested By: Nicole Reeves
 Department: Parks & Recreation Division: Community Recreation Center
 Vendor Name: Velocity One LLC Net Cost Delivered: \$ 17,695.00

Provide G/L Account where funds are budgeted: 204-780-975-7203
 Project code, if applicable C1051

SOLE SOURCE JUSTIFICATION

(INITIAL ALL ENTRIES THAT APPLY)

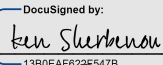
Material/Service Description: LockerPower Lite - Secure Device Charging Kiosk.

1. X - Uniqueness: Is unique and unavailable from any other source due to proprietary rights, patents, copyrights, secret processes, or monopoly control;
2. X - Compatibility: There is a need for compatibility with existing equipment, technologies, or processes, and only a specific product or service can satisfy that need;
3. - Urgency: Delay would lead to serious injury, death, or significant financial loss;
4. - Expertise: The vendor has unique experience, expertise, or capabilities unavailable elsewhere;
5. - Standardization: There is a need to standardize specific equipment or supplies to reduce training, inventory, or maintenance costs, and only one vendor can meet this need;
6. - Written demonstration and justification is available which reasonably and practicably establishes that the selection of a sole source vendor is in the best interest of the City.

Attach Justification Memo and Pricing Documentation, then proceed with signatures below.
After Dept Head approval, forward to Purchasing.

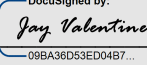
Department Director Approval:

I recommend that competitive procurement be waived and that the service or material described herein be purchased as a sole source.

Signed:  2/5/2026
DocuSigned by: 1390EAF6235547B Department Head Signature Date

Purchasing Approval:

Based on the above and attached documents, I have determined this to be a sole source with no other vendor practicably available.

Signed:  2/5/2026
DocuSigned by: 09BA36D53ED04B7... Purchasing Manager Signature Date

Final Authorization

City Manager Approval Required (\$25K to \$50K) yes / no x

Signed: _____, _____
 City Manager Signature Date

City Council Approval Required (over \$50K) yes / no x



Memorandum

To: Ken Sherbenou, Parks and Recreation Director
Jay Valentine, Chief Financial Officer

FROM: Nicole Reeves, Community Recreation Center Manager

DATE: 01/29/2026

SUBJECT: Sole Source Justification for Velocity Charging Kiosk

This memo is to serve as the sole source justification for the procurement of three Velocity Charging Kiosks to be installed at the Community Recreation Center for \$17,695.00. This purchase request satisfies the criteria in the City of Grand Junction's "Purchasing Policy and Procedure Manual", Chapter 8: Sole Source Approval Criteria: Sole Source Criteria:

1. Uniqueness: Is unique and unavailable from any other source due to proprietary rights, patents, copyrights, secret processes, or monopoly control.

Through extensive research, no other similar products are available that will serve the same purpose as this product in the Community Recreation Center. We anticipate a high rate of turnover in locker usage as most people utilizing the charging locker will be in and out of the center in less than one and half hours. This charging locker bank has the capability to fast charge devices, fit additional devices (such as keys) and is quick and easy to use for patrons, as they set their own pass code for an open locker. When looking for other product options, many of those features were lacking.

2. Compatibility: There is a need for compatibility with existing equipment, technologies, or processes, and only a specific product or service can satisfy that need.

The electrical boxes for the charging kiosks are already installed at the Community Recreation Center. The locations of the electrical outlets and the space set aside for the kiosks were drawn into construction plans based on the size of the Velocity charging kiosk.

Because of the listed items above, it is my recommendations that we utilize Velocity as a sole source for the charging lockers at the Grand Junction Community Recreation Center.

VELOCITY ONE LLC
51 Middlesex Street Suite #110
Chelmsford, MA 01863

Phone: (855) 844- 5060
Fax: (855) 844- 5060

----- **OFFICIAL QUOTE** -----

Bill To Name	City of Grand Junction	Created Date	1/22/2026
Bill To	Attn: Nicole Reeves 1340 Gunnison Ave Grand Junction, CO 81501 United States	Quote Number	29756
		Ship To	Attn: Nicole Reeves 1340 Gunnison Ave Grand Junction, CO 81501 United States

Quantity	Product	Product Description	Sales Price	Subtotal
3.00	LockerPower Lite	Secure Device Charging Kiosk 8 Secure Lockers with Steel Cables 19" LCD Touch Screen for Branding Free-to-Use with Wi-Fi & Remote Access	\$5,600.00	\$16,800.00
3.00	Custom Branded Screen	Display Screen Branding (Any Videos/Images)	\$0.00	\$0.00
1.00	Shipping	Shipping to Ship To address	\$895.00	\$895.00
1.00	24/7 Remote Support	Complimentary	\$0.00	\$0.00

Total Price	\$17,695.00
Grand Total	\$17,695.00