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CITY OF Grand Junction COLORADO
PURCHASING DIVISION

CITY OF GRAND JUNCTION, COLORADO

CONTRACT

This Contract is made and entered into this 22nd day of May, 2026, by and between the **City of Grand Junction**, Colorado, a home rule municipality located in Mesa County, Colorado (the "City"), and **Frontline Contractors LLC** (the "Contractor").

RECITALS

WHEREAS the City issued Invitation for Bid **IFB-5849-26-KF** for **Weekend Janitorial Services — Public Safety Building and Senior Recreation Center** (the "Work"); and

WHEREAS, following the solicitation and evaluation process, the City determined the Contractor to be the lowest responsive and responsible Bidder and selected the Contractor to perform the Work in accordance with the Contract Documents; and

WHEREAS, the Contractor represents that it is qualified, willing, and able to perform the Work in accordance with the terms, conditions, and requirements set forth in the Contract Documents.

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and compensation set forth herein, the Parties agree as follows:

ARTICLE 1

Contract Documents

The following documents, whether attached hereto or incorporated herein by reference, collectively constitute the "Contract Documents" and form the entire Contract between the Parties.

In the event of any conflict, inconsistency, or ambiguity between Contract Documents, the order of precedence shall be as follows:

a. Amendments to the Contract
b. Change Orders
c. The body of this Contract Agreement
d. Negotiated Revised Price Bid Schedule
e. Solicitation Documents, including all Addenda, for IFB-5849-26-KF, Weekend Janitorial Services — Public Safety Building and Senior Recreation Center
f. Contractor's Bid Response and supporting submittals

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g. Service Change Requests

ARTICLE 2

Definitions

Unless otherwise defined herein, the definitions set forth in the Solicitation Documents shall apply to this Contract and all Contract Documents.

ARTICLE 3

Contract Work

The Contractor shall furnish and perform all labor, supervision, services, and incidentals necessary to provide weekend janitorial services at the Police Department/Public Safety Building and the Senior Recreation Center in accordance with the Contract Documents.

The City shall provide approved cleaning chemicals, paper products, trash liners, and on-site equipment as identified in the Contract Documents.

The Work shall be performed in accordance with the requirements, schedules, security protocols, specifications, and performance standards set forth in the Contract Documents.

ARTICLE 4

Contract Time

Time is of the essence. The Contractor shall commence performance of the Work on **June 13, 2026**, unless otherwise approved in writing by the City. Training, site orientation, background processing, badge issuance, and related transition activities may be scheduled and completed prior to the commencement date.

The Contractor shall diligently perform the Work in accordance with the service schedules and staffing requirements set forth in the Contract Documents, unless otherwise modified by written amendment or Change Order approved by the City.

ARTICLE 5

Contract Price and Payment Procedures

The City shall pay the Contractor for the satisfactory performance of the Work in accordance with the unit prices set forth in the Negotiated Revised Price Bid Schedule incorporated into the Contract Documents, as follows:

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- Public Safety Building: Three Hundred Twelve and 06/100 Dollars ($312.06) per weekend, based on fourteen (14) labor hours at the rate of $22.29 per hour.
- Senior Recreation Center: Forty-Four and 58/100 Dollars ($44.58) per visit, based on two (2) labor hours at the rate of $22.29 per hour.

Payment shall be based on actual services performed and accepted by the City during the applicable fiscal year and shall be subject to lawful annual appropriations by the Grand Junction City Council.

Funds for payment under the Contract have been appropriated by the Grand Junction City Council for the use and benefit of the Work. The unit prices established under the Contract shall not be modified except by a written Change Order or other written directive of the City.

The City shall not issue a Change Order or other written directive requiring additional Work that would cause the aggregate amount payable under this Contract to exceed the amount appropriated for the Work unless and until the City provides written assurance that sufficient lawful appropriations have been made to cover the additional costs.

Payment shall be made in accordance with the invoicing and payment provisions set forth in the Contract Documents.

ARTICLE 6

Contract Binding

The City and the Contractor each binds itself, its successors, assigns, and legal representatives to the other party with respect to all covenants, agreements, and obligations contained in the Contract Documents.

The Contract Documents constitute the entire binding agreement between the City and the Contractor and may be altered or amended only by a duly executed written instrument.

Neither the City nor the Contractor shall, without the prior written consent of the other party, assign or transfer any interest under the Contract Documents. The Contractor shall not assign any monies due or to become due under the Contract without the prior written consent of the City.

ARTICLE 7

Severability

If any part, provision, or portion of the Contract is determined to be invalid, illegal, void, or unenforceable by a court of competent jurisdiction or governmental authority having jurisdiction, such determination shall affect only the specific provision determined to be

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invalid or unenforceable, and all remaining provisions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Contract by its duly authorized representatives as of the date first written above.

This Contract may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Electronic signatures shall be deemed valid and binding.

CITY OF GRAND JUNCTION, COLORADO

DocuSigned by:
By: Duane Hoff Jr.
9F789E7D50F14BC...
Duane Hoff Jr.,
Contract Administrator

Date: /27/2026

FRONTLINE CONTRACTORS LLC

Signed by:
By: Nicolas Fernandez
BCDAC56E647540A...
Nicolas Fernandez
Director of Operations

Date: /27/2026

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Revised Price Bid Schedule

Solicitation: IFB-5849-26-KF, Weekend Janitorial Services — Public Safety Building and Senior Recreation Center

A. Base Weekend Service Pricing

Item No.	Location/Service	Estimated No. of Visits Annual	Unit	Unit Price	Extended Price
1	Public Safety Building – Weekend Janitorial Saturday and Sunday)	52	Per Weekend	$ 312.06	$ 16,227.12
2	Senior Recreation Center – Weekend Janitorial Sunday)	52	Per Visit	$ .58	$ 2318.16
				Total Annual Extended Bid Amount:	**$** 18,545.28

Total Annual Extended Bid Amount Written:

Eighteen thousand five hundred forty-five dollars and twenty-eight cents. **dollars.**

Unit Definitions

A **"Per Weekend"** unit for Item 1 includes two (2) service days consisting of:

- **Saturday:** Eight (8) total labor hours at the Public Safety Building; and
- **Sunday:** Six (6) total labor hours at the Public Safety Building.

for a total of **fourteen (14) labor hours per weekend**.

A **"Per Visit"** unit for Item 2 consists of one 1) service shift Sunday only at the Senior Recreation Center, totaling **two (2) labor hours**.

Unit pricing shall include all labor, supervision, equipment, supplies, overhead, and incidentals necessary to perform the Work in accordance with the Contract Documents.

Bidder Responsibility Certification

The Bidder certifies the following:

1. The Bidder has been actively engaged in providing commercial janitorial services for a minimum of three 3) years.
2. The Bidder has experience providing custodial services in secure, public, or comparable facilities.

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3. The Bidder has the operational capacity and staffing necessary to meet the required weekend schedule and security requirements set forth in this IFB.
4. The Bidder and its personnel can meet all background investigation and clearance requirements.
5. The Bidder has not defaulted on a janitorial or custodial services contract within the past five (5 years.

The City reserves the right to request supporting documentation, references, or additional information to verify responsibility.

By signing below, the Undersigned agree to comply with all terms and conditions contained herein.

Company: Frontline Contractors L.L.C.

Authorized Signature: Nicolas Fernandez

Title: Director of Operations

Date: 05/06/2026

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CITY OF Grand Junction COLORADO
PURCHASING DIVISION

Invitation for Bid

IFB-5849-26-KF

Weekend Janitorial Services — Public Safety Building and Senior Recreation Center

Response Deadline

March 25, 2026, before 1:00 p.m. (Mountain Daylight Time)

Electronic Submission Only

Bids Must Be Submitted Exclusively Through
BidNet Direct® – Rocky Mountain E-Purchasing System (RMEPS)
https://www.bidnetdirect.com/colorado/city-of-grand-junction

Important Notice

The City of Grand Junction does not control or administer vendor access to the BidNet® Direct system. Bidders are solely responsible for ensuring a successful submission. Technical assistance must be requested directly from BidNet at (800) 835-4603.

Virtual Solicitation Opening

All City solicitation openings will be conducted virtually.
For meeting access and participation details, refer to Section 1.9.

Purchasing Agent Contact

Kathleen Franklin
kathleenf@gjcity.org
970-244-1513

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- Non-Mandatory Pre-Bid Site Visit: March 11, 2026 (See Section 1.5 for Details)
- Deadline for Questions: March 16, 2026 (No questions will be accepted after 5:00 p.m. MDT on this date)
- Final Addendum issued (if necessary): March 18, 2026
- Submittal Deadline: March 25, 2026, before 1:00 p.m.
- Contract Execution (anticipated): April 8, 2026

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Section 1.0. Administrative Information and Instructions

1.1. Americans with Disability Act (ADA) Compliance Mandate: Following HB21-1110, all documents produced and submitted in response to this solicitation must adhere to the provisions outlined in §§24-85-101, C.R.S., and subsequent sections, as well as the Accessibility Standards for Individuals with a Disability, as established by the Office of Information Technology under section §24-85-103 (2.5), C.R.S. Additionally, all documents must align with the State of Colorado's technology standards related to accessibility, including Level A.A. conformity with the latest iteration of the Web Content Accessibility Guidelines (WCAG) as integrated within the State of Colorado's technology standards.

Deliverables that fail to meet accessibility requirements may be returned for correction at no additional cost to the City.

1.2. Required Review: The Bidder is responsible for thoroughly reviewing all solicitation documentation to ensure a complete understanding of the scope, specifications, delivery requirements, and all terms and conditions governing this procurement. The Bidder shall review all applicable laws, regulations, instructions, and procurement policies associated with this solicitation process. Submission of a bid response constitutes acknowledgement that the Bidder has reviewed and understands all requirements necessary to provide the specified services and fulfill the obligations under this solicitation.

1.3. Issuing Office: This Invitation for Bid (IFB) is issued by the City of Grand Junction, Colorado ("City"). The Purchasing Agent responsible for this procurement is:

Kathleen Franklin
kathleenf@gjcity.org

Except for pre-proposal or site visit meeting(s), all questions, concerns, clarifications, or communications regarding this solicitation—including those about the process, specifications, or project scope—must be submitted in writing to the Purchasing Agent. *Any communication directed to other City personnel may result in the disqualification of the Bidder's response.*

1.4. Purpose: The City of Grand Junction, Colorado, is soliciting competitive bids from qualified firms to provide weekend janitorial services at the Public Safety Building (555 Ute Avenue) and the Senior Recreation Center (550 Ouray Avenue). Services shall include routine custodial cleaning of authorized and accessible public and common areas in accordance with the specifications and security requirements set forth in this solicitation.

Section 3.0 outlines the required scope of services, performance standards, schedule requirements, and facility-specific access conditions. All services shall be performed in full compliance with the terms, conditions, and specifications of the IFB.

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1.5. Non-Mandatory Pre-Bid Site Visit: Prospective Bidders are encouraged to attend a non-mandatory pre-bid site visit to obtain a thorough understanding of existing site conditions, facility access, operational environment, and requirements associated with the Scope of Work.

Meeting Information:
Date: Wednesday, March 11, 2026
Time: 2:00 p.m. (Mountain Time)

Initial Meeting Location:
Public Safety Building — Main Entrance
555 Ute Avenue
Grand Junction, CO 81501

Followed by Site Visit at:
Senior Recreation Center
550 Ouray Ave
Grand Junction, CO 81501

This in-person site visit provides Bidders with the opportunity to observe the condition of existing facilities, review access and staging areas, and seek clarification on operational requirements. While attendance is not mandatory, participation is strongly encouraged to ensure bids are fully informed and responsive to the requirements of the IFB.

1.5.1. Important Information

- Attendance at the site visit is not required to submit a bid response.
- Any statements, explanations, or interpretations provided during the site visit are for informational purposes only and shall not modify the solicitation.
- Only written Addenda issued by the City's Purchasing Division shall be considered official and binding.

1.6. The City: The City will act by and through its authorized representative(s).

1.7. Compliance: All terms, conditions, requirements, and instructions outlined in this Solicitation, including any modifications made through addenda, shall be binding. If a Bidder identifies any ambiguity, omission, or conflict within the Solicitation documents that may impact understanding of the requirements, the Bidder shall seek written clarification from the Purchasing Agent prior to the inquiry deadline. Failure to do so shall not relieve the Bidder of the obligation to fulfill the requirements of the Contract.

1.8. Controlling Authority: The 2024 version of the City Procurement Policy is controlling.

1.9. Submission Requirements

All bids must be submitted electronically via BidNet® Direct Rocky Mountain E-Purchasing System at

https://www.bidnetdirect.com/colorado/city-of-grand-junction

Important: The City of Grand Junction does **not** manage or control vendor access to BidNet Direct. Each Bidder is solely responsible for completing registration, uploading all required documents, and confirming successful electronic submission prior to the bid deadline.

- The platform offers both free basic registration and paid subscription options. Free registration may require up to twenty-four (24) hours for activation; therefore, bidders are strongly encouraged to register and upload its bid well in advance of the submission deadline.
- For registration instructions, refer to the BidNet Electronic Vendor Registration page on the BidNet® Direct website.
- The City does not control or administer the vendor's access to BidNet Direct. Bidders are solely responsible for ensuring a successful electronic submission.
- Technical assistance must be requested directly from BidNet® at (800) 835-4603 before the bid deadline.
- Late submissions will not be accepted under any circumstances.

1.10. Solicitation Opening

IFB-5849-26-KF

Weekend Janitorial Services —
Public Safety Building and Senior Recreation Center
Date/Time: March 25, 2026, 1:00 p.m. (America/Denver)

Please join the meeting from a computer, tablet, or smartphone:

https://meet.goto.com/501798029

Or join the meeting by phone.
Access Code: 501-798-029
United States: +1 (224) 501-3412

To join from a video-conferencing room or system:
Meeting ID: 501-798-029
Dial in or type: 67.217.95.2 or inroomlink.goto.com
Or dial directly: 501798029@67.217.95.2 or 67.217.95.2##501798029

Get the app now and be ready when the meeting starts:
https://meet.goto.com/install

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1.11. Public Disclosure Notice: Pursuant to the Colorado Open Records Act (CORA), all materials submitted in response to this solicitation shall be considered public records and may be subject to public disclosure, except for information specifically designated as confidential, proprietary, or trade secret by the Bidder, and only to the extent permitted by law.

Upon award and execution of a contract, the solicitation file, including all responsive bids, shall be available for public inspection in accordance with CORA and upon receipt of an Open Records Request. This includes bids submitted by the non-awarded Bidders.

Public disclosure is also subject to CORA's applicable provisions if the solicitation is canceled.

1.12. Public Disclosure Record: If the Bidder knows its employee(s) or subcontractors have an immediate family relationship with a City employee or elected official, the Bidder must provide the Purchasing Agent with the name(s) of that/those individual(s). The individual(s) must file a "Public Disclosure Record" and/or a statement of financial interest before conducting business with the City.

1.13. Collusion Clause: By submitting a bid, each Bidder certifies that it is not involved in any collusive action(s) or activity(ies) that may violate applicable federal or state antitrust laws, rules, and/or regulations. Any bid(s) found to have evidence or a reasonable belief of collusion among the Bidders will be rejected. The City reserves the right, at its discretion, to accept future bids for the same work or service(s) from participants identified in such collusion.

1.14. Gratuities and Kickbacks: The Bidder certifies that no gratuities, kickbacks, or contingent fees have been, or will be offered, solicited, or paid in connection with this solicitation or any resulting Contract. This includes, but is not limited to, the offering or payment of commissions, gifts, or other items of value made contingent upon, or intended to influence, the award of a Contract.

If the Bidder breaches this certification, the City may cancel the Contract immediately, without liability, and pursue any and all remedies under law.

1.15. Ethics and Conflict of Interest: Bidders shall not offer, give, solicit, or accept any gift, favors, or item of value to or from any employee, official, or agent of the City that could influence, or appear to influence, the procurement process.

Bidders shall also avoid any business arrangement, financial relationship, or other activity that creates, or could be perceived to create, a conflict of interest or undermine public confidence in the integrity of the City's procurement process.

Any violation of this provision may result in disqualification from consideration, cancellation of an existing contract, and/or other legal or administrative action as permitted by law.

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1.16. Modification and Withdrawal of Bids Before Opening: Bids may be modified or withdrawn by the Bidder in writing, duly executed, and submitted to the place where Bids are to be submitted at any time before the Bid Opening. Bids may not be altered, modified, or amended after the submission date.

1.17. Price Bid Form: All Price Bids must be submitted on the attached Price Bid Schedule, stating amounts in both figures and words, and signed by an authorized representative of the Bidder.

The Bidder shall specify a unit price in figures for each line item where a quantity is provided and shall extend the total price for each item in the Extended Amount column. The Total Bid Price shall equal the sum of all extended amounts. When an item on the Price Bid Schedule offers a choice, the Bidder's selection shall be clearly indicated and, once submitted, may not be changed.

Where the unit of a pay item is a lump sum, the lump sum amount shall be shown in the "extended amount" column and included in the summation of the total Bid.

All blank spaces in the Price Bid Schedule must be properly completed. Incomplete, unsigned, or altered bid forms may be deemed non-responsive.

Bids submitted by corporations, limited liability companies, or similar entities must be executed in the entity's legal name by a duly authorized officer or representative, with evidence of authority to sign provided upon request. The entity's business address and state of organization shall appear below the signature. All names shall be typed or printed below the signature line.

The Bidder's submittal shall include acknowledgment of all issued Addenda, with the corresponding addendum numbers entered on the Bid Submittal Form. Contact information for all communications regarding the bid must also be clearly provided.

1.18. Exclusions: No oral, telephone, email, or facsimile bids will be accepted or considered. All bids must be submitted electronically through the **Rocky Mountain E-Purchasing System (RMEPS)** at www.bidnetdirect.com/colorado in accordance with the instructions contained in this solicitation.

1.19. Examination of Specifications: Bidders shall thoroughly examine and be familiar with all solicitation documents, including the Specifications, Scope of Work, and any Addenda issued. Failure or omission by any Bidder to review such documents shall not relieve the Bidder from any obligation under its bid. Submission of a bid will be considered evidence that the Bidder has reviewed, understood, and accepted all requirements of this solicitation.

Before submitting a bid, each Bidder shall, at a minimum:

(a) Examine the *Contract Documents* thoroughly.

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(b) If applicable, visit the site or delivery location to become familiar with local conditions that may affect cost, delivery, or performance.
(c) Correlate its observations with the requirements of the solicitation; and,
(d) Notify the Purchasing Agent in writing via email of any conflicts, errors, ambiguities, or discrepancies in or among the solicitation documents within the designated inquiry period.

By submitting a bid, the Bidder represents that it has complied with these requirements and that the solicitation documents are adequate and sufficient to convey an understanding of all conditions necessary to furnish the specified services in accordance with the City's requirements.

1.20. Questions Regarding Specifications or Scope of Work: All requests for clarification or interpretation of the Specifications or Scope of Work must be submitted in writing by email to the Purchasing Agent no later than the close of business on the Deadline for Questions stated in this solicitation.

The City has no obligation to respond to inquiries received after the deadline, and any response provided after that time shall be at the City's sole discretion. Responses to all timely inquiries will be issued in the form of a written Addendum and posted to the City's website and the Rocky Mountain E-Purchasing System (RMEPS).

Bidders are responsible for monitoring all issued addenda and shall acknowledge receipt of all addenda on the Vendor's Bid Form found in Section 4.0.

1.21. Addendum and Interpretations: Official response to questions, clarifications, interpretations, corrections, modifications, or extensions to the bid response deadline shall be issued exclusively by the Purchasing Agent through a written addendum. The authority to issue the addenda is vested solely in the Purchasing Division.

All addenda will be distributed electronically through the BidNet Direct Rocky Mountain E-Purchasing System at https://www.bidnetdirect.com/colorado/city-of-grand-junction. The Bidder(s) are responsible for monitoring this platform for issued addenda.

The Bidder(s) must acknowledge receipt of all addenda on the completed Vendor's Bid Form located in Section 4.0.

1.22. Bids Binding 60 Days: Unless otherwise specified, all bids submitted in response to this solicitation shall remain firm and binding for **sixty (60) calendar days** following the bid opening date. During this period, Bidders may not withdraw or modify its bid.

At the City's request, a Bidder may agree to extend the binding period to allow for final evaluation, award, or administrative processing.

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1.23. Exceptions and Substitutions: All bids meeting the intent of this IFB will be considered for award. A Bidder taking exception to any specification does so at the Bidder's own risk. The City reserves the right to accept or reject any or all substitutions or alternatives.

When offering substitutions or alternatives, the Bidder must clearly identify and describe each exception in the section to which it pertains. Any approved exception or substitution must meet or exceed the stated intent and specification requirements.

The absence of stated exceptions will be interpreted as the Bidder's acknowledgment that the bid fully complies with all specifications and requirements. If awarded a Contract, the Bidder shall be responsible for furnishing the specified services in strict accordance with the IFB and related documents.

1.24. Disqualification of a Bidder: A Bid will not be accepted from, nor shall a Contract be awarded to, any individual, firm, corporation, vendor, or entity that is in arrears to the City on any debt or Contract or that has defaulted—as surety or otherwise—on any obligation to the City, or that is otherwise deemed to be irresponsible or unreliable.

Bidders may be required to submit satisfactory evidence demonstrating responsibility, relevant experience, and possession of the necessary financial and other resources necessary to furnish the specified services in accordance with this solicitation.

A Bidder and its Bid may be disqualified for any of the following reasons, including but not limited to:

1.24.1. Submission of more than one Bid for the same procurement by an individual, firm, corporation, contractor, vendor, or entity, whether under the same or different name; and

1.24.2. Evidence of collusion among Bidders. Any participant found to have engaged in collusive behavior shall be disqualified from consideration for future solicitations with the City until reinstated as a qualified Bidder.

1.25. Taxes: The City is exempt from State, County, Municipal, and Federal Excise Taxes; therefore, all bids shall not include taxes.

1.26. Sales and Use Taxes: The Contractor and all subcontractors must obtain sales and use tax exemption certificates from the Colorado Department of Revenue. Bids shall reflect the removal of Sales and Use Tax on materials, fixtures, and equipment.

1.27. Federal Taxpayer Identification Certificate: Successful Bidder(s) new to conducting business with the City must furnish a completed standard "Federal Taxpayer Identification Certificate (W-9)" before the Contract is executed. Additionally, the City reserves the right to request a current W-9 from established business relationships as necessary.

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1.28. Public Opening: The bid opening shall be conducted publicly in a virtual meeting immediately following the deadline. Bidders, Bidder representatives, and other interested parties may attend.

To ensure transparency in the procurement process, all bids received by the deadline will be formally acknowledged, and the name of each Bidder and the total bid amount will be read aloud.

Following the opening, all bids will be reviewed for responsiveness and compliance with the IFB requirements. The City will evaluate bids to determine the lowest, responsive and responsible Bidder meeting all specifications, terms, and conditions of the IFB.

Section 2.0. General Contract Terms and Conditions

2.1. The Contract: The IFB, the Bidder's submitted documents, and any negotiations, when properly accepted by the City, shall together constitute an enforceable Agreement (Contract) equally binding between the City and Vendor. The Contract constitutes the entire and integrated agreement between the City and the Contractor (collectively, the Parties) and supersedes all prior negotiations, representations, or agreements, whether written or oral, including the solicitation documents.

Any amendment shall comply with the requirements described in *Change Order or Contract Amendment below*.

2.2. The Work: means all labor, supervision, services, equipment, tools, materials, and incidentals necessary to provide weekend janitorial services at the Police Department/Public Safety Building and the Senior Recreation Center in accordance with the Contract Documents.

2.3. Execution, Correlation, Intent, and Interpretations: The Contract Documents shall be executed by both the City and the Contractor. By executing the Contract, the Contractor acknowledges that it has examined all requirements and conditions governing the performance, scheduling, access, security, and acceptance of the weekend janitorial services, and has correlated its understanding with the Contract Documents.

The Contract Documents are complementary, and what is required by anyone shall be as binding as if required by all. The intent of the Contract Documents is to include the furnishing of all labor, supervision, equipment, materials, supplies, and incidentals necessary to properly perform and complete the weekend janitorial services at the Police Department/Public Safety Building and the Senior Recreation Center in accordance with the City's specifications.

2.4. The City: The City of Grand Junction, Colorado ("the City") is the contracting entity for this Project and is referred to throughout the Contract Documents. The term "City"

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includes the City's authorized representatives, including but not limited to the Purchasing Division, the Contract Administrator, Facilities staff, the Police Department, and the Parks and Recreation Department, or respective designees.

The City shall always have access to the Work areas, including during service shifts, inspections, and review of documentation. The Contractor shall provide reasonable access, coordination, and cooperation to facilitate the City's oversight responsibilities.

The City may conduct periodic inspections of the facilities during or after service shifts to verify that the Work is being performed in accordance with the Contract Documents. The City has the authority to reject Work that does not conform to the requirements of this Contract and to require corrective action.

Whenever the City determines it is necessary to ensure compliance with the Contract Documents, it may direct the Contractor to adjust scheduling, correct deficiencies, or implement additional inspection or verification measures. The City's oversight shall not relieve the Contractor of its full responsibility for proper performance of the Work.

The City shall not be responsible for the acts or omissions of the Contractor, its subcontractors, agents, employees, or any other person performing any portion of the Work.

2.5. Contractor: The Contractor is the individual, firm, or organization identified as such in the Agreement and is referred to throughout the Contract Documents. The term "Contractor" includes the Contractor's authorized representatives, employees, agents, and subcontractors.

The Contractor is responsible for reviewing all Contract Documents—including the Contract Conditions, Specifications, Scope of Work, Addenda, and Modifications—and shall promptly notify the City in writing of any error, omission, ambiguity, or inconsistency it discovers. The Contractor shall not be liable for damages resulting from such errors, omissions, or inconsistencies if it has provided timely written notice to the City.

The Contractor shall not begin or continue any portion of the Work that depends on clarification, correction, or interpretation of Contract requirements until such clarification has been issued by the City in writing. Failure to request clarification when needed shall not relieve the Contractor of its responsibility to perform the Work in accordance with the Contract Documents.

2.6. Subcontractors: The Bidder shall identify in its bid any subcontractors proposed to perform any portion of the weekend janitorial services. If no subcontractors are anticipated, the Bidder shall indicate "None" on the Subcontractor Disclosure Form.

All subcontractors are subject to the City's prior written approval. Because services will be performed within secure facilities, including the Police Department/Public

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Safety Building, subcontractor personnel must meet all background check, access, and security requirements applicable to the Contractor.

The Contractor shall be fully responsible for the acts and omissions of its subcontractors and shall ensure that all subcontractors comply with the insurance, security, and performance requirements of the Contract.

No subcontractor may be added, replaced, or removed without the City's prior written approval.

2.7. Supervision and Performance of Services: The Contractor shall supervise and direct the Work using its best skill, judgment, and attention. The Contractor shall be solely responsible for all means, methods, techniques, staffing, scheduling, equipment, safety practices, and procedures necessary for the proper and efficient performance of the weekend janitorial services required under this Contract.

The Contractor shall provide competent supervision during all service shifts and shall ensure that assigned personnel are properly trained, qualified, and capable of performing the Work in accordance with the Contract Documents.

The Contractor is responsible for coordinating and managing all portions of the Work, including the activities of its employees, agents, and any approved subcontractors. The City's oversight or inspection shall not relieve the Contractor of its responsibility for complete and satisfactory performance of the Work.

2.8. Service Warranty: The Contractor warrants that all weekend janitorial services performed under this Contract shall be completed:

- In a professional and workmanlike manner.
- In accordance with industry standards for commercial custodial services.
- In full compliance with the requirements of the Contract Documents; and
- By properly trained and supervised personnel.

If the City determines that any portion of the Work is deficient, incomplete, or not in conformity with the Contract requirements, the Contractor shall, upon written notice from the City, promptly correct such deficiency at no additional cost to the City.

If the Contractor fails to correct the non-conforming Work within the timeframe specified in the City's notice, the City may have the services corrected by other means, and all costs incurred shall be the responsibility of the Contractor.

The Contractor shall be responsible for any damage to City property caused by its employees, agents, or subcontractors in the performance of the Work.

2.9. Indemnification: To the fullest extent permitted by law, the Contractor shall defend, indemnify, and hold harmless the City of Grand Junction, its elected and appointed

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officials, officers, employees, insurers, and self-insurance pool from and against any and all claims, demands, actions, suits, liabilities, damages, losses, judgments, and expenses, including attorney's fees, arising out of or resulting from bodily injury, sickness, disease, death, or damage to or destruction of tangible property, to the extent caused by the negligent act, error, omission, or fault of the Contractor, its employees, agents, or subcontractors in the performance of the Work under this Contract.

The Contractor shall be responsible for satisfying any judgment, settlement, or associated costs incurred by or awarded against the City because of such claims.

This indemnification obligation shall survive the completion of the Work and the termination or expiration of the Contract, but only with respect to acts or omissions occurring during the Contractor's performance under the Contract.

2.10. Material Availability and Miscellaneous Conditions: After award, the Contractor shall promptly notify the City in writing if any cleaning product, supply, equipment, or other material necessary to perform the Work becomes discontinued, materially back-ordered, unavailable, or otherwise unsuitable for use. The Contractor shall request written direction from the City before implementing any substitution that materially affects performance standards or agreed requirements.

Any proposed substitute shall:

(a) Meet or exceed the performance and safety requirements of the original specification.
(b) Comply with all applicable health, safety, and environmental regulations, including any City green cleaning standards; and
(c) Be provided at no additional cost to the City unless otherwise approved in writing.

No substitution shall relieve the Contractor of its obligation to meet the performance standards required under the Contract.

2.11. Service Schedule and Time Performance: Time is of the essence in the performance of weekend janitorial services. The Contractor shall perform services on the days and within the timeframes specified in the Contract Documents.

Failure to perform scheduled services without prior written authorization from the City may constitute a material breach of the Contract.

2.12. Staffing and Continuity of Services: The Contractor shall maintain sufficient staffing levels to ensure uninterrupted weekend service. The Contractor shall promptly notify the City of any circumstance that may materially impact its ability to perform scheduled services.

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2.13. Payment & Compensation: The Contract Sum shall be the total annual not-to-exceed amount derived from the accepted Price Bid Schedule and approved by the City. Compensation shall be based on actual services performed at the unit prices stated in the Price Bid Schedule; however, total payments made during any Contract year shall not exceed the annual not-to-exceed amount unless authorized by a written Contract Amendment executed by the City.

The not-to-exceed amount represents full compensation for performing all required services under the Contract Documents, including all labor, supervision, equipment, supplies, overhead, and incidentals necessary to complete the Work.

Payment shall be made upon receipt of a proper invoice and upon the City's verification that services for the applicable billing period have been performed in accordance with the Contract requirements. The City shall not be obligated to make payment for services that are incomplete, deficient, or not performed in conformity with the Contract Documents.

Payment by the City shall constitute acknowledgment that the invoiced services have been performed to the extent verified; however, such payment shall not waive the City's right to subsequently identify deficient or non-conforming Work. Acceptance of payment does not relieve the Contractor of its obligation to correct deficiencies or comply with the Service Warranty provisions of this Contract.

2.14. Protection of Persons & Property: The Contractor shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations governing the safety of persons and property in the performance of weekend janitorial services under this Contract.

The Contractor shall take all reasonable precautions necessary to protect the public, City personnel, building occupants, and City property from damage, injury, or loss arising out of or related to the Contractor's operations. Such precautions shall include, but are not limited to:

- Proper use, handling, and storage of cleaning chemicals and equipment.
- Placement of appropriate warning signage (e.g., wet floor signs) when hazards are present.
- Always maintaining clear and safe egress pathways.
- Securing tools, carts, and supplies to prevent trip or obstruction hazards.
- Strict compliance with all facility-specific security and access requirements.

If damage to City property or injury to any person occurs as a result of the Contractor's acts, omissions, negligence, or failure to perform in accordance with the Contract Documents, the Contractor shall promptly repair or restore the affected property, at its sole expense, to a condition equal to or better than that which existed prior to the damage. If restoration is not feasible, the Contractor shall compensate the City or affected property owner in a manner acceptable to the City.

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The Contractor shall immediately report to the City any incident involving personal injury, property damage, safety hazards, or security concerns. Any security breach, suspicious activity, loss or theft of an access device, or facility damage shall be reported immediately to the on-duty supervisor and Facilities personnel in accordance with facility protocols.

2.15. Change Order or Contract Amendment: No oral statement, representation, or commitment by any person shall modify, change, or affect the terms, conditions, or specifications stated in this resulting Contract.

Any revision, addition, deletion, schedule adjustment, or other modification to the Contract, including changes to service frequency, locations, compensation, or Contract Time or other terms, shall be authorized only through a written Change Order or Contract Amendment executed by the City's Contract Administrator and accepted by the Contractor.

Unauthorized changes or services performed without prior written approval shall be at the Contractor's sole risk and expense and shall not be binding upon the City.

2.16. Assignment: The Contractor shall not sell, assign, transfer, or convey this Contract, in whole or in part, without the prior written consent of the City. Any attempted assignment without such approval shall be null and void and shall not relieve the Contractor of its obligations under the Contract.

2.17. Insurance Requirements: At its own expense, the successful Contractor shall procure and maintain, for the duration of the Contract, insurance coverage from insurers rated A- or better by A.M. Best, authorized to do business in Colorado, and in forms acceptable to the City. All insurance shall remain in full force and effect for the entire term of the Contract and shall cover all liabilities, claims, demands, and obligations arising out of the Contractor's performance of the Work.

The Contractor shall ensure that any subcontractors engaged in the performance of the Work maintain insurance meeting the same requirements.

Unless otherwise specified in the Special Conditions, the following minimum coverage limits shall apply:

(a) **Commercial General Liability**

ONE MILLION DOLLARS ($1,000,000) per occurrence, and

TWO MILLION DOLLARS ($2,000,000) general aggregate.

The Commercial General Liability policy shall apply to all premises and operations and shall provide coverage for bodily injury, property damage, personal and

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advertising injury, and contractual liability arising out of the performance of weekend janitorial services under this Contract.

Coverage shall include, at a minimum:

- Premises and operations liability.
- Products and completed operations.
- Broad-form property damage.
- Contractual liability; and
- Claims arising from the acts or omissions of the Contractor's employees, agents, or subcontractors.

The policy shall not exclude claims arising from custodial or janitorial operations, including the use, handling, or storage of cleaning products and chemicals customarily used in commercial cleaning services.

The policy shall contain a severability-of-interests provision and shall otherwise meet or exceed all requirements set forth in the Contract Documents.

(b) **Automobile Liability**

ONE MILLION DOLLARS ($1,000,000) combined single limit per accident

Applies to owned, non-owned, and hired vehicles used in the performance of the Services.

(c) **Workers' Compensation and Employers' Liability**

- Workers' Compensation: Statutory coverage as required under Colorado law.
- Employers' Liability: Minimum limits of **One Million Dollars ($1,000,000)** each accident, each employee for disease, and policy limit for disease.
- Policy shall include a waiver of subrogation endorsement in favor of the City.

2.17.1. Additional Insured Endorsement: The **Commercial General Liability** and **Automobile Liability** policies required under this Contract shall be endorsed to name the City of Grand Junction, its elected and appointed officials, employees, and volunteers as Additional Insureds for liability arising out of the Contractor's performance under the Contract. All required policies shall provide primary and non-contributory coverage, and any insurance maintained by the City, its officers, employees, or any insurance pool of the City, shall be excess over, and shall not contribute with, the Contractor's required coverage. The Contractor shall be solely responsible for any deductibles or self-insured retentions associated with all required insurance policies.

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2.17.2. Certificate of Insurance: ACORD Certificates of Insurance evidencing all required coverages and endorsements shall be submitted to the City **before the Contractor begins any Work** under this Contract. Each certificate shall:

- Reference the solicitation title and number
- Clearly state all coverage limits required under this Contract; and
- Include copies of all required Additional Insured, primary/non-contributory, waiver of subrogation, or other applicable endorsements.

The Contractor shall maintain current Certificates of Insurance throughout the duration of the Contract and shall provide updated Certificates of Insurance to the City upon renewal, replacement, modification, or cancellation of any required policy. Failure to maintain continuous coverage may result in suspension of Work or termination of the Contract.

2.18. Cancellation of Solicitation: The City reserves the right to cancel this solicitation at any time, as a whole or in part, or to reject any or all bids when such action is deemed to be in the best interest of the City. In the event of cancellation, the City shall not be liable for any costs incurred by Bidders in preparing or submitting its bids.

2.19. Compliance with Laws: The Contractor shall comply with all applicable federal, state, county, and local laws, regulations, ordinances, and codes governing the performance of weekend janitorial services under this Contract, including but not limited to laws related to workplace safety, employment practices, wage and hour requirements, background checks, handling and use of cleaning chemicals, and environmental protection.

The Contractor warrants that it is fully qualified and authorized to perform the services required under this Contract and that it holds all required business licenses, registrations, certifications, and permits in good standing as required by law.

2.20. Confidentiality: In the performance of the Work under this Contract, the Contractor may have access to non-public, sensitive, or confidential information belonging to the City, including but not limited to law enforcement information, facility layouts, operational procedures, personnel information, or other protected data.

All such information, whether written, electronic, visual, or verbal, shall be treated as strictly confidential and shall not be disclosed to any third party or used for any purpose other than fulfilling the obligations of this Contract without the City's prior written consent.

The Contractor shall ensure that its employees, agents, and approved subcontractors comply with this confidentiality requirement and shall be responsible for any unauthorized disclosure.

This obligation shall not apply to information that:

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1. Is or becomes publicly available through no fault of the Contractor.
2. Is lawfully obtained by a third party not under a confidentiality obligation; or
3. Is independently developed without reference to the City's confidential information.

Upon completion or termination of the Contract, or at the City's request, the Contractor shall promptly return or securely destroy all confidential materials in its possession.

This confidentiality obligation shall survive termination or expiration of the Contract.

2.21. Conflict of Interest: No public official, officer, or employee of the City shall have any financial or personal interest, direct or indirect, in any Contract resulting from this solicitation. Any potential or actual conflicts of interest shall be promptly disclosed and managed in accordance with applicable federal, state, and local laws, as well as the City's policies.

This provision is intended to ensure the integrity of the City's procurement process and the impartial administration of this Contract.

2.22. Contract Termination: The Contract shall remain in effect until any of the following occurs: (1) Contract expires; (2) all services have been completed, inspected, and accepted by the City; or (3) the Contract is terminated for cause or convenience.

Either Party may terminate the Contract, in whole or in part, for convenience by providing written *Notice of Cancellation* to the Contractor specifying the reason for termination and the effective date, which shall be not less than thirty (30) calendar days from the date of notice, unless a shorter period is mutually agreed upon.

Termination for **cause** may occur in the event of the Vendor's failure to perform in accordance with the terms, conditions, or specifications of the Contract. In such a case, the City may obtain substitute services, and the Contractor shall be liable for any additional costs incurred by the City as a result.

2.23. Employment Discrimination: During the performance of the Contract, the Contractor agrees to:

2.23.1. The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, disability, citizenship status, marital status, veteran status, sexual orientation, national origin, or any other legally protected status, except where such condition is a legitimate occupational qualification reasonably necessary for the normal operation of the business. The Contractor shall post notices in conspicuous places visible to employees and applicants for employment that set forth the provisions of this nondiscrimination clause.

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2.23.2. All solicitations or advertisements for employees placed by or on behalf of the Contractor shall state that the Contractor is an Equal Opportunity Employer.

2.23.3. Notices, advertisements, and solicitations placed following applicable federal, state, and local laws, rules, or regulations shall be deemed sufficient for meeting the requirements of this section.

2.24. Immigration Compliance: The Contractor certifies that it fully complies with the **Immigration Reform and Control Act of 1986** and all applicable federal, state, and local immigration laws and regulations.

The Contractor shall not knowingly employ or subcontract with any individual who is not authorized to work in the United States during the term and performance of the Contract.

Any violation of this requirement shall constitute a material breach of the Contract and may result in immediate termination and potential legal action as permitted by law.

2.25. Failure to Perform: If the Contractor fails to fulfill any obligation under this Contract, including but not limited to failure to perform services as required, failure to meet quality standards, or failure to comply with any contractual requirement, the City may provide oral or written notice (with any oral notice documented in the contract file) requiring corrective action.

If the Contractor fails to cure the deficiency within the timeframe specified by the City, the City may, in addition to any other remedies available under the Contract or at law:

(a) Obtain substitute services from alternate sources,
(b) Withhold payment for non-conforming or incomplete Work,
(c) Recover any additional costs, losses, or damages incurred by the City because of the Contractor's failure,
(d) Suspend performance; or
(e) Terminate the Contract in whole or in part.

Failure to perform a scheduled service shift without prior written approval may result in the deduction of the applicable unit price for that shift and may constitute grounds for termination.

If the Contractor's failure materially disrupts City operations, results in unsafe conditions, involves a security breach, or constitutes a material breach of the Contract, the City reserves the right to take immediate action, including suspending or terminating the Contract without a prior cure period, and may pursue any remedies available under law or equity.

2.26. Failure to Enforce: The City's failure to enforce any provision of this Contract at any time shall not be construed as a waiver of that provision or of any other rights under the Contract. Such non-enforcement shall not affect the validity of the Contract or any

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part thereof, nor shall it preclude the City from enforcing any provision at a later date in accordance with the Contract's terms.

2.27. Force Majeure: The Contractor shall not be held liable for failure to perform its obligations under the Contract when such failure is caused by events beyond its reasonable control, including but not limited to acts of God, natural disasters, fires, floods, legal strikes, civil disturbances, wars, governmental actions, supply chain interruptions, or other unforeseen events that could not have been reasonably anticipated or avoided.

This exemption shall not apply if the Contract specifically provides otherwise. The Contractor shall provide prompt written notice to the City of any such event that prevents performance and shall make all reasonable efforts to mitigate delays or disruptions caused by the force majeure event.

If the delay exceeds a reasonable period, the City may, in its sole discretion, terminate the Contract in whole or in part without penalty.

2.28. Independent Contractor: The Contractor is and shall remain an independent contractor in all respects under the Contract. Neither the Contractor nor its employees, agents, or subcontractors shall be considered employees, representatives, or agents of the City for any purpose.

The City assumes no liability for any negligence, misconduct, or other wrongful acts committed by the Contractor, its employees, agents, or subcontractors. The Contractor is solely responsible for all applicable taxes, including federal and state income taxes, unemployment taxes, Social Security contributions, and any other required withholdings.

Additionally, the Contractor is not entitled to any benefits the City provides to its employees, including but not limited to health insurance, retirement benefits, or Workers' Compensation coverage.

2.29. Nonconforming Terms and Conditions: A bid response that includes terms, conditions, or exceptions that do not conform to the requirements of this Invitation for Bid (IFB) may be rejected as non-responsive. The City reserves the right, at its sole discretion, to allow a Bidder to withdraw nonconforming terms or conditions from its bid prior to the City's determination of non-responsiveness.

Examples of non-responsiveness include, but are not limited to:

- Submission of the bid on forms other than those provided or approved by the City,
- Alteration, interlineation, erasure, or detachment of any portion of the official bid forms,

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- Inclusion of unauthorized additions, conditions, alternate bids, or irregularities that render the bid incomplete, indefinite, or ambiguous as to its meaning,
- Failure to acknowledge receipt of all issued Addenda,
- Failure to provide pricing (unit or total) for all required items, unless a bid alternate is expressly permitted in the solicitation,
- Submission of pricing that, in the City's opinion, is unbalanced such that one or more items do not reasonably reflect their proportional cost or include inadequate or excessive prices,
- Inclusion of terms that tie this bid to any other bid or contract; and/or,
- Failure to calculate or present bid prices as described in this solicitation.

2.30. Evaluation of Bids and Bidders: The City reserves the right to:

- Reject any or all Bid(s)
- Waive any informalities or technical irregularities
- Consider any prompt payment discounts offered by the Bidder
- Clarify bid terms consistent with the IFB
- Take into consideration the past performance on previous contracts or purchase orders with the City of any Contractor, Vendor, Firm, Supplier, or Service Provider in determining the final award
- Disregard any nonconforming, nonresponsive, or conditional Bids

Discrepancies between the written amount and figures will be resolved in favor of the written amount. Discrepancies between unit prices and extended prices shall be resolved in favor of the unit prices. Discrepancies between column totals and correct sums shall be resolved in favor of the mathematically correct total. Corrected extensions and totals will be shown in the City's bid tabulation.

The City may consider responsibility, qualifications, financial capability, and past performance on similar service contracts.

The City may conduct any investigation it deems necessary to evaluate a Bidder's financial capability, integrity, and ability to furnish the specified services in accordance with the Contract Documents. The Bidder shall furnish all information and data requested by the City to assist in this evaluation.

By submitting a Bid, each Bidder authorizes the City to obtain reference information regarding its past performance and releases both the City and any entity providing such information from liability related to the disclosure.

If the Contract is awarded, it will be made to the lowest responsive and responsible Bidder whose bid best meets the City's requirements and interests. The City reserves the right to accept or reject any portion of the Bid Schedules or alternates, either in whole or in part.

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2.31. Intellectual Property Indemnification: The Contractor shall defend, indemnify, and hold harmless the City, its officers, employees, and agents, from and against any and all claims, including but not limited to demands, damages, liabilities, losses, costs, or expenses (including attorney's fees) arising out of or resulting from any actual or alleged infringement of any patent, copyright, trademark, or other intellectual property right related to materials, documentation, equipment, software, or other items furnished or used in the performance of the Contract.

If any such item is determined to infringe upon the rights of a third party, the Contractor shall, at its own expense and at the City's option:

1. Obtain for the City the right to continue using the item.
2. Replace the item with a non-infringing equivalent; or
3. Modify the item to make it non-infringing while maintaining compliance with the Contract specifications.

Any failure by the Contractor to fulfill these obligations shall constitute a material breach of the Contract and may result in termination.

2.32. Governing Law: This Contract shall be deemed to have been made in the State of Colorado and shall be governed by and construed in accordance with the laws of the State of Colorado. Any action arising under or related to the Contract shall be brought exclusively in the District Court of the 21st Judicial District, Mesa County, Colorado.

In the event of a conflict between the body of the Contract and any incorporated or referenced document, the provisions of this Contract shall govern and control.

2.33. Expenses: The Contractor is solely responsible for all costs and expenses incurred in preparing, submitting, and presenting a Bid in response to this solicitation. Under no circumstances shall such costs be reimbursed by, or charged to the City, regardless of whether the solicitation results in an award.

2.34. **Sovereign Immunity:** The City expressly reserves and asserts all rights, privileges, and defenses available under Colorado's Governmental Immunity Act, C.R.S. § 24-10-101 *et seq.*, as well as all applicable case law interpreting and construing the same. Nothing in this solicitation or any resulting contract award shall be construed as a waiver of the City's sovereign immunity.

2.35. Public Funds and Non-Appropriation of Funds: Payment under the Contract is contingent upon the City of Grand Junction's availability and appropriation of funds for the applicable fiscal year.

Under Colorado law, public funds may not be obligated or expended beyond the fiscal year for which a budget has been duly approved. Accordingly, any contractual commitments extending beyond the current fiscal year are subject to annual budget appropriation by the City Council.

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If funds are not appropriated or otherwise made available for the continuation of the Contract in any subsequent fiscal year, the City may terminate the Contract, as a whole or in part, without penalty or further obligation. Such termination shall not constitute a breach of contract or give rise to any claim for damages or additional damages, lost profits, or additional compensation of any kind.

2.36. Piggyback: Contracts resulting from this solicitation are primarily intended for the City. However, upon mutual agreement between the awarded Contractor and other governmental entities, the contract may be extended for use by additional agencies, subject to the specifications, terms, conditions, and pricing established in the original agreement.

Each participating governmental entity shall establish its own separate contract with the Contractor, issue its own purchase orders, be invoiced directly, make its own payments, and provide its own tax exemption certificates, if applicable.

It is expressly understood that the City is not a party to any contract formed between the Contractor and any other governmental entity under this provision. The City assumes no liability for any obligations, costs, or damages incurred by any other entity utilizing this Contract.

2.37. Definitions: Unless otherwise stated, the following definitions shall apply throughout this solicitation and any resulting Contract. Additional terms may be defined within specific sections or added as necessary to clarify intent and ensure consistency in interpretation.

2.37.1. "Bidder" refers to the individual or entity legally authorized to submit a bid response to this solicitation on behalf of the Contractor or Contractor.

2.37.2. "Contractor," or "Vendor" refers to the individual, organization, or business entity identified in the Bid and throughout the Contract, including its authorized representatives, employees, and agents responsible for fulfilling the obligations of the Contract.

2.37.3. "City" means and refers to the City of Grand Junction, Colorado, including its departments, officials, employees, and authorized representatives.

2.37.4. The "Contract Sum" refers to the total amount payable by the City to the Contractor for the services performed under the Contract. Any changes to the Contract Sum must be authorized in writing by both Parties.

2.37.5. "Contract Time" means the period specified for performance of services under the Contract, beginning on the effective date of the Notice of Award or Purchase Order and ending upon completion, expiration, or termination as set forth in the Contract Document.

2.37.6. "Project" or "Work" refers to the performance of weekend janitorial services as described in this solicitation and the resulting Contract Documents.

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Section 3.0: Scope of Work

3.1. General

The Contractor shall provide weekend janitorial services at the Public Safety Building (555 Ute Avenue) and the Senior Recreation Center (550 Ouray Avenue) in accordance with the Contract Documents and the requirements set forth in this Section 3.0.

3.2. Scope of Work

The Contractor shall provide weekend janitorial services at the following City facilities:

- Public Safety Building (Police Department) at 555 Ute Avenue
- Senior Recreation Center at 550 Ouray Avenue

Services shall be performed only in authorized and accessible areas, and in strict accordance with the facility's security and access requirements.

3.2.1. Service Schedule and Staffing Requirements

Public Safety Building

- Cleaning is required every Saturday and Sunday.
- Eight (8) total labor hours per service shift.
- Typical shift: 2:00 p.m. – 10:30 p.m., which includes one (1) unpaid 30-minute break.
- Alternative staffing arrangements (e.g., two personnel for four hours each) may be approved by the City.
- Minor adjustments to start times may be approved by the City in writing.

Senior Recreation Center

- Cleaning is required every Sunday.
- Services may be performed before, during, or after the Public Safety Building service shift.
- Two (2) total labor hours per service shift.

The Contractor shall provide sufficient staffing and supervision to complete all required services within the defined labor hours for each service shift. The City reserves the right to adjust service schedules upon reasonable written notice.

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3.2.2. Required Cleaning Services

The Contractor shall perform routine daily custodial services in accordance with industry standards in all authorized, open, and accessible areas of the facility. Services shall be performed only in areas identified for access under this Contract and in accordance with the Special Conditions and Provisions section, which outlines access limitations, security requirements, and operational constraints.

Services shall include, but are not limited to:

- Sweeping and/or dust mopping hard surface floors.
- Damp mop or auto-scrub hard surface floors.
- Vacuum all carpeted areas using a backpack vacuum. An upright vacuum is available on site for use on entry mats, if needed.
- Collect and dispose of trash, using the supplied containers; reline trash receptacles as needed (refer to Section 3.3.4).
- Clean interior glass surfaces, as needed, including entryways, glass doors, sidelights, and service windows.
- Transport trash to designated collection points.
- Clean and sanitize restrooms, including sinks, countertops, toilets, urinals, mirrors, partition walls, and floors.
- Check and refill soap, paper towels, and toilet paper dispensers, as needed.
- Clean and sanitize tables and counters in public/common areas (refer to Section 3.3.4).
- Report maintenance or repair needs to Facilities Staff via whiteboard message, email, or phone.

Personal desks, private workspaces, and locked offices shall not be cleaned.

3.2.3. Security and Access Requirements

- Contractor personnel shall access only authorized areas.
- Locked or restricted areas shall not be entered.
- Only City-approved personnel may perform services at the Police Department facility.
- Assigned personnel must meet all background investigation requirements set forth in Section 3.2.4, prior to performing services.

Failure to comply with security protocols may result in immediate removal from the facility.

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3.2.4. Background Investigation and Clearance Requirements

All Contractor personnel assigned to perform services at the Public Safety Building shall successfully complete a background investigation conducted by the City of Grand Junction Police Department prior to being granted access to the facility.

The background investigation shall include fingerprinting and any additional screening deemed necessary by the City. Access credentials shall not be issued until the background investigation has been completed and approved.

The City reserves the right, in its sole discretion, to deny or revoke facility access to any individual who does not meet the City's security standards. Such determination shall not constitute grounds for additional compensation, delay, or claim against the City.

Failure of any assigned personnel to obtain or maintain the required security clearance shall not relieve the Contractor of its obligation to perform the services in accordance with the Contract.

The Contractor shall designate primary and backup personnel sufficiently in advance to allow adequate time for completion of required background investigations and shall remain fully responsible for meeting all service requirements regardless of the approval or denial of specific personnel.

3.2.5. Equipment and Supplies

The City utilizes green cleaning methods and approved chemicals. Contractor shall use only City-approved products and shall comply with the City's environmental and sustainability standards.

- The City will provide cleaning chemicals, paper products, and trash liners.
- The City may provide on-site equipment.
- The Contractor shall provide all labor and any necessary supplemental equipment.
- Any City equipment used shall be returned clean and in proper working order.

3.2.6. Quality Expectations

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The facilities must meet the following minimum conditions upon completion of each service shift:

- No visible trash or debris in serviced areas
- No visible floor residue or streaking
- Restrooms sanitized and stocked
- Public surfaces are visibly clean
- No offensive odors attributable to incomplete cleaning

The City reserves the right to inspect services and may require corrective action at no additional cost.

3.2.7. Contractor Requirements

A. Designated Personnel – Public Safety Building

The Contractor shall designate one (1) primary and at least one (1) backup custodian for assignment to the Public Safety Building. Only City-approved and background-cleared personnel may perform services at this facility. Substitution or reassignment of personnel requires prior written approval by the City.

Failure of any assigned personnel to obtain or maintain required security clearance shall not relieve the Contractor of its obligation to perform scheduled services.

B. Minimum Qualifications (Responsiveness Criteria)

To be considered responsive, Bidders must:

- Have a minimum of three (3) years of commercial janitorial experience.
- Demonstrate experience servicing secure, public, or comparable facilities.
- Be capable of meeting background investigation requirements.
- Maintain insurance coverage in accordance with Section 2.17.

The City reserves the right to request documentation verifying qualifications.

C. Professional Appearance

Contractor personnel shall maintain a professional appearance while performing services in City facilities. Personnel shall wear company-

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identifying apparel or uniform and appropriate attire consistent with commercial custodial industry standards.

3.3. Special Conditions and Provisions

3.3.1. Questions Regarding Solicitation Process or Specifications: All questions regarding the solicitation process or technical specifications shall be submitted in writing by email no later than the **Deadline for Questions** stated in this solicitation to:

Kathleen Franklin
Purchasing Agent
kathleenf@gjcity.org

3.3.2. Contract Administrator: The Contract Administrator is responsible for all matters related to the administration of contracts, including the issuance of amendments, modifications, or general interpretation of contractual terms. All such inquiries shall be directed to:

Duane Hoff Jr., CPPB
Contract Administrator
duaneh@gjcity.org

3.3.3. Building and Room Access: Access to the facility is controlled primarily through key cards. Contractor personnel shall enter only those areas for which its assigned key card provides authorized access. If a door does not unlock using the issued key card, the area shall be considered restricted and shall not be entered. The only physical key issued to the Contractor will provide access solely to designated custodial closets.

Numerous doors within sensitive areas will not be accessible by key or key card. If a door is locked or access is denied, the area shall be bypassed, and cleaning shall continue only in authorized areas. This includes any locked offices.

The Contractor shall be responsible for the cost of replacement for any lost, stolen, or damaged access cards, keys, or other security devices issued to its personnel. The City may deduct such replacement costs from amounts otherwise due under the Contract or invoice the Contractor separately. Repeated loss or misuse of access credentials may constitute grounds for removal of personnel or termination of the Contract.

3.3.4. Trash Collection – Public Areas Only: Building occupants are responsible for emptying personal office trash receptacles into designated 55-gallon collection barrels. Contractor personnel shall not empty individual office trash cans.

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The Contractor is responsible for cleaning, collecting, and disposing of trash from "public" or common-use areas, including, but not limited to, lobbies, hallways, restrooms, conference rooms, break rooms, and training rooms. The Contractor shall also empty all 55-gallon collection barrels and trash carts located throughout the facility and reline receptacles as necessary.

3.3.5. Use and Care of City Equipment: If the Contractor elects to use cleaning equipment provided on site, such equipment shall be operated in accordance with manufacturer recommendations and proper custodial practices. All equipment shall be cleaned after use and returned in good working condition, ready for subsequent use. Custodial carts and supply closets shall be maintained in the existing configuration and left clean, organized, and properly stocked at the conclusion of each shift.

3.3.6. Personal Work Areas Excluded: Individual desks and personal workspaces shall not be cleaned. This exclusion applies to work surfaces where paperwork, files, or personal materials are present. Vacuuming beneath desks and workstations is required where accessible.

3.3.7. Restricted and Limited-Access Areas: Certain portions of the facility are designated as restricted or closed during weekend hours. Contractor personnel shall not enter any area identified as "off limits" or otherwise restricted. Refer to the attached facility drawings for identification of restricted areas.

3.3.8. Records Area Cleaning Schedule: The Records area shall be cleaned only after 6:00 p.m. to minimize disruption to staff operations.

3.3.9. Timed Access Cleaning Requirements – Main Entry Foyer: The main entry foyer, including floor mats and all interior and exterior glass surfaces, shall be cleaned at **5:30 p.m.**, prior to the scheduled interior door lockdown at **6:00 p.m.**

If the interior doors lock while the custodian is in the foyer, the custodian must exit through the exterior doors and re-enter the building through the RSO or Property access doors in accordance with building access protocols.

Failure to complete this task prior to lockdown may result in restricted re-entry and operational delays. Contractor shall ensure staff are scheduled and positioned accordingly.

3.3.10. Restricted Area Access – RSO Registration Area: During cleaning of the RSO office and registration room, the connecting door may need to be temporarily propped open.

If the door closes and locks during cleaning, the custodian must exit the building and re-enter through an authorized access point. The Contractor shall ensure custodians understand access limitations and manage the cleaning sequence to avoid disruption.

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No forced entry or bypassing of security controls is permitted.

3.3.11. Operations Area – 911 Dispatch: Cleaning of the 911 Dispatch area typically occurs between **6:00 p.m. and 8:00 p.m.**, subject to operational conditions.

Prior to entering the Dispatch area, the custodian must obtain approval from the on-duty Dispatch Supervisor.

If an emergency incident occurs before or during cleaning:

- The custodian shall immediately vacate the area upon request.
- The area may be revisited later that evening if authorized.
- If re-entry is not permitted, the area may be skipped for that shift without penalty.

Contractor shall instruct custodial staff that Dispatch operations always take precedence over cleaning activities.

3.3.12. Training Rooms – Weekend Cleaning Standards

The following areas shall be inspected during each weekend shift:

- Large Training Room
- Two (2) Dispatch Training Rooms

These spaces shall be cleaned on an "as needed" basis. While usage is typically limited on weekends, Contractor remains responsible for verifying the condition and performing appropriate cleaning if the rooms have been used.

3.3.13. Cleaning Supplies and Equipment Responsibilities

The City will provide:

- Approved cleaning chemicals
- Trash liners
- Paper products
- Cleaning equipment is available on site for use at the Contractor's discretion. If City equipment is used, the Contractor shall comply with Section 3.3.5.

The Contractor shall provide all labor and any additional tools or specialty equipment deemed necessary to perform the Work in accordance with the Contract.

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3.3.14. Scope Variability and Operational Adjustments: The Work described in this IFB represents the City's current operational requirements for weekend janitorial services. The City reserves the right to:

- Modify access to certain areas;
- Temporarily suspend cleaning of specific spaces;
- Add or remove areas due to renovation, operational changes, or security restrictions; or
- Adjust cleaning frequencies within the defined weekend service structure.

Any material change to the scope that affects compensation shall require written authorization from the City in the form of a Contract amendment.

The City does not guarantee uninterrupted access to all areas during each shift due to operational or emergency conditions.

3.3.15. Firm, All-Inclusive Pricing: Pricing submitted in response to this IFB shall be firm and fully inclusive of all costs necessary to perform the Work, including but not limited to:

- Labor
- Supervision
- Administrative overhead
- Payroll expenses and benefits
- Transportation
- Equipment (except where provided by the City)
- Consumables not supplied by the City
- Insurance
- Profit

The City shall not be responsible for nor pay any additional charges not expressly included in the Contractor's bid and incorporated into the Contract.

No fuel surcharges, escalation fees, administrative fees, or other pass-through costs shall be permitted unless expressly authorized in writing by the City.

3.3.16. No Additional Fees: The Contractor shall not impose:

- Minimum service charges
- Call-out fees
- After-hours premiums
- Holiday differentials
- Equipment rental charges for equipment identified as Contractor-provided

Unless expressly authorized in writing by the City.

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3.3.17. Contract: A binding Contract shall consist of:

1. The IFB and any Addenda
2. The Contractor's Bid Form and Price Bid Schedule
3. Any written clarifications or modifications mutually agreed upon; and
4. The City's Purchasing Department's acceptance of the bid through a "Notice of Award" or executed Purchase Order/Contract.

All exhibits and attachments referenced in this IFB are incorporated by reference.

A. The Contract represents the complete agreement of the Parties and shall be governed solely by the specifications and requirements contained therein and applicable law.
B. Any change to the Contract, whether by modification and/or supplementation, must be accomplished by a formal Contract Amendment signed and approved by and between the duly authorized representative of the Bidder and the Contract Administrator or by a modified Purchase Order/Contract before the effective date of such modification. The Bidder expressly and explicitly understands and agrees that no other method and/or no other document, including acts and oral communications by or from any person, shall be used or construed as an amendment or modification to the Contract.

3.3.18. Authorized Representatives of the City: Those authorized to represent the City for purposes of this solicitation and resulting Contract include the Purchasing Agent, Contract Administrator, and other designated City personnel as identified in writing.

3.4. Contractor's Bid Documents: The following forms and documents must be submitted with the Vendor's bid response. Failure to provide any required document may render the bid non-responsive.

If a form or document is not listed below but is otherwise required within this solicitation, it remains the Vendor's responsibility to ensure that all required materials are properly completed and submitted with a bid response.

- Contractor's Bid Form
- Price Bid Schedule

3.5. Contract Term and Renewal: The Contract shall become effective upon full execution by both Parties and issuance of a written Notice to Proceed by the City.

The initial term of the Contract shall commence on the date specified in the Notice to Proceed and shall remain in effect through December 31, 2026, unless earlier terminated in accordance with the Contract Documents.

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The City may, at its sole discretion, renew the Contract for up to three (3) additional one-year terms. Each renewal term shall correspond to a calendar year (January 1 through December 31) and shall be subject to:

- Satisfactory performance as determined by the City
- Annual appropriation of funds by the Grand Junction City Council; and
- Written renewal executed by the City.

Each renewal term shall be governed by the same terms, conditions, specifications, and pricing set forth in the original Contract.

All unit prices and the annual not-to-exceed amount shall remain firm and fixed for the initial term and any renewal terms exercised by the City. No escalation, surcharge, fee adjustment, or other price increase shall be permitted unless expressly authorized by a written Contract Amendment.

For administrative purposes, the City may issue a new contract number or purchase order for each renewal term. Such administrative action shall not constitute a modification of the Contract and shall not alter the pricing or obligations of the Parties.

IFB Tentative Time Schedule

The following schedule is tentative and subject to change by a written Addendum issued by the City.

- Invitation for Bids available: February 25, 2026
- Non-Mandatory Pre-Bid Site Visit: March 11, 2026 (See Section 1.5 for Details)
- Deadline for Questions: March 16, 2026 (No questions will be accepted after 5:00 p.m. MDT on this date)
- Final Addendum issued (if necessary): March 18, 2026
- Submittal Deadline: March 25, 2026, before 1:00 p.m.
- Contract Execution (anticipated): April 8, 2026

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Section 4.0: Contractor's Bid Form

Bid Date: _____

Solicitation: IFB-5849-26-KF, Weekend Janitorial Services — Public Safety Building and Senior Recreation Center

Company Name: _____

Authorized Agent Name: _____

Telephone Number: _____

Email Address of Agent: _____

Business Address: _____

City, State, ZIP Code: _____

The undersigned **Bidder**, in compliance with this Invitation for Bid, having examined the **Administrative Information and Instructions**, **General Terms and Conditions**, **Specifications**, **Special Conditions and Provisions**, and any **Addenda** thereto, hereby proposes to perform all services required in accordance with the requirements of this solicitation and any resulting **Contract**, within the time specified and at the prices stated below.

These prices include all costs associated with furnishing the specified services, including but not limited to materials, handling, delivery, and any other expenses necessary to fulfill the requirements set forth in the solicitation documents, of which this **Bid Submittal Form** is a part.

The undersigned **Bidder** hereby declares and stipulates that this bid is made in good faith, without collusion or connection with any person, firm, or entity submitting a bid for the same procurement. This bid is made in full compliance with all terms, conditions, and requirements of the solicitation, all of which have been carefully reviewed, understood, and accepted by the undersigned.

The **Bidder** further agrees that, if awarded the **Contract**, it will provide all required insurance certificates within ten (10) working days of the **Notice of Award**. Submittal of this **bid** shall be taken by the City as a binding commitment that the Bidder is prepared to furnish all specified services and complete all requirements of the **Contract** in its entirety.

Docusign Envelope ID: DAF58692-061F-49D0-89A0-FB9A40E936BC

The City reserves the right to make the award to the lowest responsive and responsible Bidder in the best interest of the City, to waive any formalities or technical irregularities, and to reject any or all bids. It is further agreed that this **bid** may not be withdrawn for a period of **sixty (60) calendar days** following the bid opening. Submission of clarifications or revised information, when requested by the City, shall automatically extend the binding period for an additional **thirty (30) calendar days** from the date of such submission.

The prices in the bid response have not been disclosed to any other contractor and will not be disclosed before the award.

Bid Certification

By submitting this Bid, the **Bidder** certifies that:

- The prices in this Bid have been determined independently, without consultation, communication, or agreement with any other Bidder or competitor for the purpose of restricting competition.
- No attempt has been made, nor will be made, to induce any other person or entity to submit or refrain from submitting a Bid in a manner that restricts competition.
- The individual signing this Bid is a duly authorized representative of the Bidder and has the legal authority to bind the Bidder to all representations, supporting documentation, and pricing provided in the Bid.
- Direct purchases by the City of Grand Junction are tax-exempt from Colorado Sales or Use Tax. The City's tax-exempt identification number is **98-903544**. The Bidder certifies that no Federal, State, County, or Municipal tax will be added to the quoted prices
- The City's standard payment terms are Net30 days.
- A prompt payment discount of _____ **percent** of the net amount will be offered,

  to the City if the invoice is paid within _____ **days** after receipt of the invoice. The City reserves the right to consider any such discounts when determining the bid award, provided the discount terms are at least Net 10 days.

Receipt of Addenda

The undersigned **Bidder** acknowledges receipt of all Addenda issued for this solicitation, including any modifications to the Specifications and Contract Documents.

- **Total number of Addenda received:** _____

The Bidder is solely responsible for ensuring that all Addenda has been received, reviewed, and acknowledged as part of the Bid response.

Required Submittals (As Applicable)

Docusign Envelope ID: DAF58692-061F-49D0-89A0-FB9A40E936BC

In addition to the Bid forms, the Bidder may be required to provide the following prior to Contract execution or upon the City's request.

- A **letter of authorization** signed by the entity's owner, or a **Statement of Authority** delegating authorization to act on behalf of the Bidder; and
- A completed and current IRS Form W-9.

Signature Block (for Bid Submittal Form)

Print Full Legal Company Name (as shown on W-9): _____

Authorized Signature: _____

Authorized Agent Name & Title: _____

The remainder of this page has been intentionally left blank.

Docusign Envelope ID: DAF58692-061F-49D0-89A0-FB9A40E936BC

Subcontractor Disclosure

The undersigned Bidder intends to subcontract the following portion(s) of the Services or Work:

Name, address, city, and state of Subcontractor	Description of Service(s) to be performed	Est. Value & % of Service(s)

The **Bidder** certifies that all listed subcontractors are qualified to perform the specified services and will comply with all applicable contract requirements.

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Docusign Envelope ID: DAF58692-061F-49D0-89A0-FB9A40E936BC

Price Bid Schedule

Solicitation: IFB-5849-26-KF, Weekend Janitorial Services — Public Safety Building and Senior Recreation Center

A. Base Weekend Service Pricing

Item No.	Location/Service	Estimated No. of Visits (Annual)	Unit	Unit Price	Extended Price
1	Public Safety Building – Weekend Janitorial (Saturday and Sunday)	52	Per Weekend	$	$
2	Senior Recreation Center – Weekend Janitorial (Sunday)	52	Per Visit	$	$
Total Annual Extended Bid Amount:					**$**

Total Annual Extended Bid Amount Written:

_____ **dollars.**

Unit Definitions

A "Per Weekend" unit for Item 1 includes two (2) service days (Saturday and Sunday), each consisting of eight (8) total labor hours, for a total of sixteen (16) labor hours per weekend.

A "Per Visit" unit for Item 2 consists of one (1) service shift (Sunday only) of two (2) total labor hours.

Unit pricing shall include all labor, supervision, equipment, supplies, overhead, and incidentals necessary to perform the Work in accordance with the Contract Documents.

Bidder Responsibility Certification

The Bidder certifies the following:

1. The Bidder has been actively engaged in providing commercial janitorial services for a minimum of three (3) years.
2. The Bidder has experience providing custodial services in secure, public, or comparable facilities.
3. The Bidder has the operational capacity and staffing necessary to meet the required weekend schedule and security requirements set forth in this IFB.

Docusign Envelope ID: DAF58692-061F-49D0-89A0-FB9A40E936BC

4. The Bidder and its personnel can meet all background investigation and clearance requirements.
5. The Bidder has not defaulted on a janitorial or custodial services contract within the past five (5) years.

The City reserves the right to request supporting documentation, references, or additional information to verify responsibility.

By signing below, the Undersigned agree to comply with all terms and conditions contained herein.

Company: _____

Authorized Signature: _____

Title: _____

Date: _____

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Docusign Envelope ID: DAF58692-061F-49D0-89A0-FB9A40E936BC

Section 5.0: Appendices

Exhibit A: Facility Drawings and Access Maps

The facility drawings and access maps appearing on the pages that follow are incorporated into this IFB and any resulting Contract by reference.

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CITY OF Grand Junction COLORADO
PURCHASING DIVISION

ADDENDUM NO. 1

Date: February 27, 2026
From: City of Grand Junction Purchasing Division
To: All Proposers
RE: *Weekend Janitorial Services — Public Safety Building and Senior Recreation Center, IFB-5849-26-KF*

Proposers responding to the above-referenced solicitation are hereby advised that certain requirements have been **clarified, modified, or supplemented** as of the date of this Addendum, as outlined below.

Please take note of the following:

1. **Question:** What is the current contract value for this service?

   Answer: $22,000.

2. **Question:** How many restrooms are included, and what is their total square footage?

   Answer: Restroom quantities and layouts for the Public Safety Building are shown on the facility drawings included in Exhibit A. Bidders are responsible for reviewing the drawings and attending the non-mandatory site visit to assess the scope of services and associated effort.

   The Senior Recreation Center includes two (2) public restrooms (Men's and Women's).

3. **Question:** What is the total square footage of all buildings covered under this contract?

   Answer: The approximate total square footage of the facilities covered under this IFB is 71,000 square feet. This figure is provided for informational purposes only and is not guaranteed.

   Pricing shall be based solely on the defined service schedule, labor-hour requirements, and scope of work set forth in the IFB. Bidders are encouraged to attend the non-mandatory site visit to familiarize themselves with the facility conditions before submitting a bid.

This addendum amends the original solicitation for the referenced project as outlined above. All other terms and conditions of the solicitation remain unchanged.

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Proposers must acknowledge receipt of this addendum by completing the acknowledgment section on the **Solicitation Response Form** (Section 7.0).

Thank you for your attention to this matter.

Respectfully,

Kathleen Franklin
Senior Buyer/Purchasing Agent
City of Grand Junction

Docusign Envelope ID: DAF58692-061F-49D0-89A0-FB9A40E936BC

Section .0: Contractor's Bid Form

Bid Date: 03/21/2026

Solicitation: IFB-5849-26-KF, Weekend Janitorial Services — Public Safety Building and Senior Recreation Center

Company Name: Frontline Contractors L.L.C.

Authorized Agent Name: Nicolas Fernandez

Telephone Number: 786-442-7199

Email Address of Agent: nfernandez@frontlinecontractorsusa.com

Business Address: 3060 SW 37th Avenue, Unit 1419, Miami, FL 33133

City, State, ZIP Code: Miami, FL, 33133

The undersigned **Bidder**, in compliance with this Invitation for Bid, having examined the **Administrative Information and Instructions**, **General Terms and Conditions**, **Specifications**, **Special Conditions and Provisions**, and any **Addenda** thereto, hereby proposes to perform all services required in accordance with the requirements of this solicitation and any resulting **Contract**, within the time specified and at the prices stated below

These prices include all costs associated with furnishing the specified services, including but not limited to materials, handling, delivery, and any other expenses necessary to fulfill the requirements set forth in the solicitation documents, of which this **Bid Submittal Form** is a part.

The undersigned **Bidder** hereby declares and stipulates that this bid is made in good faith, without collusion or connection with any person, firm, or entity submitting a bid for the same procurement. This bid is made in full compliance with all terms, conditions, and requirements of the solicitation, all of which have been carefully reviewed, understood, and accepted by the undersigned.

The **Bidder** further agrees that, if awarded the **Contract**, it will provide all required insurance certificates within ten (0) working days of the **Notice of Award**. Submittal of this **bid** shall be taken by the City as a binding commitment that the Bidder is prepared to furnish all specified services and complete all requirements of the **Contract** in its entirety.

Docusign Envelope ID: DAF58692-061F-49D0-89A0-FB9A40E936BC

The City reserves the right to make the award to the lowest responsive and responsible Bidder in the best interest of the City, to waive any formalities or technical irregularities, and to reject any or all bids. It is further agreed that this **bid** may not be withdrawn for a period of **sixty (0) calendar days** following the bid opening. Submission of clarifications or revised information, when requested by the City, shall automatically extend the binding period for an additional **thirty ( ) calendar days** from the date of such submission

The prices in the bid response have not been disclosed to any other contractor and will not be disclosed before the award

Bid Certification

By submitting this Bid, the **Bidder** certifies that:

- The prices in this Bid have been determined independently, without consultation, communication, or agreement with any other Bidder or competitor for the purpose of restricting competition
- No attempt has been made, nor will be made, to induce any other person or entity to submit or refrain from submitting a Bid in a manner that restricts competition.
- The individual signing this Bid is a duly authorized representative of the Bidder and has the legal authority to bind the Bidder to all representations, supporting documentation, and pricing provided in the Bid.
- Direct purchases by the City of Grand Junction are tax-exempt from Colorado Sales or Use Tax. The City's tax-exempt identification number is **98-903** . The Bidder certifies that no Federal, State, County, or Municipal tax will be added to the quoted prices
- The City's standard payment terms are Net3 days.
- A prompt payment discount of 0% **percent** of the net amount will be offered,

  to the City if the invoice is paid within N/A **days** after receipt of the invoice. The City reserves the right to consider any such discounts when determining the bid award, provided the discount terms are at least Net 10 days.

Receipt of Addenda

The undersigned **Bidder** acknowledges receipt of all Addenda issued for this solicitation, including any modifications to the Specifications and Contract Documents.

- **Total number of Addenda received:** 1

The Bidder is solely responsible for ensuring that all Addenda has been received, reviewed, and acknowledged as part of the Bid response.

Required Submittals (As Applicable)

Docusign Envelope ID: DAF58692-061F-49D0-89A0-FB9A40E936BC

In addition to the Bid forms, the Bidder may be required to provide the following prior to Contract execution or upon the City's request

- A **letter of authorization** signed by the entity's owner, or a **Statement of Authority** delegating authorization to act on behalf of the Bidder; and
- A completed and current IRS Form W 9

Signature Block (for Bid Submittal Form)

Print Full Legal Company Name (as shown on W-9): Frontline Contractors L.L.C.

Authorized Signature: Nicolas Fernandez

Authorized Agent Name & Title: Nicolas Fernandez - Director of Operations

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Docusign Envelope ID: DAF58692-061F-49D0-89A0-FB9A40E936BC

Subcontractor Disclosure

The undersigned Bidder intends to subcontract the following portion(s) of the Services or Work:

Name, address, city, and state of Subcontractor	Description of Service(s) to be performed	Est. Value & % of Service(s)
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

The **Bidder** certifies that all listed subcontractors are qualified to perform the specified services and will comply with all applicable contract requirements.

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Docusign Envelope ID: DAF58692-061F-49D0-89A0-FB9A40E936BC

Price Bid Schedule

Solicitation: IFB-5849-26-KF, Weekend Janitorial Services — Public Safety Building and Senior Recreation Center

A. Base Weekend Service Pricing

Item No.	Location/Service	Estimated No. of Visits (Annual)	Unit	Unit Price	Extended Price
	Public Safety Building – Weekend Janitorial (Saturday and Sunday)	52	Per Weekend	$ 356.68	$ 18,547.36
	Senior Recreation Center – Weekend Janitorial (Sunday)	52	Per Visit	$ 44.58	$ 2,318.24
Total Annual Extended Bid Amount:					**$** 20,865.60

Total Annual Extended Bid Amount Written:

Twenty thousand eight hundred sixty-five dollars and sixty cents **dollars.**

Unit Definitions

A "Per Weekend" unit for Item includes two (2) service days (Saturday and Sunday), each consisting of eight (8) total labor hours, for a total of sixteen (6) labor hours per weekend

A "Per Visit" unit for Item consists of one (1) service shift (Sunday only) of two ( ) total labor hours.

Unit pricing shall include all labor, supervision, equipment, supplies, overhead, and incidentals necessary to perform the Work in accordance with the Contract Documents.

Bidder Responsibility Certification

The Bidder certifies the following:

The Bidder has been actively engaged in providing commercial janitorial services for a minimum of three (3) years.

The Bidder has experience providing custodial services in secure, public, or comparable facilities.

3. The Bidder has the operational capacity and staffing necessary to meet the required weekend schedule and security requirements set forth in this IFB

Docusign Envelope ID: DAF58692-061F-49D0-89A0-FB9A40E936BC

4. The Bidder and its personnel can meet all background investigation and clearance requirements
5. The Bidder has not defaulted on a janitorial or custodial services contract within the past five (5) years.

The City reserves the right to request supporting documentation, references, or additional information to verify responsibility.

By signing below, the Undersigned agree to comply with all terms and conditions contained herein.

Company: Frontline Contractors L.L.C.

Authorized Signature: Nicolas Fernandez

Title: Director of Operations

Date: 03/21/2026

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THE HARTFORD
BUSINESS SERVICE CENTER
3600 WISEMAN BLVD
SAN ANTONIO TX 78251

July 13, 2026

City of Grand Junction Contract
Contract IFB-5849-26-KF
Attn: Purchasing Division
250 N 5TH ST
GRAND JUNCTION CO 81501-2628

Account Information:

Policy Holder Details :	**Frontline Contractors LLC**

Contact Us

Need Help?

Chat online or call us at

(866) 467-8730.

We're here Monday - Friday.

Enclosed please find a Certificate Of Insurance for the above referenced Policyholder. Please contact us if you have any questions or concerns.

Sincerely,

Your Hartford Service Team

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/13/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NUTMEG INS AGENCY INC/PHS 76210840 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	**CONTACT NAME:** **PHONE (A/C, No, Ext):** (888) 925-3137 **FAX (A/C, No):** **E-MAIL ADDRESS:**
INSURED Frontline Contractors LLC 3060 SW 37TH AVE APT 1419 MIAMI FL 33133-4365	**INSURER(S) AFFORDING COVERAGE** / **NAIC#** **INSURER A :** Property and Casualty Insurance Company of Hartford / 34690 **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED.NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. * LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. ***Not Applicable in WY**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR [X] General Liability GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:	X	X	76 SBU BT2U66	06/21/2026	06/21/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG [ ]	$ $2,000,000 $ $1,000,000 $ $10,000 $ $2,000,000 $ $4,000,000 $ $4,000,000 $
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS [X] HIRED AUTOS ONLY / [X] NON-OWNED AUTOS ONLY			76 SBU BT2U66	06/21/2026	06/21/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) [ ]	$ $2,000,000 $ $ $ $
	UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE [ ]	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE -EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $
A	Employment Practices Liability Insurance			76 SBU BT2U66	06/21/2026	06/21/2027	Each Claim Limit Annual Aggregate Limit	$25,000 $25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. The Business Liability Coverage Part includes a Blanket Additional Insured By Contract Endorsement, Form SL 30 32. The City of Grand Junction, its elected and appointed officials, employees, and volunteers is an additional insured per the Additional Insured - Owners, Lessees, Or Contractors - Completed Operations Form SL3036 attached to this policy.

CERTIFICATE HOLDER	**CANCELLATION**
City of Grand Junction Contract Contract IFB-5849-26-KF Attn: Purchasing Division 250 N 5TH ST GRAND JUNCTION CO 81501-2628	**SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.** **AUTHORIZED REPRESENTATIVE** Susan L. Castaneda

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ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/6/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: AmTrust PSC	
Progressive Advantage Agency, Inc. 300 N. Commons Blvd. Mayfield Village OH 44143	PHONE (A/C, No, Ext): (844) 603-0066	FAX (A/C, No):
	E-MAIL ADDRESS: amtrustpsc@amtrustgroup.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : TECHNOLOGY INS CO INC	42376
INSURED Frontline Contractors L.L.C. 3060 Southwest 37th Avenue, 1419 Miami FL 33133	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	☐ COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [N] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	TWC4808441	06/17/2026	06/17/2027	☒ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies. City of Grand Junction is listed under the Blanket WAIVER OF OUR RIGHT TO RECOVER (WC 00 03 13) included in the Workers Compensation policy.

CERTIFICATE HOLDER

City of Grand Junction
250 N 5th Street Grand Junction, CO 81501

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Jane Fogel

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