

**5-2-1 DRAINAGE AUTHORITY
MINUTES OF THE BOARD
February 22, 2006
Mesa County Courthouse Annex
Grand Junction, Colorado**

Chairman Karisny opened the meeting at 3:40 p.m.

Chairman Karisny called roll of the Board Members

Board Members Present:

Dave Karisny, Chairman	Council Member, City of Fruita
Dave Walker	Board Member, Town of Palisade
Jim Doody	Council Member, of City of Grand Junction
Tilman Bishop	Mesa County Commissioner
Dick Bowman	Grand Junction Drainage District

Also Present:

John Ballagh (Grand Junction Drainage District Manager), **Julie Constan** (Mesa County Engineer), **Vohnnie Pearson** (Town of Palisade, Planner), **Tim Moore** (City of Grand Junction, Public Works Manager), **Kate Hofius** (recording secretary) **Larry Beckner** (Attorney at Law-arrived at 1605)

Adopt Agenda

- Chairman Karisny asked for changes to or acceptance of the agenda. Jim Doody moved to accept the agenda. Dave Walker seconded the motion. Chairman Karisny polled the Board.

The roll call vote result:	Contracting Party	Vote
	Palisade	aye
	Fruita	aye
	City of Grand Junction	aye
	Grand Junction Drainage District	aye
	Mesa County	aye

MINUTES

Chairman Karisny asked for a motion to accept the Minutes of January 20, 2006. Tilman Bishop moved to accept the minutes with corrections to the spelling of his name; Jim Doody seconded the motion; there was discussion on *accepting* or *approving* the financial report. It was stated that Attorney Beckner said accepting or approving was acceptable and basically the same. Chairman Karisny polled the Board to accept the minutes.

The roll call vote results:	Contracting Party	Vote
	Palisade	aye
	Fruita	aye
	City of Grand Junction	aye
	Grand Junction Drainage District	aye
	Mesa County	aye

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Financial Report

- Dave Walker questioned the quantity of promotional items being ordered, he discussed the number of people at each event, it was agreed to raise the number of items being ordered.
- A reimbursement to the City of Grand Junction for Stormwater Quality (SWQ) Training in 2005 was discussed, it is agreed the requested amount: \$7,262.15, be expensed to the Contingency Account since these were 2005 efforts. It is further agreed that future expenses of this type be pre-paid rather than reimbursed.
- Tim Moore explained to the Board the cost of the Stormwater classes, the intent to deliver the classes to a large number of attendee's, and to increase the cost of the classes to offset the loss experienced in 2005.
- There was discussion as to whether motions on the financial reports were to be *accepted* or *approved*; Attorney Beckner clarified that either is acceptable.

► Tilman Bishop moved to reimburse the City of Grand Junction for the 2005 Stormwater Public Education for the amount of \$7,262.15. Dave Walker seconded the motion with the understanding that the reimbursement will come out of the Contingency Account.

- Chairman Karisny polled the Board to reimburse the City of Grand Junction.

The roll call vote result:	Contracting Party	Vote
	Palisade	aye
	Fruita	aye
	City of Grand Junction	aye
	Grand Junction Drainage District	aye
	Mesa County	aye

- Attorney Beckner was asked again about *accepting* or *approving* motions. He stated legally they mean the same, you are agreeing to accept or approve and move on.
- Tilman Bishop would like the motion to include approving the Budget Report as presented by the Staff and in the future to approve the Financial Report for that Month.
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► Chairman Karisny asked "over all" to approve the Financial Report and Accounts Payable.

- Jim Doody moved to approve A/P. Dick Bowman seconded the motion.

The roll call vote result:	Contracting Party	Vote
	Palisade	aye
	Fruita	aye
	City of Grand Junction	aye
	Grand Junction Drainage District	aye
	Mesa County	aye

John Ballagh asked that the Scope of Services for the Rate Study be addressed next considering time remaining and a decision made since AMEC needed a response from the Board to proceed.

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DISCUSSION AND ACTION ON RATE STUDY

- Julie Constan explained why Staff deleted some items from the Scope of Services as in the Rate Study Summary dated January 16, 2006.
- Tilman Bishop asked about AMEC being able to give the information that Staff needed for presenting their information to the Board.
- Dick Bowman inquired about AMEC's presentation to the Board and if the price was included in their proposal.
- Staff explained: according to the Scope of Services and the Rate Study Summary there would be two Staff Meetings in Mesa County and one combined Staff/Board workshop upon the completion of the Interim Report included in their price of \$79,920. Any additional Staff/Board Workshop's would be an additional cost of approximately \$5,000 per workshop.
- Board wanted to have AMEC present the Rate Study because it is setting a rate.
- Staff explained the reasoning for not asking the consultant to meet with Stake Holders in individual groups and explaining the Rate Study.
- Board asked Staff how comfortable they were with AMEC's ability to fill the requirements needed for the Rate Study as the end result will be the questioning of AMEC by the Public.
- Staff discussed AMEC's background and previous work efforts in this area. Vohnnie Pearson shared his experience in having participated in this type of Study in the past and that Staff is willing to accept their role in the outcome of the Rate Study.
- Board inquired about the time for the Rate Study and Interim Report.
- Staff referred to page five of the Scope of Service (purple pages) 2.11. It is stated in this section that if the Board approves the project by February 20, 2006 that AMEC will submit the interim report to Staff and Board to review no later than July 17, 2006. It was agreed by Staff that if the project was accepted February 22, 2006 they will have the interim report no later than the end of July, 2006.
- Staff further explained that this will be a fluid process, come in chapters, be a standing item on the agenda and that after all the meetings Board should feel comfortable with the process, outcome, and there will be a review before final decision.
- Tilman Bishop moved to accept the contract with AMEC Earth & Environmental, Inc, 355 S. Teller Street, Suite 300, Lakewood, Colorado for the contract amount of \$79,200 with the understanding that the additional \$6,700.00 above the Rate Study budget will come from the Contingency Account. Dave Walker seconded the motion. There were no additional comments.
- Chairman Karisny polled the Board.

The roll call vote result:	Contracting Party	Vote
	Palisade	aye
	Fruita	aye
	City of Grand Junction	aye
	Grand Junction Drainage District	aye
	Mesa County	aye

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DISCUSSION ITEMS

- Attorney Beckner reviewed the contract on the Scope of Services and asked that he and the Staff Manager be able to change the language in the contract, that it does not change the contract only the language.
- Board agreed that Attorney Beckner and John Ballagh could change the language in the contract.
- Chairman Karisny inquired about Board Officer's terms. He would like to see different people chair the Authority. He stated that it is helpful to have new voices.
- Chairman Karisny agreed to remain as Chairman until January 2007.
- Tilman Bishop motioned that Members remain in their current positions until the first meeting in January 2007.
- Attorney Beckner said that no motion was needed.
- Reimbursement & Expense Policy was discussed and Board asked that all entities get pre-approval before spending instead of reimbursements when possible.
- Board would like to see cities identified on expense reports, as expenses will vary depending on location.
- Board asked that Federal Rate Structure for meals and IRS rate for mileage be a guide for reimbursement.
- Board was concerned that \$1,000 limit in some cases might not be high enough.
- Board requires that the name of the people being entertained, be on receipts and that receipts be given to the Administrative Assistant.
- Board stated that alcohol *would not* be reimbursed on expense accounts.
- Policy will be re-addressed at March Board Meeting after Attorney Beckner amends changes in the policy.

NEXT MEETING DATE

- The next meeting date will be March 22, 2006, 3:30-5:00 p.m. at the Mesa County Courthouse Annex.
- Forecast meeting dates are as follows:
 - April 26th
 - May24th

There being no further business to come before the Board, the meeting was adjourned at 5:07 p.m.

Dave Karisny, Chairman

