

**5-2-1 DRAINAGE AUTHORITY
MINUTES OF THE BOARD**

April 26, 2006

**Mesa County Courthouse Annex
Grand Junction, Colorado**

Chairman Karisny opened the meeting at 3:35 p.m.

Chairman Karisny called roll of the Board Members

Board Members Present:

<p>Dave Walker Dave Karisny, Chairman Jim Doody Tilman Bishop Dick Bowman</p>	<p>Board Member, Town of Palisade Council Member, City of Fruita Council Member, of City of Grand Junction Mesa County Commissioner Grand Junction Drainage District</p>
--	---

Also Present:

John Ballagh (Grand Junction Drainage District Manager), **Trent Prall** (City of Grand Junction County Engineer), **Eric Mende** (City of Fruita Engineer), **Tim Moore** (City of Grand Junction, Public Works Manager), **Clint Kinney** Fruita City Manager), **Mike Meininger** (Mesa County, Engineer), **Kate Hofius** (recording secretary)

Adopt Agenda:

- Chairman Karisny asked for changes or acceptance of the agenda. Tilman Bishop moved to accept the agenda; Jim Doody seconded the motion. Chairman Karisny polled the Board.

The roll call vote result:	Contracting Party	Vote
	Palisade	aye
	Fruita	aye
	City of Grand Junction	aye
	Grand Junction Drainage District	aye
	Mesa County	aye

MINUTES

Chairman Karisny asked for a motion on the Minutes of March 22, 2006. Jim Doody moved to accept the minutes as written; Tilman Bishop seconded the motion; Dave Karisny said there were some important comments made by him that were missed. There was discussion by Tilman Bishop concerning the minutes and legal issues being why minutes are kept, in addition to future readers having more detailed information recorded. There was discussion on *recording* the minutes. John Ballagh voiced concerns about recording the minutes. Dave Walker explained some benefits to recording the minutes. Tilman Bishop asked that 5-2-1 be hyphenated not written as 521. Dave Karisny polled the Board to accept the minutes with the changes.

5-2-1 DRAINAGE DISTRICT
Minutes of The Board Meeting
April 26, 2006

The roll call vote results:	Contracting Party	Vote
	Palisade	aye
	Fruita	aye
	City of Grand Junction	aye
	Grand Junction Drainage District	aye
	Mesa County	aye

Financial Report

- Dave Karisny asked if the \$8,207.96 on the Profit & Loss statement was all of the air-freshners. John Ballagh explained that it was the total cost of all of the promotional items purchased, including the air-freshners.

Tilman Bishop moved to approve the Financial Report for the Month of March 2006 as presented by John Ballagh; Dave Walker seconded the motion.

Chairman Karisny polled the Board:

The roll call vote result:	Contracting Party	Vote
	Palisade	aye
	Fruita	aye
	City of Grand Junction	aye
	Grand Junction Drainage District	aye
	Mesa County	aye

Questions from the Audience

- There were no questions from the audience.

Status Report – John Ballagh

- Staff met with Jon Sorensen and Aaron Murray to answer questions that AMEC presented to them.
 - *There has not been additional contact.*
- John Ballagh will contact Jon Sorensen for and update on progress.
- Dave Karisny inquired as to when the Board needs to schedule time on their calendars for meetings with AMEC.
- Staff will get an outline and time frame of anticipated progress and meetings.
- Staff explained the discussions on policy and capital projects. There will be minimum/maximum analyses and cost study for each project.
- There will still be full analyses to be reviewed by the Board and plenty of options for the Board to make an educated decision.

5-2-1 DRAINAGE AUTHORITY
Minutes of the Board Meeting
April 26, 2006

- Tilman Bishop wanted to know how many options, two?
- Clint Kinney said they would have more options. There will be a scale of low to high.
- Tilman Bishop said he would like to see the options reduced to the middle of the scale and have only those presented for discussion.
- Dave Karisny voiced concerns that they are not fully informed. He understands that: 1 – Technical Staff receives information, 2 – Board receives that information at Board meetings, 3 – Board will hear from AMEC.
- Clint Kinney agreed to the comments and explained that in addition to the monthly information given to the Board, they will review all of the information received at the conclusion of the Rate Study.
- John Ballagh explained that the Authority is a tough fit, that if AMEC isn't directed in some way they could cover information not needed for the Rate Study and waste time and money.
- Dave Karisny asked if the Rate Study would determine who should own certain discussed projects.
- Staff said that it would offer advice based on their analyst.
- Dave Karisny asked why they needed to make decisions now.
- Dave Walker agreed that it makes sense to wait for the Rate Study.
- Eric Mende used a shopping list as an example. With the agencies and being the stores and AMEC being the buyer. Staff needs to direct AMEC as to what to buy at each store rather than having them shopping at will to save time and money. The Rate Study will bring back the results of the shopping trip.
- Tim Moore explained that the White Papers are a framework for all areas. Rate Study will fine comb the findings. White Papers are where the process began. Staff will sort through the large stacks of paper, reduce it to necessary papers and present it to the Board.
- Eric Mende explained that timing is important. Determining how we want to spread out the schedule, by basins, or other means.
- Clint Kinney stated that the Board could reject any information given to them.
- Dave Karisny stated that he needed this discussion to clarify things for him. Dave Walker agreed with him
- Dick Bowman still has concerns with liability of the projects.
- Eric Mende answered that liability is a part of the equation, as is, risk, spending, quality, quantity and liability. AMEC will put together an outline and work frame.
- John Ballagh was asked to contact Mr. McGregor or Mr. Sorensen for timeline with dates and milestones.

StormCon

- Information was mailed to Board Members April 12, 2006.
- Dave Walker stated that he had not received his package. His address was confirmed to be the correct address. He said he would check his mail again.
- Board members were told that there are funds in the Budget if they would like to attend and to contact the Administrative Assistant.

5-2-1 DRAINAGE AUTHORITY
Minutes of the Board Meeting
April 26, 2006

ACTION ITEMS

Financial Expenditures (limits) & Reimbursement Policy

- John Ballagh apologized that the latest copy from Attorney Beckner was not available.
- Tilman Bishop asked for clarification on “1.1” concerning receiving gifts.
- Tilman Bishop wanted extra wording removed from policy. Reviewing “1.2” change to say: *spouses not paid for*. He continued to say that he would like to see the policy use Federal guidelines for mileage and per diem on rooms and meals on “1.3.”
- Tilman Bishop asked that action be delayed until it was improved upon.
- It was agreed that all receipts would be given to Administrative Assistant at the 5-2-1 Drainage Authority.
- Type of reimbursement form was discussed.
It was agreed to build a form after reviewing several current forms presently in use by contracting entities.

DISCUSSION ITEMS

Summary of Steering Committee / Charter Committee Finding

Presented by Staff

- Dave Karisny asked to have the boundaries defined.
- Eric Mende stated that the Basins determine where boundaries are.
- Dick Bowman questioned additional staff being needed.
- John Ballagh explained that some staff could be needed in time or could be contracted. That there would be things better contracted out and other things that might be better to hire additional staff.
- Dave Karisny expressed that the presentation was informative. That a PowerPoint presentation from AMEC would be understandable.
- Mike Meininger gave Board Members a form that is used by Mesa County for tracking and rating flooding incidents reported.

Capital Projects was agreed to be continued on the May agenda.

NEXT MEETING DATE

- The next meeting is scheduled for May 24th, 2006, 3:30 – 5:00 p.m.
- Location to be announced.
- Forecast meeting dates are as follows:

May 24th

June 28th

July 26th (Discussion-StormCon Conference week)

There being no further business to come before the Board, the meeting was adjourned at 5:00 p.m.

Dave Karisny, Chairman