

5-2-1- DRAINAGE AUTHORITY
MINUTES OF THE BOARD

December 19, 2007

Grand Junction City Hall, Executive Conference Room
Grand Junction, Colorado

Field Code Changed

Chairman Jim Doody called roll of the Board Members.

Board Members Present:

Jim Doody, Chairman	City of Grand Junction
Dave Karisny	City of Fruita
Dave Walker	Town of Palisade
Steve Acquafresca	Mesa County Commissioner
Richard Bowman	Grand Junction Drainage District

Also Present:

Eileen List (Grand Junction Environmental Services Manager), **Nathan Boddy** (Town of Palisade Planner), **Julie Constan** (Mesa County Engineering), **John Ballagh** (Grand Junction Drainage District, Manager), **Trent Prall** (Assistant City Manager), **Jon Peacock** (Mesa County Administrator), **Greg Trainor** (City of Grand Junction Director of Utility & Street Systems), **Yvonne Charlesworth** (5-2-1 Drainage Authority Recording Secretary), **Ron Stoneburner** (Citizen)

Chairman Jim Doody opened the meeting at 3:05 p.m. He introduced staff and guests.

Chairman Jim Doody asked for a motion to adopt the agenda. Steve Acquafresca made the motion. Dave Walker seconded the motion. Motion passed on voice vote.

Minutes:

Chairman Jim Doody asked for a motion to approve the Minutes of November 28, 2007. Dave Walker made the motion to accept the minutes, Richard Bowman seconded the motion. Motion passed on voice vote.

Financial Report:

John Ballagh reviewed the November 2007 financials. All bills are paid and up to date. The money for Bosley Wash prints was allocated against the Contingency funds, the Basin Master plan, and the Rate Implementation for the total of \$19,632. Everything is within budget. There is a huge amount of money going toward Public Education because of the NPDES requirements, the billboard campaign, and the public service announcements.

John Ballagh brought the Board's attention to two checks, one for 2008 insurance and one for SDA membership dues. He stated it looks awkward to have two bills paid for the same budget line item in one year. He contacted the insurance company and confirmed that the insurance payment isn't due until January. He requested that the Board consent to voiding

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the two checks and asked for a motion. Dave Karisny noted that as the 5-2-1 grows, the insurance policy also grows. John Ballagh answered that the donation of two trucks and the increase in contributions is what caused the premium to go up. Also included are the 2008 expenditures, new employees and bonding issues. Steve Acquafresca made the motion to void the two checks, Dave Karisny seconded the motion. Motion passed on voice vote.

Jim Doody asked for a motion to accept the financials. Dave Walker made the motion and Richard Bowman seconded it. Motion passed on voice vote.

Report:

Lewis Wash Basin Master Plan Status:

John Ballagh displayed a picture showing Lewis Wash and the areas where flooding occurs. The Wash is on the East side of 31 Road. The green squares depict areas that are within the city limits. In two places, the county boundaries are on 1 side of the wash and the city boundaries are on the other side (D Road and D½ Road). URS proposed four corrective measures. John stated that URS wants to come to a meeting to make a presentation to the Board. Douglas Wash is being worked on and Lewis Wash will be completed by early February. John suggested that the January 23rd meeting would be a good one to have URS present. Trent Prall stated there are a group of neighborhood meetings that will take place in January and Julie Constan announced the January 15th commitment to make a presentation for family night at Chick-fil-a.

Action Items:

Adopt Resolution for 2008 Budget:

Dave Walker asked about the memo that is to accompany the Budget. John Ballagh stated the memo explains where the money comes from and where it is going. The question was asked if the memo referenced the reasoning as to why the continuation of general fund contributions versus a rate fee. Julie Constan stated it doesn't specifically say why, it only references the situation.

Richard Bowman asked if every entity's budgets are set to allocate the funds. Jon Peacock stated the County has sufficient funds. The rest of the Board indicated they all have their portion of funds available.

Dave Walker said that historical documentation is incomplete because 2007 has a rate study but the rate didn't take effect the following year. Richard Bowman stated it is important to clarify what happened. Dave Walker stated that since the direction has always been to implement a fee and we are moving into 2008 with general funds, the reasoning why should be included in the memo attached to the budget. He stated that if others look at activities 10 years down the road, they should be able to determine why a rate is studied but not implemented. Greg Trainor asked if the reason is for the purpose of continuing the study. Dave Walker asked if that shouldn't be attached to the Budget. Jim Doody stated that he thought it should. Steve Acquafresca stated a policy decision would encompass many

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different things. Jon Peacock asked if the meeting minutes discussion would be enough documentation. John Ballagh brought the Boards attention to item number 8 on page 3 that states the study needs to be completed. Julie Constan referenced the last part of the last sentence of paragraph one on the first page. She asked if these statements are sufficient, or should she do a revision. Dave Walker stated he is okay with it. John Ballagh stated the memo will accompany the budget. Jim Doody said he is okay with that and asked if everyone had sufficient time to go through the Resolution to Adopt the Budget.

Dave Karisny noted that the line item for the insurance only budgets \$4000, but the bill is \$6,000. The 2008 budget will need to move some things around to stay within the current budgeted amount of \$918,589. Jon Peacock stated that the budget covers personnel time that won't be expended at the first quarter of the year and money could be moved from that line item.

Chairman Jim Doody asked for a motion to adopt the Resolution to Adopt the Budget. Steve Acquafresca made the motion. Dave Karisny seconded the motion. Jim Doody polled the Board.

The roll call vote results:	Contracting Party	Vote
	Town of Palisade	aye
	City of Fruita	aye
	Grand Junction Drainage District	aye
	Mesa County	aye
	Grand Junction	aye

Manager's Job Description, Advertise for Position:

John Ballagh stated that the 5-2-1 DA Manager position needs advertised, as previously discussed, with Mesa County HR Department to get the job description out without further delay. If this happens in January, it will be lucky if the position is filled in March.

Discussion went back and forth over the following points:

- Mesa County has volunteered to provide Fiscal Agent services to the 5-2-1 Drainage Authority.
- Mesa County HR will move forward with advertising the Manager Position before the next board meeting as long as the Board is committed to pursuing an Agreement with Mesa County for Fiscal agent services
- The level of services that could be provided by Mesa County was discussed, and a draft IGA will be presented at the next board meeting. Initial services that will be included in the draft IGA will include HR, financial, and purchasing.
- Concerns of the perception of the 5-2-1 DA as a separate entity / reaching stand-alone status was discussed in depth.
- With Mesa County acting as the fiscal agent, the new Authority Manager could be focused on technical work and not administrative issues.

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- The manager would directly report to the Board, with day to day guidance and getting up to speed provided by Mesa County and other contracting party's staff.
- In an effort to maintain the perception of a separate identify, separate office space will be pursued.

It was consensus of the Board to pursue an IGA for Fiscal Agent services will be pursued by the Drainage Authority.

RFP for Audit of Revenues and Expenditures in 2007:

It was reported that requests for proposals have been sent to six local Public Accounting firms. The due date for proposals is January 14, 2008, so a proposal for audit will be recommended to the Board at the next meeting.

Discussion Items:

Construction Inspection Permit Fee Structure:

Julie Constan described the proposed tiered fee structure. She reported that members of the Colorado Stormwater Utility Council was asked to provide their fee structures for comparison. The Mesa County Clerk's records were checked to find out that 156 plats have been recorded in 2007. The acreage of each plat was evaluated for applicability of the proposed fee. The numbers generated would cover the proposed two positions of inspector for the 521 Drainage Authority.

The question was asked if the fee structure truly reflects four times the number of hours for inspections of a site only four times as large as another. The concept was described as covering the cost of service (inspections) with the fees for inspections. The question of area served was answered with confirmation that stormwater construction permits will be required in all areas served by the 521 Drainage Authority not just the urban area. The developments around Fruita will be subject to the fee and inspections. It was identified that fees for commercial construction on already platted lots are not in the proposed fee structure.

The process of adoption was questioned. Staff believe that presentations must be made to industry groups such as Western Colorado Contractors Association, Home Builders, and others. Julie Constan asked for feedback on whether the tiered structure or a flat fee per acre was preferred. The concept of contracting parties being exempt from permit fees for municipal projects was discussed with strong positions for and against exemption being voiced.

The Board did not take formal action on the proposed stormwater construction permit fee. It was consensus of the Board that the item does not require action until March. Staff was directed to refine the fee structure and bring it back for discussion.

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Set a Date for the Annual Meeting:

John Ballagh said that the Board may pick any date in the first quarter. He suggested that the Steering Committee be invited. This would be an opportunity to get the word out to the community. Jim Doody suggested the January 23rd meeting. Julie Constan advised that the 5-2-1 has an exhibition set for January 15 at Chick-fil-a. There are other activities taking place in January as well. Jim Doody asked if the February meeting would be better.

RFQ for Orchard Mesa Drain, floodplain study:

John Ballagh apologized that he didn't have time to put something together for the Board on the subject. He stated there are several planned projects on the Orchard Mesa drain but there are no flood plain studies. If something is going to be done in 2008, proposals will have to go out soon. A list of qualified firms can be compiled and then go from there. The consensus of the Board was that staff may publish the request for qualification for the Orchard Mesa Floodplain Study.

Read Ahead:

There were no read ahead items.

Meeting Calendar for the Future:

January 23 rd 2008	July 23 rd 2008
February 27 th 2008	August 27 th 2008
March 26 th 2008	September 24 th 2008
April 23 rd 2008	October 22 nd 2008
May 28 th 2008	November 26 th 2008
June 25 th 2008	December 24 th 2008

Adjourn:

There being no further business to come before the Board, Chairman Doody adjourned the meeting at 4:50 p.m.

Jim Doody, Chairman