

Parks and Recreation Advisory Board Minutes September 19, 2002

Item 1: Meeting Called to Order by Chairman Bernie Goss at 12:05 p.m.

Roll Call

Board Members Present:

Bernie Goss
Lena Elliott
Dennis Derrieux
Bob Cron
Tom Dixon

Board Members Absent:

Dale Hollingsworth

Parks & Recreation Staff Present:

Joe Stevens, Director
Don Hobbs, Assistant Director
Tressa Fisher, Administrative Specialist

Invited Guests:

Ted Ciavonne, Ciavonne & Associates
Paul Kuhn, Winston & Associates

Item 2: Approve Minutes

Tom Dixon moved to approve the August 15, 2002 minutes. Bob Cron seconded the motion.

Motion adopted by Parks and Recreation Advisory Board: Yes 5 No 0

Item 3: Review of Cost Estimates for Continued Development of Canyon View Park

Joe Stevens reported that City Council's expectation is for the Parks & Recreation Advisory Board to put together a proposal for their review on the development plans of Canyon View Park. Mr. Stevens described his intentions with the GOCO grant applications. A copy of the first of two intended applications was included in the September Parks & Recreation Advisory Board packet. The application was for \$150,000. The second GOCO application will be for \$500,000. Joe Stevens expressed his opinion that the only downside in the application process is the timing, stating if the larger grant application is approved the City may withdraw the smaller one. Joe Stevens reported the current budget for continued development at Canyon View Park, not including the grant funds, is \$1,311,000.

Paul Kuhn of Winston & Associates distributed the "Estimate of Probable Cost" budgets. (See attached) He reported the first step in the development process is to complete the necessary prep work, which often consumes the majority of the cost. The prep work would include:

- Grading and demolition on the south end of the baseball field. A slope must be created to allow for turf drainage.
- Road improvements, including a turn lane and an acceleration lane.

- Additional parking, along with lighting and landscaping of the parking area.
- Electric distribution
- Storm drainage
- Waterline for drinking fountain at tennis complex
- Irrigation

Mr. Kuhn stated that costs are reduced by completing the prep work as quantity work versus as separate projects. Example: Building four tennis courts is cheaper per court than building two.

Two proposals were presented, one totaling \$1,181,569 and the second one totaling \$1,732,810. The first proposal includes the development of ½ of the multipurpose fields and 1 pair of tennis courts (2 courts) with associated parking. The second proposal includes all of the multi-purpose fields, additional parking, pedestrian paths going from soft to hard, additional landscaping, 2 pairs of tennis courts and an extension connecting the softball complex to the newly developed area.

Discussion ensued regarding the funds for the tennis courts. Joe Stevens reported that there is currently \$140,000 budgeted in 2003 for 4 post-tension tennis courts at Lincoln Park. If the Parks & Recreation Advisory Board decided to, they could recommend that the City use this money towards the construction of the new tennis courts at Canyon View Park, which would allow for two more courts. The Board members agreed that it made sense to build additional courts at Canyon View Park and create more parking at Lincoln Park by eventually reducing the total number of courts from 8 to 4.

Lena Elliott questioned the amount of costs involved for improvements on the 24 & G Road corner. Joe Stevens responded that the landscaping in the parking lot for the soccer fields and the appropriate lighting were never completed. It is now necessary to install additional irrigation into the sight and complete the landscaping. Mr. Stevens stated the corner has been under a grace period for the City's landscaping requirement code and the project must be completed as soon as possible.

Mesa County Jr. Football League has agreed to donate \$40,000 towards the development of the multi-purpose fields. The donation may come with some conditions, including the number of fields. Lena expressed concern again with calling the fields "football" fields, stating at the August meeting the Board had decided to call the fields "multipurpose" fields. Winston & Associates will identify the fields as "multi-purpose" fields.

Bob Cron questioned whether or not the Board could wait to see if the \$500,000 GOCO grant is approved before making any final decisions. Joe Stevens responded that he did not feel it was a good idea to put the project on hold, especially since the match will not be a problem even if the project is started. Therefore, he felt the Board should move forward with the project regardless of the grant application. The consultants stated they would need authorization to start construction documents within the next month. The project should go to bid in February or March in order to catch the 2003 construction season.

Discussion ensued regarding the Parks & Recreation Advisory Board requesting additional funding from City Council.

Lena Elliott moved and Tom Dixon seconded the following motion:

The Parks & Recreation Advisory Board will go to City Council and request an additional \$400,000 in order to complete the \$1,732,810 proposed project. Bob Cron requested the motion be amended to include the transfer of the \$140,000 from the 2003 Lincoln Park tennis project to the Canyon View Park project for funding of additional tennis courts. Lena Elliott and Tom Dixon accepted the friendly amendment to the original motion.

Original motion and friendly amendment to the original motion adopted by Parks and Recreation Advisory Board: Yes 5 No 0

A subcommittee consisting of Lena Elliott and Tom Dixon was formed to discuss the plans for requesting funds from City Council in the context of pending overall Capital Improvement Projects for the City.

Lena Elliott expressed her concern in the Board not meeting again until October 24, 2002. The Board members agreed that a meeting needed to occur sooner in order to get an answer to the consultants within the next month. The Board agreed to meet for a workshop at 8:00 a.m. on Tuesday, October 8, 2002. Chairman Goss requested the subcommittee meet prior to that date in order for them to present their recommendations at the workshop.

Joe Stevens verified with the consultants that if the \$1,732,810 plan is started, and City Council does not approve additional funding, the Board can fall back on the smaller proposed plan of \$1,181,569.

Item 4: Final Track Update

Don Hobbs reported the track project has been completed. The track events for the Senior Games had taken place on the new track this morning. Bernie Goss stated that he had already received compliments on the track from both Broomfield and Loveland High Schools.

Item 5: Correspondence

Bernie Goss distributed copies of the formal resignation from Nora Hughes. (See attached) The Parks & Recreation Advisory Board has formally accepted the resignation. Bob Cron suggested the Board send a letter to Nora Hughes thanking her for her years of service as a Board member. Chairman Goss requested Tressa Fisher draft the letter for his signature.

Item 7: Other Business

Joe Stevens reported that the Fourth of July fireworks display that was postponed will now be held on November 9, 2002, the Saturday before Veterans Day. He also reported that KJCT has requested permission to exercise a 2-year extension on their contract. The extended contract will include a more timely notice on any cancellations. Their original request was for 4-year extension, but Joe Stevens informed them that the contract will have to be opened up for others following the two-year extension as authorized under the existing agreement.

Joe Stevens also reported that the new baseball scoreboard at Canyon View Park has been installed. The scoreboard is a "Pepsi" scoreboard, as they are the contracting entity.

Bob Cron reported on the Las Colonias Legacy grant. Great Outdoors Colorado (GOCO) recently had a field review where they met for lunch at Eagle Rim Park. Mr. Cron expressed it was a great opportunity for the participants to see “first-hand” the results of a previous grant. Bob Cron stated he felt there is a pretty good chance the grant for Las Colonias would be approved.

Joe Stevens reported on a meeting he had on September 13, 2002 with City Manager Kelly Arnold and Catherine Robertson with Bureau of Land Management (BLM). During the meeting they toured the Little Park Preserve property that BLM has offered to transfer to the City with conditions. Catherine Robertson notified Kelly Arnold and Joe Stevens that BLM is willing to continue operating and maintaining the site, therefore Mr. Stevens does not feel it is in the Parks & Recreation Advisory Board’s best interest to assume ownership of the property due to the operating costs that would be involved. Discussion ensued and the Parks & Recreation Advisory Board agreed that BLM should continue operating and maintaining the site.

Bernie Goss reported he had been recently contacted by Denise Faber, who is working to establish a Parks & Recreation Advisory Board in Fruita. Chairman Goss has invited Denise Faber to attend a future board meeting and instructed Tressa Fisher to send her a copy of the October Board packet and agenda.

Lena Elliott briefly reported on the success of Two Rivers Convention Center. She stated that Mike Brophy, Manager of Two Rivers Convention Center, is doing a wonderful job.

Item 8: Adjourn

Bernie Goss asked for a motion to adjourn the meeting. Bob Cron moved and Lena Elliott seconded. The meeting was adjourned by acclamation.

Meeting adjourned at 1:23 p.m.

Respectfully submitted,

Tressa Fisher
Administrative Specialist