

RESOLUTION NO. 83-99

A JOINT RESOLUTION OF THE COUNTY OF MESA AND THE CITY OF GRAND JUNCTION CONCERNING ADOPTION OF THE FISCAL YEAR 2000 UNIFIED PLANNING WORK PROGRAM.

WHEREAS, The City and County have been designated by the Governor as the Metropolitan Planning Organization for the Grand Junction/Mesa County Urbanized Area; and

WHEREAS, Part 2 of Article 1 of Title 29, Colorado Revised Statutes authorizes the parties to contract with one another to make the most efficient and effective use of their powers and responsibilities; and

WHEREAS, The City and County realize the importance of both short and long range planning in the development of an efficient transportation system, and are both aware that it is the responsibility of the Metropolitan Planning Organization to perform those planning functions; and

WHEREAS, The City and County, in their performance of those planning functions for the Urbanized Area, wish to use Federal Highway Administration and Federal Transit Administration transportation planning funds in coordination with the Colorado Department of Transportation;

NOW, THEREFORE, BE IT JOINTLY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF MESA, COLORADO AND THE CITY COUNCIL OF THE CITY OF GRAND JUNCTION, COLORADO:

That the Fiscal Year 2000 Unified Planning Work Program, hereunto attached, was adopted by the Board of County Commissioners of the County of Mesa, Colorado on July 19, 1999, and by the City Council of the City of Grand Junction, Colorado on July 21, 1999.

CITY OF GRAND JUNCTION

COUNTY OF MESA

/s/ Gene Kinsey
Mayor
Grand Junction City Council

/s/ Kathryn Hall
Chair of the Board
Mesa County Board of Commissioners

21st day of July, 1999

19th day of July, 1999

Attest:

Attest:

/s/ Stephanie Nye
City Clerk

/s/ Monika Todd
County Clerk

FY 2000
UNIFIED PLANNING WORK PROGRAM
FOR THE
GRAND JUNCTION/MESA COUNTY
URBANIZED AREA



Prepared by the

Mesa County
Regional Transportation Planning Office
*Grand Junction/Mesa County
Metropolitan Planning Organization
& Transportation Planning Region*

and the

Colorado Department of Transportation
Division of Transportation Development
Program Management Branch

In cooperation with the
U.S. Department of Transportation
Federal Highway Administration
Federal Transit Administration

June, 1999

TABLE OF CONTENTS

Introduction	3
Summary of the Budget	6
UPWP Work Tasks	8

Tables

Table 1-- Summary of the Budget	6
Table 2 -- Funding Breakdown	6
Table 3 -- UPWP Task Costs	7

Figures

Figure 1 -- Transportation Planning Terminology	2
Figure 2 -- Urbanized Area Map	4
Figure 3 -- MPO Local Review Process	5
Figure 4 -- Task Schedule	14

FIGURE 1-- TRANSPORTATION PLANNING TERMINOLOGY

Air Quality Control Commission	AQCC
Annual Element	AE
Colorado Department of Transportation	CDOT
U.S. Department of Transportation	DOT
Federal Highway Administration	FHWA
Federal Transportation Administration	FTA
Fiscal Year for the MPO	FY
Intermodal Surface Transportation Act	ISTEA
Metropolitan Planning Organization	MPO
FHWA planning funds made available through CDOT to the MPO	PL Funds
FTA funds made available through CDOT to the MPO	Section 5303 Funds
State Implementation Plan	SIP
State Planning and Research Funds	SPR
Title VI of the U.S., Civil Right Act of 1964, as amended	Title VI
Transit Development Plan	TDP
Transportation Improvement Plan	TIP
Transportation Policy Advisory Committee	TPAC
Transportation Technical Advisory Committee	TTAC
Unified Planning Work Program	UPWP
Urban Transportation Planning Process	UTPP
Vehicle Miles Traveled	VMT

INTRODUCTION

The Unified Planning Work Program describes planning tasks and personnel costs and also budgets funds for the Fiscal Year 2000 running from October 1, 1999 through September 30, 2000. The Metropolitan Planning Organization (MPO), composed of Grand Junction and Mesa County elected officials and staff, coordinates this planning with state officials from the Colorado Department of Transportation (CDOT) and the Colorado Health Department who, through the Air Quality Control Commission, is charged with protecting air quality throughout Colorado. The ultimate goal of this planning process is an efficient, effective transportation system.

To further the continuing, comprehensive, and cooperative planning for the Grand Junction Urbanized Area (Fig. 2,) the Federal Highway Administration provides Planning (PL) funds to the MPO under the administration of CDOT. The FY 2000 PL allocation is \$94,364. The MPO also plans to program \$20,000 of Section 5303 funds from the Federal Transit Administration. Both funding sources have been consolidated in one Consolidated Planning Grant administered by CDOT. These funds are matched at an 18.0% ratio by the MPO members. Local match for PL and Section 5303 is \$25,104 and is split 50/50 between Mesa County and the City of Grand Junction. In addition, the MPO will receive \$18,000 with no cash match in Smart Growth grant funds in FY 2000 to complete transit planning tasks for the new Grand Valley Transit system. Section 5307 FTA grant funds will provide \$4,000 with a \$1,000 local match requirement for a total of \$5,000 in FY 2000 for the purpose of FTA grant administration. The new Access to Jobs grant includes \$6,250 in Federal funds with a \$6,250 match requirement provided by the Department of Human Services (DHS) for a total of \$12,500 in FY 2000, also for grant administration. Other funding for FY 2000 includes \$14,000 from Mesa County, \$2,500 from Fruita, and \$1,000 from Palisade for a total of \$17,500 for Transportation Planning Region planning activities and \$5,000 from CDOT for the Transit Visibility Project. The MPO, therefore, proposes to spend a total of \$197,468, including local match, on transportation-related tasks contained in the FY 2000 Unified Planning Work Program.

CDOT, as the Contract Administrator, monitors the timely accomplishment of tasks and the reimbursement process. In addition, CDOT actively participates in the planning process through the provision of technical services (Fig. 3.)

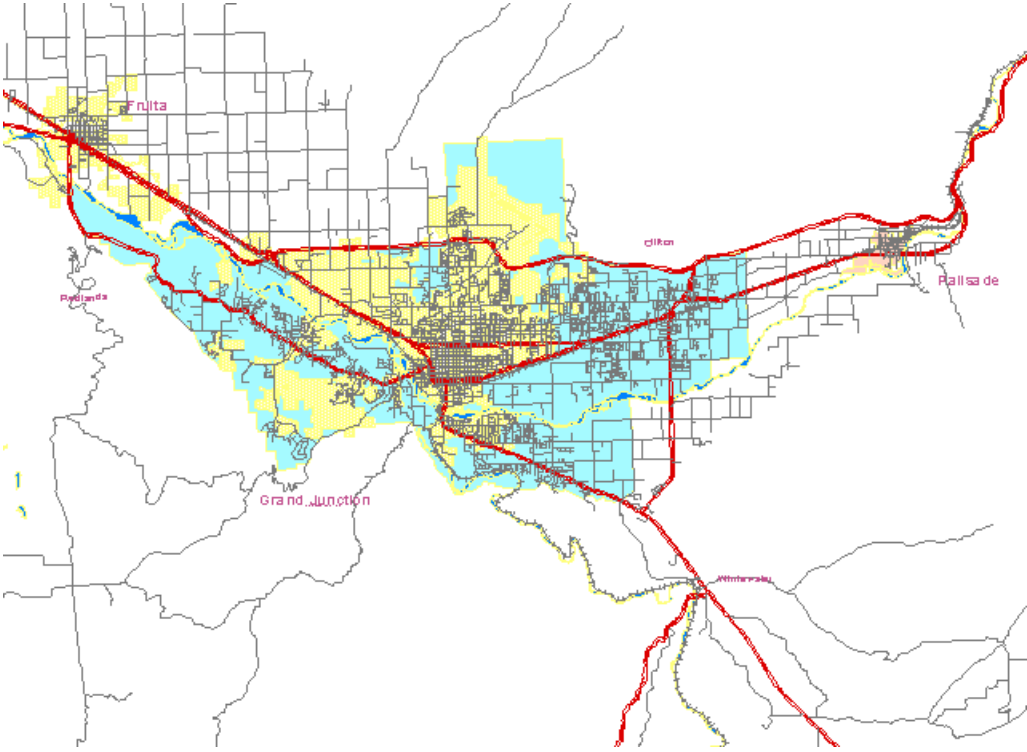
The current local operational structure allows for maximum funding to be channeled to local City and County agencies through the Transportation Technical Advisory Committee (TTAC) and Transportation Policy Advisory Committee (TPAC) and to provide staff and resources for completion of the various tasks. The MPO continues to shift much of the administrative activity associated with each task (grant administration, planning, and implementation) into the task budget itself. This allows the MPO Administrator to focus on required documents, annual certification, and overall policy development for the agency, and to direct more dollars to actual studies and activities.

The MPO is housed within the Mesa County Regional Transportation Planning Office and performs administrative functions working directly to support the task elements of the FY 2000 UPWP. This office is the "single point-of-contact" between MPO

agencies and state and federal officials. The technical operational agencies assume an active role in developing, implementing, and monitoring the program tasks.

The MPO Administrator provides technical support and performs the managerial tasks necessary for the MPO to comply with state and federal requirements. Program goals call for continued support of grant administration, planning, and implementation tasks with minimum administrative overhead. The MPO's local approach to this UPWP should accomplish those goals.

FIGURE 2 -- URBANIZED AREA MAP



**FIGURE 3 -- GRAND JUNCTION / MESA COUNTY
FIGURE 3 -- GRAND JUNCTION / MESA COUNTY
METROPOLITAN PLANNING ORGANIZATION
LOCAL REVIEW PROCESS**

DECISION MAKING OFFICIALS

Grand Junction
City Council Mesa County
Commissioners

TRANSPORTATION POLICY ADVISORY COMMITTEE
(TPAC)

Grand Junction City Council Designee
Mesa County Commissioners Designee
State Transportation Commission Designee
Colorado Air Quality Control Commission Designee
Federal Highway Administration Designee

MPO ADMINISTRATION

Mesa County
Regional Transportation Planning Office

TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
(TTAC)

Colorado Dept. Of Health~
Air Pollution Control Div., Denver
Colorado Dept. Of Transportation, Region 3
Colorado Dept. Of Transportation~
Div. of Transportation Development, Denver
Colorado State Patrol
Federal Highway Administration, Denver
Grand Junction Haz Mat Coordinator
Grand Junction Community Development
Grand Junction Public Works
Mesa County Public Works Dept.
Mesa County Planning & Development Dept - Division of Long Range
Planning
Mesa County Health Dept.
Federal Transportation Administration~
Region VIII, Denver
City of Fruita
Town of Palisade
Town of Colbran
Town of DeBeque

SUMMARY OF THE BUDGET

For FY 2000 it is proposed that \$197,468 be expended by the MPO on transportation planning. Of that amount \$32,354 is the required match from Grand Junction, Mesa County, and other local sources and \$17,500 is to be provided by Mesa County, Fruita, and Palisade for Transportation Planning Region activities. Federal Highway Administration and Federal Transportation Administration funds administered through CDOT, and Smart Growth funds provide \$147,614 for regional transportation planning efforts. A breakdown of these funds by task group and agency is shown below.

TABLE 1-- SUMMARY OF THE BUDGET

Task	PL & Sec 5303	Sec 5307	Smart Growth	Access to Jobs	TVP	TPR	Total
A.1 FY 2000 UPWP	\$7,200						\$7,200
A.2 Administration	41,518	\$5,000		\$12,500	\$5,000	\$14,750	78,768
A.3 Training and Travel	8,500						8,500
B.1 Planning Tasks	45,000		\$18,000			2,000	65,000
B.2 Final/Imp. 2020 Update	35,000					750	35,750
C.1 2000-2005 TIP	2,250						2,250
TOTAL	\$139,468	\$5,000	\$18,000	\$12,500	\$5,000	\$17,500	\$197,468

TABLE 2 -- FUNDING BREAKDOWN

Funding Sources	Grants	Mesa County	Grand Junction	DHS	Fruita	Palisade	Total
PL & Section 5303	\$114,364	\$12,552	\$12,552				\$139,468
Section 5307	4,000	1,000					5,000
Smart Growth	18,000						18,000
Access to Jobs	6,250			\$6,250			12,500
Transit Visibility Project	5,000						5,000
TPR Contributions		14,000			\$2,500	\$1,000	17,500
TOTAL	\$147,614	\$27,552	\$12,552	\$6,250	\$2,500	\$1,000	\$197,468

TABLE 3 -- UPWP TASK COSTS

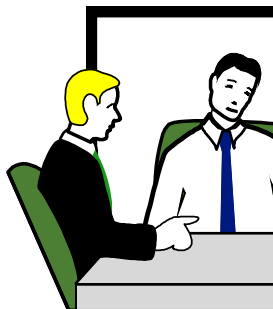
Task	Local Match	PL	Sec 5303	Sec 5307	Smart Growth	Access to Jobs	TVP	Total
A.1 FY 2000 UPWP	\$1,296	\$5,904						\$7,200
A.2 Administration	25,323	19,695	\$18,500	\$4,000		\$6,250	\$5,000	78,768
A.3 Training and Travel	1,530	5,470	1,500					8,500
B.1 Planning Tasks	13,180	33,820			\$18,000			65,000
B.2 Final/Imp. 2020 Update	8,075	27,675						35,750
C.1 2000-2005 TIP	450	1,800						2,250
TOTAL	\$49,854	\$94,364	\$20,000	\$4,000	\$18,000	\$6,250	\$5,000	\$197,468

GRAND JUNCTION / MESA COUNTY MPO UPWP WORK TASKS

The major portion of this document consists of work tasks to be completed during Fiscal Year 2000 (October 1, 1999 to September 30, 2000.) These work tasks are intended to monitor and implement the continuing, cooperative, and comprehensive urban transportation planning process carried out by the MPO and CDOT in the Grand Junction urbanized area. The agencies with primary responsibility for completion of each task are listed in the UPWP. The UPWP is intentionally presented as an outline of primary funding sources and planning schedules. An overview of the entire planning process is contained in the Memorandum of Agreement establishing the MPO. (See Figure 3 for the MPO structure.)

Figure 4 provides a summary of scheduling for all UPWP tasks. Work tasks of a continuing nature are differentiated from those with definable time frames. Modifications in task schedules are reflected in monitoring reports. Significant changes in schedules will be agreed to by CDOT and the MPO. An accomplishment report for FY 2000 will be completed in October, 2000 and submitted to CDOT.

A. MANAGEMENT ACTIVITIES



The primary objective of the UPWP management activities is to provide for the on-going management of the urban transportation planning program in the Grand Junction urbanized area. Secondary objectives include grants management, coordination of planning efforts between local, regional and state agencies, citizen participation and monitoring, and documentation of transportation planning efforts and technical studies through locally adopted planning documents. Since the MPO and CDOT share responsibility for compliance with Federal planning guidelines, both agencies are involved in program management activities.

A.1. Task Name: Fiscal Year 2001 (October 1, 2000 through September 30, 2001) Unified Planning Work Program (UPWP).

Objective: To perform the necessary management tasks to produce a FY 2001 UPWP that will include all transportation planning activities, regardless of Federal funding sources, which significantly impact the local Study Area, whether performed on a federal, state, or local level.

Product: A Unified Planning Work Program for FY 2001.

Schedule: A meeting to discuss work needs will be held in March. The UPWP first draft will be completed in April, with adoption by May 15th. The MPO Contract will be signed by the Grand Junction City Council,

Mesa County Commissioners, and the State of Colorado by September 30th.

Agency: MPO Administrator

Personnel: Local - 20 days

Costs: \$7,200 (Includes non-salary costs)

A.2. Task Name: Administration.

Objective: To effectively administer, manage, support, monitor, coordinate, and control the continuing federally-assisted transportation planning processes for the Grand Junction urbanized area through the following activities:

- (1) Maintain the commitments included in the Memorandum of Agreement and the contracts for planning funds (PL funds and Section 5303 funds);
- (2) Submit monitoring reports on the FY2000 UPWP tasks;
- (3) Maintain and document expenditures and submit financial reports;
- (4) Support members of the decision making bodies, Transportation Policy Advisory Committee, Transportation Technical Advisory Committee, and the City and County Planning Commissions in their decisions on MPO-related activities;
- (5) To monitor significant policy activities on the federal, state, and local levels that could have potential impact on MPO activities. At the direction of the MPO, represent the MPO members in federal, state, and local decision-making processes;
- (6) Represent the MPO in the Regional Transportation Planning Organization;
- (7) Monitor UPWP task activities;
- (8) Assist in development of RFP's for UPWP study and coordinate contracts.
- (9) Develop and implement effective citizen participation activities.

Schedule: Continuous throughout the year with quarterly monitoring reports (October, January, April, and July) and TTAC meetings as required.

Agency: Regional Transportation Planning Office

Personnel: Local - 300 days

Costs: \$78,768 (Includes non-salary costs)

A.3 Task Name: Training and Travel

Objective: To provide training for MPO member agency personnel and increase their expertise in transportation planning and related issues. Pay for travel associated with ongoing programs.

Products: The product of this effort will be the successful completion of training courses by selected staff members.

Schedule: Continuous throughout the year. Progress reports furnished quarterly.

Agency: Regional Transportation Planning Office

Personnel: Local - 50 days

Costs: \$8,500 (Includes non-salary costs)

B. PLANNING ACTIVITIES

The primary objective of planning activities is to support the decision-making process of the MPO through the development of studies and analyzes concerning short and long-term transportation needs.

B.1. Task Name: Planning Tasks

Objective: To create a “Total Transportation Solution” for the urbanized area through a multi-modal, travel demand management approach to studies, analyses, and recommendations. This includes extensive use of traffic/transit modeling, geographic information systems for transportation (GIS-T), technical assistance to requesting agencies and to the public, and training programs for the area’s planning commissions in transportation planning, implementation tools & impact analysis. Specific tasks include: implementation of the adopted Major Street Plan; planning commission & city council training, maintenance of the Census/MPO GIS database; implementation of the 1998-2002 Transit Development Plan; Travel Demand Management techniques, strategies, and proposals for area-wide truck routing, school transportation safety design, an AMTRAK/Greyhound/Public Transit intermodal facility; and the development of recommendations for local transportation policies.

Products: Reports, maps, graphics, and electronic products to support analyses and recommendations for each task.

Schedule: Continuous.

Agency: Regional Transportation Planning Office

Personnel: Local - 150 days

Costs: \$65,000 (Includes non-salary costs)

B.2 Task Name: Finalize & Implement the 2020 Update of the Regional Transportation Plan

Objective: To complete the update to the adopted 2015 Regional Transportation Plan to the year 2020 and re-establish project priorities based on the Transportation Planning Region’s values, vision, goals, and strategies and on the analysis of future demand and appropriate alternatives. To identify, analyze, and prioritize transportation needs for all modes of transportation as well as inter-modal facilities, travel demand management, and Intelligent Transportation Systems (ITS).

Product: Adoption of final 2020 Regional Transportation Plan by TPR member governments.

Schedule: Final version completed by November 1, 1999.

Agency: Regional Transportation Planning Office
Mesa County Planning & Development Dept.
Mesa County Long Range Planning Division
Mesa County Public Works
City of Grand Junction Public Works
City of Grand Junction Community Development
City of Fruita Planning/Engineering Dept.
Town of Palisade Planning/Engineering Dept.

Personnel: Local - 75 days

Costs: \$35,750 (Includes non-salary costs)

C. IMPLEMENTATION TASKS

Implementation activities refer to lists of capital projects adopted by the MPO which establish policy guidance on the use of transportation funds in the urbanized area of Grand Junction.

C.1. Task Name: FY 2000-2005 Transportation Improvement Plan (TIP).

Objective: The Fiscal Years 2000-2005 TIP will establish the capital projects in the urbanized area for which federal assistance is expected. It will contain an annual element showing specific projects to which funds have been committed by the participating agencies, including the City of Grand Junction's Engineering Dept., Mesa County Engineering Dept. and CDOT Region 3.

Products: The FY 2000-2005 Transportation Improvement Plan.

Schedule: First draft in May with local adoption by July 15th.

Agency: MPO Administrator

Personnel: Local - 20 days

Costs: \$2,250 (Includes non-salary costs)

FIGURE 4 -- TASK SCHEDULE

Task	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept
A.1 FY 2000 UPWP						D	R					
A.2 Administration			R			R			R			R
A.3 Training and Travel			R			R			R			R
B.1 Planning Tasks	R											R
B.2 Final/Imp. 2020 Update										D		R
C.1 2000-2005 TIP			R			R		D		R		

D = DRAFT REPORT DUE
R = REPORT DUE