

**RESOLUTION NO. 19-02**

**ADOPTING GUIDELINES FOR FUNDING OUTSIDE ORGANIZATIONS**

**RECITALS:**

The Grand Junction City Council has discussed developing guidelines for funding, or making contributions toward funding outside groups and organizations

The City Council has developed guidelines to use when making funding decisions for outside groups.

The City Council having reviewed the proposed funding guidelines and application form, does hereby adopt the same.

The guidelines shall be used by groups as they request funds from the City and the City Council when it makes decisions for funding or contributions to agencies, organizations and groups that apply.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND JUNCTION:**

That the attached City Council Guidelines, Application Form and Application Guidelines are hereby adopted and will be used to assist with funding decisions for outside groups and organizations as defined in the documents.

Passed and adopted this 6th day of March, 2002

/S/: Cindy Enos-Martinez  
President of the Council

ATTEST:

/s/: Stephanie Tuin  
City Clerk



## OUTSIDE GROUP FUNDING

### ► CITY COUNCIL GUIDELINES ◀

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The following guidelines will assist the City Council when reviewing funding requests from outside groups and organizations.

- Applications will be accepted each year in the fall and they will be considered during the City's budget review process.
- Funds will be awarded for a one-year period. Multi year grants or funds will not be awarded.
- A group or organization may apply for funds every year.
- Funds may be requested for various purposes but preference will be given to capital projects.
- Preference will be given to projects that are within the City of Grand Junction.

# OUTSIDE GROUP FUNDING

## CITY OF GRAND JUNCTION



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### APPLICATION FORM

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The following information must be provided to ensure adequate review of your request. Please be thorough yet concise.

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1. **APPLICANT**

A. Agency: \_\_\_\_\_

B. Address: \_\_\_\_\_  
\_\_\_\_\_

C. Contact Person: \_\_\_\_\_

D. Telephone: \_\_\_\_\_

E. Email Address: \_\_\_\_\_

F. Is this a non-profit agency or organization?     Yes     No

2. **FUNDING REQUEST**

A. Total amount of City funds being requested: \$ \_\_\_\_\_

B. Period funding is requested: start date \_\_\_\_\_, end date \_\_\_\_\_

3. **PROJECT**

A. Project Name: \_\_\_\_\_

B. Is this service/project     New, or     Ongoing?

C. Describe the project in detail, including its history. Please attach a copy of the budget for this project including revenues and expenses. (For more help please see the attached list of suggested guidelines.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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# OUTSIDE GROUP FUNDING

## CITY OF GRAND JUNCTION

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### APPLICATION GUIDELINES

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The following items are provided as suggestions or guidelines that may help you as you fill out the application form for outside group funding. These items are not required as part of the City's application form but any additional information may help explain your project and request better.

- ✓ How will the requested City funds be spent? For example, will they be used for capital expenses, operating expenses, purchase of materials, services to clients, etc.?
- ✓ What are the current goals and past achievements and accomplishments of this project or service?
- ✓ How will the community benefit from this project or service?
- ✓ Do other agencies or organizations provide similar services or programs and how is your project different?
- ✓ Have you secured other funding sources for this project?
- ✓ Will City funds help you leverage other sources of funds for your project?
- ✓ What will happen if the requested City funding is not received?