

RESOLUTION No. 65-02

A JOINT RESOLUTION OF THE COUNTY OF MESA AND THE CITY OF GRAND JUNCTION CONCERNING ADOPTION OF THE FISCAL YEAR 2003 UNIFIED PLANNING WORK PROGRAM AND THE FISCAL YEAR 2003 CPG CERTIFICATIONS AND ASSURANCES.

WHEREAS, The City and County have been designated by the Governor as the Metropolitan Planning Organization for the Grand Junction/Mesa County Urbanized Area; and

WHEREAS, Part 2 of Article 1 of Title 29, Colorado Revised Statutes authorizes the parties to contract with one another to make the most efficient and effective use of their powers and responsibilities; and

WHEREAS, The City and County realize the importance of both short and long range planning in the development of an efficient transportation system, and are both aware that it is the responsibility of the Metropolitan Planning Organization to perform those planning functions; and

WHEREAS, The City and County, in their performance of those planning functions for the Urbanized Area, wish to use Federal Highway Administration and Federal Transit Administration transportation planning funds in coordination with the Colorado Department of Transportation;

NOW, THEREFORE, BE IT JOINTLY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF MESA, COLORADO AND THE CITY COUNCIL OF THE CITY OF GRAND JUNCTION, COLORADO:

That the Fiscal Year 2003 Unified Planning Work Program and Fiscal Year 2003 CPG Certifications and Assurances, hereunto attached, were adopted by the Board of County Commissioners of the County of Mesa, Colorado on _____, and by the City Council of the City of Grand Junction, Colorado on July 17, 2002.

CITY OF GRAND JUNCTION

COUNTY OF MESA

/s/: Cindy Enos-Martinez
Mayor
Grand Junction City Council

Chair of the Board
Mesa County Board of Commissioners

17th day of July, 2002
Attest:

_____ day of _____, 2002
Attest:

/s/: Stephanie Tuin
City Clerk

County Clerk

STATEMENT CERTIFYING
The Urban Transportation Planning Process
In the Grand Junction Urbanized Area
By the

Grand Junction/Mesa County Metropolitan Planning Organization
and the
State of Colorado

This statement establishes certification of the Urban Transportation Planning Process in the Grand Junction Urbanized Area by the Grand Junction/Mesa County Metropolitan Planning Organization, as the designated Metropolitan Planning Organization, and the State of Colorado as required under Title 23, Section 450.334 United States Code of Federal Regulations (US CFR). The planning process addresses the major issues facing the region, includes all federally required activities, and is being conducted in accordance with all applicable federal laws and regulations.

Section 134 of Title 23 and Section 5303 of Title 49, US CFR, address the continuing, cooperative, and comprehensive metropolitan transportation planning process. MPO responsibilities under the metropolitan transportation planning process include development of a long-range transportation plan, a transportation improvement program (TIP), a Unified Planning Work Program (UPWP), and a congestion management system (for TMAs) in cooperation with the State and in accordance with applicable requirements of:

- (1) Section 134 of 23 U.S.C., Sections 5303-5306 and 5323(k) of the Federal Transit Act (Title 49 U.S.C.) and Subpart C of 23 CFR 450, Metropolitan Transportation Planning and Programming;
- (2) Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506(c) and (d));
- (3) Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by the State of Colorado under 23 U.S.C. 324 and 29 U.S.C. 794;
- (4) Section 1101 of the Transportation Equity Act for the 21st Century (Public Law 105-178) regarding the involvement of disadvantaged business enterprises in the FHWA and the FTA funded planning projects (Sec. 105(f), Public Law 97-242, 96 Stat. 2100; 49 CFR Part 23);
- (5) Americans with Disabilities Act of 1990 (Public Law 101-336, 42 U.S.C. 12101 et. seq., as amended) and U.S. DOT regulations ATransportation for Individuals with Disabilities@ (49 CFR parts 27, 37 and 38);
- (6) Older Americans Act, as amended (42 U.S.C. 6101); and
- (7) The provisions of 49 CFR part 20 regarding restrictions on influencing certain Federal activities.

The Grand Junction/Mesa County Metropolitan Planning Organization has been designated by the Governor of the State of Colorado to carry out urban transportation planning and programming responsibilities mandated by the U.S. Department of Transportation (USDOT). These responsibilities include preparation of a long-range (20 to 25 years) transportation plan and

transportation improvement program (TIP) and accomplishing other planning activities as required of urban areas by Federal legislation. The organization formally designated to serve as the Metropolitan Planning Organization (MPO) is the Mesa County Regional Transportation Planning Office (RTPO) and the Transportation Policy Advisory Committee (TPAC) whose membership includes elected officials from Mesa County, the City of Grand Junction; and representatives of the Colorado Department of Transportation (CDOT), Federal Highway Administration, and the Colorado Department of Health and Environment. The geographic area addressed by the MPO's Urban Transportation Planning Program includes the City of Grand Junction and portions of Mesa County surrounding the City of Grand Junction's city boundaries.

The MPO provides citizens, affected public agencies, representatives of transportation agency employees, private providers of transportation, and other interested parties with reasonable notice and provides them an opportunity to comment on the proposed plans and programs. The GJ/MC MPO has prepared a Public Involvement Plan for the Regional Transportation Planning Process that addresses these requirements. The Public Involvement Plan explicitly considers the requirements of the Civil Rights Act of 1964 in addressing the involvement of minorities in the transportation planning and programming processes.

The Grand Junction/Mesa County Metropolitan Planning Organization (GJ/MC MPO) maintains a Memorandum of Agreement with the Mesa County and the City of Grand Junction. This agreement specifies planning tasks with regard to transportation planning activities and service provision to be carried out by the respective parties. This MOA, dated 1984, is in the process of being revised and is expected to be signed by the parties by the end of fiscal year 2002.

Mesa County, in cooperation with the Grand Junction/Mesa County Metropolitan Planning Organization, has prepared Americans with Disabilities Act (ADA) and Disadvantaged Business Enterprise (DBE) Plans. The City of Grand Junction, Mesa County, Fruita, and Palisade adopted a Transit Development Plan in 1998. These plans address the requirements of federal DBE regulations and the provision of fixed-route transit service, ADA paratransit, and transportation services by human service providers in the Grand Junction Urbanizing area.

Ongoing GJ/MC MPO activities consistent with Title VI of the Civil Rights Act, citizen involvement, and coordination of transportation services for elderly persons and persons with disabilities are:

1. Periodic meetings of the Paratransit Coordination Committee (PCC), a citizens group consisting of persons representing a variety of disabled citizens' interests;
2. Weekly meetings of the RTPO staff and Grand Valley Transit (GVT) personnel;
3. Monthly Transportation Policy Advisory Committee (TPAC) and Transportation Technical Advisory Committee (TTAC) meetings open to the public; and
4. Annual review and update of the Public Involvement Plan for transportation planning activities.

The Grand Junction Urbanizing Area has not been designated a maintenance area for carbon monoxide. As such, the RTPO, the Federal Highway Administration, the Federal Transit Administration and the U.S. Environmental Protection Agency have determined the region=s long-range transportation plans and transportation improvement programs are in conformity with the Clean Air Act Amendments of 1990 and does not require a Carbon Monoxide Maintenance Plan for the Grand Junction Urbanizing Area.

The GJ/MC MPO adopted its fiscally constrained, conforming 2020 Regional Transportation Plan (RTP) in November, 1999, and approved the latest fiscally constrained, conforming Transportation Improvement Program on May 13, 2002. Amendments to the TIP are considered on a regular basis and are reviewed by GJ/MC MPO, Colorado Department of Transportation (CDOT), Federal Highway Administration (FhWA), and Federal Transit Administration (FTA) staffs. Both the 2020 RTP and the TIP address the provision of multi-modal transportation facilities and services. The 2020 RTP contains a Congestion Management System Plan. Plans and programs prepared by GJ/MC MPO are developed through an extensive, interactive public review process.

The GJ/MC MPO as the Metropolitan Planning Organization for the Grand Junction Urbanizing Area, and the State of Colorado certify that the urban transportation planning process is conducted in accordance with the metropolitan transportation planning process set forth in Section 134, Title 23 and Section 5303, Title 49, U.S.C. The GJ/MC MPO and the State of Colorado certify that the metropolitan transportation planning process complies with Title VI of the Civil Rights Act, is consistent with applicable provisions of the Americans With Disabilities Act, and meets conformity with the requirements of the Clean Air Act Amendments of 1990.

Tom Fisher, Director
Grand Junction/Mesa County Metropolitan Planning Organization

July 1, 2002

Date

Thomas E. Norton, Executive Director
Colorado Department of Transportation

Date

CERTIFICATION OF RESTRICTIONS ON LOBBYING

I, Tom Fisher, Director, hereby certify on behalf of the Grand Junction/Mesa County Metropolitan Planning Organization that:

- (5) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (6) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, A Disclosure Form to Report Lobbying, @ in accordance with its instructions.
- (7) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code.

Executed this 1st day of July, 2002.

Tom Fisher, Director
Grand Junction/Mesa County Metropolitan Planning Organization

GRAND JUNCTION/MESA COUNTY
METROPOLITAN PLANNING ORGANIZATION
ANNUAL TITLE VI ASSURANCES

1. There have been no lawsuits or complaints alleging discrimination on the basis of race, color, or national origin filed against the Grand Junction/Mesa County Metropolitan Planning Organization (GJ/MC MPO) within the last year, July 1, 2001, through June 30, 2002.
2. There are no pending applications to any federal agency by the GJ/MC MPO other than to the FTA.
3. There were no civil rights compliance reviews performed on the GJ/MC MPO by any local, state, or federal agency during the period July 1, 2000, through June 30, 2002.
4. Title VI will be enforced by the GJ/MC MPO for all contractors. All contracts with the GJ/MC MPO include compliance measures that, in effect, state that failure to comply with Title VI requirements will result in termination of the contract. A copy of the standard contract language regarding Title VI is attached as Appendix A.

Dated: July 1, 2002

Tom Fisher, Director
Grand Junction/Mesa County Metropolitan Planning Organization

APPENDIX A TO TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees and successors in the interest (hereinafter referred to as the “contractor”) agrees as follows:

1. Compliance with Regulations: The contractor shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, “DOT”) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Nondiscrimination: The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. Information and Reports: The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by Mesa County or the Federal Transit Administration, to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to Mesa County, or the Federal Transit Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of the contractor’s noncompliance with nondiscrimination provisions of the contract, Mesa County shall impose contract sanctions as it or the Federal Transit Administration, may determine to be appropriate, including, but not limited to:

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1. Withholding of payments to the contractor under the contract until the contractor complies; and/or
 2. Cancellation, termination, or suspension of the contract, in whole or in part.
- 6.** Incorporation of Provisions: The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as Mesa County or the Federal Transit Administration, may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request Mesa County to enter into such litigation to protect the interests of Mesa County, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

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FY 2003 UNIFIED PLANNING WORK PROGRAM

FOR THE

GRAND JUNCTION/MESA COUNTY URBANIZED AREA



Prepared by the

Mesa County
Regional Transportation Planning Office
*Grand Junction/Mesa County Metropolitan Planning Organization
& Transportation Planning Region*

and the

Colorado Department of Transportation
Division of Transportation Development
Program Management Branch

In cooperation with the
Federal Highway Administration
Federal Transit Administration

July, 2002

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FIGURE 1-- TRANSPORTATION PLANNING TERMINOLOGY

| | |
|---|--------------------|
| Air Quality Control Commission. | AQCC |
| Annual Element. | AE |
| Colorado Department of Transportation. | CDOT |
| U.S. Department of Transportation. | DOT |
| Federal Highway Administration. | FHWA |
| Federal Transportation Administration. | FTA |
| Fiscal Year for the MPO. | FY |
| Intermodal Surface Transportation Act. | ISTEA |
| Metropolitan Planning Organization. | MPO |
| FHWA planning funds made available through CDOT to the MPO. | PL Funds |
| FTA funds made available through CDOT to the MPO. | Section 5303 Funds |
| State Implementation Plan. | SIP |
| State Planning and Research Funds. | SPR |
| Title VI of the U.S., Civil Right Act of 1964, as amended. | Title VI |
| Transit Development Plan. | TDP |
| Transportation Improvement Plan. | TIP |
| Regional Transportation Policy Advisory Committee | RTPAC |
| Transportation Technical Advisory Committee. | TTAC |
| Unified Planning Work Program. | UPWP |
| Urban Transportation Planning Process | UTPP |
| Vehicle Miles Traveled. | VMT |

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INTRODUCTION

The Unified Planning Work Program describes planning tasks and personnel costs and also budgets funds for the Fiscal Year 2003 running from October 1, 2002 through September 30, 2003. The Metropolitan Planning Organization (MPO), composed of Grand Junction and Mesa County elected officials and staff, coordinates this planning with state officials from the Colorado Department of Transportation (CDOT) and the Colorado Health Department who, through the Air Quality Control Commission, is charged with protecting air quality throughout Colorado. The ultimate goal of this planning process is an efficient, effective transportation system. The MPO staff is housed within the Mesa County Regional Transportation Planning Office (RTPO).

To further the continuing, comprehensive, and cooperative planning for the Grand Junction Urbanized Area (Fig. 2,) the Federal Highway Administration provides Planning (PL) funds to the MPO under the administration of CDOT. The FY 2003 Consolidated Planning Grant (CPG) allocation to the MPO is \$134,507. Maximum payable by the department is \$110,296. This amount is made up of Federal Highway Administration (FHWA) funds in the amount of \$86,526 and of Section 5303 Federal Transit Administration (FTA) funds in the amount of \$23,770 for a total of 82% of the Consolidated Planning Grant. These funds are matched at an 18.0% ratio by the MPO members. Local match for PL and Section 5303 is \$24,211 and is split 50/50 between Mesa County and the City of Grand Junction.

Other FY 2003 funding to the RTPO includes:

§ Section 5307 FTA grant funds will provide \$41,600 with a \$10,400 local match requirement for a total of \$52,000 for the purpose of FTA grant administration and public transit coordination.

§ Section 5311 FTA grant funds will provide \$4,550 with a \$1,950 local match requirement for a total of \$6,500. These are rural operating funds which will be used on all functions to administer the grant through this office.

§ Section 5313(b) FTA grant funds will provide \$7,000 with a \$3,000 local match requirement for a total of \$10,000 for the purpose of Transit Development Plan preparation. These funds will be used to write an extension to the existing 1997-2002 TDP through 2004.

§ \$30,000 from Mesa County, \$2,500 from Fruita, and \$1,000 from Palisade for a total of \$33,500 for Transportation Planning Region planning activities.

§ Re-application for Unused Portion of FY 2001 CPG funds in the amount of \$18,160.52, specifically:
 • At September 30, 2001 we were short on expenditures to fully draw down the balance available in our FY2001 CPG.
 • Our >Federal Balance Available= was \$38,650.96 but our expenditures totaled only \$20,490.44 (a difference of \$18,160.52).

The unused FY 2001 CPG funds of \$18,160.52 are made available to the Grand Junction/Mesa County MPO via identification and explanation in this document.

| | | | |
|------|----|-------------|--|
| 82%, | or | \$14,891.63 | Are identified as Fhwa funds |
| 9% | or | 1,634.44 | Are identified as City of Grand Junction Match |
| 9%, | or | 1,634.45 | Are identified as Mesa County Match |
| | | \$18,160.52 | Total FY 2001 CPG Funds Being Re-applied For |

The RTPO, therefore, proposes to spend a total of \$254,668 including local match, on transportation-related tasks contained in the FY 2003 Unified Planning Work Program. CDOT, as the Contract Administrator, monitors the timely accomplishment of tasks and the reimbursement process. In addition, CDOT actively participates in the planning process through the provision of technical services (Fig. 3.)

The current local operational structure allows for maximum funding to be channeled to local City and County agencies through the Transportation Technical Advisory Committee (TTAC) and Regional Transportation Policy Advisory Committee and to provide staff and resources for completion of the various tasks through the RTPPO and the member governments. The MPO continues to shift much of the administrative activity associated with each task (grant administration, planning, and implementation) into the task budget itself. This allows the MPO

Administrator (the RTPPO Director) to focus on required documents, annual certification, and overall policy development for the agency, and to direct more dollars to actual studies and activities.

The RTPPO performs administrative functions working directly to support the task elements of the FY 2003 UPWP. This office is the "single point-of-contact" among MPO agencies and state and federal officials. The technical operational agencies assume an active role in developing, implementing, and monitoring the program tasks. The MPO Administrator provides technical support and performs the managerial tasks necessary for the MPO to comply with state and federal requirements. Program goals call for continued support of grant administration, planning and implementation tasks with minimum administrative overhead. The MPO's local approach to this UPWP should accomplish those goals.

FIGURE 2 -- URBANIZED AREA MAP

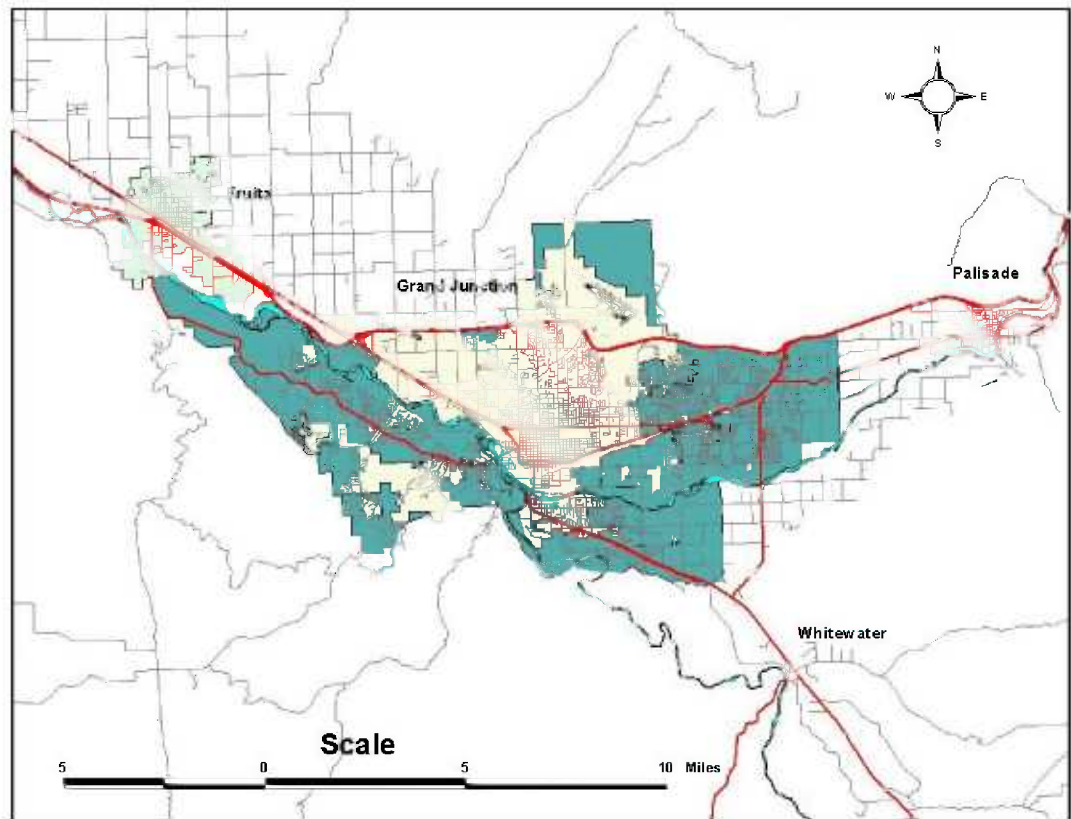
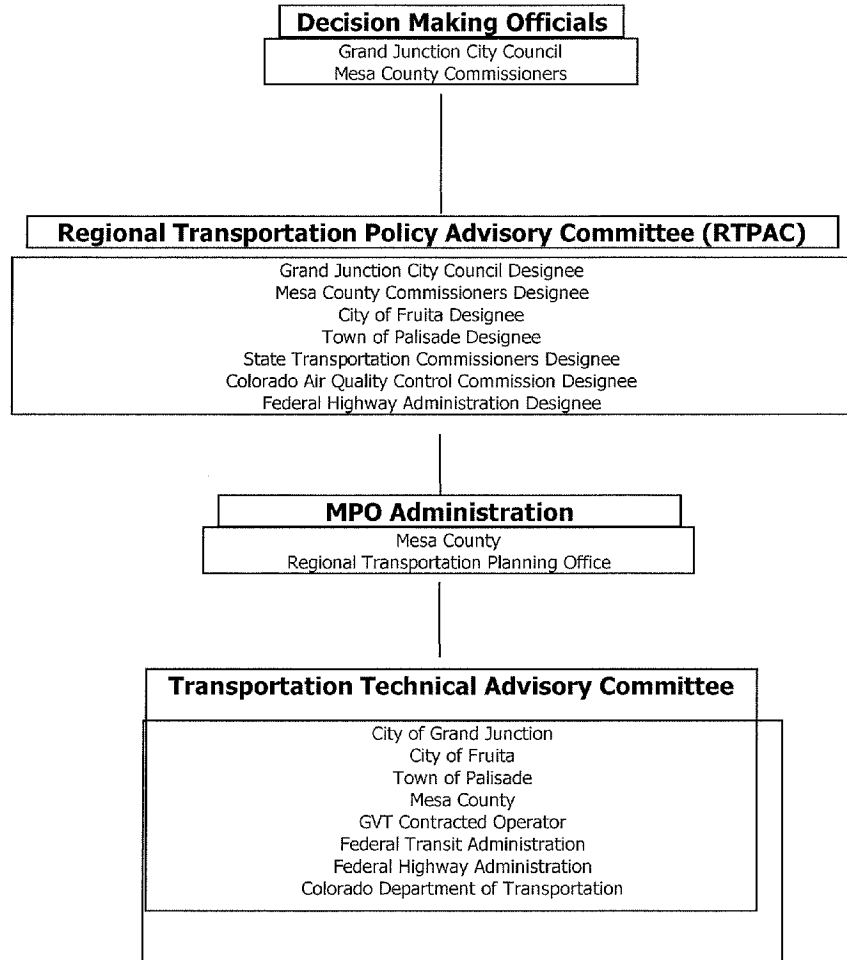


FIGURE 3 -- GRAND JUNCTION / MESA COUNTY
 METROPOLITAN PLANNING ORGANIZATION
 LOCAL REVIEW PROCESS



SUMMARY OF THE BUDGET

During FY 2003 it is proposed that \$254,668 be expended by the RTPO on transportation planning for the MPO. Of that amount \$42,830 is the required match from Grand Junction, Mesa County, and other local sources, as well as \$33,500 which is to be provided by Mesa County, Fruita, and Palisade for Transportation Planning Region (TPR) activities. Federal Highway Administration and Federal Transit Administration funds administered through CDOT provide \$178,338 for regional transportation planning efforts. A breakdown of these funds by task group and agency is shown below.

TABLE 1-- SUMMARY OF THE BUDGET

| | Task | PL & Sec 5303 | Sec 5307 | Sec 5311 | Sec 5313b | TPR | Total |
|----------|--|------------------------------|---------------------|---------------------|----------------------|-----------------|------------------|
| A | MANAGEMENT ACTIVITIES | ~ | ~ | ~ | ~ | ~ | ~ |
| A.1 | FY 2004 UPWP | 11,500 | 0 | 0 | 0 | 0 | \$ 11,500 |
| A.2 | Administration | 11,500 | 11,800 | 2,950 | 0 | 3,000 | 29,250 |
| A.3 | In State Training and Travel | 2,500 | 1,500 | 0 | 0 | 0 | 4,000 |
| A.4 | Out of State Training and Travel | 8,100 | 3,200 | 0 | 0 | 0 | 11,300 |
| A.5 | MPO Boundary Update and IGA | 27,500 | 0 | 0 | 0 | 4,750 | 32,250 |
| B | PLANNING ACTIVITIES | ~ | ~ | ~ | ~ | ~ | ~ |
| B.1 | Support for Grand Valley Circulation Plan | 15,500 | 0 | 0 | 0 | 7,000 | 22,500 |
| B.2 | GVT Strategic Plan and TDP Extension | 26,500 | 35,050 | 3,550 | 10,000 | 0 | 75,100 |
| B.3 | Grand Junction Intermodal Center Feasibility | 10,500 | 0 | 0 | 0 | 0 | 10,500 |
| B.4 | 2000 Census Update to TransCAD Model | 30,518 | 0 | 0 | 0 | 14,750 | 45,268 |
| B.5 | Jurisdictional Swap with CDOT | 5,000 | 0 | 0 | 0 | 3,000 | 8,000 |
| C | IMPLEMENTATION TASKS | ~ | ~ | ~ | ~ | ~ | ~ |
| C.1 | FY 2003-2008 TIP Amendments/Planning for next Update | 3,550 | 450 | 0 | 0 | 1,000 | 5,000 |
| | TOTALS | \$152,668 | \$52,000 | \$6,500 | \$10,000 | \$33,500 | \$254,668 |

TABLE 2 -- FUNDING BREAKDOWN

| Funding Sources | Grants | Mesa County | Grand Junction | Fruita | Palisade | Total |
|--|------------------|--------------------|-----------------------|----------------|-----------------|------------------|
| FY 03 Consolidated Planning Grant (CPG) | 110,296 | 12,106 | 12,105 | 0 | 0 | 134,507 |
| FY 01 Consolidated Planning Grant (CPG) | 14,892 | 1,635 | 1,634 | 0 | 0 | 18,161 |
| Section 5307 | 41,600 | 10,400 | 0 | 0 | 0 | 52,000 |
| Section 5311 | 4,550 | 1,950 | 0 | 0 | 0 | 6,500 |
| Section 5313(b) | 7,000 | 3,000 | 0 | 0 | 0 | 10,000 |
| TPR Contributions | 0 | 30,000 | 0 | 2,500 | 1,000 | 33,500 |
| TOTALS | \$178,338 | \$59,091 | \$13,739 | \$2,500 | \$1,000 | \$254,668 |

TABLE 3 -- UPWP TASK COSTS

| | Task | Local Match & TPR | PL & Sec 5303 | Sec 5307 | Sec 5311 | Sec 5313b | Total |
|----------|--|-------------------|---------------|----------|----------|-----------|-----------|
| A | MANAGEMENT ACTIVITIES | ~ | ~ | ~ | ~ | ~ | ~ |
| A.1 | FY 2004 UPWP | 1,625 | 9,875 | 0 | 0 | 0 | \$11,500 |
| A.2 | Administration | 8,585 | 8,775 | 10,000 | 1,890 | 0 | 29,250 |
| A.3 | In State Training and Travel | 1,240 | 2,040 | 720 | 0 | 0 | 4,000 |
| A.4 | Out of State Training and Travel | 2,098 | 6,642 | 2,560 | 0 | 0 | 11,300 |
| A.5 | MPO Boundary Update and IGA | 8,707 | 23,543 | 0 | 0 | 0 | 32,250 |
| B | PLANNING ACTIVITIES | ~ | ~ | ~ | ~ | ~ | ~ |
| B.1 | Support for Grand Valley Circulation Plan | 11,700 | 10,800 | 0 | 0 | 0 | 22,500 |
| B.2 | GVT Strategic Plan and TDP Extension | 15,500 | 21,770 | 28,170 | 2,660 | 7,000 | 75,100 |
| B.3 | Grand Junction Intermodal Center Feasibility | 2,125 | 8,375 | 0 | 0 | 0 | 10,500 |
| B.4 | 2000 Census Update to TransCAD Model | 19,000 | 26,268 | 0 | 0 | 0 | 45,268 |
| B.5 | Jurisdictional Swap with CDOT | 4,500 | 3,500 | 0 | 0 | 0 | 8,000 |
| C | IMPLEMENTATION TASKS | ~ | ~ | ~ | ~ | ~ | ~ |
| C.1 | FY 2003-2008 TIP Amendments/Planning for Next Update | 1,250 | 3,600 | 150 | 0 | 0 | 5,000 |
| | TOTALS | \$76,330 | \$125,188 | \$41,600 | \$4,550 | \$7,000 | \$254,668 |

**GRAND JUNCTION / MESA COUNTY MPO
UPWP WORK TASKS**

The major portion of this document consists of work tasks to be completed during Fiscal Year 2003 (October 1, 2002 to September 30, 2003.) These work tasks are intended to monitor and implement the continuing, cooperative, and comprehensive urban transportation planning process carried out by the MPO and CDOT in the Grand Junction urbanized area. The agencies with primary responsibility for completion of each task are listed in the UPWP. The UPWP is intentionally presented as an outline of primary funding sources and planning schedules. An overview of the entire planning process is contained in the Memorandum of Agreement establishing the MPO. (See Figure 3 for the MPO structure.)

Figure 4 provides a summary of scheduling for all UPWP tasks. Work tasks of a continuing nature are differentiated from those with definable time frames. Modifications in task schedules are reflected in monitoring reports. Significant changes in schedules will be agreed to by CDOT and the MPO. An accomplishment report for FY 2003 will be completed on a quarterly basis beginning in January, 2003 and submitted to CDOT.

A. MANAGEMENT ACTIVITIES

The primary objective of the UPWP management activities is to provide for the on-going management of the urban transportation planning program in the Grand Junction urbanized area. Secondary objectives include grants management, coordination of planning efforts among local, regional and state agencies, citizen participation and monitoring, and documentation of transportation planning efforts and technical studies through locally adopted planning documents. Since the MPO and CDOT share responsibility for compliance with Federal planning guidelines, both agencies are involved in program management activities.

A.1. Task Name: Fiscal Year 2004 (October 1, 2003 through September 30, 2004) Unified Planning Work Program (UPWP)

Objective: To perform the necessary management tasks to produce a FY 2004 UPWP that will include all transportation planning activities, regardless of Federal funding sources, which significantly impact the local Study Area, whether performed on a federal, state, or local level.

Product: A Unified Planning Work Program for FY 2004.

Schedule: A meeting to discuss work needs will be held in May/June. The UPWP first draft will be completed in June, with adoption by the end of July. The MPO Contract will be signed by the Grand Junction City Council, Mesa County Commissioners, and the State of Colorado by September 30th.

Agency: Regional Transportation Planning Office

Personnel: Local - 30 days

Costs: \$11,500 (Includes non-salary costs)

| | | |
|----------|-----------|----------|
| FUNDING~ | Total: | \$11,500 |
| | PL & 5303 | 9,875 |
| | 5307 | 0 |
| | 5311 | 0 |
| | 5313(b) | 0 |
| | Local | 1,625 |

A.2. Task Name: Administration

Objective: To effectively administer, manage, support, monitor, coordinate, and control the continuing federally-assisted transportation planning processes for the Grand Junction urbanized area through the following activities:

- (1) Maintain commitments included in the Memorandum of Agreement and the contracts for planning funds (PL funds and Section 5303 funds);
- (2) Submit monitoring reports on the FY2003 UPWP tasks;
- (3) Maintain and document expenditures and submit financial reports;
- (4) Support members of the decision making bodies, Transportation Policy Advisory Committee, Transportation Technical Advisory Committee, and the City and County Planning Commissions in their decisions on MPO-related activities;
- (5) To monitor significant policy activities on the federal, state, and local levels that could have potential impact on MPO activities. At the direction of the MPO, represent the MPO members in federal, state, and local decision-making processes;
- (6) Represent the MPO in the Regional Transportation Planning Organization;
- (7) Monitor UPWP task activities;
- (8) Assist in development of RFP's for UPWP study and coordinate contracts.
- (9) Develop and implement effective citizen participation activities.

Schedule: Continuous throughout the year with quarterly monitoring reports (October, January, April, and July) and TTAC meetings as required.

Agency: Regional Transportation Planning Office

Personnel: Local - 75 days

Costs: \$29,250 (Includes non-salary costs)

| | | |
|----------|-----------|----------|
| FUNDING~ | Total: | \$29,250 |
| | PL & 5303 | 8,775 |
| | 5307 | 10,000 |
| | 5311 | 1,890 |
| | 5313(b) | 0 |
| | Local | 8,585 |

A.3 Task Name: In State Training and Travel

Objective: To provide training for MPO member agency personnel and increase their expertise in transportation planning and related issues. Pay for travel associated with ongoing programs.

Products: The product of this effort will be the successful completion of training courses by selected staff members.

Schedule: Continuous throughout the year. Progress reports furnished quarterly.

Agency: Regional Transportation Planning Office

Personnel: Local - 15 days

Costs: \$4,000 (Includes non-salary costs)

| | | |
|----------|-----------|---------|
| FUNDING~ | Total: | \$4,000 |
| | PL & 5303 | 2,040 |
| | 5307 | 720 |
| | 5311 | 0 |
| | 5313(b) | 0 |
| | Local | 1,240 |

A separate document contains the Training and Travel Table, and is available for review.

A.4 Task Name: Out of State Training and Travel

Objective: To provide training for MPO member agency personnel and increase their expertise in transportation planning and related issues. Pay for travel associated with ongoing programs.

Products: The product of this effort will be the successful completion of training courses by selected staff members.

Schedule: Continuous throughout the year. Progress reports furnished quarterly.

Agency: Regional Transportation Planning Office

Personnel: Local - 30 days

Costs: \$ 11,300 (Includes non-salary costs)

| | | |
|----------|-----------|----------|
| FUNDING~ | Total: | \$11,300 |
| | PL & 5303 | 6,642 |
| | 5307 | 2,560 |
| | 5311 | |
| | 5313(b) | 0 |
| | Local | 2,098 |

A separate document contains the Training and Travel Table, and is available for review.

A.5 Task Name: MPO Boundary Update and IGA

Objective: The RTPPO Director will work with the RTPAC and the Colorado Department of Transportation to change the Urban Bondary to include Fruita and Palisade in the MPO.

Products: The product of this effort will be the successful completion of the MPO Boundary Update and IGA.

Schedule: Work will begin October 2002 and products should be completed by January 2003.

Agency: Regional Transportation Planning Office

Personnel: Local - 70 days

Costs: \$ 32,250 (Includes non-salary costs)

| | | |
|----------|-----------|----------|
| FUNDING~ | Total: | \$32,250 |
| | PL & 5303 | 23,543 |
| | 5307 | 0 |
| | 5311 | |
| | 5313(b) | 0 |
| | Local | 8,707 |

B. PLANNING ACTIVITIES

The primary objective of planning activities is to support the decision-making process of the MPO through the development of studies and analyses concerning short and long-term transportation needs.

Our objective is to provide continuous planning to create a *Total Transportation Solution* for the urbanized area through a multi-modal, travel demand management approach to studies, analyses, and recommendations. This includes extensive use of transportation modeling, geographic information systems for transportation (GIS-T), technical assistance to requesting agencies and to the public, and training programs for the areas planning commissions in transportation planning, implementation tools & impact analysis. Some general tasks may include:

- § Assist with transportation element for updating the Mesa County Master Plan and member municipality master plans.
- § Coordinate access Management Training for staff & decision-makers,
- § Review long-range local capital improvements programs for regionally-significant transportation projects and prioritize regional funding sources for implementation,
- § Analyze Census 2000 for geographic distributions of targeted groups, including minority populations.

B1. Support for the Grand Valley Circulation Plan.

Objective: As part of the ongoing long-range planning effort to create a valley-wide transportation plan, this office will provide technical support to the continuing development of the *Grand Valley Circulation Plan*. The *Grand Valley Circulation Plan* elements include functional classification of streets and roads, access management plans and right-of-way requirements for urban and rural roads within the *Grand Valley Air Shed*. Our role in this activity is to provide continuity between the city and the county in the pursuit of this overall plan. We will ensure that the *2020 Regional Transportation Plan (RTP)* is properly represented in this planning effort and that the effort feeds into the 2025 RTP update.

Products: The main product will be the completed *Grand Valley Circulation Plan* including all elements (layers).

Schedule: Continuous throughout the year. Progress reports furnished quarterly.

Agency: Regional Transportation Planning Office

Personnel: Local - 60 days

Costs: \$22,500 (Includes non-salary costs)

| | | |
|----------|-----------|----------|
| FUNDING~ | Total: | \$22,500 |
| | PL & 5303 | 10,800 |
| | 5307 | 0 |
| | 5311 | 0 |
| | 5313(b) | 0 |
| | Local | 11,700 |

B2. Develop a new Transit Element for the 2030 Regional Transportation Plan

Objective: A consultant will be contracted to lead the effort of building a new transit element for the Regional Transportation Plan update to be completed in late 2004. Currently, the contracted transit service in the Grand Junction urban area is operating without a realistic Transit Development Plan. CDOT has issued new guidelines for transit planning that replaces the Transit Development Plan with a transit element to be included in the Regional Transportation Plan. We will be completing a needed planning effort to guide investment in our transit system while also incrementing the creation of our Regional Transportation Plan to be completed in 2004.

Products: The products of this task will be a completed and adopted transit element that has been developed in an open, inclusive and public process.

Schedule: 12 months

Agency: Regional Transportation Planning Office

Personnel: Local - 180 days

Costs: \$75,100 (Includes non-salary costs)

| | | |
|----------|-----------|----------|
| FUNDING~ | Total: | \$75,100 |
| | PL & 5303 | 21,770 |
| | 5307 | 28,170 |
| | 5311 | 2,660 |
| | 5313(b) | 7,000 |
| | Local | 15,500 |

B3. Grand Junction Intermodal Center Feasibility

Objective: Provide leadership and support to the West Downtown Re-development Study that is being conducted by the City of Grand Junction and Mesa County. This study will examine how the historic train station and the surrounding properties can be redeveloped into an intermodal center that will spark economic development for the western area of the Grand Junction downtown business district.

Products: A final feasibility study illustrating the need and method for redevelopment of the west downtown business district.

Schedule: 12 months

Agency: Regional Transportation Planning Office

Personnel: Local - 30 days

Costs: \$10,500 (Includes non-salary costs)

| | | |
|----------|-----------|--------|
| FUNDING~ | Total: | 10,500 |
| | PL & 5303 | 8,375 |
| | 5307 | 0 |
| | 5311 | 0 |
| | 5313(b) | 0 |
| | Local | 2,125 |

B4. 2000 Census Update to the TransCAD Transportation Model

Objective: The U.S. Census conducted in 2000 has now issued detailed local demographic data to local governments. This data is a key input to the travel demand model that is used by the Regional Transportation Planning Office to evaluate transportation projects and their affect on travel in the region. It is necessary under this task to update the current travel demand model and recalibrate it for use.

Products: An updated TransCAD transportation model for the Mesa County Transportation Planning Region.

Schedule: 3 months

Agency: Regional Transportation Planning Office

Personnel: Local - 120 days

Costs: \$45,268 (Includes non-salary costs)

| | | |
|----------|-----------|----------|
| FUNDING~ | Total: | \$45,268 |
| | PL & 5303 | 26,268 |
| | 5307 | 0 |
| | 5311 | 0 |
| | 5313(b) | 0 |
| | Local | 19,000 |

B5. Jurisdictional Swap with the Colorado Department of Transportation

Objective: Facilitate an agreement between the City of Grand Junction, Mesa County and the Colorado Department of Transportation that will take lane miles out of the State inventory in exchange for the advancement of local transportation priorities that benefit the State system.

Products: A final agreement between the City of Grand Junction, Mesa County and the Colorado Department of Transportation.

Schedule: 12 months

Agency: Regional Transportation Planning Office

Personnel: Local - 20 days

Costs: \$ 8,000 (Includes non-salary costs)

| | | |
|----------|-----------|-------|
| FUNDING~ | Total: | 8,000 |
| | PL & 5303 | 3,500 |
| | 5307 | 0 |
| | 5311 | 0 |
| | 5313(b) | 0 |
| | Local | 4,500 |

C. IMPLEMENTATION TASKS

Implementation activities refer to lists of capital projects adopted by the MPO which establish policy guidance on the use of transportation funds in the urbanized area of Grand Junction.

C.1. Task Name: FY 2003-2008 TIP Amendments/Planning for Next TIP Update

Objective: This task is established to earmark funding for:

1. Amendment(s) to the Fiscal Years 2003-2008 TIP, and
2. Planning associated with the Fiscal Years 2005-2010 TIP update.

Adopted by the City of Grand Junction and Mesa County in May 2002, the FY 2003-2008 TIP established capital projects in the urbanized area for which federal assistance is expected. It contains an annual element showing specific projects to which funds have been committed by the participating agencies, including the City of Grand Junction's Engineering Department, Mesa County Engineering Department and CDOT Region 3.

Products: Amendments to the FY 2003-2008 TIP, as needed, *and* planning activities associated with the FY 2005-2010 TIP Update.

Schedule: Continuous.

Agency: Regional Transportation Planning Office

Personnel: Local - 15 days

Costs: \$5,000 (Includes non-salary costs)

| | | |
|----------|-----------|---------|
| FUNDING~ | Total: | \$5,000 |
| | PL & 5303 | 3,600 |
| | 5307 | 150 |
| | 5311 | 0 |
| | 5313(b) | 0 |
| | Local | 1,250 |

FIGURE 4 -- TASK SCHEDULE

| | | 2002 | | | 2003 | | | | | | | | |
|------|--|------|-----|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|
| Task | | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep |
| A.1 | FY 2004 UPWP | | | | | | | D | R | | | | |
| A.2 | Administration | | | R | | | R | | | R | | | R |
| A.3 | In State Training and Travel | | | R | | | R | | | R | | | R |
| A.4 | Out of State Training and Travel | | | R | | | R | | | R | | | R |
| A.5 | MPO Boundary Update/IGA | D | | | R | | | | | | | | |
| B.1 | Support for the Grand Valley Circulation Plan | | | R | | | R | | | R | | | R |
| B.2 | GVT Strategic Plan and Transit Development Plan Extension | | | R | | | R | | | R | | | R |
| B.3 | Grand Junction Intermodal Ctr | | | R | | | R | | | R | | | R |
| B.4 | 2000 Census Update | | | R | | | R | | | R | | | R |
| B.5 | Jurisdictional Swap with CDOT | | | R | | | R | | | R | | | R |
| C.1 | FY 2003-2008 TIP Amendments/ Planning for Next Update | | | R | | | R | | D | R | | | |

D = DRAFT REPORT DUE
R = REPORT DUE

ATTACHMENT FOR
Tasks A.3 and A.4
Out of State Training and Travel

(do not issue this page as part of the FY2003 UPWP document - it is for informational purposes only)

FY 2003 UPWP
Schedule of
Travel Plans and Budgets

(for the period October 1, 2002 through September 30, 2003)

| Traveler and Purpose | Travel Dates | Type of Expenditure | Estimated Cost by Expenditure | Trip Total |
|--|----------------------|--|--|-------------------|
| Tom Fisher | | | | |
| Transp Research Bd | Jan 2003 for 1 week | Per Diem Motel Misc Travel Air Fare Registration Fee | 276.00 900.00 120.00 650.00 350.00 | \$2,296.00 |
| Washington DC | | | | |
| CASTA Spring Conf | Spring-3 days | In-State | In State | In State |
| CASTA Fall Conf | Fall-3 days | In-State | In State | In State |
| National Transit Inst Washington DC | Month? For 1 week | Per Diem Motel Misc Travel Air Fare Registration Fee | 276.00 900.00 120.00 650.00 350.00 | \$2,296.00 |

| Traveler and Purpose | Travel Dates | Type of Expenditure | Estimated Cost by Expenditure | Trip Total |
|---|----------------------|----------------------------|--------------------------------------|-------------------|
| <u>Tambra Wishart</u> | Spring-3 days | In-State | In State | In State |
| CASTA Spring Conf | Fall-3 days | In-State | In State | In State |
| CASTA Fall Conf | June 2003 for 1 week | Per Diem | 276.00 | |
| CTAA Conf | | Motel | 750.00 | |
| | | Misc Travel | 100.00 | |
| Philadelphia | | Air Fare | 650.00 | |
| | | Registration Fee | 500.00 | \$2,276.00 |
| | Fall 2003 for 3 days | Per Diem | 138.00 | |
| FTA Conf | | Motel | 225.00 | |
| Region 8 | | Misc Travel | 60.00 | |
| Somewhere in Region | | Air Fare | 500.00 | |
| (N.Dakota last time) | | No Registration Fee | .00 | \$923.00 |
| <u>Ken Simms</u> | April 6-11, 2003 | Per Diem | 228.00 | |
| Transp Research Bd | 6 days | Motel | 450.00 | |
| 9th Conf on Applicaton of | | Misc Travel | 120.00 | |
| Transp Planning Methods | Month? for 3 days | Air Fare | 650.00 | \$1,798.00 |
| | | Registration Fee | 350.00 | |
| | | Per Diem | 184.00 | |
| | | Motel | 450.00 | |
| | | Misc Travel | 60.00 | |
| | | Air Fare | 650.00 | \$1,694.00 |
| | | Registration Fee | 350.00 | |
| National Traffic Inst Modeling Washington DC | | | | |

| | | | | |
|---|-------------------|---|----------|-------------|
| Peggy Maurer MPO Training Contract Mgmt And Grant Acctg Denver | Not Yet Set Up | In State | In State | In State |
| | | Total Estimated Out of State Travel Expenditures | | |
| | | | | \$11,283.00 |