

RESOLUTION NO. 64-03

**A RESOLUTION OF THE CITY OF GRAND JUNCTION ADOPTING THE MODEL
MUNICIPAL RECORDS RETENTION SCHEDULE**

RECITALS.

1. The City of Grand Junction has in place a records management system that functions under and with the guidance of the Colorado State Archivist all in accordance with Colorado law.
2. The State Archivist has approved the use of a Model Municipal Records Retention Schedule (hereinafter "Model") and encourages its adoption by Colorado municipalities.
3. 51 municipalities in the State of Colorado have adopted the Model as of April, 2003.
4. The use of the Model will save time when making changes to the City's record retention schedules and practices.
5. The State Archivist allows for municipalities to adapt the Model to the needs of individual jurisdictions. The Model will be of benefit to the City and the City Clerk has recommended that it be adopted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND JUNCTION THAT:

The Model Municipal Records Retention Schedule, as may be amended from time to time to meet the administrative requirements of the City of Grand Junction and Colorado State Archivist, is hereby adopted.

Adopted this 16th day of July, 2003.

CITY OF GRAND JUNCTION, CO

/s/ Jim Spehar

President of the Council

ATTEST:

/s/ Stephanie Tuin

Stephanie Tuin, MMC
City Clerk